

TOWN OF LEE, NEW HAMPSHIRE  
ANNUAL TOWN REPORT  
JUNE 30, 2022



*Billy and Hank*  
*By Caren Rossi*

# **TOWN REPORT COMPILATION AND EDITING**

**Assistant Town Administrator Denise A. Duval**

**Town Administrator Andy Robertson**

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## JOHN B. GUND

April 29, 1939 – September 21, 2021



John B. Gund was born April 29, 1939 in Hartford, Connecticut. When he was a teenager, he moved to NH, living in Orford for the remainder of his school years. He attended UNH and the NH State Hospital School of Nursing, where he instigated the enrollment of males in the all-female nursing school. He was one of two men originally enrolled in the School of Nursing at the State Hospital.

He moved to Cartland Road in Lee with his family in 1962 and spent the rest of his life in Lee, 60+ years. He and Laura had two daughters, Marita and Gina, and two grandchildren, Silas and Nellie. He never met his great grandson,

Silas John Gund, Jr., but he did know his step-great granddaughter, Charlotte. He worked at Exeter Hospital, but found he preferred his life on the small farm on Cartland Road.

For several years, John volunteered on the Lee Fire Department, listening for the fire alarms to go off and then heading out to fight fires. He plowed snow for the town back when there was a lot of snow to be plowed. Then finally, he went to work in The Dump (when it was the dump), and when saving bottles for recycling was just becoming a possibility for towns. He was on the Dump Committee when the decision was finally made to build a Transfer Station. He was very active on the Transfer Station Committee, visiting several facilities in the area and learning everything he could about these new facilities. He was proud of the Transfer Station and continued to work there until it was time to retire. His family is extremely proud to have the new Transfer Station truck dedicated to John, and carrying on his name.

Throughout the years, John always had a small farm. This enabled him to stay at home which is where he always preferred to be. He and Laura started and maintained an electric fence business for many years. He was content to walk in the woods as long as he was able, watch the wildlife and enjoy the beauty of the land he loved so much.

John passed away on September 21, 2021.



## ELECTED OFFICIALS

### SELECT BOARD

Scott Bugbee, Chair	2023
Katrin Kasper, Vice-Chair	2024
Rebecca Hawthorne	2025

### TOWN CLERK/TAX COLLECTOR

Linda L. Reinhold, Town Clerk/Tax Collector	2023
Elizabeth Stone, Deputy Town Clerk/Tax Collector (Employee)	

### TREASURER

Benjamin Genes	2025
Brian Veroneau, Deputy Treasurer (Appointed)	2025

### TRUSTEES of the TRUST FUNDS

John Tappan, Chair	2023
Michelle Martinson	2024
Jeffrey Liporto	2025

### MODERATOR

Donald Quigley, Moderator	2024
Karen Long, Assistant Moderator (Appointed)	

### SUPERVISORS of the CHECKLIST

Marian Kelsey, Chair	2024
Bambi Miller	2026
Gloria Quigley	2025

### ADVISORY BUDGET COMMITTEE

Thomas Murdoch, Chair	2025
Pat Barbour	2024
Cord Blomquist	2023
Scott Bugbee	2025
Bambi Miller	2023
Stacey Waitz	2024

### CEMETERY TRUSTEES

Peter Hoyt, Chair	2025
Donna Eisenhard, Bookkeeper	2023
Jeff Liporto	2024

### LIBRARY TRUSTEES

Annamarie Gasowski, Chair	2024
Emily Woodall, Vice Chair	2025
Deborah Schanda, Treasurer	2023
Katrinka Pellecchia, Secretary	2025
Tim Coakley	2023
Margaret Dolan, Alternate (Appointed)	2023

## **TOWN DEPARTMENTS**

### **ADMINISTRATION**

Andy Robertson, Town Administrator  
Denise Duval, Assistant Town Administrator  
Joanne Clancy, Finance Officer  
William Stevens, Part-time Building Maintenance Supervisor  
Kristin Cisneros, Part-time Building Maintenance Assistant  
Liz Stone, Part-time Accounting Assistant

### **ASSESSOR**

Municipal Resources Inc.

### **BUILDING INSPECTOR**

Bill Booth

### **CODE ENFORCEMENT, PLANNING & ZONING ADMINISTRATOR, HEALTH OFFICER**

Caren Rossi

### **EMERGENCY MANAGEMENT**

Scott Nemet, Director  
Caren Rossi, Deputy

### **FIRE & RESCUE**

#### **OFFICERS and FULL-TIMERS**

Scott Nemet, Chief  
Jeff Liporto, Assistant Chief  
James Brown, Deputy Chief  
Max Brown, Lieutenant/AEMT Part-time  
Ritchie McCarville, Crew Chief/EMT Part-time  
Liam Cashin, FF/EMT Full-time  
Joshua Crampsey, FF/EMT Full-time  
James Kent, FF/AEMT Full-time  
Scott Moreau, Sr., FF/EMT Full-time

#### **PART-TIME FIREFIGHTER'S, EMT'S AND AEMT'S**

Greg LaFrance	Scott McGrath	Rye Morrill	Kyle O'Dowd
Kyle Pettinelli	Troy Stevens	James Waller	

#### **ON-CALL FIREFIGHTER'S, EMT'S AND AEMT'S**

Benjamin Allen	Taylor Denio	Peter Hoyt	Brett LeBlanc	
Jesse Merrill	Reese Merry	Bruce Morse	Nathan Sanborn	Tyler Vaughan

### **FOREST WARDENS**

Peter Hoyt, Warden	Benjamin Allen, Deputy	Emery Eaton, Deputy
Jeff Liporto, Deputy	Scott Moreau, Deputy	Scott Nemet, Deputy

## **TOWN DEPARTMENTS**

### **GENERAL ASSISTANCE**

Pamela J. Mattingly

### **INFORMATION TECHNOLOGY**

Back Bay Networks of NH

### **LIBRARY**

Hayley Van-Gils, Library Director

Michelle Stevens, Circulation Librarian/Assistant Librarian

Judy Belanger, Part-time Youth Services Librarian

Wendy Nixon, Part-time Library Technician I

### **POLICE**

Thomas Dronsfield, Chief

Donald J. Laliberte, Lieutenant

Annie E. Cole, Corporal

Justin Doty, Sr. Patrol

Bryan Libby, Corporal

Evan Carey, Patrol

Nick DiGaetano, Patrol

Killian Kondrup, Patrol

Vanessa Simms, Patrol

Noah Young, Corporal

Jess Miehle, Administrative Assistant

### **PUBLIC WORKS**

Steve Bullek, Public Works Director

Warren Hatch

Peter Hoyt

Ben Lyons

Rick Fleming, On-call

Cheryl Geddis, On-call

Jeremy Parent, On-call

Randy Stevens, On-call

### **TRANSFER STATION**

Chipman Belyea

Joe Clark

Allen Beaudet, Part-time

David Leggett-Lewis, Part-time

Larry Reola, Part-time

## TOWN BOARDS, COMMISSIONS AND COMMITTEES

### PLANNING BOARD

Robert Smith, Chair	2022
Mark Beliveau	2023
David Cedarholm	2025
Lou Ann Griswold	2023
Howard Hoff	2025
John LaCourse	2024
Wayne Lehman	2025
Rebecca Hawthorne, Select Board Rep	

### ZONING BOARD of ADJUSTMENT

James Banks, Chair	2025
John Hutton III	2023
Peter Hoyt	2025
Don Quigley	2025
Craig Williams	2025
Shawn Banker, Alternate	2023
Franciso Bardales, Alternate	2024
Amanda Gourgue, Alternate	2025

### AGRICULTURAL COMMISSION

Erick Sawtelle, Chair	2025
Kenneth Brisson	2024
Kristin Cisneros	2025
Charles Cox	2023
Amanda Gourgue	2023
Laura Gund	2025
Donna Lee Woods	2022
David Miner	2024
Dwight Barney, Alternate	2025
Cary Brown, Alternate	2025

### CONSERVATION COMMISSION

Dawn Genes, Chair	2025
Mary Winder, Secretary	2025
Catherine Fisher	2024
Amanda Gourgue	2023
David Shay	2025
Deborah Sugerman	2023
Anne Tappan	2023
Richard Babcock, Alternate	2024
Laurel Cox, Alternate	2024
Mark Nelson, Alternate	2024
Antoinette Hartgerink, Member Emeritus	
William Humm, Member Emeritus	
Scott Bugbee, Select Board Rep	



## TOWN BOARDS, COMMISSIONS AND COMMITTEES

### HERITAGE COMMISSION

Patricia Jenkins, Chair	2023
Cord Blomquist	2025
Donna Eisenhard	2023
Laura Gund	2023
Denis Hambucken	2024
Anne Jennison	2024
Elisabeth McCaffrey	2025
Scott Bugbee, Member and Select Board Rep	

### RECREATION COMMISSION

Larry Kindberg, Chair	2022
Annette Brown, Treasurer	2022
Caren Rossi, Secretary	2023
Thomas Dronsfield	2025
Kathleen Kerrigan	2024
Eva Lizer	2024
Christine Regan	2025
Katrin Kasper, Select Board Rep	

### STRAFFORD REGIONAL PLANNING COMMISSION

Katrin Kasper, Representative
Dawn Genes, Representative

### ENERGY COMMITTEE

Louis Grondin, Chair	2023
Donald Anderson	2025
Barbara Wauchope	2022
Mary Woodward	2025
Katrin Kasper, Select Board Rep	

### FAIR COMMITTEE

Kenneth Brisson	2024
Charles Cox	2024
Thomas Dronsfield	2024
Denise Duval	2024
Laura Gund	2024
Sally Novell	2024
Gloria Quigley	2024
Caren Rossi	2024
Erick Sawtelle	2024
Brian Seeley	2024
Paul Tuck	2024

## TOWN BOARDS, COMMISSIONS AND COMMITTEES

### **GREETERS COMMITTEE**

Helen Coletti	2025
Judith Belanger	2025
Jennifer Messeder	2025
Elizabeth Stone	2025
Katrin Kasper, Select Board Rep	

### **HOUSING COMMITTEE**

Amanda Gourgue, Chair	2025
Katrin Kasper, Vice-Chair and Select Board Rep	
Andy Robertson, Secretary	
Cary Brown	2025
Sally Cedarholm	2025
Wayne Lehman	2025
Deb Sugerman	2025

### **JOINT LOSS MANAGEMENT COMMITTEE**

Warren Hatch, Chair
Steve Bullek
Jeff Liporto
Andy Robertson
Caren Rossi
Michelle Stevens
William Stevens

### **LAMPREY RIVER ADVISORY COMMITTEE**

Eileen Miller
Jason Settineri
David Shay

### **MUNICIPAL TECHNOLOGY ADVISORY COMMITTEE**

Dean Rubine	2025
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### **SUSTAINABILITY COMMITTEE**

Paul Gasowski, Chair	2025
Charles Cox	2025
Jennifer Messeder	2024
Dean Rubine	2025
Katrin Kasper, Select Board Rep	

## **TOWN BOARDS, COMMISSIONS AND COMMITTEES**

### **HISTORICAL SOCIETY**

Phyllis White, President  
Scott Bugbee, Vice President  
Catherine Gardner, Treasurer  
Charlotte Mandell, Secretary  
Lorraine Cabral, Director  
Janet Allen, Director  
Laura Gund, Director  
Laura Heckel, Director  
Patricia Jenkins, Director

### **FRIENDS OF THE LEE LIBRARY**

Cynthia D. Seaman, President  
Emily Woodall, Treasurer  
Mary Ellen McElroy, Secretary  
Hayley Van-Gils, Library Director  
Abby Aldous, Director  
Carla Corey, Director  
Colleen Latham, Director  
Tracy Rines, Director  
Barbara Switzer, Director  
Laura Wagenaar, Director  
Carla Wilson, Director

**TOWN OF LEE, NEW HAMPSHIRE**  
**Minutes of the 2022 Deliberative Session**  
**February 5, 2022**

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Moderator Quigley called the meeting to order at 9:00 am, on Saturday, February 5, 2022.

After leading the participants in the Pledge of Allegiance, he introduced the Deputy Moderator, Karen Long; Select Board, Chairman Cary Brown, Scott Bugbee, Katrin Kasper; Town Administrator, Andy Robertson; Administrative Assistant, Denise Duval; Town Clerk/Tax Collector, Linda Reinhold; and, Deputy Town Clerk/Tax Collector, Elizabeth Stone.

The Moderator explained the purpose of the deliberative session is to explain, discuss and debate each of the presented Warrant Articles put forth by the town officials or by petition of town voters. The Articles may be amended or passed as written and moved to the Official Ballot which will be voted on in the second session at the polling place on March 8, 2022.

Moderator Quigley invited Town Administrator, Andy Robertson, to explain the administrative rules on the procedures of the meeting and definitions of verbiage used in the Warrant Articles.

Moderator Quigley explained before reading Article 1 that the Article is not subject to debate or amendment.

**ARTICLE 1**

**To choose all necessary Town Officers for the ensuing year:**

**(To be considered at the March 8, 2022 Ballot Voting)**

**Selectperson – 3 year position**

**Treasurer – 3 year position**

**Moderator – 2 year position**

**Supervisor of the Checklist – 6 year position**

**Trustee of the Trust Funds – 3 year position**

**Library Trustees – (2) 3 year positions**

**Cemetery Trustees – 3 year position**

**Advisory Budget Committee – (2) 3 year positions**

The Moderator instructed the Town Clerk to move Article 1 to the Official Ballot.

Moderator Quigley stated that, like Article 1, the zoning article cannot be amended.

**ARTICLE 2**

**Relative to Article XVII, section II-B;5ii of the 2019 Zoning Regulations (temporary signs), are you in favor of the adoption of Amendment No. 1-2021 as Proposed by the Select Board to remove the following language:**



~~ii. One temporary sign per lot may be located on the owner's property for a period of (30) days prior to an election involving candidates for federal, state or local office or an issue on the ballot. Majority vote required.~~

NOTE: Deleted language is stricken

The Article was presented by Katrin Kasper.

There being no discussion, the Moderator instructed the Town Clerk to move Article 2 to the Official Ballot.

### **ARTICLE 3**

**Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,882,913. Should this article be defeated, the default budget shall be \$4,574,348 which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Select Board recommends this article. Majority vote required.**

Selectman Bugbee presented the Article.

Selectman Bugbee reviewed the highlights of the overall increases from the 2022 budget. The overalls increase were \$338,564 or 6.3%. Highlights of the increases: Government buildings increased by \$100,052, in which part of the increase was due to the new town office building and rental expenses associated with that; Personnel increased by \$105,046, partly because of salary increases, costs of health benefits and increases in the retirement contributions; Highway Department increased by \$93,290 due to higher costs of salt, sand and other supplies; Fire Department increased by \$48,016 and Police Department decreased \$22,903 which were caused by moving part of utilities out of the Police budget and into the Fire budget. Other changes were Solid Waste increased \$25,995, Parks and Recreation decreased by \$14,500. Highway Department included funding for an additional full time employee.

Selectman Bugbee reviewed slides that were presented showing revenues, a breakdown of the current tax rate and Capital Reserve Funds Summary.

The Moderator opened the floor for questions.

Paul Gasowski, 46 Lamprey Lane, asked if there was money in the budget for the request by the Sustainability Committee for a server that would address communication needs for all committees and commissions in the Town. Mr. Gasowski also asked about the status of an IT Committee.

Selectman Bugbee answered that there was no money allotted for the server, however, depending on how much it would be, the Board may be able to find the funding.

Regarding the IT Committee, he stated he thought the Board would like to move forward with it.

Tom Dronsfield, Police Chief, 75 Mast Road, stated that the police will be replacing the server at the Police Station and the Steve Gagnon, BackBay Networks, said that server would be adequate for the needs of the committees and commissions.

Chris Regan, 19 Earl Drive, asked about the cost of the rent for the new building and plans for future.

Selectman Bugbee stated the monthly rent is \$5,000. As for the future, the Select Board and many different committees have been struggling with for years. Proposals have been voted on over the years, but voted down.

There being no further discussion, the Moderator instructed the Town Clerk to move Article 3 to the Official Ballot.

Selectperson Kasper moved to restrict reconsideration of Article 3. Motion seconded by Selectman Bugbee.

By a show of voter cards, the motion passed.

#### **ARTICLE 4**

**To see if the Town will vote to raise and appropriate the sum of One-hundred Seventy Five Thousand dollars (\$175,000) to be deposited into the Fire Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Chairman Cary presented Article 4. He stated that as of 12/31/2021 this fund has a balance of \$798,011.

Daren Keller, 20 Chestnut Way, proposed \$50,000 be added to Article 4 and reduce Article 5 by \$50,000.

Moderator asked Mr. Keller to clearly state his amendment. Mr. Keller stated that he proposes to increase Article 4 by \$50,000.

The Moderator asked for a second to the motion. There being none, the amendment was not considered.

John Tappan, 187 Stepping Stones Road, pointed out that this Capital Reserve Fund is just for the purchase of equipment.

There being no further discussion, the Moderator instructed the Town Clerk to move Article 4 to the Official Ballot.

Selectperson Kasper moved to restrict reconsideration of Article 4. Motion seconded by Chairman Brown.

By a show of voter cards, the motion passed.

#### ARTICLE 5

**To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000) to be deposited into the Town Buildings Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Selectperson Kasper presented Article 5. She informed that as of 12/31/21 the fund had a balance of \$387,100.

Daren Keller made a motion to reduce the sum to be raised and appropriated to \$50,000. There being no second, the amendment was not voted on.

Alexander Taylor, 30 Newtown Plains Road, asked if the authorization to expend from this Capital Reserve Fund was from the Select Board or the voters. Selectman Bugbee stated from the Select Board.

Selectman Bugbee made an amendment to Article 5 adding the words in **bold**:

To see if the Town will raise and appropriate the sum of One Hundred Thousand dollars (\$100,000) to be deposited into the Town Buildings Capital Reserve Fund. **This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation.** The Select Board recommends this article. Majority vote required.

Karen Long seconded.

John Tappan asked that the motion be reread.

Selectman Bugbee reread the written amendment:

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000) to be deposited into the Town Buildings Capital Reserve Fund. **This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation.** The Select Board recommends this article. Majority vote required.

Karen Long seconded.

Being no further discussion, the Moderator asked for a vote by a show of voter cards. The motion to amend passed.

Chris Regan, 19 Earle Drive, asked the Board what the balance of the unassigned fund balance is and is it staying steady or burning down. Selectman Bugbee answered that the balance is about \$2.3 million. He commented that out of that amount needs to come the settlement with Fairpoint, about \$200,000, so the balance is about \$2.1 million.

Jennifer Messeder, 147 Wadleigh Falls Road, asked for clarification that this Article is addressing town buildings and Article 9 is addressing the Library buildings which would mean they are two separate groups. Selectman Bugbee answered yes.

Additional comments were made by Karen Long, John Tappan, Devon Keller, and Selectman Bugbee.

There being no further discussion, the Moderator instructed the Town Clerk to move Article 5, as amended, to the Official Ballot.

**To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000) to be deposited into the Town Buildings Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. The Select Board recommends this article. Majority vote required.**

Selectperson Kasper moved to restrict reconsideration of Article 5. Motion seconded by Chairman Brown.

By a show of voter cards, the motion passed.

#### **ARTICLE 6**

**To see if the Town will vote to raise and appropriate the sum of Seventy Eight Thousand dollars (\$78,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Chairman Brown presented Article 6. He stated that as of 12/31/21 the fund had a balance of \$185,414.

Charlie McLean, 51 Harvey Mill Road, commented that in the past, usually the department head would give a pretty significant level of detail about what is covered by the capitol reserve fund and status on existing equipment and vehicles. He was not hearing that level of detail and would like to.

Steve Bulleck, Public Works Director, gave more detail regarding the existing equipment.

John Tappan also commented.

Linda Reinhold, Town Clerk, asked for clarification on this Warrant Article and all others being presented with fund balances. Commenting that last year, the Warrant Articles were presented without the fund balance at the end of year, however, after discussions and amendments made, the balance as of 12/31/2020 were included on the Official Ballot. This year, again, the fund balance as of 12/31/21 is being included on the power point presentation and handouts but on the Warrant Articles for the Official Ballot they are not.



The Moderator asked the legislative body if the intent was to include the fund balance on the Official Ballot on March 8, 2022.

Karen Long, 16 Langley Lane, made a motion to amend Articles 4 through 10 to include on the Official Ballot the fund balance statement. Selectman Bugbee seconded.

