

Lee Trails Committee Minutes November 30, 2022 @ 7 PM

Members Present: Deb Sugerman (Liaison/Chair), Martin Thornton (Secretary), Chris Regan, Kent Kasper, Leslie Chinburg, Paul McComiskey, Leslie Chinburg, Gregory Ewing, Naomi Alldredge

Approval of Minutes of October 26, 2022: Chris Regan moved to accept the minutes. Kent Kasper seconded the motion. A vote was taken and the motion was unanimously approved.

Reports:

Conservation Commission (CC) Meeting, Deb Sugerman reported:

- The raw data has been received from the Strafford Regional Planning Commission from monitoring the number of bicycles entering the Town Forest from the Safety Complex trail. It will need to be refined to take out anomalies and verify the results are accurate. The device recorded a significant number of traffic for that trail. As more monitor devices become available, we may look at setting up in other areas.

Writing Projects

- The Annual Town Report has been completed.
- LRAC Report is completed for the LRP Grant. Suzanne Peterson (LRP) complimented us on the report. A copy is on the group share site.
- Glacial Erratic QR Code: will request Amanda Gourgue to switch the graphic and make the write up one column for ease of reading on a cell phone.
- Kettle Hole is the next write up for Amanda Gourgue to format for the QR code.
- A spreadsheet is set up on the share site for tracking drafts. If you edit a draft, either use comments, or save a copy and make your edits on the copy. That way we can preserve the original version until the updates are reviewed.

Trail/Bridge Projects

- Gregory Ewing requested an explanation on how to report trees down or hanging over the trail. It was discussed on how to capture the GPS coordinates on the phone. Provide that along with a description where on the trail the problem is to Deb Sugerman and she will coordinate with Steve Bullek (DPW Manager) to resolve the issue.
- Gregory Ewing suggested we look at a loop around the Little River Park Fields for a Universal Access Trail. That will need to be done in coordination with the Recreation Commission as they have responsibility for that land. This will be something for future consideration.
- Gregory Ewing suggested we come up with a Patch or other recognition for people that complete hiking all the trails in town. The group thought that was a great idea and will discuss further in the future.
- Deb Sugerman suggested we think of how to acknowledge people that helped establish the original trails in the forest and bridges. Will take that up over the winter for further discussion.

Other:

T-Shirts

- Leslie Chinburg showed an example of art work that could be done for the shirt. That was a great starting point and was reviewed favorably. A number of ideas were discussed on what to include in the picture to represent Lee. It was recommended we keep with Natural Features along the trails such as the Bog versus using town buildings. The suggestions will be conveyed to the Artist to see what can be accomplished.

New Business

- Town Forest Bridge # 3 is scheduled to be built this weekend.
 - Paul McComiskey and Martin Thornton will cut and prep the lumber on Thursday.
 - We will meet at the Transfer Station on Friday at 9 AM to haul the wood into the site.
 - We will meet on Saturday at 10 AM to build the bridge.
 - There is concern on the weather forecast for Saturday as it may be raining. Will watch the forecast and send out an update on Friday.
- The Boundary walk for the Bridge 8 alternative sites was set for December 17, 2022 at 10 AM. Meet on Rita Ln.

- Kiosk - Deb Sugerman requested we look at designs and pictures of Kiosk on the web for ideas to build this winter. Martin Thornton requested we consider what we want to display on the Kiosk to be consistent between sites and determine the Kiosk size. The Kiosk at Maud Jones Memorial Forest is a convenient size, easy to construct, and can be updated as needed. Bring along other ideas for the next meeting as this will be our winter build project.
- SRPC Map creation - Deb Sugerman collected our comments on the draft maps and made markup maps for the review. The group discussed what should be included and what should be left off to make the maps easier to read. A combined list of the review comments is on the share site. Maps were marked up at the meeting. Deb Sugerman will be reviewing the drafts with Stephen Geis at SRPC next Tuesday. We would like the final map file to be provided as an ai (preferred) or vector file, along with a pdf.
 - Particular Notes
 - Eliminate clutter on the maps.
 - Can the Brooks and River be shown better.
 - The Bridge numbering in the Town Forest could be improved by switching # 5 and #6 to be sequential in the layout. Will make that change with the new Maps then update signage on the trails. # 7 and # 8 will retain their numbering as peripheral bridges.
 - Request made for Martin Thornton to make Bridge # signs for the Town Forest. Two per bridge.
 - Include mileage for the trail lengths.

Meeting adjourn motion by Chris Regan and seconded by Leslie Chinburg, Approved

Next meeting will be December 28, 2022

Minutes submitted by: Martin Thornton