

LEE GREETERS COMMITTEE MINUTES

Monday, August 21, 2023; 7:30 pm

Members Present: Jennifer Messeder, Liz Stone

Members Absent: Judith Belanger (Chair)

Select Board liaison, Katrin Kasper: absent

Public Present: NA

I. Call meeting to order: 7:31 pm

- a. Welcome guests: NA
- b. Other: NA

II. Administrative tasks

- a. Approve Agenda – Approved by consensus
- b. Approve Minutes of July 18 – Approved by consensus
- c. Review our charge – all

We read the full charge, with the meat of it being:

“The Lee Greeters Committee will welcome new residents to the community with a friendly visit and provide information about local organizations, businesses, available services, Town government and community activities.”

We decided last year that we would not be visiting new residents because we were giving out welcome gifts. We’d like the “friendly visits” part removed if possible.

We are also sponsoring or co-sponsoring events, which is not listed. We’d like to have this added.

Liz said that she stopped collecting email addresses, but we decided that she should go back to collecting them so that we can send direct invitations to events to residents for, say, their first year. Liz has month and year of move-in for those that she has collected.

We also note that the charge says we'll provide information about businesses, but this seems to contradict the feedback we received about not giving recommendations. This overlaps with the Electronic Media Policy work that MTAC is doing.

ACTIONS:

- Liz to ask Andy Robertson how to have our charge updated.
- Liz to send Jen the email addresses that she has, with month and year of move-in.
- Jen to build some gmail distribution lists for ease of communication to new residents.

III. Events

a. Lee Fair, 9/16; Planning doc – all

We went through the planning doc on SharePoint and updated it.

Jen has the Artisan Fair contact list from 2023 and can build a gmail distro list for easy communication regarding donations. She's also happy to email these artisans to ask if they'd like to donate something to the silent auction.

We'd like to have as many as five items. We need an answer by Labor Day. Donations can be dropped off at the Town Clerk's or Select Board's office by Sat 9/9. They can include a business card.

ACTIONS:

- Jen will build the distro list and draft the email.
- Jen to send the email by end of day Wed 8/23.
- Liz to ask Caren Rossi about the exact times for the Fair schedule.
- Jen email Kristin Cisneros about her offer of glasswork for the silent auction.

b. Group walk with neighbors, 7/26; review – all

We added to the Lessons Learned section of our planning doc on SharePoint.

c. Group walk at Oct 25 Farmers Market?

A fall walk would be nice, but we don't think we have the time now to do it right. Revisit this idea next year.

IV. Status of gifts and lists

a. Update from MTAC on Electronic Media Policy – Jen

Jen met with MTAC on August 7. It was a short meeting, so there wasn't much time to discuss the Policy. Jen offered to apply the Performance Thinking Six Boxes methodology to this as well as to the SharePoint project. MTAC expressed interest.

b. Kids Stuff list – Judy

Judy has been working on the list.

ACTION: Jen will take a look at where the list stands and get it ready for the Fair.

c. Gifts - Liz

We are out of maple syrup and almost out of cloth bags and magnets.

Next up would be the FriendLEE Pets gift cards and recycling bins. Do we want bags for these things? Envelopes? What about more magnets?

We had previously talked about continuing to do the magnets, with the possibility of their being donated.

ACTION: Jen review past minutes about our next steps for gifts.

V. Donations

a. Donation requests (Erick Sawtelle, Lee Artisans) – Judy, Jen

Jen asked Dean Rubine (Sustainability Committee) for the artisan list from 2022 but hasn't heard back.

Jen will reach out for more silent auction donations. Let's reach out after the Fair for ongoing gift donations.

b. Funds and fundraising; draft tracker – Jen, all

Jen demonstrated the draft tracker, and it will do for now. Liz offered to check official expenditure reports from time to time to be sure we're up to date.

VI. SharePoint

a. Update from Jen and MTAC?

Work continues. MTAC still doesn't have the access they need. We're still facing tech issues.

b. Questions, concerns, obstacles – all

We're still doing okay.

VII. Additional business: N/A

VIII. Meeting adjournment

Jen moved to adjourn. Liz seconded. Approved 2-0.

Meeting adjourned at 8:38 pm