After further discussions and Andy Robertson, Town Administrator, explaining the Department of Revenue Administration may not look favorably to the addition of the fund balances on the Warrant Articles, Selectman Bugbee suggested leaving the Warrant Articles as written. Karen Long withdrew her amendment and Selectman Bugbee withdrew his second to the amendment.

There being no further discussion, the Moderator instructed the Town Clerk to move Article 6 to the Official Ballot.

Selectperson Kasper moved to restrict reconsideration of Article 6. Motion seconded by Chairman Brown.

By a show of voter cards, the motion passed.

#### **ARTICLE 7**

**To see if the Town will vote to raise and appropriate the sum of Ninety Thousand dollars (\$90,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Chairman Brown presented Article 7. He stated that as of 12/31/2021 the fund had a balance of \$619,932.

Paul Gasowski commented that the fund balance was read with the Article and he asked for clarification that the fund balance is NOT part of the Warrant Article and should not be read with the Article being presented. The Moderator stated that the fund balance as of 12/31/2021 is information only, not part of the Article.

Charlie McLean asked for more detail to make an informative decision.

Steve Bulleck gave more information on the bridges and roads.

There being no further discussion, the Moderator instructed the Town Clerk to move Article 7 to the Official Ballot.

Selectperson Kasper moved to restrict reconsideration of Article 7. Motion seconded by Chairman Brown.

By a show of voter cards, the motion passed.

## **ARTICLE 8**

**To see if the Town will vote to raise and appropriate the sum of Fifty Five Thousand dollars (\$55,000) to be deposited into the Highway Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Chairman Brown presented Article 8.

Steve Bulleck explained the usage of the money in this fund indicating the biggest amount for plow trucks but also used for trailers, possible purchase of a small excavator, and regular equipment use for maintenance of the roads.

There being no further discussion, the Moderator instructed the Town Clerk to move Article 8 to the Official Ballot.

Selectperson Kasper moved to restrict reconsideration of Article 8. Motion seconded by Chairman Brown.

By a show of voter cards, the motion passed.

## **ARTICLE 9**

**To see if the Town will vote to raise and appropriate the sum of Thirty Thousand dollars (\$30,000) to be deposited into the Lee Library Building Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Selectperson Kasper presented Article 9.

Jennifer Messeder asked for clarification on the correct verbiage of Article 9 to go on the Official Ballot. She indicated that the screen presentation it says not to exceed thirty thousand dollars and paper handout says the sum of thirty thousand dollars.

Selectperson Kasper stated that the handout is correct and should be read from, not from slide presentation. The correct Article is as read: **To see if the Town will vote to raise and appropriate the sum of Thirty Thousand dollars (\$30,000) to be deposited into the Lee Library Building Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

The Moderator confirmed that everyone understood the Article as presented.

Darren Keller made a motion to amend to strike Article 9 from consideration and/or zero the balance. The Moderator stated that the Article cannot be struck from the record but may be amended to a zero dollar amount and clarified that that was what Mr. Keller wanted to amend to. Mr. Keller confirmed his amendment to read: **To see if the Town will vote to raise and appropriate the sum of Zero dollars (\$0) to be deposited into the Lee Library Building Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Moderator Quigley then asked for a second to the amendment. There being none, the amendment was not voted on.

Selectperson Kasper informed that the Library Trustees are in charge of the library.

John Tappan stated that there are four reserve funds that can be used for buildings. The Library Capital Reserve Fund, the Lee Library Building Capital Reserve Funds (used for capital expenditures for the Town's library building), the Town Buildings Capital Reserve Fund, and the Renovating Town Hall Capital Reserve Fund.

Selectperson Kasper commented.

Selectman Bugbee asked Mr. Tappan to clarify that the Library Capital Reserve Fund has a balance of \$133,000 but \$100,000 is yet to come out it. Mr. Tappan confirmed that in the last vote, the legislative body voted to withdraw up to \$100,000 for library renovation.

Darren Keller commented.

David Cedarholm, Fox Garrison Road, spoke. He commented that there is a plan, carefully thought out, for all projects.

Darren Keller commented.

There being no further discussion, the Moderator instructed the Town Clerk to move Article 9 to the Official Ballot.

Selectperson Kasper moved to restrict reconsideration of Article 9. Motion seconded by Chairman Brown.

By a show of voter cards, the motion passed.

#### **ARTICLE 10**

**To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Chairman Brown presented Article 10.

There being no discussion, the Moderator instructed the Town Clerk to move Article 10 to the Official Ballot.

Selectperson Kasper moved to restrict reconsideration of Article 10. Motion seconded by Selectman Bugbee.

By a show of voter cards, the motion passed.

### **ARTICLE 11**

To see if the Town will vote to establish a contingency fund for Fiscal Year 2023 for unanticipated expenses that may arise and further to raise and appropriate Twenty Thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. The Select Board recommends this article. Majority vote required.

Selectman Bugbee presented Article 11.

There being no discussion, the Moderator instructed the Town Clerk to move Article 11 to the Official Ballot.

Selectperson Kasper moved to restrict reconsideration of Article 11. Motion seconded by Chairman Brown.

By a show of voter cards, the motion passed.

### **ARTICLE 12**

To see if the town will vote to change the purpose of the existing Fire Pond and Cistern Capital Reserve Fund to allow for the installation of new fire ponds and cisterns and to allow for repair and replacement of existing fire ponds and cisterns and to name the select board as agents to expend. The Select Board recommends this article. 2/3 vote required.

Chairman Brown presented Article 12.

There being no further discussion, the Moderator instructed the Town Clerk to move Article 12 to the Official Ballot.

Selectperson Kasper moved to restrict reconsideration of Article 12. Motion seconded by Selectman Bugbee.

By a show of voter cards, the motion passed.

### **Article 13**

Shall the town modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Lee, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years, ~~\$217,500~~ for a person 75 years of age up to 79 years, ~~\$262,500~~ for a person 80 years of age or older, ~~\$337,500~~. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$46,500 or, if married, a combined net income of less than \$59,400 and own net assets not in excess of \$222,500 excluding



**the value of the person's residence. The Select Board recommends this article. Majority vote required.**

Selectman Bugbee presented Article 13.

He then explained that with the revaluation this year, the average property assessment increased 54%. Many of the elderly who currently have an elderly exemption have not had to pay a tax bill in quite a while. With the revaluation and the current elderly exemption, many of the people now received tax bills which have created hardships for them and they cannot pay the bill.

Daren Keller spoke against the Article.

Alexander Taylor asked how the exemption works. Selectman Bugbee explained the exemption is subtracted from the full assessment and then the tax bill is computed on that net assessment.

Kent Kasper, 16 Elder Osborne Drive, asked how the Town establishes net income and net assets. The Town Administrator explained the corridors used are specified by state RSA as the base level. The Board can then decide to use the base level or be more generous. Documentation is presented by the applicant, e.g., tax documentation, list of assets, etc. and reviewed.

Karen Long asked a question regarding the income level and where the Town got the number used. Selectman Bugbee explained the RSA allows the Town to set those particular levels. This Article used the same income levels as the current exemption in place. The intent of this Article was to address the assessments. Should someone wish to amend the net income amount, they could.

Chris Regan, Daren Keller, and Cord Blomquist of 1 Lee Hill Road made comments. Caren Rossi, 38 West Mill Pond Road, also made a comment and then moved the question. It was seconded.

By a show of voter cards, the motion passed.

The Moderator instructed the Town Clerk to move Article 13 to the Official Ballot.

Selectperson Kasper moved to restrict reconsideration of Article 13. Motion seconded by Chairman Brown.

By a show of voter cards, the motion passed.

#### **Article 14**

**To see if the town will vote to authorize the Select Board, as provided by RSA 674:5, 1) to remove the Planning Board's responsibility for the town capital improvement program and 2) to establish, appoint and implement a Capital Improvement Program Committee whose purpose shall be to prepare and amend a recommended program of**

municipal capital improvement expenditures projected over a period of at least 6 years to assist the Select Board and the Advisory Budget Committee in completion of the annual budget. Membership of such committee shall include at least one member of the Planning Board and may include but not be limited to other members of the Planning Board, the Advisory Budget Committee, the Select Board, Town employees, and residents of the Town of Lee. The Select Board recommends this article. Majority vote required.

Selectperson Kasper presented Article 14.

John Tappan asked why the Warrant Article says “expenditures” and in RSA 674:5 says “a recommended program of municipal capital improvement projects”. It does not say expenditures. The Town Administrator answered that the Article was written from DRA recommended article language.

David Cedarholm made a comment and stated he was in favor of the Article.

Paul Gasowski spoke.

John Tappan read RSA 674:6 and then made a motion to amend the Article by striking the word “expenditures” and replace with “projects”. Amend to read:

To see if the town will vote to authorize the Select Board, as provided by RSA 674:5, 1) to remove the Planning Board’s responsibility for the town capital improvement program and 2) to establish, appoint and implement a Capital Improvement Program Committee whose purpose shall be to prepare and amend a recommended program of municipal capital improvement *projects* projected over a period of at least 6 years to assist the Select Board and the Advisory Budget Committee in completion of the annual budget. Membership of such committee shall include at least one member of the Planning Board and may include but not be limited to other members of the Planning Board, the Advisory Budget Committee, the Select Board, Town employees, and residents of the Town of Lee. The Select Board recommends this article. Majority vote required.

A discussion ensued regarding a financial planning tool. Paul Gasowski, Selectperson Kasper, Daren Keller spoke.

Karen Long moved the question. The Moderator stated the question cannot be moved until the amendment is voted on.

John Tappan read the amendment. Karen Long seconded.

By a show of voter cards, the amendment passed.

Cord Blomquist spoke.

The Moderator asked Karen Long if her motion to move the question stands. She said yes and Caren Rossi seconded.

By a show of voter cards, the motion passed.

The Moderator instructed the Town Clerk to move Article 14 to the Official Ballot.

Selectperson Kasper moved to restrict reconsideration of Article 14. Motion seconded by Chairman Brown.

By a show of voter cards, the motion passed.

That being the last Warrant Article to be presented, the Moderator asked if there was any new business.

Selectman Bugbee thanked all the staff, all the volunteers and everybody that contributed to the Town of Lee in terms of the whole pandemic issue. He stated the staff has gone above and beyond the call of duty and he wanted to personally acknowledge all of their efforts.

Dave Cedarholm stated that the Moderator has done a great job today.

The Moderator adjourned the meeting at 11:40 am.

Respectfully submitted,

A handwritten signature in cursive script, reading "Linda R. Reinhold".

Linda R. Reinhold  
Town Clerk



**ABSENTEE  
OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
LEE, NEW HAMPSHIRE  
MARCH 8, 2022**

*Jynda R. Bemhold*  
TOWN CLERK

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

**Article 1.** To choose all necessary Town Officers for the ensuing year.

<b>SELECT BOARD</b>	<b>TREASURER</b>	<b>CEMETERY TRUSTEE</b>
VOTE FOR NO For Three Years MORE THAN ONE	VOTE FOR NO For Three Years MORE THAN ONE	VOTE FOR NO For Three Years MORE THAN ONE
CARY BROWN 193	BENJAMIN R. GENES 587	PETER HOYT 597
REBECCA HAWTHORNE 438		
	(Write-in)	(Write-in)
(Write-in)		
<b>MODERATOR</b>	<b>TRUSTEE OF THE TRUST FUNDS</b>	<b>ADVISORY BUDGET COMMITTEE</b>
VOTE FOR NO For Two Years MORE THAN ONE	VOTE FOR NO For Three Years MORE THAN ONE	VOTE FOR NO For Three Years MORE THAN TWO
DONALD QUIGLEY 597	JEFFREY S. LIPORTO 558	SCOTT BUGBEE 514
		THOMAS E. MURDOCH 522
	(Write-in)	
(Write-in)		(Write-in)
		(Write-in)
<b>SUPERVISOR OF THE CHECKLIST</b>	<b>LIBRARY TRUSTEE</b>	
VOTE FOR NO For Six Years MORE THAN ONE	VOTE FOR NO For Three Years MORE THAN TWO	
GLORIA B. QUIGLEY 597	KATRINKA PELLECCCHIA 497	
	EMILY WOODALL 545	
(Write-in)	(Write-in)	
	(Write-in)	

3187 Voters on Checklist  
18 Same day Voters  
709 Ballots Cast

22% voter turnout

I certify that This Official Ballot is true and correct (3 pages)

*Jynda R. Bemhold, Town Clerk*



ABSENTEE  
OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
LEE, NEW HAMPSHIRE  
MARCH 8, 2022

*Synda Reinhold*  
TOWN CLERK

INSTRUCTIONS TO VOTERS

A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☐

ARTICLES

**ARTICLE 2**

Relative to Article XVII, section II-B;5ii of the 2019 Zoning Regulations (temporary signs), are you in favor of the adoption of Amendment No. 1-2021 as Proposed by the Select Board to remove the following language:

~~ii. One temporary sign per lot may be located on the owner's property for a period of (30) days prior to an election involving candidates for federal, state or local office or an issue on the ballot.~~ Majority vote required.

NOTE: Deleted language is stricken

YES 438  
NO 233

**ARTICLE 3**

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,882,913. Should this article be defeated, the default budget shall be \$4,574,348 which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Select Board recommends this article. Majority vote required.

YES 458  
NO 241

**ARTICLE 4**

To see if the Town will vote to raise and appropriate the sum of One-hundred Seventy Five Thousand dollars (\$175,000) to be deposited into the Fire Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

YES 496  
NO 202

**ARTICLE 5**

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000) to be deposited into the Town Buildings Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. The Select Board recommends this article. Majority vote required.

YES 506  
NO 189

**ARTICLE 6**

To see if the Town will vote to raise and appropriate the sum of Seventy Eight Thousand dollars (\$78,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

YES 520  
NO 176

**ARTICLE 7**

To see if the Town will vote to raise and appropriate the sum of Ninety Thousand dollars (\$90,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

YES 542  
NO 152

**ARTICLE 8**

To see if the Town will vote to raise and appropriate the sum of Fifty Five Thousand dollars (\$55,000) to be deposited into the Highway Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

YES 513  
NO 181

**ARTICLE 9**

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand dollars (\$30,000) to be deposited into the Lee Library Building Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

YES 489  
NO 209

**ARTICLE 10**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

YES 528  
NO 169

VOTE BOTH SIDES OF BALLOT

*Page 2*  
*MR*



ARTICLES CONTINUED

ARTICLE 11

To see if the Town will vote to establish a contingency fund for Fiscal Year 2023 for unanticipated expenses that may arise and further to raise and appropriate Twenty Thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. The Select Board recommends this article. Majority vote required.

YES 517  
NO 175

ARTICLE 12

To see if the town will vote to change the purpose of the existing Fire Pond and Cistern Capital Reserve Fund to allow for the installation of new fire ponds and cisterns and to allow for repair and replacement of existing fire ponds and cisterns and to name the select board as agents to expend. The Select Board recommends this article. 2/3 vote required.

YES 580  
NO 172

ARTICLE 13

Shall the town modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Lee, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years, \$217,500; for a person 75 years of age up to 79 years, \$262,500; for a person 80 years of age or older, \$337,500. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$46,500 or, if married, a combined net income of less than \$59,400 and own net assets not in excess of \$222,500 excluding the value of the person's residence. The Select Board recommends this article. Majority vote required.

YES 569  
NO 123

ARTICLE 14

To see if the town will vote to authorize the Select Board, as provided by RSA 674:5, 1) to remove the Planning Board's responsibility for the town capital improvement program and 2) to establish, appoint and implement a Capital Improvement Program Committee whose purpose shall be to prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least 6 years to assist the Select Board and the Advisory Budget Committee in completion of the annual budget. Membership of such committee shall include at least one member of the Planning Board and may include but not be limited to other members of the Planning Board, the Advisory Budget Committee, the Select Board, Town employees, and residents of the Town of Lee. The Select Board recommends this article. Majority vote required.

YES 509  
NO 171

VOTE BOTH SIDES OF BALLOT

page 3

## OPERATING BUDGET FY23 (current year) vs PROPOSED FY24

Account	FY23 Adopted	FY24 Proposed	+/-
Select Board Office - 41301	161,095.00	169,927	8,832
Elections & Registrations - 41401	13,510.00	11,190	(2,320)
Town Clerk/Tax Collector - 41411	109,649.00	114,066	4,417
Financial Administration - 41501	115,373.00	120,502	5,129
IT Expense - 41502	72,180.00	74,100	1,920
Assessing - 41521	33,300.00	37,015	3,715
Legal Fees - 41531	15,000.00	15,000	0
Personnel Administration - 41551	1,110,869.00	1,109,825	1,044
Planning & Zoning - 41911	101,278.00	106,466	5,188
Government Buildings - 41941	241,845.00	312,035	70,190
Cemetery - 41951	7,800.00	7,900	100
Insurance - Property Liability-41961	50,609.00	57,542	6,933
Police Department - 42101	739,484.00	771,604	32,129
Dispatch - Police & Fire - 42111	16,870.00	16,545	(325)
Ambulance - 42151	27,133.00	31,394	4,261
Fire Department - 42201	657,402.00	709,433	52,031
Code Enforcement - 42401	62,400.00	66,144	386
Emergency Management - 42901	3,600.00	3,600	0
Highway Department - 43111	638,340.00	714,692	76,352
Transfer Station - 43211	178,385.00	181,194	5,809
Solid Waste Disposal - 43241	123,898.00	136,446	12,457
Animal Control - 44141	100.00	100	0
Health Service Agencies - 44151	17,343.00	21,475	4,132
Direct Welfare Assistance - 44421	17,600.00	16,840	(760)
Parks & Recreation - 45201	10,700.00	10,700	0
Library - 45501	253,930.00	281,657	27,727
Patriotic Purposes - 45831	250.00	750	500
Culture & Rec. - Agricultural Comm. - 45891	0.00	0	0
Conservation - 46191	10,850.00	10,060	(790)
Bond Principal - 47111	90,000.00	30,000	(60,000)
Bond Interest- 47211	2,120.00	204	(1,916)
<b>TOTAL OPERATING BUDGET</b>	<b>4,882,913</b>	<b>5,138,406</b>	<b>255,493</b> <b>4.97%</b>



**2023**  
**MS-636**

**Proposed Budget**  
**Lee**

For the period beginning July 1, 2023 and ending June 30, 2024

**Form Due Date: 20 Days after the Annual Meeting**

This form was posted with the warrant on: 1/27/2023

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Katrin Kasper	Vice-Chair	
Rebecca Hawthorne	Selectperson	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





**New Hampshire**  
Department of  
Revenue Administration

**2023**  
**MS-636**

**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Proposed Appropriations for period ending 6/30/2024	
					(Recommended)	(Not Recommended)
General Government						
4130-4139	Executive	03	\$149,635	\$161,095	\$169,927	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$109,353	\$123,159	\$125,256	\$0
4150-4151	Financial Administration	03	\$179,814	\$187,553	\$194,602	\$0
4152	Revaluation of Property	03	\$58,324	\$33,300	\$37,015	\$0
4153	Legal Expense	03	\$13,393	\$15,000	\$15,000	\$0
4155-4159	Personnel Administration	03	\$931,628	\$1,110,869	\$1,109,825	\$0
4191-4193	Planning and Zoning	03	\$90,151	\$101,278	\$106,466	\$0
4194	General Government Buildings	03	\$156,572	\$241,845	\$312,035	\$0
4195	Cemeteries	03	\$2,724	\$7,800	\$7,900	\$0
4196	Insurance	03	\$39,165	\$50,609	\$57,542	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$218,216	\$0	\$0	\$0
General Government Subtotal			\$1,948,975	\$2,032,508	\$2,135,568	\$0
Public Safety						
4210-4214	Police	03	\$724,827	\$739,484	\$771,604	\$0
4215-4219	Ambulance	03	\$26,190	\$27,133	\$31,394	\$0
4220-4229	Fire	03	\$629,011	\$657,402	\$709,433	\$0
4240-4249	Building Inspection	03	\$60,222	\$62,400	\$66,144	\$0
4290-4298	Emergency Management	03	\$47,965	\$3,600	\$3,600	\$0
4299	Other (Including Communications)	03	\$16,500	\$16,870	\$16,545	\$0
Public Safety Subtotal			\$1,504,715	\$1,506,889	\$1,598,720	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$779,905	\$638,340	\$0	\$0
4312	Highways and Streets	03	\$0	\$0	\$714,692	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$779,905	\$638,340	\$714,692	\$0



