

**RANDY STEVENS PAVILION**  
Rental & Usage Agreement  
Town of Lee, 249 Calef Hwy., Lee NH 03861  
Phone (603) 659-5414 ext. 301 [www.leenh.org](http://www.leenh.org)

Name of Organization/Group/Person: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

**Pavilion Rental Rates: (check one)**

**\_\_\_ Lee Resident or Lee domiciled non-profit organization:**

- No charge for events of 3 hours or less, \$25 refundable clean up deposit.

**\_\_\_ Lee Domiciled Business or for profit organization:**

- \$50 charge for events of 3 hours or less; \$25/hour thereafter up to 6 hours; \$25 refundable clean up deposit.

**\_\_\_ Non-Resident or non-Lee domiciled non-profit organization:**

- \$50 charge for events of 3 hours or less; \$50 refundable clean up deposit.

**\_\_\_ Non-Lee Domiciled Business or for profit organization:**

- \$250 charge for events of 3 hours or less; \$50 refundable clean up deposit.

*\*An additional \$10 charge for residents (\$20 for nonresidents) will be added to any usage fee for the use of electricity.*

*\*Events scheduled at the discretion of the Assistant Town Administrator.*

*\*Fees and deposits may be waived or modified at the discretion of the Lee Select Board.*

Details (description of activity): \_\_\_\_\_

Date(s) & Time(s) \_\_\_\_\_ Number of people \_\_\_\_\_ (max 50)

**Rules & Regulations Governing Use of Town of Lee Recreation Facilities are on the reverse side.**

**Please read carefully before signing this application.**

IN CONSIDERATION OF PERMISSION GRANTED by the Town of Lee, County of Strafford, State of New Hampshire, to use Lee's Randy Stevens Pavilion for the purpose indicated above, I the undersigned representative of the above group/organization and all its members, hereby and forever discharge, release, indemnify, and hold harmless the Town of Lee, its successors and assigns, agents and employees from all debts, claims, demands, damages, actions and causes of action whatsoever, which we may now have or may hereafter have, as a result of our use of Lee's Recreation Facilities, I attest that I/we do not discriminate against any person on the basis of race, color, religion, national origin, handicap status, age, marital status, sexual orientation, or gender. I have read and agree to abide by the Rules & Regulations and this Agreement. I will be responsible for all our participants, coaches and guests. I, the undersigned, have read this contract and understand all its terms. I sign this release voluntarily and with full knowledge of its significance.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

*Adopted by the Lee Select Board on July 25, 2022*

**Hours are from dawn to dusk and no overnight parking or camping allowed unless prior permission has been granted by the Lee Select Board. Dusk is defined as 30 minutes after sunset.**

1. Hunting is prohibited.
2. "Carry-in, Carry-Out" is strongly encouraged at all facilities. All trash shall be removed and properly disposed of by users. Glass containers are prohibited. All users are responsible for removal of their personal property after each use or game. The Town shall not be responsible for any personal property left at any of the locations.
3. Parking: Little River Park - park in designated graveled parking areas only; do not park on any grassed area. All parking signs shall be followed. No Parking along Rte. 155. Stevens Fields - park on the graveled area on either side of Old George Bennett Road. Town Field - Parallel parking only on the field side of Recycling Center Road or on the grassy area on the west side of Mast Road.
4. All dogs must be on a leash at all times. Dogs and other animals are not allowed on any of the playing fields. Dog owners are responsible for removing their dog's waste from the facilities. Dog Waste bags are provided at Little River Park for your convenience.
5. Any use of the fields for organized games or practices, including pick-up, and events shall be scheduled through the Oyster River Youth Association. Please contact them directly at (603) 868-5150.
6. Live music is not allowed.
7. Randy Stevens Pavilion use is generally handled on a "first-come-first-served" basis; however, if you wish to reserve it for a special event, please contact the Asst. Town Administrator at 659-5414 ext. 301.
8. Town use takes precedent.
9. Maximum number of people is 50 (unless higher number approved by Select Board).
10. Any use of the playing fields associated with use of the Pavilion needs to be scheduled through the Oyster River Youth Association at 603-868-5150.
11. Nothing may be affixed to any structure, post or tree that shall in any way cause harm or damage. Anything placed in a temporary manner (such as balloons or banners) shall be removed before leaving the facility. No signs may be placed at the entrance to any facility or inside the facility such that they are visible from any road, per Town Zoning Ordinance. Temporary signs, including banners, may be placed inside the Pavilion, provided that they are not visible from the road.
12. Rebound devices are NOT allowed (i.e. bounce houses, trampolines, etc.)
13. Cooking is an allowed use at Little River Park by way of charcoal or gas grills, which must be located at least ten feet (10') from any structure. Open fires, such as campfires, are not permitted except by prior special authorization from the Select Board and by obtaining a legal burn permit from the Lee Fire & Rescue Department at least two days prior to the day of the event. This may require obtaining the services of the Lee Fire & Rescue Department to site all open fires.
14. All activities should be stopped as soon as you hear thunder or see lightning, or observe dark threatening clouds developing overhead. All participants should remove themselves Lee Select Board Approved April 5, 2021 Page 3 to a safe location. According to the National Weather Service, the only completely safe action is to quickly get inside a safe building or vehicle. You are not safe anywhere outside. Stay inside until 30 minutes after you hear the last clap of thunder. Do not shelter under trees or in the Pavilion. The Town of Lee reserves the right to close the facility when the weather conditions or other concerns have created hazardous conditions.
15. NO ALCOHOLIC BEVERAGES, PROFANITY, OBJECTIONABLE LANGUAGE, and/or DISORDERLY CONDUCT: Those violating such prohibitions will be ejected from the premises and may be restricted from future use of any of the Town's facilities.
16. All individuals, groups and organizations will assume liability for themselves and their own members and the actions thereof. Any damage resulting to the facility, equipment, or other Town of Lee property will be billed to the responsible party. Users are responsible for their own safety and that of their participants and guests at all times. All participants, spectators and guests must realize the inherent danger of using Town Recreational facilities and shall release the Town of Lee of any and all liability for personal injury and/or property damage upon arriving at the facility. Users must not use the facility if they discover an unsafe condition, and they must report all unsafe conditions to the Select Board's Office immediately.
17. The Lee Select Board, at any time, at its discretion reserves the right to change, or amend the foregoing regulations or withdraw from any group, organization or person the privilege of using Recreation facilities within its discretion.