



Lee Public Library Board of Trustees Meeting
Wednesday, April 10, 2024, at 5:30 pm at the Lee Library

Present: Trustees Annie Gasowski, Mark Nelson, Katrinka Pellecchia, Katrina Rusteika, Deb Schanda; Library Director Hayley Van-Gils; Public Works Director Steve Bullek.

Maintenance: Steve reported that the library needs a new roof, at an estimated cost of \$40,000. He plans to ask for permission from the Select Board at the April 22 meeting.

March Minutes. Motion to accept: Katrina/Annie, passed. March 27 Work Session minutes, Motion to accept: Deb/Mark, passed.

Treasurer's Report. Balances as of March 31: Operations, \$25,703.66; Non-Lapsing, \$8578.16; Savings (2 CDs): \$34,515. Motion to accept: Katrinka/Annie; passed. Motion to pay the SMP invoice of \$1,310 and the Milestone bill of \$101,132.68: Katrinka/Deb; passed.

Renovations. SMP has done several layout variations for the basement; the trustees agreed the diagonal layout was preferred. There was discussion of making the area a teen area as it would be easy to monitor with cameras. Phase 2: lights should be in in 12 weeks; the lift should arrive in roughly eight weeks. The issue with the nails on the new siding needs to be addressed.

Grants. Katrinka will send an Intent to apply for a Moose Plate grant to help with the roof; the grant deadline is in June. The Foundation will participate in this year's NH Gives program, also in June.

Director Report. The Eclipse watching event was a little too successful as all three area libraries participated (Durham, Lee, Madbury) which Hayley hadn't planned for. Additionally, the Cub Scouts showed up without arranging it in advance. Parking was a bit of a nightmare – Paul Gasowski and Hayley's daughter helped. The staff enjoyed the lunch the trustees provided at their staff meeting/training on March 27.

Human Resources. Katrina and Hayley will meet with the Town Administrator to discuss changing the Employee Handbook to align with the town's.

New business. Mark's appointment to the Board was approved by the Select Board; the officers for the coming year will be Annie, Chair; Katrina, Vice-chair; Katrinka, Secretary; and Deb, Treasurer.

Motion of enter into non-public session per NH RSA: 91-A:3 II(c) at 6:45 pm: Roll call vote; passed. Motion to come out of the non-public session at 7:15 pm: Roll call vote; passed. Motion to seal the non-public minutes: Katrinka/Annie; passed.

Motion to adjourn at 7:20 pm: Katrinka/Annie; passed. The next scheduled meeting is the regular Trustee Meeting May 8, 2024, at 5:30 pm in the library program space.