**New Hampshire**  
Department of  
Revenue Administration

**2023**  
**MS-636**

**Appropriations**

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 6/30/2024	
			6/30/2022	6/30/2023	(Recommended)	(Not Recommended)
<b>Sanitation</b>						
4321	Administration	03	\$211,267	\$178,385	\$181,194	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$125,235	\$123,898	\$136,446	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$167,030	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$503,532</b>	<b>\$302,283</b>	<b>\$317,640</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	03	\$0	\$100	\$100	\$0
4415-4419	Health Agencies, Hospitals, and Other	03	\$20,305	\$17,343	\$21,475	\$0
<b>Health Subtotal</b>			<b>\$20,305</b>	<b>\$17,443</b>	<b>\$21,575</b>	<b>\$0</b>
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	03	\$5,693	\$17,600	\$16,840	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$5,693</b>	<b>\$17,600</b>	<b>\$16,840</b>	<b>\$0</b>
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation	03	\$31,408	\$10,700	\$10,700	\$0
4550-4559	Library	03	\$248,848	\$253,930	\$281,657	\$0
4583	Patriotic Purposes	03	\$0	\$250	\$750	\$0
4589	Other Culture and Recreation		\$1,635	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$281,891</b>	<b>\$264,880</b>	<b>\$293,107</b>	<b>\$0</b>



**New Hampshire**  
Department of  
Revenue Administration

**2023**  
**MS-636**

**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Proposed Appropriations for period ending 6/30/2024	
					(Recommended)	(Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	03	\$7,000	\$10,850	\$10,060	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$7,000	\$10,850	\$10,060	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal	03	\$90,000	\$90,000	\$30,000	\$0
4721	Long Term Bonds and Notes - Interest	03	\$5,921	\$2,120	\$204	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$95,921	\$92,120	\$30,204	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$690,322	\$0	\$0	\$0
4903	Buildings		\$19,841	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$19,400	\$0	\$0	\$0
Capital Outlay Subtotal			\$729,563	\$0	\$0	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$6,750	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$20,000	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$6,750	\$20,000	\$0	\$0
Total Operating Budget Appropriations					\$5,138,406	\$0



**New Hampshire**  
Department of  
Revenue Administration

**2023**  
**MS-636**

**Special Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 6/30/2024	
			(Recommended)	(Not Recommended)
4902	Machinery, Vehicles, and Equipment	10	\$65,000	\$0
	Purpose: Relative purchase of Fire Utility Truck			
4902	Machinery, Vehicles, and Equipment	11	\$35,000	\$0
	Purpose: Relative to Refurbishment of Fire Truck			
4903	Buildings	15	\$35,000	\$0
	Purpose: Relative to Library Renovation			
4915	To Capital Reserve Fund	04	\$200,000	\$0
	Purpose: Relative to Lee Library Building CRF			
4915	To Capital Reserve Fund	05	\$175,000	\$0
	Purpose: Relative to the Fire Equipment CRF			
4915	To Capital Reserve Fund	06	\$100,000	\$0
	Purpose: Relative to the Town Buildings CRF			
4915	To Capital Reserve Fund	07	\$90,000	\$0
	Purpose: Relative to Highway Dept. Road & Bridge CRF			
4915	To Capital Reserve Fund	08	\$90,000	\$0
	Purpose: Relative to Transfer Station Equipment CRF			
4915	To Capital Reserve Fund	09	\$60,000	\$0
	Purpose: Relative to the Highway Equipment CRF			
4915	To Capital Reserve Fund	12	\$20,000	\$0
	Purpose: Relative to Accrued Benefits ETF			
4915	To Capital Reserve Fund	13	\$30,000	\$0
	Purpose: Relative to Fire Ponds & Cisterns CRF			
4915	To Capital Reserve Fund	16	\$10,000	\$0
	Purpose: Relative to Revaluation CRF			
Total Proposed Special Articles			\$910,000	\$0



**Individual Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 6/30/2024	
			(Recommended)	(Not Recommended)
4199	Other General Government	14	\$20,000	\$0
<i>Purpose: Relative to Establishing a Contingency Fund</i>				
<b>Total Proposed Individual Articles</b>			<b>\$20,000</b>	<b>\$0</b>



**New Hampshire**  
Department of  
Revenue Administration

**2023**  
**MS-636**

**Revenues**

Account	Source	Article	Actual Revenues for period ending 6/30/2022	Estimated Revenues for period ending 6/30/2023	Estimated Revenues for period ending 6/30/2024
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	03	\$20,900	\$1,365	\$15,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$1,623	\$3,706	\$3,500
3186	Payment in Lieu of Taxes	03	\$6,257	\$6,257	\$6,257
3187	Excavation Tax	03	\$676	\$107	\$650
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$69,396	\$53,411	\$67,500
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$98,852</b>	<b>\$64,846</b>	<b>\$92,907</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	03	\$7,778	\$5,922	\$6,000
3220	Motor Vehicle Permit Fees	03	\$921,464	\$937,418	\$938,000
3230	Building Permits	03	\$72,781	\$61,815	\$60,000
3290	Other Licenses, Permits, and Fees	03	\$24,767	\$26,746	\$26,500
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$1,026,790</b>	<b>\$1,031,901</b>	<b>\$1,030,500</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$330,631	\$330,631	\$400,000
3353	Highway Block Grant	03	\$102,278	\$110,216	\$30,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	03	\$30,415	\$15,361	\$25,000
3379	From Other Governments		\$239,163	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$702,487</b>	<b>\$456,208</b>	<b>\$455,000</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	03	\$148,170	\$93,968	\$98,500
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$148,170</b>	<b>\$93,968</b>	<b>\$98,500</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	03	\$0	\$3,000	\$6,000
3502	Interest on Investments	03	\$5,247	\$15,579	\$13,500
3503-3509	Other	03	\$90,916	\$83,228	\$82,500
<b>Miscellaneous Revenues Subtotal</b>			<b>\$96,163</b>	<b>\$101,807</b>	<b>\$102,000</b>



**New Hampshire**  
Department of  
Revenue Administration

**2023**  
**MS-636**

**Revenues**

Account	Source	Article	Actual Revenues for period ending 6/30/2022	Estimated Revenues for period ending 6/30/2023	Estimated Revenues for period ending 6/30/2024
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	03	\$977,645	\$750,000	\$135,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$977,645</b>	<b>\$750,000</b>	<b>\$135,000</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	03	\$0	\$0	\$20,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$3,050,107</b>	<b>\$2,498,730</b>	<b>\$1,933,907</b>



**New Hampshire**  
*Department of  
Revenue Administration*

**2023  
MS-636**

**Budget Summary**

<b>Item</b>	<b>Period ending 6/30/2024</b>
Operating Budget Appropriations	\$5,138,406
Special Warrant Articles	\$910,000
Individual Warrant Articles	\$20,000
Total Appropriations	\$6,068,406
Less Amount of Estimated Revenues & Credits	\$1,933,907
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$4,134,499</b>





New Hampshire  
Department of  
Revenue Administration

2023  
MS-DTB

**Default Budget of the Municipality**

**Lee**




For the period beginning July 1, 2023 and ending June 30, 2024

*RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.*

This form was posted with the warrant on: 1/27/2023

**GOVERNING BODY OR BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Scott Bussell	CHAIR	
Katrin Kasper	Vice-Chair	
Rebecca Hawthorne	Selectperson	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
**Department of**  
**Revenue Administration**

**2023**  
**MS-DTB**

**Appropriations**

<b>Account</b>	<b>Purpose</b>	<b>Prior Year Adopted Budget</b>	<b>Reductions or Increases</b>	<b>One-Time Appropriations</b>	<b>Default Budget</b>
<b>General Government</b>					
4130-4139	Executive	\$161,095	\$0	\$0	\$161,095
4140-4149	Election, Registration, and Vital Statistics	\$123,159	\$0	\$0	\$123,159
4150-4151	Financial Administration	\$187,553	\$1,100	\$0	\$188,653
4152	Revaluation of Property	\$33,300	\$0	\$0	\$33,300
4153	Legal Expense	\$15,000	\$0	\$0	\$15,000
4155-4159	Personnel Administration	\$1,110,869	\$0	\$0	\$1,110,869
4191-4193	Planning and Zoning	\$101,278	\$0	\$0	\$101,278
4194	General Government Buildings	\$241,845	\$0	\$0	\$241,845
4195	Cemeteries	\$7,800	\$0	\$0	\$7,800
4196	Insurance	\$50,609	\$0	\$0	\$50,609
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>		<b>\$2,032,508</b>	<b>\$1,100</b>	<b>\$0</b>	<b>\$2,033,608</b>
<b>Public Safety</b>					
4210-4214	Police	\$739,484	\$0	\$0	\$739,484
4215-4219	Ambulance	\$27,133	\$0	\$0	\$27,133
4220-4229	Fire	\$657,402	\$0	\$0	\$657,402
4240-4249	Building Inspection	\$62,400	\$0	\$0	\$62,400
4290-4298	Emergency Management	\$3,600	\$0	\$0	\$3,600
4299	Other (Including Communications)	\$16,870	\$0	\$0	\$16,870
<b>Public Safety Subtotal</b>		<b>\$1,506,889</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,506,889</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration	\$638,340	\$0	\$0	\$638,340
4312	Highways and Streets	\$0	\$0	\$0	\$0
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>		<b>\$638,340</b>	<b>\$0</b>	<b>\$0</b>	<b>\$638,340</b>
<b>Sanitation</b>					
4321	Administration	\$178,385	\$0	\$0	\$178,385
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$123,898	\$0	\$0	\$123,898
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>		<b>\$302,283</b>	<b>\$0</b>	<b>\$0</b>	<b>\$302,283</b>



**New Hampshire**  
**Department of**  
**Revenue Administration**

**2023**  
**MS-DTB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$100	\$0	\$0	\$100
4415-4419	Health Agencies, Hospitals, and Other	\$17,343	\$0	\$0	\$17,343
<b>Health Subtotal</b>		<b>\$17,443</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,443</b>
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$17,600	\$0	\$0	\$17,600
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>		<b>\$17,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,600</b>
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$10,700	\$0	\$0	\$10,700
4550-4559	Library	\$253,930	\$0	\$0	\$253,930
4583	Patriotic Purposes	\$250	\$0	\$0	\$250
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>		<b>\$264,880</b>	<b>\$0</b>	<b>\$0</b>	<b>\$264,880</b>
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$10,850	\$0	\$0	\$10,850
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>		<b>\$10,850</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,850</b>



**New Hampshire**  
**Department of**  
**Revenue Administration**

**2023**  
**MS-DTB**

**Appropriations**

<b>Account</b>	<b>Purpose</b>	<b>Prior Year Adopted Budget</b>	<b>Reductions or Increases</b>	<b>One-Time Appropriations</b>	<b>Default Budget</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$90,000	(\$60,000)	\$0	\$30,000
4721	Long Term Bonds and Notes - Interest	\$2,120	(\$1,916)	\$0	\$204
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$92,120</b>	<b>(\$61,916)</b>	<b>\$0</b>	<b>\$30,204</b>
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>		<b>\$4,882,913</b>	<b>(\$60,816)</b>	<b>\$0</b>	<b>\$4,822,097</b>



**New Hampshire**  
*Department of  
Revenue Administration*

**2023  
MS-DTB**

**Reasons for Reductions/Increases & One-Time Appropriations**

<b>Account</b>	<b>Explanation</b>
4150-4151	Plodzic Multi-year contract
4721	PSC Bond Paid Off
4711	PSC Bond Paid Off

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**2023 BALLOT QUESTIONS**  
**Annual Town Election March 14, 2023**  
**For the TOWN OF LEE, NEW HAMPSHIRE**

**FIRST SESSION:** To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the *Mast Way School located on Mast Road, Lee at 9:00 a.m. on Saturday, February 4, 2023.* This session shall consist of explanation, discussion and deliberation of the Warrant Articles numbered 1 through 20. Warrant Articles may be amended subject to the following limitations: (a) Warrant Articles whose wording is prescribed by law shall not be amended, and (b) Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

**SECOND SESSION:** To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet *at the Public Safety Complex, 20 George Bennett Road, Lee on Tuesday, March 14, 2023.* The Polls will be open from 7:00 a.m. to 7:00 p.m.

---

**ARTICLE 1**

To choose all necessary Town Officers for the ensuing year:  
(To be considered at the March 14, 2023 Ballot Voting)

**ARTICLE 2**

**Existing Ordinance**

**5. Temporary Signs**

- i. A property owner may place one sign with a sign face no larger than six (6) square feet on the property at any time. When a property has frontage on more than one road, both areas of road frontage are allowed a temporary sign that conforms to this ordinance.
- ii. All Political Advertisement shall be done in compliance with NH RSA 664.17.
- iii. One temporary sign may be located on a property when:
  - a. The property is being offered for sale or lease through a licensed real estate agent;
  - b. The property is being offered for sale or lease by the owner;
  - c. For a period of 30 days following the transfer of title.

**Proposed New Ordinance**

**5. Temporary Signs**

A property owner may place one event sign or one activity or a sign as outlined below, on their property, provided that the sign face is no larger than six (6) square feet. The sign shall show the date of installation in the lower right-hand corner and said sign shall not be illuminated or audible. When a property has frontage on more than one road, both areas of road frontage are allowed one conforming sign.

- I. Signs advertising a specific event or activity shall be displayed not more than two weeks prior to the event or activity and shall be removed forty-eight (48) hours after the conclusion of the event.

- II. A sign offering a property for sale, rent or lease, shall be removed within seven (7) days following the transfer of title or rental.
- III. Construction site identification signs may identify the project, the owner of the development, architect, engineer, contractor and subcontractors, funding sources and other professionals conducting work on a property and shall be removed within ten (10) days of issuance of the Certificate of Occupancy or the discontinuance of construction, whichever comes first.
- IV. Yard Sale Signs may be located on a property twenty-four (24) hours prior to the yard sale but must be removed within twenty-four (24) hours after the yard sale.
- V. All Political Advertisement shall be done in compliance with NH RSA 664:17, however, signs are not to be erected more than ninety (90) days before Election Day.

Planning Board recommends this article. Majority vote required.

### **ARTICLE 3**

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$5,138,406**. Should this article be defeated, the default budget shall be **\$4,822,097** which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Select Board recommends this article. Majority vote required.

### **ARTICLE 4**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Thousand dollars (\$200,000) to be deposited into the Lee Library Building Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

### **ARTICLE 5**

To see if the Town will vote to raise and appropriate the sum of One-hundred Seventy Five Thousand dollars (\$175,000) to be deposited into the Fire Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

### **ARTICLE 6**

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000) to be deposited into the Town Buildings Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. The Select Board recommends this article. Majority vote required.



#### **ARTICLE 7**

To see if the Town will vote to raise and appropriate the sum of Ninety Thousand dollars (\$90,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 8**

To see if the Town will vote to raise and appropriate the sum of Ninety Thousand dollars (\$90,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 9**

To see if the Town will vote to raise and appropriate the sum of Sixty Thousand dollars (\$60,000) to be deposited into the Highway Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 10**

To see if the Town will vote to raise and appropriate the sum of Sixty-five Thousand Dollars (\$65,000.00) for the purchase of a new Fire Utility Pickup Truck and Equipment and to authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition and no amount to be raised from general taxation. This will replace the 2003 Utility 1 that is used as a forestry/medical response apparatus. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 11**

To see if the Town will vote to raise and appropriate the sum of Thirty-Five Thousand Dollars (\$35,000.00) to refurbish Utility 2 and equipment for the continued use as a forestry apparatus and to authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition and no amount to be raised from general taxation. This will allow the department to refurbish the 2009 Ford F-350 to include repairing the body; add a new skid tank, pump, and equipment. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 12**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Internal Service Expendable Trust Fund for Accrued Benefits. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 13**

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand dollars (\$30,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 14**

To see if the Town will vote to establish a contingency fund for Fiscal Year 2024 for unanticipated expenses that may arise and further to raise and appropriate Twenty Thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left

in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 15**

To see if the Town will vote to raise and appropriate Thirty-Five Thousand dollars (\$35,000) to be used for the renovation of the Lee Public Library and to authorize withdrawal of this amount from the Library Capital Reserve Fund for this purpose and no amount to be raised from general taxation. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 16**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be deposited into the Revaluation Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 17**

Shall the Town of Lee readopt the Optional Veteran's Tax Credit in accordance with RSA 72:28 II, for an annual tax credit of \$750 on residential property. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 18**

Shall the Town of Lee readopt the All Veteran's Tax Credit in accordance with RSA 72:28 b, for an annual tax credit of \$750 on residential property. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 19**

To see if the Town will vote to adopt the Lee Community Power Electric Aggregation Plan, which authorizes the Select Board to develop and implement Lee Community Power as described therein (pursuant to RSA 53-E:7). The program would provide a new default electric supply and new renewable energy supply options for customers in Lee. There is no cost to the Town budget, and no obligation to participate. Customers can opt out at any time and return to utility default service. The Select Board recommends this article. Majority vote required.

#### **PETITION ARTICLE 20**

To require that the annual budget and all special and separate financial warrant articles having a tax impact contain a notation stating the estimated tax rate impact of the article, as authorized under RSA 32:5, V-b. The Select Board does not recommend this article. Majority Vote Required.

#### **PETITION ARTICLE 21**

Shall the Town suspend efforts to remove or demolish the Lee Parish House until July 1, 2028 to allow the Lee Heritage Commission and the Town of Lee sufficient time to explore options for its potential preservation and future use. Majority Vote Required.

**PETITION ARTICLE 22**

Shall the Town move forward with efforts to demolish or remove the Parish House located at 15 Mast Road given that the time allotted for consideration of preservation by vote of the Town in 2019 and again in 2020 will expire on July 1, 2023. Majority Vote Required.

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## PLODZIK & SANDERSON

*Professional Association/Certified Public Accountants*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### **INDEPENDENT AUDITOR'S REPORT**

To the Members of the Board of Selectmen  
Town of Lee  
Lee, New Hampshire

#### **Report on the Financial Statements**

##### ***Adverse and Unmodified Opinions***

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Lee as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### **Summary of Opinions**

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

##### ***Adverse Opinion on Governmental Activities***

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Lee, as of June 30, 2022, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

##### ***Unmodified Opinions on Major Fund and Aggregate Remaining Fund Information***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Lee as of June 30, 2022, and the respective changes in financial position and where applicable, cash flows thereof, and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

##### ***Basis for Adverse and Unmodified Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the Town of Lee and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

##### ***Matters Giving Rise to Adverse Opinion on Governmental Activities***

As discussed in Note 13-B to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position, and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities, is not readily determinable.

***Town of Lee  
Independent Auditor's Report***

***Responsibilities of Management for the Financial Statements***

The Town of Lee's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Lee's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Lee's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Lee's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Change in Accounting Principle***

As discussed in Note 2-C to the financial statements, in fiscal year 2022 the Town adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*. Our opinions are not modified with respect to this matter.

