

Lee Public Library Board of Trustees Meeting

Wednesday, March 9, 2022, 5:30 pm Lee Public Library

Present: Tom Coakley, Annie Gasowski, Katrinka Pellecchia, Deb Schanda, Emily Woodall; Alternate Trustee Peg Dolan; Library Director Hayley Van-Gils; Anne and John Tappan

Minutes. Motion to accept the February minutes, Katrinka/Peg. PASSED.

Treasurer's Report. As of February 28, there is \$18,286 in the Operations Account, \$6524.89 in the non-lapsing account and \$13,530.74 in the Savings Account. There was a deposit into the non-lapsing that should have gone into the operations account; Deb will move it into the correct account. Motion to accept as amended, Katrinka/Tom. PASSED.

Library Director's Report. Cheryl has been coming in for retraining, which is going well. Deb will give Hayley the name of another substitute possibility. Hayley will be getting pricing from Lenharth Systems – the projection screen already on hand is in good working order, no need to purchase another. Hayley has updated the library's website and is beginning to plan a 130th birthday celebration; automating library cards is a future project; children's programming is going well, there is a lego group on Thursdays; she would like to connect with Rec Commission about programming; the new bookcases obtained from the Oyster River Middle School are in place and much appreciated. The Sustainability Committee is sponsoring a Made in Lee Artisan Fair on May 7th at the Mast Way school, and the library can have a table. Motion to participate in the Artisan Fair, Annie/Peg. PASSED.

Sheri Griffith has asked to use library space for an Home Schooling program on the Civil War; since the Select Board stated that only Library children's programs may use the Town Hall space, it was suggested that they could meet in the basement. Motion to allow the Home Schoolers to use the basement for programming, Annie/Deb. PASSED. (Annie left the meeting shortly after.)

The Friends of the Library's Flower Bar will be held on Saturday, April 9 outside.

The printer/fax machine is dead; the trustees approved the purchase of a new one. Hayley will check with Lenharth, research Amazon, etc.

Library Policy update. Motion to approve the updates/revisions to the Privacy and Photocopier Policies, Katrinka/Emily. PASSED. There was discussion concerning the Hours of Operation Policy – the trustees agreed that it was more efficient for the Library Director to determine library closings during bad weather, but all agreed that the policy should be consistent with the Employee Handbook and tabled it until the April meeting.

Grant applications Update. Tom is researching/talking with the NH Charitable Trusts Foundation –the deadline for the Express Grants in May 6, the same day as the intent to apply for the LCHIP "Moose Plate" grant. Possibilities include perhaps funding the construction for the lift opening and building on the previous grant to continue enhancing technology.

Library Project Update. The warrant article to put \$30,000 into the Library Building Capital Reserve Fund passed. The trustees will meet with SMP on March 22 to discuss costs and phasing. A meeting with the Select Board will be scheduled after that.

Trustee Goals/Direct Goals. Hayley discussed her list of goals to be accomplished – she will email the list to the trustees after the meeting. There was general discussion of the need for a Strategic Plan. There will be a workshop on SP at the NHLTA Annual Conference on May 10.

Meet the Candidates Recap. The Zoom bombing was unfortunate; steps will be taken to prevent this happening next year. There was discussion that holding it on Zoom is preferable – the conversation is less awkward and more people attend. There were 24 attendees before the “bomb”; 14 rejoined after.

Mask Mandate. Since the Select Board voted to drop the mask mandate at their Monday meeting, the trustees discussed what the library should do. Hayley said that Judy would like children to wear masks until at least the end of March. Motion to change the Mask mandate from Required to Recommended, with the exception of children’s programming, Emily/Tom. PASSED.

Non-public session per NH RSA 91-!3-11(a.) There was a roll-call vote to enter into the non-public session – Emily, Tom, Deb, Katrinka. The non-public session ended at 8:10 with a roll-call vote – Emily, Tom, Deb, Katrinka.

Motion to adjourn at 8:15, Deb/Emily. PASSED. The next regular trustee meeting will be held on Wednesday, April 13, at 5:30 pm at the library.,

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