

Cemetery Trustee Minutes

October 2, 2019

Cemetery Trustees present: Peter Hoyt, Chairman; Donna Eisenhard, Bookkeeper and Jeff Liporto

Others present: None

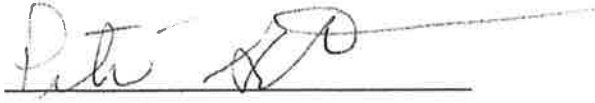
1. Chairman Hoyt called the meeting to order at 4:00 p.m.
2. Minutes of the August 20, 2019 meeting were reviewed and approved as presented.
3. Estimates received for the stone cleaning at Lee Hill Cemetery were reviewed. Vendors that submitted estimates were: Purdy Funeral Services \$26, 100, Dirty Rock Stone Cleaners, LLC \$4,975 and Pelczar Memorials \$4,950. Following this, Mr. Liporto made a motion to choose Pelczar Memorials as the vendor. Chairman Hoyt seconded. Motion passes. Mrs. Eisenhard said she would send letters to all vendors notifying them of the Trustees decision.
4. The upcoming budget was discussed which included a slight increase due to necessary work needing to be done. It was decided to see if some of the budget items could be renamed to facilitate better knowledge about what they encompassed. Changes were changing M & R to Repair & Maintenance, Capital Improvements to Cemetery Improvements and Memorial Replacement to Memorial Repairs. Mrs. Eisenhard said she would meet with Finance Officer Joanne Clancey to see if this was allowed as the State established certain guidelines regarding categories.
5. The Trustees discussed the need for a fence around the newly established Trust Cemetery entitled Rueben & Lydia Matthews on Little Hook Road. Currently the field it is in is hayed so no problems exist however, should animals again be pastured there they could serious damage to it if they are not restrained by a fence. This matter will be further investigated next year.
6. Mrs. Eisenhard asked when water would be shut off at the cemetery as this would affect stone cleaning. She also said she took pictures of three trouble spots there pointed out by Pelczar Memorials during their review that need addressing before stones could be cleaned, two with clumps of weeds obscuring the grave markers and one with an intrusive vine wrapping itself over and around the stone and any memorials placed there. Chairman Hoyt stated he would take care of this as there are also some grave markers that have sunk below ground level that have to be raised, probably during the week of October 14th. It was noted the cemetery is closed to vehicle traffic around January 1st or sooner, depending on the weather. Cemetery trash cans will covered to protect them from the weather as they are no longer removed and stored in the cemetery shed.
7. As there was no further business, meeting was adjourned at 4:55 p.m.

Minutes recorded by:




Donna F. Eisenhard, Cemetery Bookkeeper

Minutes accepted by:

A handwritten signature in cursive script, appearing to read "Peter Hoyt", written over a horizontal line.

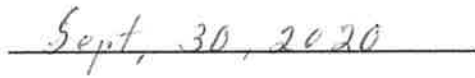
Peter Hoyt, Chairman

A handwritten signature in cursive script, appearing to read "Donna F. Eisenhard", written over a horizontal line.

Donna Eisenhard, Bookkeeper

A handwritten signature in cursive script, appearing to read "Jeff Liporto", written over a horizontal line.

Jeff Liporto

A handwritten date "Sept, 30, 2020" written over a horizontal line.

Date