**Lee Public Library Trustees Meeting**

March 10, 2021

at 5:30 PM Eastern time via Zoom

Meeting ID: 4764520503

Password: 675752

Or via Telephone

Call: 1-646-558-8656

As Chair of the Lee Public Library Board of Trustees, due to the COVID- 19/ Coronavirus crisis and in accordance with Governor Sununu’s Emergency Order #12 pursuant to Executive Order 2020-04, this Board is meeting electronically utilizing the Zoom platform.

We previously gave notice to the public of how to access this meeting using Zoom and instructions are provided on the Town of Lee’s website at: leenh.org.

If anybody has a problem with access, please call 603-659-2766 or 603-397-7510.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let’s start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Trustees present: Katrinka Pellecchia, Tom Coakley, Deborah Schanda, Annie Gasowski; Alternate Trustee Peg Dolan, Library Director Ruth Eifert.

Approval/additions to the agenda: none

Minutes of previous meetings, Feb. 10, 2021 and Feb. 12 work session: Motion to accept by Katrinka, seconded by Tom; Roll call vote: passed.

Treasurer’s Report: Operations: $6,961 Non-lapsing: $5,594.82 CD: $7671.42: Motion to accept by Peg, seconded by Tom; Roll call vote: passed.

[NH RSA 202-A:4c Public meeting to accept donations received]

Donation received: Donation in memory of Alan Prince $50.00. Motion to accept by Peg, seconded by Katrinka; Roll call vote: passed. This donation will be tracked with the other donations on a separate line item in the operations account.

Library Director’s Report: Circulation is holding steady; there are fewer visits but the staff is busier because of the cleaning protocols necessary during the pandemic. There was discussion about using tents for outside programs – the trustees agreed that the library should work with the tents it already owns. Patrons are beginning to use Hoopla; there was discussion of future shelving needs. Comcast update: Thanks to Dean Rubine’s help and his donation of a router, the wi-fi speed in the library has increased.

Update on renovation/addition project: discussion of how to expend the excess personnel costs: motion to use excess for engineering contract by Deb, seconded by Katrinka; Roll call vote: passed. Meetings with Conservation Commission, Planning and Zoning need to be scheduled.

Slate of Officers – Annie, Chair; Katrinka, Vice-chair; Deb, Treasurer. Secretary TBD. Motion to accept: Peg, seconded by Tom; Roll call vote: passed.

Agenda for work session with SMP on 3/19/21: review engineering proposals submitted by Jones & Beach and Northpoint Engineering, schedule update and SMP.

Ruth’s retirement date is November 12; the trustees will begin the search for a new director at the end of the summer.

Motion to adjourn by Deb, seconded by Annie; Roll call vote: passed. Meeting adjourned at 7:09 pm, next regular trustee meeting is Wednesday, April 14, at 5:30 pm.