Lee Library Trustees Meeting – Draft minutes

June 9, 2021 at 7:00 PM Eastern time via Zoom

 Meeting ID: 4764520503

 Password: 675752

 Or via Telephone

 Call: 1-646-558-8656

Called to order at 7:01 PM.

As Chair of the Lee Public Library Board of Trustees, due to the COVID- 19/ Coronavirus crisis and in accordance with Governor Sununu’s Emergency Order #12 pursuant to Executive Order 2020-04, this Board is meeting electronically utilizing the Zoom platform.

We previously gave notice to the public of how to access this meeting using Zoom and instructions are provided on the Town of Lee’s website at: leenh.org.

If anybody has a problem with access, please call 603-659-2766 or 603-397-7510.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let’s start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Trustees present and alone: Katrinka Pellecchia, Deborah Schanda, Emily Woodall, alternate Peg Dolan, Annie Gasowski. Trustee Tom Coakley absent due to family commitment.

Others present: Anne Tappan

Changes to agenda: add Sustainability Committee’s contest (Lee’s Trees Then and Now) Sponsored by the Lee Sustainability Committee in collaboration with the Lee Heritage Commission, the Lee Conservation Commission, the Lee Public Library, the Lee Historical Society and the ORCSD elementary schools.

Approve minutes of previous meetings: 5/12/21, 5/19/21: motion by P.Dolan, 2nd by K. Pellecchia, all yes, motion passed.

Treasurer’s Report: Operations: $9,289 Non-lapsing: $5,906 CD: $7,062

 Motion to accept Report by KBP, 2nd by PD, all yes, motion passed.

 Invoice from SMP: motion to pay invoice #210557 for $1,770.00 out of unspent ancillary personnel funds made by KBP, 2nd D. Schanda, all yes, motion passed.

Director’s report: Statistics: circs are down, Ancestry use up, Hoopla down

Topic: expenditures to be made by June 30

* + Add $1500 to the Hoopla account - motion by KBP, 2nd by PD
	+ Children’s Shelving: 4 units with wheels from Demco Colorscapes - $1500 each
	+ Overdrive increase ? Motion by KBP to increase by $1500

ARPA grant funds ideas (hotspots, Hoopla/Universal class, trail packs/kits)

$1450 for Trail packs, laminating machine - Motion by AG, 2nd KBP, all yes, motion passed.

Discussion of next steps with the mask mandate and library patrons/staff: patrons may continue to wear masks if desired; keep plastic barrier up, # of people not restricted but should not exceed 20; knitters inside without masks; book group could continue on Zoom — Peg made motion to do away with mask mandate, AG 2nd; all yes, motion passes

* Summer programs update: mostly outside without masks; registration last week of June, calendar available with events, middle school craft on Mon., Tuesdays Sandwich & a story at Little River Park and craft in afternoon or take, Wednesday sandwich & a story at the library, Thursdays a Zoom program with Madbury & Durham; incentives for older kids & adults by FOL
* July 4th holiday on Monday 7/5/21 library will be closed

Topic: Select Board meetings of 5/3/21, 5/25/21, 6/1/21: KBP suggests site walk with Con Com (Zoning & Planning Board) members — Deb says our plan could mitigate the old and new,

 PD says if we can’t put addition where it’s planned we should just concentrate on what we have; AG points out educational opportunities with bog mitigation; future expansion was discussed by EW – we should not always be expecting to move to bigger space

Report on grants - Moose Plate deadline is June 25: KBP reports it’s in good shape, photos will be taken next Wed.

Roll call vote to enter into nonpublic session at 9:01 PM: RSA 91-A:3-II: all vote in favor.

Roll call vote to enter into public session and to seal non-public minutes

Motion to re-enter public session at 9:20 PM by AG, 2nd DS, all in favor, motion passes.

Sustainability Committee to sponsor Lee’s Trees Past and Present with Library and other town groups.

Adjournment: Motion to adjourn by AG, 2nd by DS, all in favor motion passes

Next regular meeting date July 14 at 7:00 pm at the library; extra meetings TBD