



Lee Public Library Board of Trustees Meeting
Wednesday, April 12, 2023, at 5:30 pm at the Lee Library

Present: Trustees Annie Gasowski, Katrinka Pellecchia, Deb Schanda, Emily Woodall; alternate trustee Peg Dolan; Library Director Hayley Van-Gils; Isobel Carter. Trustee Katrina Rusteika joined via Zoom.

March minutes. Motion to accept the March 8 minutes; Emily/Annie; passed with roll call vote. Hayley will update the trustee board information with the New Hampshire Library Trustee Association (NHLTA).

Treasurer's Report. Balances as of March 30: Operations, \$21,684.48; Non-Lapsing, \$8039.01; Savings: \$33,532.84. Motion to accept: Annie/Emily; passed with roll call vote.

Grants. Waiting to hear on T-Mobile and the ALA Grant; Katrinka will be working on the Moose Plate grant.

Fundraising. S&J donated \$2000 to the Foundation. A Foundation meeting is scheduled for April 14 to discuss next steps. The Fabulous Find fundraiser will last the month of April.

Renovations. The contract is in the final stages; Andy is looking for a document which states the town owns the building; Primex (Town insurer) doesn't cover hazardous material mitigation, the trustees may have to get a rider or indemnification clause. The trustees agreed to pursue the following for Phase 2 of the renovation: the hybrid lift with install, insulating the basement walls and finishing the basement, the hospitality corner. The scheduling of the renovation will take place once the contract is signed; probably closer to fall. Deb and Emily will attend the April 17 Select Board Meeting in order to update the Board.

Director's Report. The Friends' Flower Bar was a great success. Program attendance continues to increase. There is a new rack in the server closet which increases space. The library now sends weeded books to Baker & Taylor and receives credit. Hayley has added a Meet Your Librarian feature to the home page; she would like to add a Meet the Trustee feature as well.

Policy Review. Motion to accept the Unattended Children and Programming Policies; Annie/Deb; passed.

Board realignment. The trustees agreed to keep same roles: Annie Gasowski, Chair; Emily Woodall, Vice chair; Katrinka Pellecchia, Secretary; Deb Schanda, Treasurer. Margaret (Peg) Dolan and Mark Nelson will be appointed as alternate trustees and Deb and Emily will inform the Select Board at the April 17 meeting.

Other. There is a NHLTA regional trustee meeting at the Madbury Library on April 17; the NHLTA Annual Conference is Tuesday, May 9 – the deadline to register is Friday, April 21.

Move to enter into Non-Public Session per NH RSA 91-A:3 II (a); Roll Call vote; passed. Move to return to Public Session and seal the minutes; Roll Call vote; passed.

The meeting adjourned at 7:20 pm; motion made, Annie/Emily; passed. The next scheduled meeting is May 10, 2023, at 5:30 pm.