



Lee Public Library Board of Trustees Meeting
Wednesday, November 9, 2022 at 5:30 pm at the Lee Library

Present: Trustees Tom Coakley, Annie Gasowski, Katrinka Pellecchia, Emily Woodall; Library Director Hayley Van-Gils; Alternate Trustee Peg Dolan. Deb Schanda joined via Zoom; Lou Grondin, Energy Committee chair, joined via Zoom.

October 12 minutes – Motion to accept: Emily/Tom; roll call vote, passed. The Annual Report is written; Annie will send it to Denise along with the Financial Report Deb has prepared.

Treasurer's Report. Balances as of October 31: Operations, \$15,411.56; Non-Lapsing, \$7344.21; Savings: \$18,531.76. Motion to accept: Emily/Annie; roll call vote, passed Motion to pay SMP Invoice #221034 for \$6053: Motion to accept: Emily/Annie; roll call vote, passed.

Renovations. Lou Grondin discussed the insulation and the possibility of rebates from EverSource. Mark Toussaint is the director of NH Saves. In order to get a rebate, a plan needs to be developed by an accredited contractor once an energy audit and a blower door test have been done (the presence of vermiculite in the schoolhouse attic complicates that). The contractor would follow that plan. Lou said that Ted Stiles with Yankee Thermal who did the recent energy workshop, is accredited.

Emily has obtained two bids on replacing the rotting clapboards with primed boards, both around \$25,000. Still no estimate from Enviro-Vantage on the hazardous materials estimate. The CIP Committee wants a list of projects for the next several years; the trustees agreed to include the heating and cooling systems, clapboard replacement, insulation, hazardous materials, the electric lift and basement work, clapboard replacement on the other sections of the library, vestibule and electric doors. Emily will send them the schedule, copying the Town Administrator.

Library Policies. Motion to accept the Reconsideration of Materials Policy: Annie/Tom; roll call vote, passed. Motion to accept the Use of Materials Policy with addition of appropriate RSAs: Annie/Tom; roll call vote, passed.

Hayley reported on the Friends' activities; the artisan auction has started, the Flower Bar is scheduled for November 19, the Holiday Concert is scheduled for December 3.

Grants. The trustees agreed to apply to the Association for Rural and Small Libraries for a Sustainable & Resilient New England Libraries Grant to help with replacing the library lighting fixtures with LED fixtures. The grant is due November 22; Annie and Tom will work on this, Deb will contact Ryan at SMP for the cost of the fixtures.

Fundraising. The By Donation sale raised \$250.25.

Carpeting in the school house. The Dept of Labor Safety Report which was sent to the town cited the loose carpeting in the schoolhouse room, which means it has to be dealt with before the renovations start. As an interim measure, Hayley suggests just cutting the carpet, going around the bookcases and removing the troublesome center portion. Steve has runners he can put down. The trustees agreed that this was a satisfactory temporary solution.

The meeting adjourned at 7:10 pm. Motion to adjourn: Annie/Katrinka; roll call vote, passed.

The next scheduled meeting is December 14, 5:30 pm at the library.