

Town of Lee, NH  
Town Hall Renovation Committee  
Minutes of the Meeting on May 6, 2021

Town Hall Renovation Committee (THRC) Members present: Pat Jenkins, Ben Genes, John Tappan, Mary Woodward, Laura Gund, and Scott Bugbee

Members Absent: none

Others Present: Cary Brown, Paul Gasowski

1. Chair Scott Bugbee called the meeting to order at 4:02pm.
2. As Chair of the Town Hall Renovation Committee, due to the COVID-19 / Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is meeting electronically utilizing the Zoom platform.

We previously gave notice to the public of how to access this meeting using Zoom and instructions are provided on the Town of Lee's website at: [leenh.org](http://leenh.org).

If anybody has a problem with access, please call 603-659-2766.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Pat Jenkins, Mary Woodward, Ben Genes, John Tappan, Laura Gund, and Scott Bugbee were all present and no one was in the room with them.

3. Mr. Bugbee moved to approve the minutes of the April 26, 2021 meeting. Ms. Jenkins seconded the motion. Roll call vote showed all voted in favor of the motion except Ms. Gund who abstained. Motion passed.
4. The Committee debriefed from the PowerPoint presentation to the Select Board. The Committee discussed the following topics:
  - a. Town Hall options and costs
    - i. Mothball option,
    - ii. Use it with reduced meeting capacity, if possible,

- iii. Rehabilitation of the building with sprinkler installation.
  - b. Building material costs might change
  - c. Parish House ideas
    - i. Ask the public
    - ii. Accept any ideas
  - d. ADA Compliance of all town buildings
  - e. Discussion of how to proceed. Committee needs a new charge.
  - f. Mr. Tappan will attend a Library Trustees meeting.
5. Mr. Bugbee moved to approve the Parish House public idea activity to solicit ideas from the public for future use of the building. Mr. Genes seconded the motion. Roll call vote showed all voted in favor of the motion. Motion passed.
6. The Committee will schedule a meeting on Thursday, May 6, 2021 and Thursday, June 3, 2021 at 5:30pm. Mr. Bugbee will post the meetings and schedule the ZOOM sessions.
7. Meeting adjourned at 6:04pm
8. Our next scheduled meeting is: Thursday, May 20, 2021 @ 5:30pm via ZOOM.

Minutes accepted by: Scott Bugbee, Chair; Ben Genes, John Tappan, Laura Gund, and Katrin Kasper at the June 3, 2021 THRC meeting.