



Lee Public Library Board of Trustees Meeting
Wednesday, December 13, 2023, at 5:30 pm at the Lee Library

Present: Trustees Annie Gasowski, Katrinka Pellecchia, Katrina Rusteika, Deb Schanda, Emily Woodall; Library Director Hayley Van-Gils; Others present: Sheri Griffith, Dylan Partis, Mrs. Partis

The trustees welcomed Dylan Partis, who is looking to perform volunteer work for his Boy Scout Citizenship Merit Badge. He will meet with Hayley next week to discuss various options.

November Minutes. Motion to accept: Katrina/Emily, passed. Nov. non-public minutes, motion to accept: Katrina/Emily, passed.

Treasurer's Report. Balances as of Nov 30: Operations, \$14,323.72; Non-Lapsing, \$8790.07; Savings (2 CDs): \$34028.34. Motion to accept: Emily/Annie; passed. Motion to pay the Milestone invoice of \$78,126.51 and the SMP invoice of \$5420 from the Capital Reserve Funds: Katrina/Emily; passed. Motion to approve the change order regarding the outside outlets and the lights over the new sign: Katrina/Emily; passed. There was discussion concerning making cuts to the proposed FY 24-25 budget. Motion to keep the budget as is: Katrinka/Emily; passed.

Renovations. The outside electrical work was rescheduled to Dec. 18 (it will likely have to be rescheduled again due to bad weather). Items being currently discussed: the basement lift and related matters, the area of refuge, upgrading the parking lot lights. Emily will attend the Select Board meeting on Dec. 18 to update the board.

Grants. Annie got an extension of the ARSL lighting grant until the end of February; the report is due Feb. 1..

Director Report. Katrina has donated a Square machine to the library, which is now set up to accept credit cards with \$5 minimum purchase. Motion to increase the non-resident fees to \$40/year and \$20/six-month: Katrinka/Emily passed. The new copier has been installed, the trustees agreed that copy fees should be increased in January. There was discussion regarding purchasing a subscription to Foster's which has been donated; Hayley will talk to the Friends to see if they want to pay part of the cost. The trustees agreed to review policies starting in January, beginning with the no-public meeting policy.

Motion to enter into non-public session per NH RSA: 92-A:3 II (c): Annie/Deb; roll call vote, passed.

Motion to adjourn, return to public meeting and seal the minutes: Katrinka/Deb; roll call vote, passed.

Motion to adjourn at 7:15 pm: Katrinka/Anie; passed. The next scheduled meeting is January 10, 2024, at 5:30 pm in the library program space.