

## **Lee Library Trustees Special Meeting**

### **April 2, 2021 at 4:00 PM**

#### Agenda:

Review of Contracts submitted by SMP, Milestone Engineering and Northpoint Engineering

#### Minutes:

"As Chair of the Library Trustees, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is meeting electronically utilizing the Zoom platform. We previously gave notice to the public of how to access this meeting using Zoom and instructions are provided on the Town of Lee's website at: [www.leenh.org](http://www.leenh.org). If anybody has a problem with access, please call 603-397-7510. Please note that all votes that are taken during this meeting shall be done by Roll Call vote. Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law."

Present and with no one else present in the room: Members —Tom Coakley, Katrinka Pellecchia, Deborah Schanda, Annie Gasowski. Alternate Member: Peg Dolan

Discussion of the two engineering proposals received from Jones & Beach and Northpoint Engineering.

Points in favor of Northpoint Engineering included: all issues addressed, larger firm, more detailed, more experience in areas of concern, final design listed, < \$11k since bid & construction administrator probably won't be needed.

Points about J&B: has worked in town, revised proposal was \$8,800

Motion made by Katrinka to recommend to BoS Northpoint Engineering for the engineering of the project. 2nd by Tom. All in favor; motion passed.

Deb will complete time line for BoS meeting; Annie will send to Julie and the revised J&B proposal and letter from Northpoint.

Discussion of where payment will come from and decided that there is money in the budget since during Covid not all was expended.

Communication needed with Anthony/ Harry about flags outside library and schedule for borings.

Milestone contract not ready to be signed.

Discussion of SMP DD&E proposal: \$13k higher — ask Jason for details.

Discussion of using the TH for activities was denied. Tents suggested to allow for more programs outside. Motion made by Annie to price out larger tent for purchase through a donation. Deb 2nd; all voted in favor, motion passed.

Next meeting will 4/5/21 Select Board.

Trustees meeting 4/14/21 at 5:30