

Lee Public Library Board of Trustees Meeting

Wednesday, September 11, 2019

Present: Trustees: Camellia Knightly, Annemarie Gasowski, Katrinka Pellecchia, Deborah Schanda

6:00pm Meeting Called to Order

July minutes were approved as amended. MOTION: to accept the minutes of the June Meeting (Annemarie/Katrinka). PASSED.

Treasurer's Report: Operations account has \$7495.42; Non-Lapsing has \$4585.13; CD has \$6819.56. MOTION: to accept the Treasurer's Report (Annemarie/Katrinka). PASSED.

Director's Report: Ruth was not in attendance, but had sent her report for review. Trustees looked it over. Discussed using Back Bay IT but agreed not to as it is cost prohibitive. Judy's computer died, replaced it with a public computer. Motion to allow Ruth to buy a refurbished computer to replace (Katrinka/Annemarie). PASSED.

Staff Report: Judy, the new Youth Services Librarian is doing a great job. She is posting to Facebook daily, and really making a social media presence.

Friends of the Library Report: They participated at the town fair, held a fundraiser at the Holy Grail despite some confusion, and there are items ready to auction at a silent auction at the town concert on December 7, 2019.

Foundation Report: Participated at the fair by selling reusable bags, ordering more for Christmastime.

Budget Preparation: Discussed different suggestions for upcoming budget, including exploring a 5% pay increase for the Director versus a 2% increase, and bulking up the substitute line. Draft had been prepared by Director.

MJS Engineering: Jeff Garnett was phoned on 8/22/2019, no email. When Annemarie called, she was told it would be at least a couple of weeks. Deborah expressed that she would like to cut them loose. Annemarie will talk with Julie about possible going with Lavallee, and if we will need an RFP and what else we would need to proceed with a different company.

Timeline and Director Search: Ruth will be retiring in May. The Trustees discussed advertising for the position in January. Officially end date needs to be confirmed with current Director.

The Library Board of Trustees to accept a gift of \$16 from a little girl who raised money at her lemonade stand. (Katrinka/Deborah). PASSED.

Upcoming Programs: Wednesday 10/2/2019, Public Safety Complex, 7pm. Paul Timmerman from Woodman Museum will be speaking on General John Stark. Honorarium #100 shared with Lee Historical Society. Wednesday 11/6/2019, Public Safety Complex, 7pm, Glenn Knoblock will speak on Brewing in New Hampshire. Shared with Lee Historical Society. Ruth applied for NH Humanities grant and it looks like that is all set, so our cost is just the \$42 for mileage.

Other/Unfinished Business: Regional NHLTA meeting

Next meeting: Budget Finalizing and ABC meeting on 9/26/2019 @ 7:15.

The meeting was adjourned at 7:12 (Deborah/Katrinka). PASSED.