



Lee Public Library Board of Trustees Meeting
Wednesday, January 11, 2023, at 5:30 pm at the Lee Library

Present: Trustees Tom Coakley, Annie Gasowski, Katrinka Pellecchia, Deb Schanda, Emily Woodall; Library Director Hayley Van-Gils.

December 14 minutes – Motion to accept as amended: Deb/Emily; passed.

Treasurer's Report. Balances as of December 31: Operations, \$6890.56; Non-Lapsing, \$7697.10; CD: \$18,532.08. Motion to accept: Annie/Tom; passed.

Grants – Emily submitted the T-Mobile grant, should hear in February. The ALA grant for rural libraries is due Feb 28, 2023.

Renovations. Per Emily and Deb's discussions with SMP and Milestone, the trustees agreed to proceed with a phasing approach that would include mechanicals, electrical work, the schoolhouse basement – to start this spring; with the remainder of the schoolhouse renovation (including bathroom and craft area) to start this fall. There was discussion of including the Leitz Media Center in the schoolhouse. Motion to proceed with this phasing: Annie/Katrinka; passed. The trustees discussed warrant article #16, changing the amount to be withdrawn from the Library Capital Reserve Fund to \$35,000. Motion to accept: Annie/Tom; passed. Annie will let the Town Administrator know.

Director's Report. The trustees discussed the following policies: Breastfeeding and Lactation, E-reader Borrowing, Temporary Employees, Public Computer Access Consent. Motion to accept: Katrinka/Deb. Passed. The trustees agreed that Hayley should discuss forming a consortium with Durham and Madbury and that the library will follow the town's lead on holiday closures.

The trustees agreed to sponsor a Candidates Forum, to be combination in-person and Zoom on Wednesday, March 1 at 6 pm.

The meeting adjourned at 7:20 pm. The next scheduled meeting is February 8, 2023.