

Minutes of the
Joint Loss Committee Meeting
Friday, March 3, 2011
8:00am

Members present: Chet Murch, Chairman; Bill Stevens; Michelle Stevens; Roger Rice; and Warren Hatch;

Chairman Murch opened up the meeting at 8:04 am.

Minutes:

Chairman Murch asked if anyone had any issues with the minutes from the last meeting.

Being none. Roger Rice made a motion to accept them.

Second by Warren Hatch.

Vote: all motion carried.

Outstanding items:

Bill Stevens announced that he has addressed the outstanding issues at the Town Hall and he has also removed the dead bolt on the front door as well.

The below items are still outstanding and need to be addressed as soon as possible.

Bill Stevens indicated that he has been request by a member of the Board of Selectmen and advised not address these at this time.

Outstanding items:

Safety Manual needs updating.
Emergency Exits need labeling
Fire Extinguishers need labeling.
Historical Society letter

New Business:

Chairman Murch explained to the Board that Inspector Roy from the NH Dept of Labor came to the Town Office on Thursday, February 17, 2011 and did a random inspection of the town buildings. She did not have time to complete all the buildings in the same day so she returned the following week to finish.

Chairman Murch reviewed with the group the findings he had noted but, he suggested we wait until we receive her letter before we address the items with the individual departments.

The group also spoke about the new person at the Transfer Station and the fact that he does not have proper safety shoes. Transfer Station Roger Rice replied that new shoes have been purchased and the town reimbursed him as per the policy.

Chairman Murch read a letter to the committee regarding the Health and Safety Coordinator class that Caren Rossi will be attending. He explained that the Town will be receiving \$500 per year, for the two years that she will be attending. These classes are 8 hours each year.

Chairman Murch explained that the rear sally port door has a lot of ice buildup and this item needs to be addressed.

Injuries:

Chairman Murch explained that he has heard that Ben Blake has been injured and a workers' comp claim has been filed. The JLMC has not been informed as of yet.

He continued to say that a member of the Police Department, Annie Cole, did seek medical attention for something in her eye, she was wearing glasses, and she received treatment and was sent home for the day. No other time was lost from work.

Next Meeting:

The next meeting is June 3, 2011 at 8:00 am and will be held at the Annex.

Meeting adjourned at 8:25am

Minutes by:

Chet Murch, Chairman

JLMC