

Lee Public Library Board of Trustees Meeting
Wednesday, January 12, 2022 at 5:30 PM at the Lee Library

Trustees present: Katrinka Pellecchia, Deb Schanda, Tom Coakley, Emily Woodall; Library Director Hayley Van-Gils. Others present: Steve Bullek, Anne and John Tappan.

Report on the schoolhouse and furnaces: Steve Bullek, Public Works Director

- All clapboards and the door on the schoolhouse contain lead paint. An analysis was done by John Turner Consulting (11/8/21). Suggestion by Steve that removal and replacement could be done by his department.
- Furnace report: the newer furnace has an obstruction in the heat exchange which is under warranty. Labor, which is not covered by the warranty, is estimated at \$2200; Back furnace is working
- Air conditioning unit is out dated and should be replaced
- Report of the Joint Loss Management committee inspection by the Fire Dept. was presented and items of concern are being addressed

Minutes of previous meeting:

- December 8, 2021: motion to accept (Annie/Katrinka); passed
- December 15, 2021: motion to accept (Deb/Emily); passed

Treasurer's Report: Balances as of December 31, 2021: Operations: \$20,297; Non-lapsing: \$6,620; CD: \$13,439

Director's Report: Statistics reported; topics included Staffing - Cheryl has been called in and trained, Programming, Kids room, Technology —Lenharth Systems evaluated and suggested improvements to all the equipment, new FB account, new host for webpage, Facility — outdoor lights fixed; other concerns: reimbursing Michelle's milage for shut-in visits, recommendations on purging old files, etc.

Employee Handbook: the document was approved and trustees will present it to the director for distribution to the staff

Grant expenditures and update:

- New Hampshire Charitable Fund Grant must be spent by end of Feb. (Lenharth Systems could supply the equipment)
- ARPA reimbursement for broadband - Town Administrator has researched that this may be applicable under the ARPA funds, details will be determined

Update on renovation/addition project and meeting with SMP

- Meeting scheduled for January 24 at 6:00
- Jones and Beach sent the corrected contract, amount is \$7750 —motion to accept (Katrinka/Emily) passed. Annie will sign and send it to J&B

Trustees Board candidates – Two positions will be up for election; filing dates have been announced and end the 28th of Jan.

Other business:

Discussion of the Warrant Article proposed by the Trustees: John Tappan (chair of the Trustees of the Trust Funds) explained that the CRF was for capital expenditures and that remediation and replacing the clapboard on the schoolhouse would be a legitimate capital expense.

Motion made by KBP to reduce the amount to \$30k; the justification for the funds request is the lead paint remediation and replacing the clapboards on the schoolhouse. 2nd by AG all in favor passed.

Third and final Public Hearing on budget and warrant: January 18, 5:00 PM Public Safety Complex

Deliberative session: February 5, 2022, 9:00 AM Mast Way School

School district dates have been publicized.

Adjourned at 7:10 PM. Next regular trustees meeting date: February 9, 2022 at 5:30 PM at the library.