

Lee Police Department



VACANT HOUSE CHECKS

Requests may be dropped off, emailed or called into the Police Department.

All questions on the form must be filled out.

House check is valid for no more than 30 days from start date.

House check must be for 2 days or longer.

Houses for sale are not eligible for house checks.

House checks cannot be taken if someone is staying at the house.

Homeowner is requested to call the Police Department when they return home.

PLEASE PRINT:

NAME _____

ADDRESS _____

PHONE NUMBER AT RESIDENCE _____

DATE LEAVING _____ **DATE RETURNING** _____

WHO SHOULD BE CALLED IN CASE OF EMERGENCY? _____

DESCRIPTION OF RESIDENCE _____

WHO IS AUTHORIZED ON PROPERTY? WHAT KIND OF CAR DO THEY DRIVE?

WILL ANYONE BE CHECKING ON THE RESIDENCE/PROPERTY (FEEDING ANIMALS, WATERING PLANTS, ETC.)? HOW OFTEN? WHAT KIND OF CAR DO THEY DRIVE?

IS THERE ANY DAMAGE TO THE HOUSE THAT CAN BE MISTAKEN AS NEW DAMAGE?

IS THERE ANYONE LOCALLY WHO HAS A KEY? NAME/TELEPHONE NUMBER

ANY VEHICLES IN THE DRIVEWAY OR GARAGE?

LIGHTS ON TIMERS? YES _____ NO _____

OUTSIDE LIGHTS? YES _____ NO _____

ANY PETS? _____

IS THE HOUSE ALARMED? YES _____ NO _____

NOTE: IF YOUR HOUSE IS ALARMED, THE POLICE DEPARTMENT WILL BE RESPONDING TO ALL ALARMS AT YOUR RESIDENCE WHILE YOU ARE AWAY. YOU MAY WISH TO CONSIDER GIVING YOUR CODE TO ANY CLEANERS OR CONTRACTORS WHO WILL BE AT YOUR RESIDENCE DURING YOUR ABSENCE.

HOMEOWNERS SIGNATURE _____ DATE _____

TO BE FILLED OUT BY THE POLICE DEPARTMENT:

DATE AND TIME RECEIVED: _____

RECEIVED BY: _____