

Lee Public Library  
Board of Trustees Meeting  
Wednesday, July 13, 2022 at 5:30 pm at the Lee Library

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Present: Trustees Tom Coakley, Annie Gasowski, Katrinka Pellecchia, Deb Schanda, Emily Woodall; Library Director Hayley Van-Gils; Alternate Trustee Peg Dolan; Jason LaCombe and Ryan Cloutier, SMP; John & Anne Tappan.

Library Renovations Update. Ryan will be the project manager on the library project. Ken Marshall from Coley Buhl Roberts & Associates Inc reviewed the existing structural conditions – the schoolhouse may need underpinning; it's assumed that the basement slab is 4" thick; the planned scope of work will not affect the structure that much. The scope of the work will involve patch and repair, new flooring finishes, ductwork, new lighting and the floor reinforcement of the schoolhouse. The trustees stated that they want insulation to be included, the overall look of the renovation (simple, welcoming, homey), the need to keep the library open as much as possible without adding to construction costs was discussed. Tentative schedule: Construction drawings will be ready in late Sept/early October, Brian will bid out in November, resulting in a January start.

Minutes of previous meetings: Motion to approve the June 8, 2022 minutes – Tom/Emily; passed.

Treasurer's Report: Balances as of June 30, 2022: Operations -- \$8778.97; Non-lapsing -- \$7095.94; CD/Savings: \$13,531.22. Motion to approve the treasurer's report – Annie/Katrinka; passed. Deb will be preparing the year-end report.

Director's Report. The trustees agreed to Hayley purchasing a wall-mounted changing station. Hayley will be discussing the unsatisfactory projector with Lenharth. The staff evaluations have been done and went well. The trustees agreed to postpone approving the volunteer and substitute policies until the August meeting. The Lee Fair is scheduled for Sept 17 – the library will have a table and the Friends/Foundation will share one.

Donations: Per RSA 202-A:4-c 1(b), Motion to accept donations in the amount of \$30 – Katrinka/Emily; passed.

Grants. Tom is discussing possible grants with NH Charitable Trusts – one possibility is an awning that could be attached to the building, serving as a more permanent pavilion.

Motion to enter in Non-Public Session per RSA 91-A:3 II (a), (c) – Roll call vote: Tom, Katrinka, Emily, Annie, Peg; passed. Motion to come out of the non-public session and seal the minutes – roll call vote: Tom, Katrinka, Annie, Emily, Peg; passed.

Motion to adjourn at 7:14 pm, Emily/Annie; passed.

The next regularly scheduled meeting is Wednesday, August 10, 4:30 pm at the library.