

Lee Trails Committee Minutes July 5, 2022 @ 7 PM

Present Members: Deb Sugerman (Liaison/Chair), Martin Thornton (Secretary), Chris Regan, Dennis Regan

Approval of Minutes of June 1, 2022: Deb Sugerman moved to accept the minutes. Dennis Regan seconded the motion. Minutes are to be amended to clarify the situation with the Grants. "We did not get either grant submitted." becomes "We were not awarded either grant that were submitted ". A vote was taken and the motion was unanimously approved as amended.

Reports

- Conservation Commission (CC) Meeting, Deb Sugerman reported that the Conservation Commission was brought up to date on the status of the bridge replacements and the program with the REACH summer camp. The Commission appreciates the work the volunteers have undertaken on improving the trails.
- Bridges: Deb Sugerman reported
 - Little River Park (LRP) had 2 (two) new bridges built. A 5 ft and 16 ft bridge. The 16 ft bridge has a 4 ft ramp and the 5 Ft bridge will have two 3 ft ramps added at a later time this year. The material is on hand for the ramps and a date to install will be announced.
 - The Town Forest (TF) bridge #4 had the temporary repair dismantled and combined with additional materials to make a 24 ft span over the brook and a 4 ft ramp on one end. It took two days and a number of volunteers to get all the wood to the site. Then three days to build the bridge. An article appeared in the Lee Town E-crier and there was a posting on the CC Facebook site for the "Trails Tuesday" edition. We will need to go through and evaluate the other bridges in the Town Forest to update the conditions report and set the next priorities.
 - David Shay told Deb Sugerman that the permit request for the (2) two bridges in the Maud Jones Memorial Forest (MJMF) is in process and we should have a reply soon.
- REACH: Deb Sugerman reported: The program is ongoing this week (July 5 to 7). They have cleaned up the cemetery and replaced broken fence rails in the cemetery behind the Library/Historical Society building. They took a tour of the Historical Society Museum. Tomorrow they will be clearing brush from a stone wall along the trail. Then Thursday they will build a bench to be installed near the cemetery they cleared of debris. We will need to resolve who is paying for the fence rails. Martin Thornton will submit the request for funding at the next Select Board meeting. It is proposed the funding be split between the Select Board, Cemetery Trustees, Historical Society, and the Conservation Commission as each organization has a stake in the preservation of the cemetery.
- Writing Projects: A general discussion was led by Deb Sugerman on the writing status. There are two versions out for review of the Esker document for the QR codes. Everyone should review for clarity and how the document will appear on computers and cell phones. There are several other documents for the Maud Jones Forest that have been reviewed and the other areas are in process. Once we get the Esker document approved, then we can use that as a basis to finish off the other documents.
- By Laws update: In a review with Andy Robertson by Deb Sugerman it was suggested we follow the Conservation Commission By Law format in regards to membership participation. Deb Sugerman will send out the appropriate wording to all members tomorrow. It will be voted on at our next meeting.
 - "Any member of a commission appointed in accordance with RSA 36-4:3, as amended, may, after a public hearing, if requested, be removed for cause by the appointing authority. Notice of the public hearing shall be provided to the subject member at least 7 days in advance of the public hearing date and shall cite the reason for the proposed removal from office. A notice of decision shall be provided to the subject member within 7 days of the date of the public hearing. Four consecutive unexcused absences, or being absent from fifty percent (50%) or more of the Conservation Commission's posted meetings during a 12-month period, shall be considered Neglect of Duty and cause for removal"

New Business

- Bridges:
 - As part of the Lamprey River Advisory Committee (LRAC) Grant received for the LRP bridges, there is to be an event to celebrate the completion of the Bridge project. This will be done in

conjunction with the Town Fair in September. Deb Sugerman and Catherine Fisher will organize that activity.

- Will look at doing the MJMF bridges in the fall. Need to clarify funding for those bridges with the CC and submit as part of a spending plan.
- Need to complete an evaluation of the Town Forest bridges in the next couple of weeks to present the status and the need for funding as part of the overall plan for the CC budget.
- There was a discussion on when we will complete the ramps for the LRP 5ft bridge. Several people are traveling over the next week. Once that settles, we will look for a day the weather is favorable and people are available.
- Mapping: Funding has been approved for the mapping of the trails by the town. The last quote was for \$2020 but that may change. Deb Sugerman will contact Jackson Rand at the SRPC to clarify current cost. We will start with the Town Forest Trails as the updated routes have been completed.
- Kiosk: Deb Sugerman will get updated quotes on the Kiosks and put together as part of the funding plan request to the CC.
- Writing: Deb Sugerman is in the process of updating the Trail Committee Web Site for the town. See earlier notes on writing needing review.
- The Durham Rotary meeting will be August 10 at 7:30 AM. A presentation is to be put together lasting about 10 minutes on what we have accomplished and how that group may help us with Volunteers and other assistance.
- Trail Names: This is a follow up to last month's discussion on naming the Yellow and White blazed trails in the Town Forest. After a discussion of the various suggestions, a motion was made by Chris Regan to call the Yellow trail "The Round About" and the White Trail "The Cross Walk". Deb Sugerman seconded the motion. A vote was taken and the motion was approved. Martin Thornton will make the signs for posting at the trail heads.

Next meeting is scheduled for 27 July 2022.

Minutes submitted by: Martin Thornton