

## **Lee Historical Society Meeting Minutes**

### **April 6, 2021**

**In attendance:** Phyllis, Scott, Jan, Charlotte, Catherine, Lorraine, Pat, Laura H and Laura G

- 1) MINUTES: 03-02-2021 Zoom – approved as written
  - a) Noted changes to Board – resignation of Katrin – Board is grateful for her past service.
- 2) TREASURER’S REPORT – Catherine submitted last report of the year. We have added \$1500, now have \$5117.43.
  - a) Income from following sources: flower sales, cap sales, Donations (of particular note donation of \$500 from Von Oeyens), Amazon Smile program
  - b) Note donations in kind; desks for museum; publishing costs for Phyllis’ book covered by Phyllis; web maintenance costs covered by Charlotte
  - c) Catherine and Charlotte will look into process for adding Paypal account and linked donation-button on website.
  - d) Noted that new mailing address is 11 Mast Road – noted importance of correcting address with IRS, on website and external websites
  - e) Jan will manage checking account while Catherine is away
- 3) MUSEUM:
  - a) Donations – we received three donations of items for Museum. Phyllis sent thank you notes.
  - b) Progress report and plans
    - i) Renovations are in progress
    - ii) Books have been moved to Annex
      - (1) Books require inventory
- 4) EVENTS:
  - a) Museum Open house scheduled for May 29 –
    - i) Scott will send emails to members
    - ii) Will publicize on web and Facebook
    - iii) Jan will need help preparing for open house – cleaning, moving, etc.
  - b) Annual meeting – discussion tabled
  - c) 50<sup>th</sup> anniversary – discussion tabled
- 5) SOCIAL MEDIA UP-DATE AND WEB SITE
  - a) Website
    - i) Renata Dodge history added
      - (1) Discussed sources of pictures
  - b) Facebook
    - i) Scott’s recent aerial view contest – good response
    - ii) Flower fundraiser still in progress

- 6) Fundraising
  - a) Scott sent out dues notification and annual meeting
  - b) Suggest requesting donation from Market Basket for open house
- 7) OTHER BUSINESS:
  - a) Phyllis provided update on book - discussed options for pricing
- 8) Next meeting: May 4, 11AM

Respectfully submitted,  
Charlotte Mandell