



Lee Public Library Board of Trustees Meeting
Wednesday, November 8, 2023, at 5:30 pm at the Lee Library

Present: Trustees Annie Gasowski, Katrinka Pellecchia, Katrina Rusteika, Deb Schanda, Emily Woodall; Library Director Hayley Van-Gils.

October Minutes. Motion to accept: Emily/Deb, passed.

Treasurer's Report. Balances as of Oct 31: Operations, \$5874.33; Non-Lapsing, \$8671.94; Savings (2 CDs): \$33928.79. Motion to accept: Katrinka/Emily; passed. Motion to pay the Milestone invoice of \$22,513.75, the SMP invoice of \$6953 and the Hurlburt invoice of \$17,250 from the Capital Reserve Funds: Katrinka/Emily; passed.

Renovations. The rough electric work is complete as is the demolition and the exterior painting of the schoolhouse. The structural work in the schoolhouse is done pending the engineer's approval. A decision needs to be made about exterior lighting placement. We're getting a quote on refurbishing the front door. There will be two sinks in the bathroom – one at adult level, one at child height. Mark had earlier reported via email that the lettering on the sign was complete and he will be attaching it to the frame. The insulation will be done on Friday while the library is closed; since no one should enter for at least 24 hours, the trustees agreed to close the library on Saturday.

Grants. Hayley will be sending in her application for another grant from the Assoc for Rural and Small Libraries with two requests – one for \$10,000 and one for \$20,000.

Director Report. The Community Conversation went well; the library will stay with its original proposal of making the craft area and bathroom more accessible. Lots of positive comments and suggestions from the survey. Hayley will be putting together a master calendar showing all the library events (Durham, Lee, Madbury). The trustees discussed ways to make the library news more visible in the E-Crier. The year-end report is done; the trustees approved the trustee report that Katrinka and Annie had prepared. The invoice from Hackworth seems high; Deb will investigate. The trustees approved opening at 12:30 on Dec. 27 to accommodate the staff luncheon/meeting.

Motion to enter into non-public session per NH RSA: 92-A:3 II (c): Katrinka/Deb; roll call vote, passed. Motion to adjourn, return to public meeting and seal the minutes: Annie/Emily; roll call vote, passed.

Motion to adjourn at 7:30 pm: Annie/Emily; passed. The next scheduled meeting is December 13, 2023, at 5:30 pm in the library program space.