



Lee Public Library Board of Trustees Meeting
Wednesday, May 10, 2023, at 5:30 pm at the Lee Library

Present: Trustees Annie Gasowski, Katrinka Pellecchia, Katrina Rusteika, Deb Schanda, Emily Woodall; alternate trustee Peg Dolan; Library Director Hayley Van-Gils. Others present: Deb Sugerman, Trails Committee; Lou Grondin, Energy Committee.

Lou Grondin dropped off information about energy upgrades for the library and he will attend the June meeting to discuss this further. Deb Sugerman discussed with the trustees the placement of an information kiosk at the beginning of the trail behind the library. There was concern about having it too close. The trustees are in favor of the kiosk; a decision on the exact location was postponed. The trails committee is hoping to install it later in the summer.

April minutes. Motion to accept the April 12 minutes; Deb/Annie; passed.

Treasurer's Report. Balances as of April 30: Operations, \$18,743.87; Non-Lapsing, \$8166.03; Savings: \$33,533.12. Motion to accept: Katrinka/Annie; passed. Motion to pay the \$266.50 invoice from the town attorney (contract with Milestone); Deb/Emily; passed. The bill will be paid out of the operations account. A past-due bill from the American Library Assoc came to light when Hayley signed up Judy for membership. Motion to pay the past due bill: Annie/Deb. Passed.

Grants. Waiting to hear on the T-Mobile grant. Katrinka will be working on the Moose Plate grant, which is due July 23. The public hearing to accept the \$20,000 ALA grant will be during the Select Board meeting on May 31.

Fundraising. The Fabulous Find fundraiser was in April; waiting to learn the final amount. The next Foundation meeting is May 26, at 10 am in the library.

Renovations. Deb and Emily attended the April 17 Select Board Meeting in order to update the Board; Scott Bugbee thanked them for the information. There was discussion of which items to ask for ARPA funds – insulation for the back of the building, an automatic door button for the main door.

Director's Report. All the library computers now have PowerPoint installed; the new cleaning person will start soon, the staff has been doing the cleaning for the past couple of weeks; the trustees approved Hayley's vacation request for June-20-27. Hayley attended the NHLA conference the previous week. Cheryl will begin working three hours/week per the new budget for the fiscal year; at the staff meeting, there was discussion about hours and pay. during the renovation.

Human Resource. The trustees discussed revisions to the Employee Handbook, Emily will make the revisions and send them around. Katrina will join the HR Team.

Special Projects. The Artisan Fair is this Saturday from 11-3. Hayley, Katrinka and Annie will man the library table, which will have information about library programs and the renovation. The trustees discussed the director evaluation schedule

Other. Annie, Katrina and Katrinka attended the Madbury regional meeting, which was well-attended; director evaluations and book challenges were discussed. Annie and Katrinka attended the NHLTA Conference on May 9.

The meeting adjourned at 7:40 pm; motion made, Annie/Emily; passed. The next scheduled meeting is June 7, 2023, at 5:30 pm.