

Town of Lee	Brett S Purvis & Assoc.	Commerford, Nieder, Perkins	Avitar Associates	Certified NH Assessing Services	CCAG
2016 Statistical Update	PO Box 1318	556 Pembroke St. Ste #1	150 Suncook Valley Hwy.	37 Brock Street	210 North State St.
Request for Proposal	103 Main Street	Pembroke, NH 03275	Chichester, NH 03258	Rochester, NH 03867	Concord, NH 03301
	Alton, NH 03809	<a href="mailto:cnpappraisal@comcast.net">cnpappraisal@comcast.net</a>		<a href="mailto:CNHAServices@metrocast.net">CNHAServices@metrocast.net</a>	<a href="mailto:ccag@xcag.com">ccag@xcag.com</a>
Project description:	603-875-3355	603-410-6444	603-798-4419	603-335-4001	603-415-0130
		**CONTRACT AWARD**			
Final values no later than Sept. 1, 2016	\$135,000	\$49,000	\$69,500 (\$72,280 if bond required)	\$51,900	\$59,000
Appraise all taxable, exempt, and non-taxable property (est. 2,176 parcels)		Supervisor on site 25%	Supervisor on site 50%	Supervisor on site 100%	Supervisor 75%
Perform a complete exterior inspection of all sale properties btw. April 1, 2014 and March 31, 2016	Desk review and "drive by" field review				
Attempt to perform interior inspections	None?				
Perform sales analysis and input data into Avitar CAMA system	Requests Avitar remote access		Data processing will be performed off-site		
Comprehensive final field review of all properties					
Conduct at least 3 public hearings	Limited to 3 public presentations	No limit listed to public forums	Two public forums		
Send notifications to all owners with new values, incl. dates/times for informal hearings	Notices of preliminary values to be generated by Town.				
Send letters to all owners who attended hearing to notify them of outcome					
Process abatements and appeals as a result of this Update	Defense at BTLA or Superior Court will be at hourly rate	Defense of values included in contract price	Appeals of Public Utility property will be \$1,500 per proposal per day	Appeals of Public Utility property will be \$700 per day	Defense of values responsibility of Town or charged \$75/hr.
USPAP Final Appraisal Report					

**COPIES OF ALL PROPOSALS ARE AVAILABLE FOR PUBLIC INSPECTION AT TOWN HALL DURING REGULAR BUSINESS HOURS**