Lee Public Library Board of Trustees

Special Meeting at the Library

Friday, July 2, 2021 at 12:00 PM

Draft Minutes

Attending: Trustees Katrinka Pellecchia, Tom Coakley, Annie Gasowski; alternate trustee Peg Dolan; director Ruth Eifert; trustee Deborah Schanda joining remotely due to work schedule. Others attending: John Tappan; joining remotely: Anthony Mento, SMP Architecture and Brian Gehris, Milestone Construction.

Agenda item 1

* Questions raised by Anthony concerning phase reordering: will this warrant a move of the staff circulation desk, director’s office etc.?
* Question from Brian about vestibule within the set-back of the bog and will it be a problem? Katrinka asked this of Caren Rossi and it is expected to not be an issue as it is on the other side of the existing library building and does not involve a substantial new use.
* Vestibule construction will require a concrete footing and 4’ floor
* Requirements for curbside pick-ups should be determined by staff with consultation by Fire Dept. on storage in that area
* Kitchenette area changes to be made including table and new refrigerator/sink unit
* Question as to civil engineering needed at this point? Confining scope of work to the vestibule area, will contact J&B after version 5 is agreed upon
* Version 5 will be drawn by Anthony including vestibule redesign, lift construction, moving circulation desk, reinforcing schoolhouse floor, insulation in schoolhouse, design of roof over vestibule TBD
* Additional considerations: deck outside of door by stairway to basement, gable window, solar tubes to bring light to lower level, no separate janitor’s closet.

Agenda item 2

Acceptance of donations and ARPA funds under RSA 202-a:4c: $1495 from ARPA and $120 donations. Motion by KBP, 2nd by PD; roll call vote, all in favor, motion passes

Other: Deb reported that the CD has been closed and funds moved to a savings account. In future, all unrestricted donations will be deposited into that savings account.

Motion to adjourn by AG 2nd by KBP; roll call vote, all in favor. Adjourned at 1:06 pm.