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions - Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of

***Town of Lee***  
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America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Supplementary Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lee's basic financial statements. The accompanying combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

February 16, 2023  
Concord, New Hampshire

*Plodzik & Sanderson*  
*Professional Association*

**EXHIBIT C-1**  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Governmental Funds**  
**Balance Sheet**  
**June 30, 2022**

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 9,365,387	\$ 153,347	\$ 9,518,734
Investments	2,315,349	205,079	2,520,428
Taxes receivable	1,802,554	-	1,802,554
Accounts receivable	-	25,019	25,019
Interfund receivable	57,582	-	57,582
Total assets	<u>\$ 13,540,872</u>	<u>\$ 383,445</u>	<u>\$ 13,924,317</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 62,614	\$ -	\$ 62,614
Accrued salaries and benefits	129,111	1,883	130,994
Intergovernmental payable	6,309,560	-	6,309,560
Interfund payable	-	57,582	57,582
Total liabilities	<u>6,501,285</u>	<u>59,465</u>	<u>6,560,750</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue - Property taxes	1,727,675	-	1,727,675
Unavailable revenue - ARPA	58,039	-	58,039
Total deferred inflows of resources	<u>1,785,714</u>	<u>-</u>	<u>1,785,714</u>
<b>FUND BALANCES</b>			
Nonspendable	-	135,010	135,010
Restricted	32,219	70,069	102,288
Committed	2,912,194	111,229	3,023,423
Assigned	76,493	7,672	84,165
Unassigned	2,232,967	-	2,232,967
Total fund balances	<u>5,253,873</u>	<u>323,980</u>	<u>5,577,853</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 13,540,872</u>	<u>\$ 383,445</u>	<u>\$ 13,924,317</u>



**EXHIBIT C-3**  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 2022**

	General	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>			
Taxes	\$ 3,230,292	\$ -	\$ 3,230,292
Licenses and permits	1,026,790	-	1,026,790
Intergovernmental	644,448	-	644,448
Charges for services	151,351	147,452	298,803
Miscellaneous	157,348	16,089	173,437
Total revenues	5,210,229	163,541	5,373,770
<b>EXPENDITURES</b>			
Current:			
General government	1,948,975	-	1,948,975
Public safety	1,504,715	116,310	1,621,025
Highways and streets	779,905	-	779,905
Sanitation	503,532	-	503,532
Health	20,305	-	20,305
Welfare	5,693	-	5,693
Culture and recreation	283,389	-	283,389
Conservation	20,833	-	20,833
Debt service:			
Principal	90,000	-	90,000
Interest	5,921	-	5,921
Capital outlay	729,563	-	729,563
Total expenditures	5,892,831	116,310	6,009,141
Excess (deficiency) of revenues over (under) expenditures	(682,602)	47,231	(635,371)
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	2,794	-	2,794
Transfers out	-	(2,794)	(2,794)
Total other financing sources (uses)	2,794	(2,794)	-
Net change in fund balances	(679,808)	44,437	(635,371)
Fund balances, beginning	5,933,681	279,543	6,213,224
Fund balances, ending	\$ 5,253,873	\$ 323,980	\$ 5,577,853

**SCHEDULE 1**  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2022*

	Estimated	Actual	Variance Positive (Negative)
<b>Taxes:</b>			
Property	\$ 3,030,618	\$ 3,073,153	\$ 42,535
Land use change	1,365	20,900	19,535
Yield	3,706	1,623	(2,083)
Excavation	107	676	569
Payment in lieu of taxes	6,257	6,257	-
Interest and penalties on taxes	53,411	69,396	15,985
Total from taxes	<u>3,095,464</u>	<u>3,172,005</u>	<u>76,541</u>
<b>Licenses, permits, and fees:</b>			
Business licenses, permits, and fees	5,922	7,778	1,856
Motor vehicle permit fees	937,418	921,464	(15,954)
Building permits	61,815	72,781	10,966
Other	26,746	24,767	(1,979)
Total from licenses, permits, and fees	<u>1,031,901</u>	<u>1,026,790</u>	<u>(5,111)</u>
<b>Intergovernmental:</b>			
State:			
Meals and rooms distribution	330,631	330,631	-
Highway block grant	110,216	102,278	(7,938)
Other	15,361	30,415	15,054
Federal:			
Other	181,125	181,124	(1)
Total from intergovernmental	<u>637,333</u>	<u>644,448</u>	<u>7,115</u>
<b>Charges for services:</b>			
Income from departments	<u>93,968</u>	<u>148,170</u>	<u>54,202</u>
<b>Miscellaneous:</b>			
Sale of municipal property	3,000	-	(3,000)
Interest on investments	15,579	5,247	(10,332)
Other	83,228	90,916	7,688
Total from miscellaneous	<u>101,807</u>	<u>96,163</u>	<u>(5,644)</u>
<b>Other financing sources:</b>			
Transfers in	<u>1,082,609</u>	<u>977,645</u>	<u>(104,964)</u>
Total revenues and other financing sources	6,043,082	<u>\$ 6,065,221</u>	<u>\$ 22,139</u>
Unassigned fund balance used to reduce tax rate	250,000		
Amounts voted from fund balance	24,500		
Total revenues, other financing sources, and use of fund balance	<u>\$ 6,317,582</u>		

**SCHEDULE 2**  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended June 30, 2022**

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 205,165	\$ 149,635	\$ -	\$ 55,530
Election and registration	-	107,539	109,353	-	(1,814)
Financial administration	-	178,308	179,814	-	(1,506)
Revaluation of property	-	61,550	58,324	-	3,226
Legal	-	18,000	13,393	-	4,607
Personnel administration	-	1,009,011	931,628	-	77,383
Planning and zoning	-	105,514	90,151	-	15,363
General government buildings	-	141,793	156,572	-	(14,779)
Cemeteries	-	7,000	2,724	2,500	1,776
Insurance, not otherwise allocated	-	50,609	39,165	-	11,444
Other	-	20,000	218,216	-	(198,216)
Total general government	-	1,904,489	1,948,975	2,500	(46,986)
Public safety:					
Police	-	762,387	724,827	28,000	9,560
Ambulance	-	26,190	26,190	-	-
Fire	-	613,093	629,011	-	(15,918)
Building inspection	-	56,743	60,222	-	(3,479)
Emergency management	-	47,279	47,965	-	(686)
Other	-	16,870	16,500	-	370
Total public safety	-	1,522,562	1,504,715	28,000	(10,153)
Highways and streets:					
Administration	73,311	733,000	779,905	5,000	21,406
Sanitation:					
Administration	-	373,768	211,267	-	162,501
Solid waste disposal	-	149,893	125,235	-	24,658
Other	-	-	167,030	-	(167,030)
Total sanitation	-	523,661	503,532	-	20,129
Health:					
Pest control	-	100	-	-	100
Health agencies	-	20,305	20,305	-	-
Total health	-	20,405	20,305	-	100
Welfare:					
Administration and direct assistance	-	23,304	5,693	-	17,611
Culture and recreation:					
Parks and recreation	9,200	25,200	31,408	3,500	(508)
Library	-	252,290	248,848	-	3,442
Patriotic purposes	-	250	-	-	250
Other	-	-	1,635	-	(1,635)
Total culture and recreation	9,200	277,740	281,891	3,500	1,549
Conservation	-	7,000	7,000	-	-

(Continued)

**SCHEDULE 2 (Continued)**  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended June 30, 2022**

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Debt service:					
Principal of long-term debt	-	90,000	90,000	-	-
Interest on long-term debt	-	5,921	5,921	-	-
Total debt service	-	95,921	95,921	-	-
Capital outlay	-	750,000	729,563	-	20,437
Other financing uses:					
Transfers out	-	459,500	466,250	-	(6,750)
Total appropriations, expenditures, other financing uses, and encumbrances	\$ 82,511	\$ 6,317,582	\$ 6,343,750	\$ 39,000	\$ 17,343

**Town of Lee**  
**Fiscal Year 2022**  
**Appropriations vs. Expenditures**

		<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
01.41301.111.00	BOS - Town Administrator Salary	\$80,356	\$85,722	(\$5,366)
01.41301.112.00	BOS - Assistant Town Administrator	\$50,568	\$42,810	\$7,758
01.41301.122.00	BOS - Temporary Employee Wages	\$2,000	\$0	\$2,000
01.41301.130.00	BOS - Overtime	\$3,570	\$9,801	(\$6,231)
01.41301.142.00	BOS - Selectboard Salary	\$7,500	\$8,125	(\$625)
01.41301.142.01	BOS - Trustees of Trust Salary	\$300	\$300	\$0
01.41301.550.00	BOS - Town Report	\$2,500	\$2,589	(\$89)
01.41301.582.00	BOS - Conference	\$200	\$250	(\$50)
01.41301.611.00	BOS - Supplies	\$1,000	\$35	\$965
<b>Select Board Office - 41301</b>		<b>\$147,994</b>	<b>\$149,632</b>	<b>(\$1,638)</b>
01.41401.142.00	Elections & Regis. - Moderator Salary	\$422	\$381	\$41
01.41401.142.01	Elections & Regis. - Assistant Moderator	\$300	\$0	\$300
01.41401.143.00	Elections & Regis. - Supervisors of the Checklist	\$2,000	\$2,306	(\$306)
01.41401.143.01	Elections & Regis. - Ballot Clerks	\$1,600	\$600	\$1,000
01.41401.441.00	Elections & Regis. - Town Meeting Expense	\$300	\$122	\$178
01.41401.540.00	Elections & Regis. - Legal Notices	\$400	\$361	\$39
01.41401.550.00	Elections & Regtis. - Printing (Ballots)	\$3,000	\$2,467	\$533
01.41401.561.00	Elections & Registrations - Training	\$120	\$41	\$79
01.41401.581.00	Elections & Regis. - Mileage	\$40	\$0	\$40
01.41401.605.00	Elections & Regis. - Postage	\$50	\$7	\$43
01.41401.630.00	Elections & Regis. - Meals	\$400	\$126	\$274
<b>Elections &amp; Registrations - 41401</b>		<b>\$8,632</b>	<b>\$6,411</b>	<b>\$2,221</b>
01.41411.114.00	TC/TC - Deputy Wages PT	\$24,960	\$28,141	(\$3,181)
01.41411.130.00	TC/TC - Overtime	\$300	\$1,755	(\$1,455)
01.41411.141.00	TC/TC - Salary	\$51,617	\$52,193	(\$576)
01.41411.311.00	TC/TC - Lien Searches	\$1,000	\$2,264	(\$1,264)
01.41411.331.00	TC/TC - Software	\$9,000	\$9,028	(\$28)
01.41411.540.00	TC/TC - Legal Notices/Advertising	\$400	\$0	\$400
01.41411.560.00	TC/TC - Dues & Subscriptions	\$80	\$20	\$60
01.41411.561.00	TC/TC - Training	\$400	\$386	\$14
01.41411.581.00	TC/TC - Mileage	\$900	\$723	\$177
01.41411.582.00	TC/TC - Conference/Travel	\$150	\$50	\$100
01.41411.583.00	TC/TC - Registry Redemptions	\$700	\$537	\$163
01.41411.605.00	TC/TC - Postage	\$6,000	\$5,912	\$88
01.41411.610.00	TC/TC - Dog Tags	\$300	\$197	\$103
01.41411.611.00	TC/TC - Office Supplies	\$3,100	\$1,429	\$1,671
<b>Town Clerk/Tax Collector - 41411</b>		<b>\$98,907</b>	<b>\$102,635</b>	<b>(\$3,728)</b>
01.41501.111.00	Fin. Admin. - Finance Officer Salary	\$55,905	\$58,789	(\$2,884)
01.41501.115.00	Fin. Admin. - Accounting Assistant Wages	\$16,640	\$18,684	(\$2,044)
01.41501.130.00	Fin. Admin. - OT	\$500	\$450	\$50
01.41501.142.00	Fin. Admin. - Treasurer Salary PT	\$3,500	\$3,500	\$0
01.41501.142.02	Fin. Admin. - ABC Salary	\$600	\$400	\$200
01.41501.321.00	Fin. Admin - Professional Audit	\$12,000	\$11,225	\$775
01.41501.540.00	Fin. Admin. - Legal Notices/Advertising	\$2,500	\$508	\$2,183
01.41501.550.00	Fin. Admin. - Printing	\$2,500	\$2,203	\$297
01.41501.560.00	Fin. Admin. - Dues & Subscriptions	\$4,500	\$4,856	(\$356)
01.41501.561.00	Fin. Admin. - Training	\$500	\$125	\$375
01.41501.581.00	Fin. Admin. - Mileage	\$600	\$520	\$80
01.41501.582.00	Fin. Admin. - Conference/Travel	\$1,000	\$1,235	(\$235)

**Town of Lee**  
**Fiscal Year 2022**  
**Appropriations vs. Expenditures**

		<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
01.41501.605.00	Fin. Admin. - Postage/IT	\$2,500	\$3,636	(\$1,136)
01.41501.611.00	Fin. Admin. - Office Supplies	\$3,000	\$2,424	\$576
01.41501.612.00	Fin. Admin. - Kitchen Supplies	\$100	\$36	\$64
01.41501.750.00	Fin. Admin. - New Equipment	\$300	\$5,535	(\$5,235)
<b>Financial Administration - 41501</b>		<b>\$106,645</b>	<b>\$114,126</b>	<b>(\$7,290)</b>
01.41502.330.01	Fin. Admin. - Telephone - Landlines	\$2,480	\$0	\$2,480
01.41502.330.03	Fin. Admin. - Telephone - Cell	\$0	\$1,010	(\$1,010)
01.41502.331.00	Fin. Admin. - Computer Software	\$300	\$231	\$69
01.41502.332.00	Fin. Admin. - Computer Services	\$35,000	\$31,732	\$3,268
01.41502.334.00	Fin. Admin. - Software Support Services	\$18,882	\$21,424	(\$2,360)
01.41502.341.00	Fin. Admin. - Printer/Copier/Fax Lease Agreements	\$2,500	\$3,255	(\$755)
01.41502.342.00	Fin. Admin. - Alarms	\$1,500	\$1,984	(\$484)
01.41502.430.00	Fin. Admin. - M & R	\$500	\$500	\$0
01.41502.561.00	Fin. Admin. - Training	\$500	\$0	\$500
01.41502.750.00	Fin. Admin. - Computer Hardware (New Equipment)	\$10,000	\$5,755	\$4,245
<b>IT Expenses - 41502</b>		<b>\$71,662</b>	<b>\$65,891</b>	<b>\$5,953</b>
01.41521.320.00	Assessing - Assessing Firms	\$32,400	\$34,969	(\$2,569)
01.41521.550.00	Assessing - Tax Maps	\$1,200	\$0	\$1,200
01.41521.581.00	Assessing - Mileage	\$300	\$254	\$46
<b>Assessing - 41521</b>		<b>\$33,900</b>	<b>\$35,223</b>	<b>(\$1,323)</b>
01.41531.000.00	Legal Expense - General	\$15,000	\$12,813	\$2,187
01.41531.000.02	Legal Expense - Fairpoint	\$3,000	\$23,683	(\$20,683)
<b>Legal Fees - 41531</b>		<b>\$18,000</b>	<b>\$36,496</b>	<b>(\$18,496)</b>
01.41551.190.00	Personnel - Bonus	\$15,632	\$17,250	(\$1,618)
01.41551.191.00	Personnel - Pay in Lieu of Vacation	\$10,000	\$5,275	\$4,725
01.41551.211.00	Personnel - Health Insurance	\$413,411	\$350,225	\$63,186
01.41551.211.01	Personnel - FSA - through Health Trust	\$231	\$225	\$6
01.41551.215.00	Personnel - Health Insurance Buy Out	\$13,335	\$20,813	(\$7,478)
01.41551.216.00	Personnel - Dental Insurance	\$20,541	\$18,727	\$1,814
01.41551.220.00	Personnel - SS	\$69,165	\$71,946	(\$2,781)
01.41551.225.00	Personnel - MC	\$27,615	\$28,653	(\$1,038)
01.41551.225.01	Personnel - MC - St. Gr. PD OT (to be Reimbursed)	\$0	\$70	(\$70)
01.41551.230.01	Personnel Admin. - Retirement - Group I	\$103,360	\$110,564	(\$7,204)
01.41551.230.02	Personnel Admin. - Retirement - Group II Police	\$194,551	\$184,585	\$9,966
01.41551.230.03	Personnel Admin. - Retirement - Group II Fire	\$87,365	\$89,659	(\$2,294)
01.41551.230.04	Per. - Retire. - St. Gr PD OT (to be Reimbursed)	\$0	\$1,712	(\$1,712)
01.41551.250.00	Personnel Admin. - Unemployment	\$2,184	\$0	\$2,184
01.41551.260.00	Personnel Admin. - Worker's Compensation	\$38,121	\$24,658	\$13,463
01.41551.299.00	Personnel Admin. - Fire Accident & Health Ins.	\$5,609	\$5,627	(\$18)
01.41551.415.00	Personnel Admin. - Background Check	\$1,000	\$100	\$900
01.41551.615.00	Personnel. Admin. - Special Awards/Flowers	\$2,200	\$1,392	\$808
01.41551.630.00	Personnel. Admin. - Food/Meetings	\$1,500	\$101	\$1,399
<b>Personnel Administration - 41551</b>		<b>\$1,005,820</b>	<b>\$931,582</b>	<b>\$74,238</b>
01.41911.112.00	P & Z - Administrator Wages	\$58,969	\$63,590	(\$4,691)
01.41911.130.00	P & Z - Overtime	\$1,275	\$1,084	\$191
01.41911.330.01	P & Z - Telephone - Landline	\$0	\$409	(\$409)

**Town of Lee**  
**Fiscal Year 2022**  
**Appropriations vs. Expenditures**

		<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
01.41911.330.03	P & Z - Telephone - Cell Phone Reimbursement	\$720	\$928	(\$208)
01.41911.331.00	P & Z - Software	\$1,500	\$1,478	\$22
01.41911.332.00	P & Z - Outside Consulting	\$1,050	\$1,536	(\$486)
01.41911.350.00	P & Z - Legal Expense	\$25,000	\$6,862	\$18,136
01.41911.430.00	P & Z - Vehicle M & R	\$850	\$1,599	(\$749)
01.41911.444.00	P & Z - Equipment Lease	\$3,200	\$675	\$2,525
01.41911.502.00	P & Z - Recording Fees	\$50	\$0	\$50
01.41911.540.00	P & Z - Legal Notices & Advertising	\$7,000	\$5,671	\$1,329
01.41911.560.00	P & Z - Dues & Subscriptions	\$400	\$3,425	(\$3,025)
01.41911.561.00	P & Z - Training	\$1,000	\$420	\$580
01.41911.581.00	P & Z - Mileage	\$100	\$0	\$100
01.41911.605.00	P & Z - Postage	\$2,000	\$1,333	\$667
01.41911.611.00	P & Z - Office Supplies	\$1,100	\$778	\$322
01.41911.622.00	P & Z - Electricity	\$0	\$331	(\$331)
01.41911.626.00	P & Z - Gas/Oil Vehicle	\$750	\$342	\$408
01.41911.640.00	P & Z - Resource Materials	\$250	\$104	\$146
01.41911.750.00	P & Z - New Equipment	\$300	\$74	\$226
<b>Planning &amp; Zoning - 41911</b>		<b>\$105,514</b>	<b>\$90,639</b>	<b>\$14,803</b>
01.41941.115.00	Govt. Buildings - Maintenance Wages PT	\$59,923	\$58,846	\$1,077
01.41941.330.03	Govt. Buildings - Telephone - Cell Phone Reimburse	\$720	\$602	\$118
01.41941.424.00	Govt. Buildings - Landscape	\$100	\$864	(\$764)
01.41941.430.00	Govt. Buildings - M & R	\$19,000	\$33,428	(\$14,428)
01.41941.441.00	Govt. Buildings - Uniforms	\$200	\$0	\$200
01.41941.441.02	Govt. Buildings - Daley Rent	\$50,000	\$35,000	\$15,000
01.41941.581.00	Govt. Buildings - Mileage	\$500	\$370	\$130
01.41941.610.01	Govt. Buildings - Supplies	\$4,000	\$5,515	(\$1,015)
01.41941.610.02	Govt. Buildings - Supplies - Energy Committee	\$500	\$0	\$500
01.41941.610.03	Govt. Buildings - Supplies - Sustainability Commit	\$600	\$30	\$570
01.41941.613.01	Govt. Buildings - Water - Safety Complex	\$50	\$53	(\$3)
01.41941.613.02	Govt. Buildings - Bottled Water - Town Hall	\$100	\$119	(\$19)
01.41941.622.01	Govt. Buildings - Electricity - Caution Lights	\$720	\$0	\$720
01.41941.622.04	Govt. Buildings - Electricity - Safety Complex	\$1,800	\$0	\$1,800
01.41941.622.05	Govt. Buildings - Electricity - Tennis Court	\$150	\$0	\$150
01.41941.622.06	Govt. Buildings - Electricity - Old Town Hall	\$330	\$3,679	(\$3,349)
01.41941.622.07	Govt Buildings - Electricity -Town Office	\$0	\$3,866	(\$3,866)
01.41941.622.08	Govt Buildings - Electricity -Vault	\$330	\$359	(\$29)
01.41941.622.08	Govt Buildings - Electricity - Rec LR	\$0	\$52	(\$52)
01.41941.623.00	Govt. Buildings - Heat - Town Hall Complex	\$2,500	\$9,404	(\$6,904)
01.41941.623.01	Govt. Buildings - Heat - Safety Complex	\$500	\$0	\$500
01.41941.760.00	Govt. Buildings - JLSC	\$100	\$0	\$100
<b>Government Buildings - 41941</b>		<b>\$142,123</b>	<b>\$152,187</b>	<b>(\$9,564)</b>
01.41951.114.00	Cemetery - Superintendent Salary	\$0	\$0	\$0
01.41951.142.01	Cemetery - Trustees Salary	\$0	\$0	\$0
01.41951.430.00	Cemetery - M & R	\$2,100	\$900	\$1,200
01.41951.610.00	Cemetery - Flags	\$500	\$562	(\$62)
01.41951.611.00	Cemetery - Office Supplies	\$150	\$0	\$150
01.41951.626.00	Cemetery - Gas/Oil/Fuel	\$750	\$2,253	(\$1,503)
01.41951.740.00	Cemetery - Improvements	\$1,500	\$0	\$1,500
01.41951.750.00	Cemetery - New Equipment	\$500	\$241	\$259
01.41951.753.00	Cemetery - Memorial Replacement	\$1,500	\$335	\$1,165

