

APPLICATION FOR COMMERCIAL PERMIT  
TOWN OF LEE, NEW HAMPSHIRE

Date Filed: \_\_\_\_\_ Tax Map # \_\_\_\_\_ Permit #: \_\_\_\_\_

Commercial Permit Applications shall be required for all commercial uses that are proposing to construct, alter or repair structures, septic systems, electric or plumbing work, wells, paving or other major site improvements and demolition of buildings. A typically project will require more than one permit; each segment of work is required to be permitted separately. Examples are but not limited to: foundation/slab; plumbing; electrical; HVAC and propane tank(s).

Type of Permit: ( ) Commercial ( ) Paving  
( ) Commercial Addition ( ) Plumbing  
( ) Commercial Remodel ( ) Propane  
( ) Demolition ( ) Septic System and/ or Leach Field  
( ) Electrical ( ) Well  
( ) Mechanical ( ) Other \_\_\_\_\_  
( ) Multi Family

Other permits maybe required by the Fire Chief such as: Fire Alarm System & Sprinkler Systems

Size of new construction in sq. ft. \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Corporation or Trust: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone # (C): \_\_\_\_\_ (W) \_\_\_\_\_

Project Street Address (if different): \_\_\_\_\_

Contractor: \_\_\_\_\_ Address: \_\_\_\_\_

Office/ Mobile Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Foundation Contractor: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Plumbing Contractor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Lic. #: \_\_\_\_\_

Electrical Contractor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Lic. #: \_\_\_\_\_

Propane Tank and/or Piping Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Lic. # \_\_\_\_\_

Inspections shall be required for the following and it will be the responsibility of the General Contractor, Contractor, Sub-Contractor or the Owner to notify the Building Inspector and or Fire Chief for Inspections, a 24- hour notice is required for all inspections. Building Inspector 603-659-6783 Fire Chief 603-659-5411.

1. Foundation.
2. Framing.
3. Electrical/Plumbing Rough-In.
4. Propane Tank(s) setting/piping/connections
5. Insulation.
6. Final Occupancy; permit issued where applicable.
7. Septic System: Bed bottom & prior to covering after installation.

Brief Description of Work to be performed:

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Estimated Cost of Construction: \_\_\_\_\_ Fee: \_\_\_\_\_

Permit Fees are based on the following: Estimated cost of the given project including labor. If in the case of a do-it-yourself project a fair and reasonable estimate must be included. Fees are based on \$50.00 for the first \$2,000.00 of estimated cost of construction and \$5.00 per \$1,000.00 there-after for each permit required.

This application may be required to have two (2) complete sets of drawings or statements sufficient to show that proposed work will conform to all applicable codes and ordinances and/or other material necessary for the Building Inspector and/or Fire Chief to make a decision as to compliance with applicable ordinances and regulations.

The undersigned hereby assumes the responsibility that the proposed work will conform with all applicable laws, ordinances and regulations and that he/she will notify the Building Inspector and or Fire Chief when work is ready for each required inspection and that a certificate of occupancy, if required, will be obtained prior to occupying or using the premises or building.

Signature of Owner: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

\*\*\* I hereby certify that the building site is \_\_\_\_\_ or is not \_\_\_\_\_ (check one) located in a "Special Flood Hazard Area" as designated by the Federal Emergency Management Agency and its flood insurance rate maps.

Signature of Owner: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

This permit is subject to compliance with all applicable State & Local Laws, Regulations and Ordinances, including by not limited to all setbacks (All Setbacks are the responsibility of the property owner). All local regulations are available at [leenh.org](http://leenh.org) or at the office of Planning/Zoning and Building Dept. Copies of Regulations and Ordinances may have a fee if paper copies are requested from the office.

#### INTEROFFICE COMMUNICATION ONLY

P & Zoning Administrator approval to issue permit: \_\_\_\_\_ Date: \_\_\_\_\_

Fire Chief approval to issue permit: \_\_\_\_\_ Date: \_\_\_\_\_

Building Inspector approval to issue permit: \_\_\_\_\_ Date: \_\_\_\_\_

If more information is requested, please list below what it is and what date it was requested: \_\_\_\_\_

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