

# Lee Public Library Board of Trustees Meeting

Wednesday, August 9, 2017

at 4:00 at the Library

## Minutes

Present for the meeting: Ruth Eifert, Peg Dolan, William Johnson, Annie Gasowski, and Katrinka Pellecchia.

1. Approval/additions to the agenda; Minutes of previous meeting; Treasurer's Report
2. Library Director's Report
3. End of summer reading program report

a. We have had 106 students involved in the summer reading program.

The crafts and drop-ins were all well attended. The summer reading program is done, but there will be continued projects for the next several weeks.

b. Upcoming events:

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We will have a memoir writing program taught by Erica Hunter for five weeks in the autumn.

Harriet Walker will be giving a print-making class with found objects in the autumn for two sessions.

We are looking into getting speakers to talk about their travel on the Camino Santiago in October.

We will be loaned a 3-D printer from the State. We get to borrow this printer for two weeks in October and two weeks in November/December. Designs will need to be made on TinkerCAD.

5. New budget worksheets

By September 15, the town has requested budgets for the Library. We had a discussion about how the employee handbook states who is considered a full-time employee. The trustees requested to see our employee handbook. We will need to modify our employee handbook to remove the section that states that the town tracks sick time and vacation time.

We discussed Ruth providing the Trustees with a monthly tally of sick time, holiday time, and vacation time by employee title.

6. Facilities Committee Report

The Facilities Committee will present to the Select board on Aug 28. The committee will meet tonight (8/9). The committee will recommend the “medium plan” which involves building a new town hall, renovating the old town hall, and building an expansion of the library.

7. Upholstery decision: we should need about three hides at \$1,800 for three hides plus \$1,800 for the labor to upholster the chairs.

8. Oyster River Community Reads – the trustees discussed this issue.

9. Lee Fair plans – September 9 – we will be making bookmarks for the Lee Fair. There will be Friends at the booth.

10. Library volunteers

We could use some volunteers for the fall clean-up before the snows come.

11. Friends report

The Friends generously paid for the gift cards for the summer reading program.

12. New Hampshire Library Trustees Association web site – we were asked to check out the NHLTA web site to let them know what we might like to see.

13. Meeting schedule changes

The fall meetings until December will be the second Tuesday at 4 PM.

Next meeting date: Sept. 12 at 4 PM is the next meeting.