**Town of Lee**  
**Fiscal Year 2022**  
**Appropriations vs. Expenditures**

		Appropriations	Expenditures	Balance
Cemetery - 41951		\$7,000	\$4,291	\$2,709
<b>01.41961.000.00</b>	<b>Insurance - Property Liability - 41961</b>	<b>\$50,609</b>	<b>\$11,443</b>	<b>\$39,166</b>
01.42101.111.00	Police - Chief Salary	\$85,754	\$85,917	(\$163)
01.42101.112.01	Police - Sergeant Wages	\$0	\$103,821	(\$103,821)
01.42101.112.02	Police - Senior Patrol Wages	\$102,544	\$14,822	\$87,722
01.42101.112.03	Police - Patrol Wages	\$191,506	\$161,800	\$29,706
01.42101.112.04	Police - Secretary Wages	\$50,460	\$50,617	(\$157)
01.42101.112.05	Police - Officer Holiday Pay	\$15,796	\$16,051	(\$255)
01.42101.112.07	Police - Corporal	\$54,631	\$100,538	(\$45,907)
01.42101.112.09	Police - Lieutenant	\$60,587	\$9,531	\$51,056
01.42101.115.01	Police - PT Patrol Officer	\$26,357	\$4,883	\$21,474
01.42101.120.00	Police - Clerical Replacement	\$0	\$0	\$0
01.42101.130.01	Police - Officer Overtime	\$36,457	\$52,714	(\$16,257)
01.42101.130.03	Police - St. Gr. OT (to be Reimbursed)	\$0	\$4,857	(\$4,857)
01.42101.330.01	Police - Telephone - Landlines	\$2,122	\$2,043	\$79
01.42101.330.02	Police - Telephone - Cell Phones	\$3,800	\$4,401	(\$601)
01.42101.330.03	Police - Telephone - Cell Phone Reimbursement	\$3,240	\$0	\$3,240
01.42101.350.00	Police -Attorney	\$11,387	\$5,984	\$5,403
01.42101.335.00	Police - Evidence	\$800	\$8	\$792
01.42101.431.00	Police - Vehicle Repair	\$13,500	\$12,477	\$1,023
01.42101.432.00	Police - Radio Repair	\$1,950	\$2,308	(\$358)
01.42101.441.00	Police - Uniforms	\$5,000	\$3,839	\$1,161
01.42101.444.00	Police - Lease Agreements/Contracts	\$23,512	\$21,113	\$2,399
01.42101.555.00	Police - Printing	\$1,000	\$283	\$717
01.42101.560.00	Police - Dues	\$500	\$722	(\$222)
01.42101.561.00	Police - Training	\$7,500	\$4,028	\$3,472
01.42101.611.00	Police - Supplies	\$3,500	\$8,421	(\$4,921)
01.42101.621.00	Police - Heat	\$8,000	\$9,948	(\$1,948)
01.42101.622.00	Police - Electricity	\$10,250	\$8,864	\$1,386
01.42101.626.00	Police - Gas/Oil/ Vehicles	\$33,034	\$26,404	\$6,630
01.42101.750.00	Police - New Equipment	\$9,200	\$8,433	\$767
<b>Police Department - 42101</b>		<b>\$762,387</b>	<b>\$724,827</b>	<b>\$37,560</b>
01.42111.531.02	Dispatch - Police - Strafford County	\$7,700	\$7,400	\$300
01.42111.532.00	Dispatch - Fire - UNH	\$9,100	\$9,100	\$0
<b>Dispatch - Police &amp; Fire - 42111</b>		<b>\$16,800</b>	<b>\$16,500</b>	<b>\$300</b>
<b>01.42151.500.00</b>	<b>Ambulance - 42151</b>	<b>\$26,190</b>	<b>\$26,190</b>	<b>\$0</b>
01.42201.111.00	Fire - Chief Salary	\$75,750	\$79,355	(\$3,605)
01.42201.112.05	Fire - FT Lieutenant Wages	\$52,699	\$0	\$52,699
01.42201.112.06	Fire - FT Firefighter Wages	\$123,509	\$166,084	(\$42,575)
01.42201.112.07	Fire - FT FF Holiday Wages	\$6,385	\$6,332	\$53
01.42201.115.05	Fire - PT FF Wages	\$141,174	\$164,818	(\$23,644)
01.42201.116.06	Fire - On Call Firefighter Wages	\$49,387	\$36,545	\$12,842
01.42201.119.00	Fire - Night Shift Incentive	\$26,260	\$4,469	\$21,791
01.42201.130.00	Fire - Overtime	\$8,000	\$18,493	(\$10,493)
01.42201.330.01	Fire - Telephone - Landlines	\$2,100	\$1,833	\$267
01.42201.330.02	Fire - Telephone - Cell Phones	\$1,920	\$3,142	(\$1,222)



**Town of Lee**  
**Fiscal Year 2022**  
**Appropriations vs. Expenditures**

		<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
01.42201.342.00	Fire - Alarms	\$0	\$6,587	(\$6,587)
01.42201.431.01	Fire - Equipment M & R	\$4,000	\$4,767	(\$767)
01.42201.431.02	Fire - Vehicle Equipment M & R	\$15,000	\$14,817	\$183
01.42201.432.00	Fire - Radio Repair	\$1,000	\$1,732	(\$732)
01.42201.441.00	Fire - Uniforms	\$7,000	\$6,412	\$588
01.42201.444.00	Fire - Lease Agreements/Contracts	\$9,500	\$10,085	(\$585)
01.42201.555.01	Fire - Printing	\$50	\$0	\$50
01.42201.555.02	Fire - Fire Prevention Safety	\$250	\$106	\$144
01.42201.560.00	Fire - Dues/Subscriptions	\$8,500	\$7,462	\$1,038
01.42201.561.00	Fire - Training	\$10,000	\$6,854	\$3,146
01.42201.582.00	Fire - Conference/Travel	\$0	\$1,636	(\$1,636)
01.42201.605.00	Fire - Postage	\$50	\$26	\$24
01.42201.611.01	Fire - Office Supplies	\$1,500	\$706	\$794
01.42201.611.02	Fire - Supplies	\$1,000	\$729	\$271
01.42201.611.03	Fire - Medical Supplies	\$6,000	\$8,206	(\$2,206)
01.42201.613.00	Fire - Bottled Water	\$600	\$438	\$162
01.42201.621.00	Fire - Heat	\$8,000	\$8,789	(\$789)
01.42201.622.00	Fire - Electricity	\$10,250	\$8,864	\$1,386
01.42201.626.00	Fire - Gas/Oil/Fuel	\$2,500	\$3,621	(\$1,121)
01.42201.627.00	Fire - Diesel Fuel	\$6,500	\$5,250	\$1,250
01.42201.631.00	Fire - Special Events	\$500	\$109	\$391
01.42201.632.00	Fire - Personal Protective Equipment	\$20,000	\$14,100	\$5,900
01.42201.750.00	Fire - New Equipment	\$10,000	\$11,593	(\$1,593)
<b>Fire Department - 42201</b>		<b>\$609,384</b>	<b>\$603,960</b>	<b>\$5,424</b>
01.42401.112.00	Code Enforce. - FT Building Inspector	\$56,243	\$60,181	(\$3,938)
01.42401.130.00	Code Enforce. - Overtime	\$500	\$41	\$459
<b>Code Enforcement - 42401</b>		<b>\$56,743</b>	<b>\$60,222</b>	<b>(\$3,479)</b>
01.42901.113.00	EOC - Director Wages	\$1,000	\$0	\$1,000
01.42901.116.00	EOC - Assist. Wages	\$600	\$600	\$0
01.42901.116.01	EOC - Hazard Pay/Covid (reimbursed)	\$0	\$41,679	(\$41,679)
01.42901.611.00	EOC - Supplies	\$4,000	\$4,686	(\$686)
<b>Emergency Management - 42901</b>		<b>\$5,600</b>	<b>\$46,965</b>	<b>(\$41,365)</b>
01.43111.111.00	Highway - Road Agent Salary	\$69,360	\$71,714	(\$2,354)
01.43111.112.01	Highway - Road Agent Asst. Wages	\$51,896	\$56,049	(\$4,153)
01.43111.112.02	Highway - FT Wages	\$49,754	\$54,037	(\$4,283)
01.43111.112.03	Highway - Holiday Wages	\$1,280	\$0	\$1,280
01.43111.116.00	Highway - PT On Call Wages	\$22,000	\$6,205	\$15,795
01.43111.130.00	Highway - Overtime	\$11,000	\$14,793	(\$3,793)
01.43111.306.00	Highway - Miscellaneous/Engineering	\$5,000	\$6,669	(\$1,669)
01.43111.320.01	Highway - Police Details	\$500	\$5,000	(\$4,500)
01.43111.330.01	Highway - Telephone - Landlines	\$780	\$1,290	(\$510)
01.43111.330.02	Highway - Telephone - Cell Phones	\$1,080	\$2,030	(\$950)
01.43111.414.00	Highway - Medical Drug Testing	\$400	\$1,034	(\$634)
01.43111.424.00	Highway - Parks & Grounds Maintenance	\$5,500	\$5,628	(\$128)
01.43111.430.00	Highway - Subcontracted Repairs	\$5,000	\$4,706	\$294
01.43111.431.01	Highway - Parts/In House Repairs	\$13,500	\$14,304	(\$804)
01.43111.431.02	Highway - Wear Edges (Plows & Equipment)	\$4,000	\$910	\$3,090
01.43111.431.03	Highway - Building M & R	\$3,000	\$1,208	\$1,792
01.43111.441.00	Highway - Uniforms	\$2,500	\$1,541	\$959

**Town of Lee**  
**Fiscal Year 2022**  
**Appropriations vs. Expenditures**

		<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
01.43111.442.00	Highway - Rented and Hired Equipment	\$15,000	\$11,760	\$3,240
01.43111.450.00	Highway - Signs & Warning Devices	\$1,500	\$1,656	(\$156)
01.43111.451.00	Highway - Tires	\$2,500	\$287	\$2,213
01.43111.611.01	Highway - Office Supplies	\$250	\$1,217	(\$967)
01.43111.611.02	Highway - Supplies - Other	\$4,000	\$4,130	(\$130)
01.43111.621.00	Highway - Heat	\$5,000	\$5,535	(\$535)
01.43111.622.01	Highway - Electricity - Annex 0436214010	\$1,000	\$1,088	(\$88)
01.43111.622.02	Highway - Electricity - Salt Shed 0436214510	\$1,000	\$959	\$41
01.43111.626.00	Highway - Gas	\$6,500	\$4,229	\$2,271
01.43111.627.00	Highway - Diesel	\$13,000	\$9,361	\$3,639
01.43111.650.00	Highway - Paving & Asphalt Products	\$200,000	\$195,522	\$4,478
01.43111.651.00	Highway - Stone/Sand/Gravel	\$10,000	\$10,373	(\$373)
01.43111.652.00	Highway - Culverts/Guard Rails +	\$5,000	\$8,450	(\$3,450)
01.43111.653.00	Highway - Salt/Sand/Magnesium	\$32,000	\$48,467	(\$16,467)
01.43111.750.00	Highway - New Equipment/Tools	\$1,750	\$274	\$1,476
<b>Highway Department - 43111</b>		<b>\$545,050</b>	<b>\$550,426</b>	<b>(\$5,376)</b>
01.43211.111.00	Transfer Station - Manager	\$12,240	\$12,655	(\$415)
01.43211.112.00	Transfer Station - FT Wages	\$76,736	\$59,995	\$16,741
01.43211.115.00	Transfer Station - PT Wages	\$44,908	\$30,702	\$14,206
01.43211.115.01	Transfer Station - FT Wages	\$0	\$33,490	(\$33,490)
01.43211.130.00	Transfer Station - Overtime	\$1,500	\$9,210	(\$7,710)
01.43211.312.00	Transfer Station - Compliance	\$200	\$483	(\$283)
01.43211.330.01	Transfer Station - Telephone - Landlines	\$400	\$537	(\$137)
01.43211.330.03	Transfer Station - Cell Phone	\$0	\$489	(\$489)
01.43211.332.00	Transfer Station - Internet Provider	\$1,700	\$1,477	\$223
01.43211.421.01	Transfer Station - Recycling Expense	\$2,900	\$540	\$2,360
01.43211.421.02	Transfer Station - CFC Removal	\$200	\$0	\$200
01.43211.425.00	Transfer Station - Grounds Maintenance	\$2,500	\$5,023	(\$2,523)
01.43211.431.00	Transfer Station - Equipment M & R	\$11,600	\$10,121	\$1,479
01.43211.441.00	Transfer Station - Uniforms	\$2,500	\$2,334	\$166
01.43211.445.00	Transfer Station - Porta Potty	\$650	\$1,651	(\$1,001)
01.43211.555.00	Transfer Station - Printing	\$1,500	\$1,152	\$348
01.43211.560.00	Transfer Station - Dues & Subscriptions	\$1,161	\$3,813	(\$2,652)
01.43211.561.00	Transfer Station - Training	\$1,000	\$960	\$40
01.43211.581.00	Transfer Station - Mileage	\$100	\$0	\$100
01.43211.582.00	Transfer Station - Conference & Travel	\$500	\$0	\$500
01.43211.605.00	Transfer Station - Postage	\$25	\$55	(\$30)
01.43211.611.00	Transfer Station - Office Supplies	\$1,000	\$0	\$1,000
01.43211.611.02	Transfer Station - Other	\$200	\$847	(\$647)
01.43211.612.00	Transfer Station - Kitchen Expense	\$250	\$162	\$88
01.43211.614.00	Transfer Station - Compost Bins & Pails	\$300	\$236	\$64
01.43211.615.00	Transfer Station - Volunteer Thanks	\$0	\$0	\$0
01.43211.621.00	Transfer Station - Heat	\$1,400	\$1,533	(\$133)
01.43211.622.01	TS - Electricity - Main 661478	\$8,000	\$5,758	\$2,242
01.43211.626.00	Transfer Station - Fuel	\$3,200	\$1,856	\$1,344
01.43211.750.01	Transfer Station - New Equipment	\$4,500	\$1,117	\$3,383
01.43211.750.02	Transfer Station - Safety Equipment	\$2,500	\$1,752	\$748
<b>Transfer Station - 43211</b>		<b>\$183,670</b>	<b>\$187,948</b>	<b>(\$4,278)</b>
01.43241.421.01	Solid Waste Disposal - MSW & Bulky Waste	\$78,000	\$81,825	(\$3,825)
01.43241.421.02	Solid Waste Disposal - Tires	\$800	\$974	(\$174)

**Town of Lee**  
**Fiscal Year 2022**  
**Appropriations vs. Expenditures**

		<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
01.43241.421.03	Solid Waste Disposal - Hazardous Waste	\$3,200	\$1,905	\$1,295
01.43241.421.04	Solid Waste Disposal - Electronics	\$7,000	\$3,738	\$3,262
01.43241.421.05	Solid Waste Disposal - Waste Oil	\$600	\$0	\$600
01.43241.421.06	Solid Waste Disposal - Solid Waste Other	\$5,000	\$0	\$5,000
01.43241.421.07	Solid Waste Disposal - Construction & Demolition D	\$11,000	\$11,841	(\$841)
01.43241.421.08	Solid Waste Disposal - Glass	\$4,400	\$3,541	\$859
01.43241.421.09	Solid Waste Disposal - Fluorocarbons CFC	\$1,000	\$480	\$520
01.43241.421.10	Solid Waste Disposal - Antifreeze	\$250	\$230	\$20
01.43241.421.11	Solid Waste Disposal - Brush Grinding	\$6,000	\$7,000	(\$1,000)
01.43241.421.12	Solid Waste Disposal - Lamprey Closure Costs	\$1,043	\$0	\$1,043
01.43241.421.13	Solid Waste Disposal - Propane	\$200	\$0	\$200
01.43241.425.00	Solid Waste Disposal - Hauling Costs	\$31,400	\$13,700	\$17,700
<b>Solid Waste Disposal - 43241</b>		<b>\$149,893</b>	<b>\$125,234</b>	<b>\$24,659</b>
01.44141.000.00	<b>Animal Control - 44141</b>	<b>\$500</b>	<b>\$0</b>	<b>\$500</b>
01.44151.000.02	Health - AIDS Seacoast Response	\$700	\$700	\$0
01.44151.000.03	Health - American Red Cross	\$500	\$500	\$0
01.44151.000.04	Health - CASA	\$1,000	\$1,000	\$0
01.44151.000.05	Health - Waypoint (Child/Family Care Ser.)	\$1,000	\$1,000	\$0
01.44151.000.06	Health - Community Action Partnership	\$2,000	\$2,000	\$0
01.44151.000.07	Health - Goodwin Community Health	\$2,880	\$2,880	\$0
01.44151.000.08	Health - Homemakers Health Services/Easterseals	\$1,700	\$1,700	\$0
01.44151.000.09	Health - Lamprey Health Care	\$0	\$0	\$0
01.44151.000.10	Health - Ready Rides	\$750	\$750	\$0
01.44151.000.11	Health - Haven	\$3,775	\$3,775	\$0
01.44151.000.14	Health - Homeless Shelter Strafford County	\$1,000	\$1,000	\$0
01.44151.000.15	Health - St. Cty. Nutrition & Meals on Wheels	\$1,500	\$1,500	\$0
01.44151.000.17	Health - Cornerstone VNA	\$1,500	\$1,500	\$0
01.44151.000.18	Health - Oyster River Womenade	\$2,000	\$2,000	\$0
<b>Health Service Agencies - 44151</b>		<b>\$20,305</b>	<b>\$20,305</b>	<b>\$0</b>
01.44411.115.00	General Assistance - Welfare Officer Wages	\$5,054	\$4,996	\$58
01.44411.330.02	General Assistance - Telephone - Cell	\$600	\$440	\$160
01.44411.560.00	General Assistance - Dues, subscriptions	\$50	\$30	\$20
01.44421.801.01	General Assistance - Rent Assistance	\$15,000	\$0	\$15,000
01.44421.801.02	General Assistance - Electricity Assistance	\$1,000	\$0	\$1,000
01.44421.801.03	General Assistance - Heating Fuel Assistance	\$500	\$0	\$500
01.44421.801.04	General Assistance - Medical Supplies Assistance	\$100	\$0	\$100
01.44421.801.05	General Assistance - Food Assistance	\$250	\$0	\$250
01.44421.801.06	General Assistance - Funeral Assistance	\$750	\$0	\$750
<b>Direct Welfare Assistance - 44421</b>		<b>\$23,304</b>	<b>\$5,466</b>	<b>\$17,838</b>
01.45201.000.01	Parks & Recreation - Oyster River Youth Associatio	\$15,000	\$15,000	\$0
01.45201.000.02	Parks & Recreation - Recreation Events	\$7,800	\$6,350	\$1,450
01.45201.000.03	Parks & Recreation - Town Fair	\$0	\$0	\$0
01.45201.611.00	Parks & Recreation - Supplies (Porta Potty)	\$900	\$0	\$900
01.45201.622.00	Parks & Recreation - Electricity - D94316222 - LRP	\$1,500	\$271	\$1,229
<b>Parks &amp; Recreation - 45201</b>		<b>\$25,200</b>	<b>\$21,621</b>	<b>\$3,579</b>
01.45501.111.00	Library - Director Salary	\$61,325	\$56,695	\$4,630
01.45501.112.02	Library - Library Assistant FT	\$43,596	\$39,141	\$4,455

