Lee Public Library Board of Trustees Meeting
Wednesday, December 11, 2019
at 5:30 at the Library
Meeting Minutes

Attendance: Trustees: Annemarie Gasowski, Katrinka Pellecchia, Doug Frazier, Camellia Knightly; Library Director: Ruth Eifert

Approval/additions to the agenda: No additions to agenda.

Minutes of previous meeting: Katrinka/Doug, all in favor. APPROVED.

Treasurer's Report: Will accept delayed report as it comes in.

Library Director's Report: New ILL system is working, but still has its quirks.
        Statistics: Increasing usage, on target to beat last year, marking four years of growth. Reviewed weekly cash logs.
        Staff Report: Cheryl moving from 19 hours to 10.25 hours, Judy is moving from 24 hours to 32 hours, Karyn will be adding Wednesday evenings to her schedule, and Michelle is working 40 hours. Personnel Action Reports were filed.
        Friends of the Library Report: Christmas concert was lovely, and a little over $1000 was raised through the art auction.

RFP Walkthrough Report and plans to read submissions: Five companies attended the walk-through; the deadline for proposals is December 20, 2019. The Trustees with discuss at the next meeting on January 8, 2020. Trustees will look at everything through email.

Annual Report: Katrinka/Annemarie. All in favor. APPROVED.

NH RSA 202-A:4c III(b) : Public Meeting to Accept Donation: Five memorial donations totaling $250, and an additional $100 donation to the library, totaling $350 in donation. Annie/Katrinka. All in favor. APPROVED.

Upcoming Programs, dates, etc: First public budget meeting is December 30, 2019. February 5 - Michael Ward is coming to read from his new book.

Other: TCVC meeting happening December 11, 2019, they will be releasing plan and will also talk about grants they plan to pursue. Katrinka will be drafting a warrant article for $50,000 for Capital Improvement Fund for the Lee Public Library Community Center Capital Reserve Fund. Katrinka/Doug. All in favor. APPROVED.

Adjourned: 6:35pm. Katrinka/Annemarie. All in favor. APPROVED.