

Lee Public Library Community Center Building Committee

February 20, 2014 Meeting Minutes

Committee Members present: Thomas Dolan, Sharon Taylor, Paul Gasowski, Chuck Cox, Leslie Martin, Katrinka Pellecchia and Zachary Smith

The meeting was called to order at 6:40 PM.

- The committee approved the agenda as published with the addition of the 'Team Library' item added to 'New Business' .
- As the LPLCCBC meetings are public, the committee affirmed the allocation of time for ' public comments' after each of the agenda items of the LPLCCBC meetings.
- The Minutes of the January 16, 2014 meeting were approved as published.

The committee members discussed the feedback received from the Public Information Session held on January 23, 2014. Twenty of thirty-seven attendees provided feedback. Committee discussion on the feedback included but was not limited to:

- The fireplace vs. an alternative 'wall'.
- Wall space utilization
- The need for a 'community center'.
- The depth and detail of the work invested in the project.
- The professional presentation.
- The need to enhance the video, possibly with still images

The committee unanimously agreed on the value of providing the public the opportunity for feedback and to incorporate this feature in all future public information sessions. The committee noted that there had been no recordings of the LPLCCBC meetings posted on the web site since October. Sharon Taylor took the action to check into this and advise the committee.

With respect to the future activity/mission of the Building Committee, after the discussion of a couple of alternatives, Paul Gasowski and Zachary Smith volunteered to draft a new 'charge' that would accurately and comprehensively outline the objective to include the facility, location, project timeline and the financial revenue stream to support the project . The committee will then have the opportunity to review, edit and approve the draft for submission to the Select Board for their review and formal vote of approval. N.B. Submission of the new LPLCCBC charge to the Select Board anticipated to be mid April, 2014.

Additionally, the committee agreed on the need to be fully prepared for the next design phase of the project. To that end, each of the areas of the new library, approximately six in number, will be reviewed with the objective of outlining various aspects of each area to include: lighting, flooring, carpeting, finishes, colors and overall ambiance. This review will begin in March and will involve presentations by various experts. Zachary Smith is currently working on energy efficiency considerations and will comprise a list of other possible presenters and a draft schedule for presentation at the next LPLCCBC meeting. Once the schedule has been established, the public will be expressly invited to attend these sessions.

A discussion on the LPLCCBC membership followed to include the following:

- Increasing the membership of the committee to 8-10. Current membership is 7
- Determination of the number of current members who wish to continue
- How best to recruit any new members
- Select Board representation
- Notification to the various commissions in town of the intent to expand the LPLCCBC

As requested at the last meeting, Tom Dolan drafted an organizational chart and charter for the 'Team Library' concept. After some discussion, the committee voted to hand off the draft, as is, to the LPL Trustees for their consideration.

Concerning the application submitted on January 8th, 2014 to the NHDOT for approval of the RT 155 access, Zachary Smith will follow up with the NHDOT and Katrinka Pellecchia will follow up with Dennis Mires for status updates. The committee noted that we need to have a clear indication on the approval status of this application by mid March in preparation for the new 'charge' to the LPLCCBC in mid April.

The committee plans to meet every three weeks effective March 20th. The next scheduled meetings are March 20th at 6:00PM and April 17th at 6:00PM. The meeting adjourned at 8:30PM.

These minutes were prepared by Tom Dolan