

Minutes of the Town of Lee Cemetery Trustees

September 30, 2020

Cemetery Trustees present: Peter Hoyt, Chairman; Donna Eisenhard, Bookkeeper and Jeff Liporto.

Others present: None.

1. Minutes of the October 2, 2019 meeting were approved.
2. The new Rules and Regulations for Lee Hill Cemetery were adopted. Added was "the removal of all artificial flowers and decorations BEFORE the cemetery closes for the winter". Also the winter closing of the cemetery was changed from January 1st to December 1st. Other revisions suggested by the Bookkeeper were also approved. A copy becomes a permanent part of these minutes.
3. A discussion of washing the stones at Old Parish Cemetery was held and the estimate from Pelczar Memorials for same was presented and reviewed. After review, the Trustees agreed to accept the estimate of \$1,895.00 and inform them to proceed with the work, hopefully which can be accomplished before winter. Lee Highway and Fire Departments will provide water for same as there is no source at this cemetery. A copy of the estimate becomes a permanent part of these minutes.
4. It was noted the file cabinet for the Trustees has been moved to an office at the Highway Department due to the Town Office being closed because of the virus. Mrs. Eisenhard will be working there until other arrangements can be made. She stated she had to purchase office supplies and equipment as she previously used those in the shared office and the new office was bare. A desk and chairs were provided from extras at the Transfer Station.
5. Mr. Hoyt reported the Lee Hill and Old Parish Cemeteries had been fertilized and grub control applied.
6. It was noted the memorial flag placement by the VFW took place May 18th with their usual efficiency.
7. Mr. Hoyt stated in reviewing the list of Trust cemeteries in town there is a cemetery off Wadleigh Falls Road that had no Trust established at the time of its adoption with the Trust Fund Trustees. Further investigation is needed regarding this matter.
8. Mr. Hoyt reported on burials in Lee Hill Cemetery. The Prescott family want to move 2 full burials to another cemetery in another town. They were advised a letter of intent is needed from the plot owners, that said lot must be sold back to the Town for the original purchase price, the marker must be removed and there would for filling in said grave holes with gravel and other related costs probably in the amount of \$1000 per grave. In regards to reimbursement of the original purchase price, this will be computed by the Trust Fund Trustees including any unused interest earned and a check issued to them. The Jenkins family asked to bury a cremation urn on top of a full burial, the Elliot family interment will be a full burial and 4-5 more burials have been requested.
9. The Trustees discussed the 2020-21 Budget. Several new categories required by the Auditors to meet legal requirements were added. The Select Board has also requested that budgets not be increased over last year's request. The Trustees agreed that the \$100 stipend for each of them recently instituted is being refused by them. After adjustments and apportionments to the

various categories, Mr. Liporto agreed to meet with the Budget Committee via the Zoom meeting with Mr. Hoyt being available by phone at the time, if needed, for consultation. A copy of the worksheet for the proposed budget becomes a permanent part of these minutes.

10. There being no further business, the meeting was adjourned at 4:30 p.m.

Minutes recorded by:



Donna Eisenhard, Bookkeeper

Minutes accepted by:



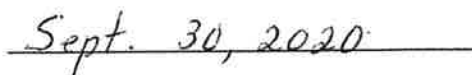
Peter Hoyt, Chairman



Donna Eisenhard, Bookkeeper



Jeff Liporto



Date