



Lee NH Municipal Technology Advisory Committee Meeting
Minutes – September 11, 2023, 7 PM

1st floor Meeting Room, Public Safety Complex, 20 George Bennett Road, Lee NH

I. Call to Order

- A. Call to Order at 7:07pm, Dean, Chris, and Bob are present.
- B. Introductions, guests - Jen Messeder

II. Public Comments

- A. None

III. Preliminary Actions

- A. Approval of Agenda
- B. Approval of Minutes 8/7/2023
- C. Other

IV. Correspondence

- A. Sharepoint stuff
 - i. Bob is still attempting to gain access with Steve from Backbay Networks. Four accounts are seen associated with Bob, but he still can't log into the Sharepoint.
 - ii. What and how should access to the sites be given?
 - iii. Can the rest of the MTAC be given higher access to help manage the Sharepoint permissions?
- B. Other

V. Old Business

- A. Jen: Help committees access the town's shared Microsoft space
 - i. See above.
- B. Dean & Bob: Improve selectboard meetings
 - i. No further news.
- C. Dean: Town's social media and web policy
 - i. Awaiting access on the Sharepoint project as well.
 - ii. Policies have been uploaded to Sharepoint for the MTAC to have access to and help review.
 - iii. The policy needs to either be revised or completely rewritten, there was a discussion about whether or not the policy should be restarted from scratch.
 - iv. Dean requested to have Jen submit a document with all of the different requests to make changes to the document.

- v. Dean will make a draft on the policy to share with the Town.
- vi. Where are the other Town policies posted for the public to view?

D. Other

VI. New Business

A. Budget request

- i. There was a discussion about potentially investigating the use of an OWL for meetings.
- ii. Bob moved to add an OWL and tripod to the budget request. Dean seconds. Vote approved 3-0.

B. Other

- i. None

VII. Public Comments

A. None

VIII. Closing Actions

- A.** Future Meeting Dates, generally the first Monday of the month.
October 2, November 6
- B.** Agenda Planning for Next Meeting

IX. Adjournment

- A.** Chris move to adjourn at 8:10pm. Dean second, approved 3-0.