

**Lee Facilities Committee  
Minutes of Meeting of August 9, 2017**

**Present Members:** Deborah Schanda (Chairwoman), Dwight Barney, Scott Bugbee, Wayne Lehman, Larry Kindberg, Mark Nelson

**Visitors:** Anne Tappan, John Tappan

**Call to Order:** 6:35 pm.

**Public Comment:** None.

**Approval of Previous Minutes:** Minutes of meeting held on July 26, 2017, approved as written.

**Updates and Announcements:**

**Purchase of Church Property:** S. Bugbee reported that, while this is not official news, the Church is having the property appraised in late September. Then the Church will meet with its members and hope to have a decision by December.

**OLD BUSINESS:**

**Building and Renovation Cost Estimates:** Randy Stevens has done a lot of work on the project, but he thinks that any of the changes we asked about will not alter the costs significantly. \$170 per sf is a good rule of thumb for this quality of work. Based on that, D. Schanda says we will move forward with the costs we have.

**Estimates of Landscaping Costs:** M. Nelson will try to get an acquaintance at Landcare to give us a rough estimate of cost for landscaping.

**Non-Town Funding Sources:** S. Bugbee provided a document that lists potential funding sources. The sum of these funds equals \$1.247M.

**NEW BUSINESS:**

**Planning the Presentation to Select Board:** D. Schanda presented a draft 10-slide PowerPoint presentation. The committee reviewed the presentation slide by slide. Discussion ensued about:

- The dollar figure cited for the renovation of the old Town Hall.
- The name of the Library Capital Reserve Fund
- The cost per sf for renovation of the library in the various documents that have been produced. We will change the unit price which will change the costs on the hi-cost plan.
- Many instances of wordsmithing on the slides.
- How residents might respond to what this project achieves for the cost
- Next steps for the town once the committee is dissolved. We would recommend a new committee be formed.

D. Schanda will put the presentation on a jump drive.

**Next Meetings:** August 15<sup>th</sup> 6:30 pm location TBD

Meeting adjourned 8:40 pm.

Submitted By \_\_\_\_\_  
Mark Nelson