**Town of Lee**  
**Fiscal Year 2022**  
**Appropriations vs. Expenditures**

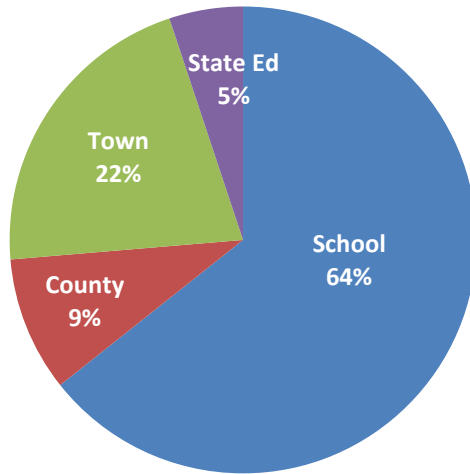
		<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
01.45501.115.02	Library - Youth Services Librarian PT	\$30,831	\$30,691	\$140
01.45501.115.05	Library - Substitute	\$2,912	\$3,816	(\$904)
01.45501.115.06	Library Technician I	\$6,216	\$5,553	\$663
01.45501.115.07	Library Technician II	\$0	\$40	(\$40)
01.45501.200.00	Library - Ancillary PR Expenses	\$53,850	\$39,691	\$14,159
01.45501.211.00	Library - Health	\$0	\$14,489	(\$14,489)
01.45501.520.00	Library - Property Liability	\$1,800	\$0	\$1,800
01.45501.621.00	Library - Heat	\$2,670	\$0	\$2,670
01.45501.900.02	Library - Misc. to be Offset by Revenue	\$0	\$9,637	(\$9,637)
01.45501.999.00	Library - Trustees	\$46,800	\$46,800	\$0
<b>Library - 45501</b>		<b>\$250,000</b>	<b>\$246,553</b>	<b>\$3,447</b>
01.45831.000.00	<b>Patriotic Purposes - 45831</b>	<b>\$500</b>	<b>\$0</b>	<b>\$500</b>
01.45891.001.01	<b>Culture &amp; Rec. - Agricultural Commission - 45891</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
01.46191.000.00	<b>Conservation - 46191</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$0</b>
01.47111.000.01	Bond Principal - Safety Complex	\$60,000	\$60,000	\$0
01.47111.000.02	Bond Principal - Transfer Station	\$30,000	\$30,000	\$0
<b>Long Term Debt - 47111</b>		<b>\$90,000</b>	<b>\$90,000</b>	<b>\$0</b>
01.47211.000.01	Bond Interest - Safety Complex	\$6,495	\$3,930	\$2,565
01.47211.000.02	Bond Interest - Transfer Station	\$3,509	\$1,991	\$1,518
<b>Interest on Long Term Debt - 47211</b>		<b>\$10,004</b>	<b>\$5,921</b>	<b>\$4,083</b>
		<b>\$4,579,336</b>	<b>\$4,439,694</b>	<b>\$140,443</b>

**TOWN OF LEE**  
**2022 Property Tax Calculation**

Total Appropriation	\$5,450,913	
Less Revenue	(\$1,926,739)	
Less Fund Balance for Warrant Articles	(\$120,000)	
Less Fund Balance To Reduce Taxes	(\$150,000)	
Add for Overlay	\$51,059	
Add War Service Credits	\$90,900	
Net Municipal Tax Effort		<u>\$3,396,133</u>
<b>Municipal Tax rate</b>		<b>\$4.61</b>
Strafford County Apportionment	\$1,492,068	
Net County Tax Effort		<u>\$1,492,068</u>
<b>County Tax Rate</b>		<b>\$2.03</b>
Oyster River Coop School Apportionment	\$13,931,020	
Less Education State Education Grant	(\$2,845,685)	
Less State Education Taxes	(\$798,404)	
Net Local Education Tax Effort		<u>\$10,286,931</u>
<b>Local Education Tax Rate</b>		<b>\$13.97</b>
State Education Tax	\$798,404	
Net State Education Tax Effort		<u>\$798,404</u>
<b>State Education Tax Rate</b>		<b>\$1.11</b>
<b>Total Municipal Tax Effort</b>		<b><u>\$15,973,536</u></b>
<b>Combined Total Tax Rate</b>		<b>\$21.72</b>
Total Assessed valuation with Utilities	\$736,219,980	
Total Assessed valuation without Utilities	\$720,758,280	

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## 2022 Tax Rate



	Tax Year	School	County	Town	State Ed	Total
	<b>2022</b>	<b>13.97</b>	<b>2.03</b>	<b>4.61</b>	<b>1.11</b>	<b>21.72</b>
Revaluation	2021	13.65	2.04	4.56	1.52	21.77
	2020	19.80	3.12	6.62	2.32	31.86
	2019	20.19	2.99	5.92	2.39	31.49
	2018	19.16	3.05	6.07	2.29	30.57
	2017	19.02	2.86	5.67	2.39	29.94
Revaluation	2016	18.51	2.93	5.44	2.37	29.25
	2015	18.42	2.95	5.43	2.45	29.25
	2014	19.12	2.88	5.19	2.51	29.70
	2013	18.03	2.87	5.53	2.32	28.75
	2012	18.22	2.64	6.67	2.41	29.94
Revaluation	2011	17.91	2.67	7.03	2.51	30.12
	2010	15.39	2.25	5.67	2.11	25.42
	2009	16.58	2.24	4.39	2.07	25.28
	2008	16.00	2.18	5.21	2.18	25.57
	2007	15.24	2.04	5.23	2.18	24.69
Revaluation	2006	14.48	1.87	4.80	2.19	23.34
	2005	16.05	2.26	3.34	2.78	24.43
	2004	16.47	1.89	5.09	2.95	26.40
	2003	12.60	2.04	4.34	4.00	22.98
	2002	17.62	2.74	5.26	6.69	32.31
Revaluation	2001	16.06	2.74	4.69	6.76	30.25
	2000	16.12	2.22	4.44	5.89	28.67
	1999	12.63	2.12	4.44	6.10	25.29



## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

##### NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

### PREPARER'S INFORMATION

First Name

LINDA

Last Name

REINHOLD

Street No.

249

Street Name

CALEF HWY

Phone Number

659-2964

Email (optional)

lreinhold@leenh.org





**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2021	Year: 2020	Year: 2019
Property Taxes	3110		\$1,226,398.26	\$10,972.20	\$18,565.20
Resident Taxes	3180				
Land Use Change Taxes	3120		\$2,000.00		
Yield Taxes	3185		\$1,954.69		
Excavation Tax	3187		\$330.80		
Other Taxes	3189				
Property Tax Credit Balance		(\$8,467.77)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2021	
Property Taxes	3110	\$7,892,100.00	\$8,305,463.00	
Resident Taxes	3180			
Land Use Change Taxes	3120	\$39,900.00		
Yield Taxes	3185	\$2,006.39		
Excavation Tax	3187	\$651.48		
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2021	2020	2019
Property Taxes	3110	\$3,058.00			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$73.62	\$22,469.62	\$221.61	\$555.80
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$7,929,321.72</b>	<b>\$9,558,616.37</b>	<b>\$11,193.81</b>	<b>\$19,121.00</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$6,376,800.22	\$9,329,745.51	\$5,124.00	\$1,799.69
Resident Taxes				
Land Use Change Taxes	\$39,900.00	\$2,000.00		
Yield Taxes	\$1,433.74	\$1,954.69		
Interest (Include Lien Conversion)	\$73.62	\$19,955.61	\$88.61	\$460.80
Penalties		\$2,514.01	\$133.00	\$95.00
Excavation Tax	\$651.48	\$330.80		
Other Taxes				
Conversion to Lien (Principal Only)		\$187,030.75		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$655.00	\$5,496.00	\$3,170.20	\$8,834.48
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$1,530,040.24	\$9,589.00	\$2,678.00	\$7,931.03
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$572.65			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$20,805.23)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$7,929,321.72</b>	<b>\$9,558,616.37</b>	<b>\$11,193.81</b>	<b>\$19,121.00</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$1,530,005.69</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$251,742.78</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2021	Year: 2020	Year: 2019
Unredeemed Liens Balance - Beginning of Year			\$153,523.76	\$126,077.99
Liens Executed During Fiscal Year		\$197,141.21		
Interest & Costs Collected (After Lien Execution)		\$274.26	\$5,572.05	\$18,763.39
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$197,415.47</b>	<b>\$159,095.81</b>	<b>\$144,841.38</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2021	2020	2019
Redemptions		\$44,826.13	\$86,665.82	\$92,889.29
Interest & Costs Collected (After Lien Execution) #3190		\$274.26	\$5,572.05	\$18,763.39
Abatements of Unredeemed Liens				\$618.94
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$152,315.08	\$66,857.94	\$32,569.76
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$197,415.47</b>	<b>\$159,095.81</b>	<b>\$144,841.38</b>

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$1,530,005.69</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$251,742.78</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**LEE (255)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

LINDA R

Preparer's Last Name

REINHOLD

Date

Jun 30, 2022

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Linda R Reinhold, Town Clerk/Tax Collector*  
Preparer's Signature and Title

**TOWN CLERK/TAX COLLECTOR'S REPORT**  
**Summary July 2021 through June 2022**

	# MV			MAIL		VITALS		UCC				DEP.	
Month	Reg.	MV	TITLE	FEE	DECALS	MARR.	ABSTRACT	TERM	DOGS	NOTARY	MISC.	AMOUNT	DOGS
JULY	519	80,794.80	166.00	149.00	1,262.50		165.00	645.00	209.50	11.00	492.00	83,894.80	33
AUGUST	538	78,643.33	196.00	193.00	1,302.50	200.00	185.00		207.50	10.00		80,937.33	32
SEPTEMBER	624	102,851.66	174.00	258.00	1,370.00	50.00	190.00		82.00	10.00		104,985.66	14
OCTOBER	519	75,405.00	148.00	180.00	1,252.50	50.00	135.00		124.50			77,295.00	20
NOVEMBER	464	66,476.61	118.00	223.00	1,131.50	50.00	215.00	375.00	49.00	7.00	144.51	68,789.62	9
DECEMBER	369	52,780.40	106.00	145.00	890.00	50.00	135.00		81.50		25.00	54,212.90	13
JANUARY	516	71,876.70	108.00	193.00	1,250.00		120.00		84.50	1.00		73,633.20	15
FEBRUARY	430	63,592.00	120.00	153.00	1,037.50	50.00	150.00	18.00	123.50	3.00	256.20	65,503.20	50
MARCH	609	84,915.82	144.00	238.00	1,465.00		145.00		325.50	3.00		87,236.32	58
APRIL	522	67,338.90	202.00	134.00	1,222.50	150.00	90.00		971.50	6.00	26.00	70,140.90	161
MAY	584	72,659.00	142.00	221.50	1,430.00	150.00	140.00	345.00	594.50	7.00	2.50	75,691.50	99
JUNE	583	91,777.40	160.00	202.00	1,407.50	100.00	175.00		370.50	13.00	27.00	94,232.40	82
<b>TOTALS</b>	<b>6277</b>	<b>909,111.62</b>	<b>1,784.00</b>	<b>2,289.50</b>	<b>15,021.50</b>	<b>850.00</b>	<b>1,845.00</b>	<b>1,383.00</b>	<b>3,224.00</b>	<b>71.00</b>	<b>973.21</b>	<b>936,552.83</b>	<b>586.00</b>

**RESIDENT DEATH REPORT**  
**01/01/2022 – 12/31/2022**

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
PURINTON, NICHOLAS F	01/12/2022	LEE	PURINTON, GUY	SMITH, MIRANDA
ELLIOTT, JANE RAUSCHER	01/23/2022	LEE	RAUSCHER, DOLSON	BURNETT, FRANCES
JORDAN, JAMES DAVID	01/28/2022	LEE	JORDAN, DAVID	HEWITT, JANELLE
DOANE, VIVIEN	02/06/2022	DURHAM	GAGNON, SILAS	CLARKE, ANN
SCOTT, DORTHA ELIZABETH	02/19/2022	LEE	SCOTT, KENDRICK	YARNELL, BARBARA
CUTRARA, MARY ELIZABETH	03/24/2022	LEE	RITTER SR, GARY	WALLACE, MARIA
WEYRICK, LAVOHN KAY	04/01/2022	EXETER	LEPAGE, CLARENCE	FOURGEON, MARIAN
CALLAHAN, MARY E	04/11/2022	DOVER	BRIGGS, LINWOOD	JONES, MAYSVILLE
MARSHEY, FRED JOHN	04/12/2022	LEE	MARSHEY, CEDRIC	DAY, MERLE
CANNIZZARO, DOLORES	05/11/2022	DOVER	SPEAR, ROBERT	KOWALSKY, SHIRLEY
SCHMIDT, TORSTEN	05/12/2022	LEE	SCHMIDT, LOTHAR	LEU, BRIGITTE
SALKOVITZ, IRVING ARTHUR	05/28/2022	LEE	SALKOVITZ, SAMUEL	BALLEN, EVA
HARRIS, CAROLE ANN	06/22/2022	LEE	SHERBURNE, CHARLES	CAOQUETTE, LUCIA
WALLACE, ROY L	07/19/2022	DOVER	WALLACE, ARTHUR	LAYTART, CARRIE
BERENCSI, MICHAEL LOUIS	07/20/2022	MANCHESTER	BERENCSI, MICHAEL	BARNES, PATRICIA
MULLIN, MARK MINSTER	08/01/2022	PORTSMOUTH	MULLIN, ARTHUR	MINSTER, LOUISE
STEVENS, RICHARD L	08/18/2022	LEE	STEVENS, LLOYD	DEVENEAU, MARION
DEPUY, CONSTANCE LILLIAN	08/26/2022	LEE	AKESON, CHESTER	HULTMAN, LILLIAN
MARSCHNER, SARAH JANE	08/26/2022	LEE	MARSCHNER, DONALD	BALL, MARY
MASON, GLORIA LEA	09/12/2022	LEE	MITCHELL, WILLIAM	ALSTERLUND, HELEN
DUBOIS, BERNADINE	09/15/2022	LEE	PAQUETTE, ARTHUR	FISSETTE, GERALDINE
PATTON, KARL LEE	09/16/2022	DOVER	PATTON, RALPH	GRESH, ROSELEE
WHITE JR, SIDNEY ANSON	09/19/2022	DOVER	WHITE SR, SIDNEY	BOGH, CARLA
LACORAZZA, LAURIE	09/23/2022	DOVER	TREMBLAY, LIONEL	PROVENCHE, SYLVIA
TREE, EVALYN R	09/28/2022	LEE	WALLACE, SAMUEL	WOODBURY, EVALYN
YOST, ISRAEL JONATHAN	09/29/2022	DURHAM	YOST, ISRAEL	LANDON, PEGGY
DUREPO, ALMEDA A	10/19/2022	EXETER	FINNEMORE, JONAS	BURGOYNE, MARGARET
WHITCOMB, NANCY A	10/29/2022	LEE	JEFFREY, JAMES	MARCEAU, YVONNE
KUKESH, KEVIN	11/07/2022	LEE	KUKESH, LEONARD	ORDWAY, BETTY
HARRIS, RICHARD A	12/17/2022	LEE	HARRIS, JOSEPH	SIELIAN, MARY
STOCKMAN, MARCIA JEAN	12/22/2022	LEE	STOCKMAN, KENNETH	HATCH, THEO
DEVOTER, JOHN WESLEY	12/29/2022	EXETER	DEVOTER, JOSEPH	HINES, PAULINE

**Total number of records 32**



# RESIDENT MARRIAGE REPORT

## 01/01/2022- 12/31/2022

Person A's Name	Person A's Residence	Person B's Name	Person B's Residence	Town of Issuance	Place of Marriage	Date of Marriage
THIBEAULT, DONALD L	LEE, NH	MILLET, DARIAN L	NO. HAMPTON, NH	NO. HAMPTON	HAMPTON	04/07/2022
UNGARELLI JR, ANTHONY	LEE, NH	CHISHOLM, SARAH W	LEE, NH	LEE	HART'S LOCATION	05/29/2022
SANBORN, NATHANIEL M	LEE, NH	MURPHY, GILLIAN E	METHUEN, MA	LEE	BOSCAWEN	06/04/2022
FORTIN, JESSICA A	LEE, NH	DRISCOLL, RYAN M	LEE, NH	LEE	DURHAM	06/20/2022
BERARD, ALAN R	LEE, NH	FISHER, SARAH A	LEE, NH	DURHAM	DURHAM	06/24/2022
MATTSON, LISA A	LEE, NH	DRONSFIELD JR, THOMAS C	LEE, NH	LEE	KINGSTON	07/16/2022
MARTEL, AMBER L	LEE, NH	O'DOWD, KYLE P	LEE, NH	LEE	LEE	08/10/2022
KOSLOUSKI, REBECCA J	LEE, NH	SCHOECH, MATTHEW R	LEE, NH	LEE	PORTSMOUTH	08/13/2022
MCGRATH, CHERYL A	LEE, NH	DENUNZIO, PAUL M	LEE, NH	LEE	SEABROOK	08/21/2022
FREITAS, DEANNA J	LEE, NH	STRONG, KEVIN M	LEE, NH	LEE	LEE	08/26/2022
KELLER, KATARINA M	LEE, NH	DAVIS III, PHILIP L	LEE, NH	LEE	LEE	11/12/2022
GULA, LORI T	LEE, NH	BATTERSON, ERIC J	LEE, NH	LEE	DOVER	12/30/2022

Total number of records 12



**Town of Lee**  
**Treasurer's Report**

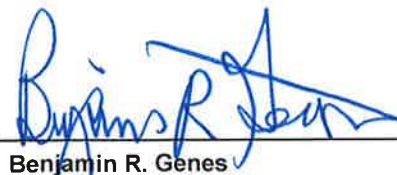
**July 1, 2021 through June 30, 2022**

General Fund					
	Checking	Money Market	CD	NH PDIP	Total
<b>Beginning Balance:</b>	<b>6,111,696.80</b>	<b>1,014,708.28</b>	<b>829,331.72</b>	<b>204,748.54</b>	<b>8,160,485.34</b>
<b>Deposits:</b>					
Finance Officer	2,359,516.00	811.77	1,087.93	588.33	2,362,004.03
Town Clerk	950,007.01	0.00	0.00	0.00	950,007.01
MV Payments to State	-323,289.69	0.00	0.00	0.00	-323,289.69
Town Clerk Net	626,717.32	0.00	0.00	0.00	626,717.32
Tax Collector	16,149,756.46	0.00	0.00	0.00	16,149,756.46
<b>Total Deposits</b>	<b>19,135,989.78</b>	<b>811.77</b>	<b>1,087.93</b>	<b>588.33</b>	<b>19,138,477.81</b>
<b>Transfers:</b>					
Finance Officer	400,000.00	-500,000.00	0.00	100,000.00	0.00
<b>Disbursements:</b>					
Oyster River School D	11,047,951.00	0.00	0.00	0.00	11,047,951.00
Strafford County	1,490,463.00	0.00	0.00	0.00	1,490,463.00
* Expenses	3,288,664.04	0.00	0.00	0.00	3,288,664.04
Payroll + Ancillary	3,077,611.00	0.00	0.00	0.00	3,077,611.00
<b>Total Disbursements</b>	<b>18,904,689.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,904,689.04</b>
<b>Ending Balance:</b>	<b>6,742,997.54</b>	<b>515,520.05</b>	<b>830,419.65</b>	<b>305,336.87</b>	<b>8,394,274.11</b>

\*Includes:

Trust Fund, Warrant Article & BOS Approved Expenditures  
Payments for Special Revenue & Escrow Accounts  
Bond Payments and Insurances  
All Other Operating Expenses Town Wide

Respectfully Submitted,

  
Benjamin R. Genes  
Treasurer, Town of Lee

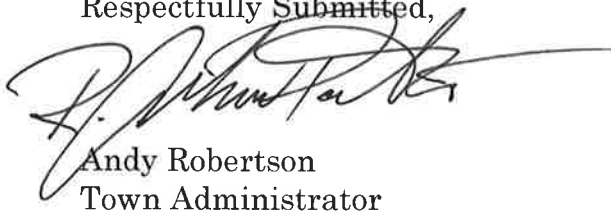
## CONTINGENCY FUND 2022 ANNUAL REPORT

NH RSA 31:98-a – Every town annually by an article separate from the budget and all other articles in the warrant may establish a contingency fund to meet the cost of unanticipated expenses that may arise during the year. Such fund shall not exceed one per cent of the amount appropriated by the town for town purposes during the preceding year excluding capital expenditures and the amortization of debt. A detailed report of all expenditures from the contingency fund shall be made annually by the selectmen and published with their report.

