

Lee Police Department



VACANT HOUSE CHECKS

Requests may be dropped off, emailed or called into the Police Department.

All questions on the form must be filled out.

House check is valid for no more than 30 days from start date.

House check must be for 2 days or longer.

Houses for sale are not eligible for house checks.

House checks cannot be taken if someone is staying at the house.

Homeowner is requested to call the Police Department when they return home.

PLEASE PRINT:

NAME: _____

ADDRESS: _____

HOME PHONE: _____ **CELL PHONE:** _____

DATE LEAVING: _____ **DATE RETURNING:** _____

EMERGENCY CONTACT(S)/ KEYHOLDERS:

WILL ANYONE BE CHECKING ON THE RESIDENCE/PROPERTY (FEEDING ANIMALS, WATERING PLANTS, ETC.)? HOW OFTEN? WHAT KIND OF CAR DO THEY DRIVE?

PEOPLE AUTHORIZED ON PROPERTY (LANDSCAPERS, CONTRACTORS, ETC.)
VEHICLE INFORMATION:

IS THERE ANY DAMAGE TO THE HOUSE THAT CAN BE MISTAKEN AS NEW
DAMAGE?

LIST ANY VEHICLES BEING LEFT IN THE DRIVEWAY OR GARAGE:

LIGHTS ON TIMERS? YES: ____ NO: ____
LOCATION(S)/TIMES:

MOTION SENSOR/OUTSIDE LIGHTS? YES: ____ NO: ____

IS THE HOUSE ALARMED? YES: ____ NO: ____

ALARM INFORMATION (TYPE, COMPANY, ETC):

NOTE: THE POLICE DEPARTMENT WILL RESPOND TO ALL ALARM
ACTIVATIONS. YOU MAY WISH TO CONSIDER ASSIGNING A CODE TO ANY
CLEANERS, CONTRACTORS, ETC, WHO WILL BE AT YOUR RESIDENCE DURING
YOUR ABSENCE.

HOMEOWNERS SIGNATURE _____ DATE _____