

Lee Public Library Board of Trustees Meeting

Wednesday, November 10, 2021 at 5:30 PM at the Library

Present: Katrinka Pellecchia, Deb Schanda, Tom Coakley, Emily Woodall, Annie Gasowski; alternate trustee Peg Dolan; Library Director Ruth Eifert

Minutes of previous meetings: October 13, 2021 and November 3, 2021 with Conservation Commission. Motion to approve: Annie Gasowski/Katrinka Pellecchia; passed.

Treasurer's Report. Balances as of October 31: Operations: \$12,231 Non-lapsing: \$6,314 CD: \$13,430. Motion to approve treasurer's report: Annie Gasowski/Katrinka Pellecchia; passed.

SMP invoice #211015 for \$1,250.00

Motion to approve payment: Katrinka Pellecchia/Tom Coakley; passed.

Library Director's Report:

- Statistics provided - circulations OK, Hoopla is being used (possibly add more dollars to the account in the spring)
- Update on Children's programs and use of Town Hall: using TH for the children's programming is working well, the space looks great; volunteers are helping.
- Friends of the Library report - Flower Bar will be held on Saturday, 11/20 from 9-11; Tree lighting on Dec. 4 – will be outside, no concert in the Grange due to COVID.

Interim coverage for staff — Cheryl Adams will come in for three hours on Mondays; other temporary staff will be hired as necessary.

Employee handbook review — to be completed before new director is hired; look at town's policy handbook as a reference

Phasing in of changes for current employees – current employees will be grandfathered

Director Contract review — comparing contracts from other libraries

Warrant article: will propose adding \$100k to Library Building CRF

Update on renovation/addition project — Images from SMP of reworked vestibule reviewed.

Review of presentation for ZBA — ZBA materials due on 11/15/21; ZBA meeting December 2, 2021 at 7:00 PM

Upcoming events: Reception on 11/12 for Ruth; Flower Bar 11/21; book group 12/13

Other — Director request for payment of a week for sick days not taken

Motion to enter into Non-Public Session per NH RSA 91-A:3 II (b). Roll Call Vote required.

(b) The hiring of any person as a public employee: Emily/Katrinka; roll call vote taken, all yes.

Motion to seal minutes: Annie/tom; roll call vote taken, all yes.

Motion to reenter public session: Annie/Katrinka; roll call vote taken, all yes.

Adjournment: at 7:30 PM.

Next regular meeting date: December 8 at 5:30 PM at the library

Special meetings: ZBA on December 2, 2021 at 7:00 PM; prep for ZBA meeting TBD