The Town of Lee voted to establish a Contingency Fund for Fiscal Year 2022 in the amount of \$20,000. This sum came from the unassigned fund balance and no amount was raised from taxation. A total of \$11,797 was utilized in FY22 as follows:

- On 08/28/2021, the Select Board authorized the Interim Town Administrator to make payment of \$5,250 to Municipal Resources Inc. for a wage classification survey.
- On 09/20/2021, the Select Board approved the use of \$955 to meet the costs of an asbestos study and report on the Town Hall at 7 Mast Road by Desmarais Environmental Inc.
- On 05/01/2022, the Select Board authorized the payment of \$5,592 to Strafford Regional Planning Commission to cover the cost of annual membership dues for the Town of Lee.

Respectfully Submitted,



Andy Robertson  
Town Administrator

**TRUSTEES OF TRUST FUNDS**  
**Report of Trust and Reserve Funds for the Year Ended 30 June 2022**  
**2022 Annual Report**

Date Cre- ated	Fund Name*	Purpose of Fund*	Principal				Income				Grand Total	
			Start	New Funds	With- drawn	End	Start	Income	Ex- pended	End		
1910	Cemetery	perpetual care	142,658.00	12,000.00	1,000.00	153,658.00	108,074.01	5,226.75	2,161.66	111,139.10	264,797.10	
1958	Fire Equipment	equipment for the Fire Dept.	550,637.50	175,000.00	627,125.00	98,512.50	68,740.73	7,062.38	-	75,803.11	174,315.61	
1977	Highway Equip.	"capital reserve for highway equipment"	280,407.75	40,000.00	80,757.40	239,650.35	35,809.69	3,252.06	-	39,061.75	278,712.10	
1985	Land Acquisition	"financing all or part of the cost of the acquisition of land	159,232.79	-	-	159,232.79	87,976.88	2,296.86	-	90,273.74	249,506.53	
1988	Town Buildings	"Town Buildings Capital Reserve Fund"	221,460.87	104,500.00	-	325,960.87	59,400.25	3,476.42	-	62,876.67	388,837.54	
1989	Land Use Change	"land acquisition or conservation easements"	237,934.68	6,750.00	-	244,684.68	85,384.69	3,053.29	-	88,437.98	333,122.66	
1992	Internal Service Fund for Accrued Benefits	paying benefits owed to an employee at resignation, lay-off, severance or termination	69,793.45	15,000.00	57,171.79	27,621.66	7,460.01	829.05	-	8,289.06	35,910.72	
1993	Recreation	land purchase, construction, and upgrade of new recreation facilities	11,172.18	-	-	11,172.18	23,458.36	321.75	-	23,780.11	34,952.29	
1994	Revaluation Fund	"future update or revaluation of the town"	54,570.00	-	27,650.00	26,920.00	18,344.63	670.73	-	19,015.36	45,935.36	
1998	Library Capital Reserve Fund	"capital improvements to the library"	111,748.08	-	15,117.08	96,631.00	21,314.03	1,232.66	-	22,546.69	119,177.69	
2002	Highway Dept. Road Bridge Improvement	repairing, maintaining, and replacement of bridges and roads	497,531.08	60,000.00	-	557,531.08	59,507.40	5,675.93	-	65,183.33	622,714.41	
2005	Fire Ponds & Cisterns	"repair and replacement of fire ponds and cisterns"	139,247.15	20,000.00	-	159,247.15	14,742.70	1,597.57	-	16,340.27	175,587.42	
2006	Transfer Station Equipment	"purchase new transfer station equipment"	125,449.67	45,000.00	167,030.10	3,419.57	14,125.18	1,631.70	-	15,756.88	19,176.45	
2011	Conservation Land Stewardship	"enhancing the stewardship of town-owned conservation lands or interests in lands"	3,409.99	-	-	3,409.99	201.26	33.59	-	234.85	3,644.84	
2011	Lee Library Building CRF	"capital expenditures for the town's library building"	329,223.69	-	-	329,223.69	45,430.76	3,481.01	-	48,911.77	378,135.46	
2015	Lee Fair Fund	operational, capital, and equipment needs of the fair	9,188.01	-	1,631.60	7,556.41	104.08	11.64	-	115.72	7,672.13	
2019	Renovating Town Hall	renovating town hall	50,000.00	-	-	50,000.00	1,981.60	482.96	-	2,464.56	52,464.56	
* Some fund names and purpose descriptions are abbreviated.			TOTALS	2,993,664.89	478,250.00	977,482.97	2,494,431.92	652,056.26	40,336.35	2,161.66	690,230.95	3,184,662.87

## ASSESSING DEPARTMENT 2022 ANNUAL REPORT

The firm of Municipal Resources, Inc. continues to handle the assessing functions. The primary members of the staff working in Town are Scott Marsh and Shawn Main. Additional staff members may be assisting. It is appreciated if any staff appraisers come to your property that you support the Town's efforts to keep assessments equitable and proper by answering their questions and allowing them to inspect/verify the data of your property.

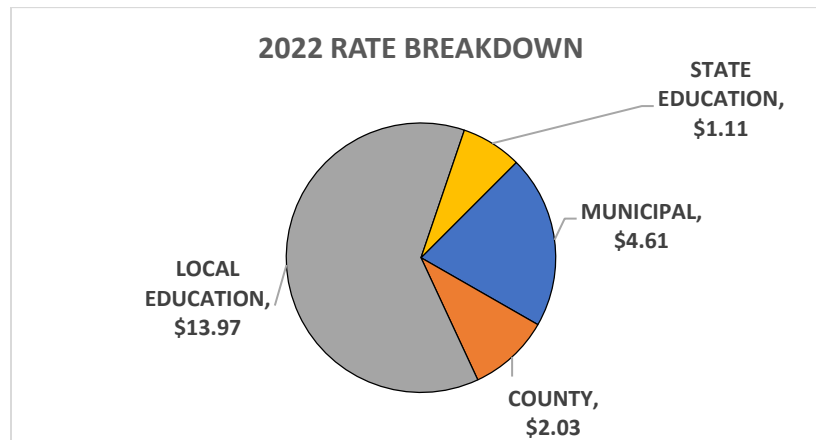
Municipal Resources personnel are available to answer any questions that taxpayers may have and if an in-person appointment is preferred, the Assistant Town Administrator, Denise Duval, may schedule one for you. She is a great resource as well for any information you may need.

The past year saw the assessing office visit around two hundred and seventy-five properties due to taxpayer inquires, issued building permits, incomplete status of prior year review and/or site changes. The staff is also continuing the process of reviewing a portion of properties each year to ensure the accuracy of the property details listed. As a result of the property changes, the Town's net taxable value increased roughly \$6,300,000.

An analysis by the DRA of the annual equalization sales survey information has not yet been finalized; however, it is estimated that the Town's overall median ratio as of April 1, 2022, is at 83%.

### PROPERTY TAX RATES - TAX YEARS 2017 - 2022

YR	Town	County	Local Educat	State Educat	Total
2017	\$5.67	\$2.86	\$19.02	\$2.39	\$29.94
2018	\$6.07	\$3.05	\$19.16	\$2.29	\$30.57
2019	\$5.92	\$2.99	\$20.19	\$2.39	\$31.49
2020	\$6.62	\$3.12	\$19.80	\$2.32	\$31.86
2021	\$4.56	\$2.04	\$13.65	\$1.52	\$21.77
2022	\$4.61	\$2.03	\$13.97	\$1.11	\$21.72



Individual property information may be obtained by visiting the assessing office or on-line at [www.leenh.org](http://www.leenh.org).

Below is a list of Tax Exemptions and Credits currently available. Additional information and applications are available at the assessing office.

### **ELDERLY EXEMPTION**

**\$ OFF ASSESSED VALUATION**

<b>AMOUNT</b>	<b>REQUIRED AGE</b>	<b>INCOME LIMITATIONS</b>	<b>ASSET LIMITATION</b>
\$217,500	65 TO 74	Not in excess of	Not in excess of \$222,500
\$262,500	75 TO 79	\$46,500 if single,	excluding the value of
\$337,500	80 AND UP	\$59,400 if married	the residence & up to two acres.

### **BLIND EXEMPTION**

**\$ OFF ASSESSED VALUATION**

\$15,000	Every inhabitant owning residential real estate and who is legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the education department.
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### **VETERAN**

**Standard & All Veteran  
Tax Credit \$500**

Every resident who served 90 days of active service in the armed forces and was honorably discharged or served in any of the qualifying wars or armed conflicts as listed in RSA 72:28 and was honorably discharged; or the spouse/surviving spouse of such resident. Only one of the two types is allowed.

**Surviving Spouse  
Tax Credit \$1,400**

The surviving un-remarried spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28

**Service connected  
Disability  
Tax Credit \$1,400**

Any person who has been honorably discharged and received a form DD-214 who has a total and permanent service connected disability or is a double amputee or paraplegic because of the service-connected injury, or the surviving spouse of such person if such surviving spouse has not remarried.

**CODE OFFICIAL  
2022 ANNUAL REPORT**

As was the case in FY2021, FY2022 brought with it an abundance of home renovation permit requests as well as requests to conduct outdoor hardscape projects such as installing a swimming pool. Apparently, these hot and humid New England summers are getting too much for our residents to handle. Although new residential development has slowed down, a 10-lot subdivision has been approved and construction will begin soon. Commercial construction in the Light Commercial Zone is continuing with the construction of a large new commercial warehouse storage facility. There are other smaller projects in the works as well. Everyone is anxiously awaiting the development behind the Irving Station at the Lee Circle. NeighborLee's most popular subject line, "What's going in at the Circle?"

A total of three hundred and ninety-two (392) building permits were issued for the fiscal year 2021-2022, with an estimated cost of \$10,645,366. Breakdowns of the types of permits are as follows:

<u>Category</u>	<u>Permits</u>
Single Family Dwellings	10
Additions	3
ADU	1
Outbuildings	27
Garages	6
Remodeling/all others	345

The end of the Fiscal Year brought the retirement of Robert Smith, long time Board Member and most current Chairman; thus ending his 21 plus years of dedication to the Planning Board. This Board will miss him and wishes him well in his next chapter of life in the warm south. In addition to countless work sessions to overhaul the existing site review regulations, the Board acted upon fourteen (14) applications consisting of three (3) lot line adjustments; seven (7) site review applications; three (3) consultations; and one (1) public hearing.

The Zoning Board of Adjustment members acted on twenty (20) applications consisting of ten (10) special exception requests; nineteen (19) variance requests; and one (1) Appeal to a Decision.

All applications are on file at the Office of Planning & Zoning and are available for review by the public upon request.

As always, I would like to thank the members of the Planning Board and the Zoning Board for their countless hours and dedication to the Town!

Respectfully submitted,

Caren Rossi  
Planning/Zoning and Health Administrator

## EMERGENCY MANAGEMENT 2022 ANNUAL REPORT

The Emergency Management Department (EMD) through continued cooperation and communication with all Town Departments, prepares and mitigates for, responds to, and recovers from, all-hazards within the Town of Lee. It is vital to our mission for continued support between all departments, more so now than ever.

In FY 2022, the EMD and Town Departments worked with McGregor Memorial Ambulance, the Oyster River Cooperative School District and the State of New Hampshire Department of Homeland Security and Emergency Management in updating the Emergency Operations Plan (EOP) for the Town of Lee. In June 2022, the Select Board adopted the updated EOP. This was a joint effort by all departments to provide a plan to facilitate the delivery of local government, community, and mutual aid resources, to provide needed assistance and relief to disaster victims and the community at large. As no community has the resources to manage a major emergency without outside assistance, this plan represents the Town's best intentions to deal with a disaster within the framework of community wide cooperation and statewide coordination.

The Emergency Management Department works with and supports the Town Departments to handle natural disasters and all other emergencies that may arise. We will continue to apply for grant funding to assist with plan updating and emergency / hazard mitigation training. The EMD is always looking for ways to improve the Emergency Operations Center and to better prepare for any type of emergency. The EMD has confidence in their team, their plan and their preparedness to effectively mitigate emergencies.

The EMD would like to thank all of the residents for their continued support and cooperation.

Respectfully Submitted,

Scott Nemet  
Fire Chief/EMD

Caren Rossi  
Assistant EMD

## FIRE AND RESCUE DEPARTMENT 2022 ANNUAL REPORT

INCIDENT TYPE	# INCIDENTS
111 - Building fire	2
113 - Cooking fire, confined to container	3
114 - Chimney or flue fire, confined to chimney or flue	3
118 - Trash or rubbish fire, contained	2
131 - Passenger vehicle fire	1
137 - Camper or recreational vehicle (RV) fire	1
138 - Off-road vehicle or heavy equipment fire	1
141 - Forest, woods or wildland fire	2
151 - Outside rubbish, trash or waste fire	1
160 - Special outside fire, other	4
321 - EMS call, excluding vehicle accident with injury	363
322 - Motor vehicle accident with injuries	44
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	32
352 - Extrication of victim(s) from vehicle	3
361 - Swimming/recreational water areas rescue	1
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	5
413 - Oil or other combustible liquid spill	1
424 - Carbon monoxide incident	5
442 - Overheated motor	1
444 - Power line down	7
445 - Arcing, shorted electrical equipment	3
460 - Accident, potential accident, other	1
463 - Vehicle accident, general cleanup	2
500 - Service Call, other	3
511 - Lock-out	7
520 - Water problem, other	1
521 - Water evacuation	3
522 - Water or steam leak	4
542 - Animal rescue	1
550 - Public service assistance, other	3
551 - Assist police or other governmental agency	3
553 - Public service	23
554 - Assist invalid	5
561 - Unauthorized burning	6
571 - Cover assignment, standby, moveup	47
611 - Dispatched & cancelled en route	43
622 - No incident found on arrival at dispatch address	5
631 - Authorized controlled burning	4
641 - Vicinity alarm (incident in other location)	1
651 - Smoke scare, odor of smoke	5
671 - HazMat release investigation w/no HazMat	1
711 - Municipal alarm system, malicious false alarm	1
715 - Local alarm system, malicious false alarm	1
730 - System malfunction, other	2
733 - Smoke detector activation due to malfunction	14
734 - Heat detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	13
736 - CO detector activation due to malfunction	1
741 - Sprinkler activation, no fire - unintentional	1
742 - Extinguishing system activation	1
743 - Smoke detector activation, no fire - unintentional	4
745 - Alarm system activation, no fire - unintentional	18
746 - Carbon monoxide detector activation, no CO	2

**# Incidents for ST1 - Station 1: 714**

For FY 2022, the Fire Department responded to 714 emergencies. Of these emergencies, approximately 351 were Fire and 363 were EMS. The department saw a 1.7% increase in call volume from last year. This year, with the assistance from the Select Board and funding from ARPA, the department was able to provide much-improved bunkrooms for the staff and assist in the prevention of cancer by adding a Plymovent System which removes the toxins from the apparatus exhaust in the bay. We were also fortunate to receive funding from FEMA for the purchase of a Zoll Cardiac Monitor saving the residents approximately \$43,000. The department transitioned to 24/7 coverage, 7 days a week, this year. This allows us to have a minimum of 2 certified Firefighter/EMT's at the station and has reduced our response times from the initial tone to being on scene by half. Staffing and response times are more important now than ever with critical medical emergencies and homes burning faster due to the materials that are in the home and how they are built. We continue to focus our efforts on fire prevention and risk reduction efforts, which are achieved through life safety inspections and educational programs. Thank you to the residents for your continued support and thank you to our employees who continue to provide care in the most courteous and professional manner.

Respectfully submitted,  
Scott Nemet  
Fire Chief



## GENERAL ASSISTANCE 2022 ANNUAL REPORT

The General Assistance Office provides temporary assistance to individuals and families who lack adequate resources to meet their basic needs, as required by New Hampshire State Law RSA 165. The Town determines eligibility for assistance for basic living needs based on RSA 165 and the Town of Welfare Guidelines. All business is conducted in a professional, respectful, and fiscally responsible manner.

Assistance is provided through vouchers given directly to vendors for basic emergency needs such as food, fuel for heat, utilities, shelter expenses and other necessities. Whenever possible, referrals to other resources, such as State and Federal programs, local food pantries, area charities, etc. are made before local tax dollars are utilized. The General Assistance Office encourages self-sufficiency and provides advocacy for individuals and families in need of assistance.

The year 2022 continued to be challenging due to the Covid-19 pandemic. The struggles due to financial instability and the increasing cost of basic needs has created challenges for the population we serve.

In 2022, referrals were made to Strafford Community Action program for the Emergency Rent Assistance Program, which provided rent as well as utility payments for those who qualified. This program also provided motel vouchers for the homeless. This office also referred homeowners to The NH Homeowner Assistance Fund, a federally funded program to help struggling homeowners with up to \$20,000 in aid for property related expenses. Although these programs have a time limit, they have been beneficial for many in need.

The Town of Lee General Assistance Office will continue to partner with state and federal agencies and explore new avenues to maximize services and benefits available to the Town of Lee residents. Through these collaborative efforts, the town will continue to address the needs of Lee residents.

If you have any questions or feel you might be in need of assistance, please contact me at 603-534-9119 or at [pmattingly@leenh.org](mailto:pmattingly@leenh.org).

Thank you for allowing me to continue to serve the residents of Lee.

Respectfully submitted,

Pamela J. Mattingly, General Assistance Officer

## LIBRARY 2022 ANNUAL REPORT



This year the Lee Public Library welcomed a new Director, and 145 new patrons to the library community. Library staff assisted 12,463 visitors, an increase of 89% from the last fiscal year. Patrons borrowed 27,769 items, which included books, DVDs, books on CD and magazines. Lee residents also downloaded 8,078 eBooks, eAudios and digital magazines, to a variety of devices.

The library's collection as of June 30, 2022 was 25,175 volumes, which included books, DVDs, magazines, kits and books on CD. The library added 1,878 items to the collection and withdrew 2,074 items. Through our inter-library loan system, we loaned 1,874 items to other New Hampshire libraries and we borrowed 1,339 items from other New Hampshire libraries.

Use of the wireless network has increased immensely with the library logging 5,259 connections this year, representing an 83% increase from last year! Our online databases and continuing education programs Universal Class, Ancestry Library Edition and Heritage Quest saw regular usage throughout the year with 14,723 searches. Our online magazine articles database, EbscoHost, had 402 searches, while 88 patrons accessed Universal Class. Ebscohost database is provided by the New Hampshire State Library to public libraries in New Hampshire.

The Lee Public Library offered 55 programs for adults with 622 attendees. Our 292 youth and teen programs hosted 5,529 participants, a 104% increase in attendance. These included story times, summer reading programs, craft programs, special holiday programs, book groups, lectures, music presentations and more. These programs were held in the library, Old Town Hall, Little River Park, Durham Public Library, Madbury Town Hall, and virtually from North Hampton.

The library was open 292 days representing 2,002 hours. We delivered materials to 159 housebound patrons and hosted over 60 meetings attended by 304 community members.

Many Lee families took advantage of the Friends of the Lee Public Library's discount museum pass program, visiting the 17 museums 212 times. These passes offer a 50% discount or free admission. Museum passes include the Museum of Fine Arts, Museum of Science, NH Children's Museum, Strawberry Banke, Currier Museum, Peabody Essex Museum, Seacoast Science Center, New England Aquarium, Woodman Museum, Aviation Museum, Bedrock Gardens, Canterbury Shaker Village, Portsmouth Historical Society, NH State Parks, NH Telephone Museum, Boston Children's Museum and Isabella Stewart Gardener Museum.

