

**Lee Conservation Commission Minutes**  
**ZBA Letters Review**  
**October 25, 2023**

**Present:** Dawn Genes (Chair), Mimi Winder (Secretary), Anne Tappan, Laurel Cox, Mark Nelson

Meeting start: 10:46, a quorum was present.

Discussion of pending ZBA letters.

**Sheppard Lane:** The corrected letter was discussed. The amended letter will be sent to Caren Rossi.

**Motion:** To approve the Sheppard Lane letter as amended per the Oct. 17 LCC meeting. D. Genes moved to accept, A. Tappan seconded; the motion was approved by all present.

**107 High Road:** The draft letter was reviewed.

**Motion:** To finalize the High Road ZBA letter as follows:

- Add Tobin Farwell as applicant
  - references to septic and leach field be consistently referred to as “septic system”.
- D. Genes moved to accept, M. Nelson seconded; the motion was approved by all present.

**64 & 68 Concord Road:** The draft letter was reviewed.

**Motion:** To approve the ZBA letter as amended. The amended letter will be sent to the LCC for comment prior to submitting to the ZBA. D. Genes moved to accept, M. Nelson seconded; the motion was approved by all present.

Adjourn: 11:45am

Respectfully submitted: Mimi Winder