



Lee Public Library Board of Trustees Meeting  
Wednesday, July 12, 2023, at 5:30 pm at the Lee Library

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Present: Trustees Annie Gasowski, Katrinka Pellecchia, Deb Schanda, Emily Woodall; Alternate Trustee Mark Nelson; Library Director Hayley Van-Gils.

June Minutes and 5/31 minutes. Motion to accept; Annie/Emily; passed. The trustees discussed subcommittee meetings and agreed that meetings which involved other parties, i.e. town employees should be treated as public meetings and posted accordingly.

Treasurer's Report. Balances as of June 30: Operations, \$11,97.59; Non-Lapsing, \$8303.17; Savings: \$33,578.80. Deb was able to move some of the savings into a short-term CD. Motion to accept: Katrinka/Emily; passed. Motion to pay the \$81.95 invoice for the announcement of the public hearing; Annie/Deb; passed.

Renovations. Deb has been in contact with NH Saves – the subcontractors will submit plans/Eversource will be contacting them directly.

Grants. The Mooseplate grant and the T-mobile grant have been submitted. Annie has submitted an enquiry of intent to the NH Electric Co=op.

Director's Report. Hayley discussed the Lenarth contract; the price is \$4200. The trustees agreed that the library should maintain the relationship and authorized Hayley to negotiate the price considering the upcoming renovations. The trustees discussed the recent letter to the Select Board from the volunteer; Hayley will talk with the volunteer about the reasons for the Select Board decision. The trustees agreed that the money raised through Big Bottle could go into the operations account. The deadline to empty out the old Town Clerk's office is July 15. The next staff meeting is the 4<sup>th</sup> Wed in August; Annie plans to attend to update the staff/answer questions regarding the renovation.

Human Resources. Katrinka mentioned the pending change as to how sealed minutes are handled and recommended that a policy should be developed.

Maintenance/CIP. Emily is attending the CIP meetings – they need more people!

Special Projects. Hayley has a table scheduled for the monthly Farmers' Market in July. Judy will be there. Katrinka will also be there.

The meeting adjourned at 7:10 pm; motion made, Annie/Emily; passed. The next scheduled meeting is August 9, 2023, at 5:30 pm.