Respectfully submitted,

Hayley Van-Gils, Library Director

# Lee Public Library Financial Report FY2021-22

## Operations Account

Balance Forward	\$6,275
<b>INCOME</b>	
Designated Gifts - Books	\$ 1,249
Non-Resident Fee	\$ 420
Other	\$ 1,321
Interest Earned	\$ 1
*Grants	\$ 6,625
Town Quarterly Payment	\$46,800
<b>Total Income</b>	<b>\$56,416</b>
<b>EXPENSES</b>	
Copier	\$ 2,780
Electricity	\$ 4,386
Furniture & Equipment	\$ 831
Miscellaneous	\$ 158
Nonprint	\$ 2,980
Petty Cash	\$ 300
Postage	\$ 266
Print	\$16,256
Professional Dev / Dues	\$ 509
Programs	\$ 2,930
Supplies	\$ 2,945
Technology	\$10,955
Telephone/Internet	\$ 2,190
Water	\$ 70
Transfer Non-Designated Gifts	\$ 6,355
<b>Total Expenses</b>	<b>\$53,912</b>
<b>Ending Balance</b>	<b>\$ 8,779</b>

*ARPA Grant Funds	\$ 1,495
*NH Charitable Foundation	\$ 4,630
*SRP Grant Funds	\$ 500
	<b>\$ 6,625</b>

## Non-Lapsing Account

Balance Forward	\$5,946
<b>INCOME</b>	
Copier	\$ 508
Fax	\$ 44
Fines	\$ 108
Lost Titles	\$ 394
Interest Earned	\$ 1
Other	\$ 96
<b>Total Income</b>	<b>\$ 1,150</b>
<b>Ending Balance</b>	<b>\$ 7,096</b>

## Savings Account

Balance Forward	\$7,075
<b>INCOME</b>	
Interest Earned	\$ 1
Non-Designated Gifts	\$ 100
Transfer Non-Designated Gifts	\$ 6,355
<b>Total Income</b>	<b>\$ 6,456</b>
<b>Ending Balance</b>	<b>\$13,531</b>

**POLICE  
2022 ANNUAL REPORT**

During fiscal year 2021-2022, the Lee Police Department had eight full-time officers and one part-time officer employed for the first half of the year. We were technically down 3 full time officers by the end of the fiscal year as we had a new officer in the academy from the beginning of February until the end of May.

As you will see in the chart below, the Lee Police Department saw an increase in everything except accidents this year. The most telling being the increase in total calls for service. Although the department was shorthanded, the calls continued to come in. Based on the calls for service number, divided by the number of days per year, our officers are handling approximately 35 calls for service a day.

**STATISTICAL DATA FOR THE YEAR 2020/2021 AND 2021/2022**

	07/01/21 – 06/30/20 (2020-2021)	07/01/21 - 06/30/22 (2021-2022)	Percentage of Increase/Decrease
Arrests	260	261	0.38% Increase
Motor Vehicle Stops	3354	3375	0.62% Increase
Motor Vehicle Accidents	272	261	4% Decrease
Calls for Service	10,715	12,902	20.5 % Increase

We are still seeing an increase in felony drug related crimes, domestic violence, fraud (scams) and assaults (mostly domestic related). The more serious the crime, the more time it takes for the officers to investigate the case fully, thus taking them off the street. This also increases prosecution and court time.

We have hired 2 new full time officers, who still need to attend the Police Academy beginning in January. The 2 officers will not be able to start working shifts by themselves until June of 2023. In moving the department forward, one of the goals for 2023 is to start the Accreditation process. In addition, the department is in the process of obtaining an electric vehicle to use as a patrol vehicle.

Even though the department has been short staffed, it has been working tirelessly to maintain the type of police service that the town deserves and has become accustomed to. As always, the members of the Lee Police wish to thank the residents and businesses in the town for their continued support. The Lee Police Department is working hard to serve and protect you!

Sincerely submitted,  
Chief Thomas Dronsfield, Jr.

## **PUBLIC WORKS 2022 ANNUAL REPORT**

The Department of Public Works (DPW) is responsible for maintaining 70 roads (39.5 miles) that include 111 intersections, 29 turnarounds, town parking lots, and numerous dry hydrants/pull-off areas. In addition, the DPW takes care of the mowing for 19 cemeteries, parks, and all town owned buildings. The DPW personnel conducted 16 burials during the reporting period: 3 full body and 13 cremations at Lee Hill Cemetery and 3 exhumations from Lee Hill, which they moved to a family cemetery here in town that has a Trust Fund.

The winter of 21-22 started early with the first call out in the middle of November. This year we received a lot of freezing rain events. We had 2 notable events, one a week before Christmas and one on Christmas day. Thank you to the crew for giving up that day with family to keep the roads passable.

The DPW prepped and supervised paving by Continental Paving of Londonderry, NH on Tuttle Road, Campground Road and Furber Drive.

Construction has started on a new development on Fox Garrison Road. Once completed and accepted it will add a half mile of road to the register, 1 turn around and one more intersection.

The department completed numerous projects on multiple town buildings with the use of ARPA funds.

The Lee Public Safety Complex had a new air handler installed in the Police Department and 4 bunkrooms built for the full-time firefighters to have a place to rest. There were 2 new furnaces installed, one in the old Town Hall and one in the DPW.

I would like to thank my crew Warren Hatch, Peter Hoyt, Ben Lyons, Cheryl Geddis, Randy Stevens and Jeremy Parent; without you, the roads wouldn't get plowed!

The DPW would like to thank the Townspeople, the Advisory Budget Committee and the Select Board for their continued support.

Respectfully submitted,

Steven Bullek  
Public Works Director

## TRANSFER STATION 2022 ANNUAL REPORT

During the reporting period, the Lee Transfer Station had 3,251,850 pounds of material come through the doors and leave either for the landfill or to be recycled.

The following was shipped to Waste Management in Rochester:

2,179,860 lbs. of MSW

243,360 lbs. of Construction Debris

806,029 lbs. of recyclables were processed through the NRRA:

30,104 lbs. aluminum cans

8,020 lbs. tin cans

17,900 lbs. of newspaper

2,469 lbs. of lead acid batteries

267,542 lbs. of cardboard

178,600 lbs. of glass

39,040 lbs. of plastic

13,304 lbs. of non-ferrous metals

190,560 lbs. of light iron

7,860 lbs. of tires



Recycling is mandatory in the Town of Lee. Our participation rate is around 40 percent, which means the Town needs to do better. The composting program continues to grow and is very successful. The recycling markets have been wild. They were moderate to start the reporting period and went up throughout the year. After metal hauling and baling wire and glass disposal, the Town grossed \$87,776 in recycling revenue.

I would like to thank both my dedicated crew Chip Belyea, Joe Clarke and Larry Reola for their hard work and the Swap Shop Volunteers for doing a great job running the shop this year. I also want to thank the budget committee, the Select Board and the residents for continuing to support the Transfer Station.

Respectfully submitted,

Steven Bullek  
Public Works Director

## AGRICULTURAL COMMISSION 2022 ANNUAL REPORT

Due to COVID, only five meetings were held during the reporting period.

**Lee Fair:** Due to COVID, there was some discussion about not having the fair in September 2021. It was ultimately decided to do it on a smaller scale with a few kids' games, Bingo (new event), ice cream social, music in the park and fireworks. The Agricultural Commission agreed in a vote, to hold the chicken/pork barbecue as usual in conjunction with the smaller scale fair. The fair and the barbecue were both successful, but the Fair Committee discussed several changes for the following year. Plans began in June 2022 for the Lee Fair scheduled for September 17, 2022.

**Annual Farm Style Fundraising Breakfast:** In 2021, the date was set to have the next annual breakfast for October 17, 2021 at the Jeremiah Smith Grange. However, the Strafford County Farm Bureau chose not to take part in the breakfast due to COVID. Everyone wanted the breakfast to happen, so the Agricultural Commission agreed to move forward with having the breakfast on the planned date of October 17<sup>th</sup>, calling it the "Last Hoorah of the Season." 149 adults and 17 youngsters attended the breakfast. The Commission was able to donate \$500 to the *Youth in Agriculture Grant Program* sponsored by Strafford County Farm Bureau.

The Lee and Durham Agricultural Commissions co-sponsored the 9<sup>th</sup> Annual Farm Style Breakfast fundraiser for the Strafford County Farm Bureau at the Jeremiah Smith Grange on April 9, 2022. The breakfast was a "record-breaking success", "best so far" with many volunteers and lots of food donations again raising money for the *Youth in Agriculture Grant Program*.

**Little River Park:** The Commission discussed at its meetings the possibility of building an information kiosk and a small building with refrigeration to store food for various events, something that could also be used as a concession stand by ORYA. The Commission suggested forming a committee to study the feasibility and cost of such a building or stand.

**Durham Agricultural Commission:** Along with Madbury and Lee, the Durham Agricultural Commission is interested in getting together to work out problems that arise in our towns, including but not limited to animals being unwelcome in neighborhoods and other problems facing farmers. Discussions have focused on promoting local agricultural products; highlighting local and seasonal products.

**Backyard Farming Initiative:** This successful program is sponsored by the Lee Agricultural Commission, the Lee Public Library and the Lee Sustainability Committee. There will be sessions from April 27<sup>th</sup> through August, culminating in the addition of Lee and Madbury farms participating in Durham Agricultural Day. This years' title is "Eat Healthy, Eat Local, Eat Seasonally." There will be a three-town map, showing all the participating farms.

Respectfully submitted, Lee Ag Commission

## CONSERVATION COMMISSION 2022 ANNUAL REPORT

**Educational and Outreach Activities:** Keeping Lee's citizens informed about the wonders of nature and our town's natural resources is a high priority. Amanda Gourgue maintains the Conservation Commission's Facebook page, providing information about the commission's activities and conservation issues. Catherine Fisher wrote 51 nature articles for the CC's Facebook page, the E-Crier and shared with Oyster River School District families. The Commission sponsored numerous events including the NH Bio Blitz and Insect ID Walk at Little River Park/Mills Reserve, an Apple Tree Pruning Workshop in the Town Forest, a Winter Tree ID Walk at Little River Park/Mills Reserve and a highly successful Moth night at Little River Park. C. Fisher conducted numerous nature walks for community children, adults and multigenerational groups. In addition to outreach activities, CC members routinely participate in Continuing Educational workshops including *How Town-Owned Lands Can Contribute to Climate Solutions*, *Wildlife and Climate Change* and a *Workshop on Asian Jumping Worms*.

**Oversight of the Town's Conservation Easements:** The CC is charged with annual oversight and maintaining the boundary markers of private conservation easements held by the Town. A. Gourgue worked with landowners to schedule 30 monitoring visits. The CC members walk these easements, often with the owners, to ensure that the property is maintained in accordance with the easement specifications. Assisted by CC members, Dave Shay led oversight and submitted annual reports.

**Management of Town-Owned Lands:** The CC continues to manage conserved areas to maintain the natural resources, early successional habitats and control non-native invasive plant species. The CC hosted a Garlic Mustard Challenge at LRP/Mills Reserve in which volunteers collected and removed 20 trash bags of this invasive plant. The CC also supported the UNH Birch Sap Research Project at Mills Reserve. The Trails Subcommittee continues to maintain and enhance town trails.

**Advice to Planning Board and Zoning Board of Adjustment:** In accordance with its statutory responsibilities, the CC serves as advisor to the Planning Board and Zoning Board of Adjustment. The CC investigated and responded to 8 requests by the ZBA. As part of this responsibility, CC members often meet with petitioners and perform site visits prior to making a recommendation to the ZBA. A. Tappan serves as the CC liaison.

**Protection of Open Space and Agricultural Land:** The Commission works to expand the area of protected open space within the Town and preserve the agricultural heritage of Lee through conservation easements. The CC maintains inventories of Lee's natural resources and advocates for their protection. As most Lee residents rely on well water, particular attention has been given to watershed conservation.

The CC has contributed over 1300 volunteer hours providing stewardship, outreach and oversight of the Town's natural resources for a total value of nearly \$40,000!

Respectfully submitted, Mimi Winder



## HERITAGE COMMISSION 2022 ANNUAL REPORT

**Calendar:** The Commission discussed possible topics for the 2022 calendar, such as old postcards, barns, trees, etc. Please submit photos of Lee to the Commission.

**Parish House:** There are ongoing discussions regarding the best use of the Parish House. Waiting for Town Center plans to move forward.

**Lee Fair:** As usual, the Heritage Commission participated in the annual Lee Fair, joining the Historical Society in a booth selling books by local authors and of local interest. The Commission also sponsors the ever-popular tractor parade.

**Semiquincentennial lumber:** There is still lumber left over from the mast tree demonstration during the semiquincentennial celebration. The Commission had hopes of seeing it as a bench one day and has now found someone who is interested in building it for the Town!

**Barns:** The Commission continues to work with property owners in placing a Discretionary Preservation Easement on their property. There are eligibility requirements and a detailed application process, which begins with the Commission. In determining eligibility, after a duly noticed public hearing, the Select Board will refer to statewide guidelines and weigh the public benefit to be gained by the preservation of the structure versus the tax revenue to be lost if the easement is accepted. The guidelines include consideration of whether there is local interest and support for the structure's preservation, its historic and agricultural significance, and the degree to which tax relief will encourage its preservation. The Select Board shall have the discretion to set the value of the easement at a level within a range of 75% and 25% of the full value assessment.

**Lee Room in Bath England:** This year we learned that it came from a house that was on what is now Thurston Woods. A former resident was able to pinpoint where the house was actually located. Now we are trying to learn why and how this room was moved to England.

**Easement Walks:** The Commission was charged with monitoring the Heritage Easement properties at Flag Hill Winery and the Randall Farm this year.

**Historic Plaques:** The Glidden House, Lee Parish House, Town of Lee Library, and the Rothwell Barn received plaques this year, depicting their Historic designation.

**Banners:** Due to wear and tear, two banners displayed in town were replaced.

**Membership:** The Commission was sorry to hear that Anne Jennison needed to resign this year due to personal reasons. Thank you Anne for your dedication and years of service.

Respectfully Submitted,  
Heritage Commission

## RECREATION COMMISSION 2022 ANNUAL REPORT

The Spring of Fiscal Year 2022 brought back some well-needed normalcy to the Recreation Commission. We were able to hold all our traditional programs and add a new event.

The Egg Hunt, as usual, was very well attended, with a record-breaking time of collecting almost 6,000 candy stuffed eggs! Although Cynthia Nizzari-McClain has not been an official member of the Recreation Commission for several years, she runs the Egg Hunt and the Fishing Derby seamlessly every year! Thanks to the Stevens' family, we were able to continue to host the fishing derby at their gorgeous property along the Little River. Not only was this event well attended, but there were some really big fish caught!

Model Rocket Day continues to be a big hit! Although Larry Kindberg retired from the Recreation Commission in March of 2022, he continues to run this event from helping with assembly to launching the rockets.

In mid-June, the first ever-Family Night was added to the event schedule. As with any first event, there are some kinks to work out for next year. Overall, kids got to meet fire, police and public works personnel, play on large equipment, see wildlife, get their faces painted, enjoy some pizza or Hawaiian Hut food, all while listening to live music! We look forward to expanding this in 2023.

The Recreation Commission continues to work on hosting an archery program, but unfortunately has not had any success in finding an instructor.

See you at the Park!

Respectfully submitted,

The Lee Recreation Commission

## ENERGY COMMITTEE 2022 ANNUAL REPORT

The Lee Energy Committee's (LEC) mission is to promote/facilitate energy conservation and resilience, energy efficient practices, and use of renewable, sustainable energy by the Town.

**GOAL 1:** Reduce energy used, total emissions, and tax dollars spent in Lee on energy annually.

**GOAL 2:** Increase public awareness of energy options for municipal, residential and business energy needs.

**GOAL 3:** Analyze energy efficient measures for municipal buildings.

### ACTIVITIES

- The Solar and EV Meet and Greet event was hosted by the Lee Energy Committee at the Little River Park Pavilion on September 25, 2021.
- A proposal for insulating the ceiling of the Safety Complex by Newell and Crathern Associates was approved by the Select Board on April 4, 2022. The work was completed in August 2022.
- A proposal by ReVision Energy to add a 100Kw solar array to the Transfer Station roof and to be financed through a Power Purchase Agreement, was approved by the Select Board on May 2, 2022. Work will begin in 2023.

## FAIR 2022 ANNUAL REPORT

The Lee Fair resumed in September of 2021, with a much-condensed version due to the lingering concerns of the Covid-19 Pandemic. The day began with the Lee Agriculture Commission serving their delicious and traditional Pork & Chicken Barbeque. There was live music playing on the stage for all to enjoy while playing Bingo hosted by Mary's Dogs of Northwood, NH or feasting on an Ice Cream Smorgasbord served up by the Lee Church Congregational. It was great to see so many community members playing in the fields, on the playground or just sitting around catching up with their neighbors and enjoying the beautiful evening. The day concluded at dark with an amazing fireworks display! Although there were not nearly as many activities as in years past, the Town wanted to offer as much as possible for the community to enjoy in hopes that next year, we could return to our action packed day!



Respectfully submitted,  
Lee Fair Committee

## SUSTAINABILITY COMMITTEE 2022 ANNUAL REPORT

Now in its seventh year, the Lee Sustainability Committee (LSC) continues its mission to foster an ethic of sustainability, resilience and community among the citizens of Lee, through education, outreach, advocacy and action.

A big highlight this year was the **Made In Lee Artisan Fair**, which the LSC hosted at Mast Way the day before Mother's Day. Twenty craftspeople from Lee had a successful day showing and selling their wares to an eager citizenry who got to know and support the local artisans. There is a plan to repeat the event in May 2023. In a related development, the LSC is currently piloting **ArtisticLee**, an online directory of artisans and craftspeople in Lee, listing residents of all ability levels who have skills and interests in a variety of arts, crafts and cottage industries. The goal is to provide a platform to help build community and strengthen the local economy.

The **Backyard Farming Initiative**, a program sponsored by the Lee Agricultural Commission, the Lee Public Library and the Lee Sustainability Committee, returned this year in a modified form. Due to the ongoing pandemic, the monthly events were held outside in the spring and summer at various backyard gardens in Lee. Having the events at Lee households' fostered community and saved on rent for the Grange. The LSC looks forward to co-sponsoring the upcoming year's BFI.

The LSC was part of the **Regional Compost Working Group**, a consortium of representatives from the LSC, Durham's Integrated Waste Management Advisory Committee, Oyster River School District Sustainability and the UNH Sustainability Institute, which met once or twice a month for a year. While the group did not end up proposing a unified solution for the four organizations, it did produce a final report, posted on the LSC page [www.leenh.org/sustainability-committee](http://www.leenh.org/sustainability-committee). The LSC continues to work on ideas for increasing participation and reducing composting costs in town.

The LSC continues to write E-Crier articles on the Transfer Station, the drought, the right to repair, and other sustainability topics. We have once again updated our guide to Lee Transfer Station, **One Bin At a Time** by member Jen Messeder. You can find these, as well as other documents such as the **Lee Well and Groundwater Awareness Program**, on the LSC web page.

The LSC hopes to host a second **Fix It / Mend It Workshop**. The 1<sup>st</sup> one was held at Mast Way in November 2019, where in addition to craft demonstrations, handy townsfolk were available to attempt small repairs on items brought in. One can also find our booth at the **Lee Fair** in September. The LSC plans to eventually repeat the Lee's Trees contest and Use Less campaign down the road.

Respectfully submitted,  
Lee Sustainability Committee

## **TRAILS COMMITTEE 2022 ANNUAL REPORT**

The purpose of the Lee Trails Committee, a subcommittee of the Conservation Commission, is to oversee and maintain trails on conserved land owned by the Town of Lee, NH. Trails are located at Little River Park, Maud Jones Memorial Forest, and the Town Forest. The goal of the Trails Committee is to make trails safe and enjoyable for all users.

### **Trail Maintenance**

All trail maintenance follows current standards set by the American Trails Association and the Appalachian Mountain Club. It includes clearing vegetation, managing erosion, placing directional signs, painting blazes, and relocating trails to avoid hazards and access scenic areas.

The Trails Committee had two fall workdays and one spring workday at the Town Forest and one spring workday each at Little River Park and Maud Jones Memorial Forest. Fifteen people volunteered a total of 132 hours maintaining trails.

### **Footbridge Construction**

Footbridges are designed according to current US Forest Service standards with detailed plans drawn for each bridge. Permits are first obtained from the NH Department of Environmental Services. Wood and construction supplies are purchased, wood is cut to length, and all materials and tools are hand carried to the site. Finally, the bridge is built according to the plan.

The Trails Committee replaced four footbridges in the Town Forest and built two new footbridges in Little River Park. The bridges varied in length from five feet to thirty-two feet. Twelve people volunteered a total of 392 hours building footbridges.

### **Funding**

All funding for trail maintenance and footbridge construction came from the Conservation Commission budget, a grant from the Lamprey River Advisory Committee and ARPA funds.

### **Community Collaborations**

The Trails Committee set up Trail Tales in Little River Park and the Town Forest with the Lee Public Library and facilitated a four-day conservation program for ten middle school students in the Town Forest with the Durham Parks and Recreation Department REACH program.

Respectfully submitted,  
Deb Sugerman, Chair

## CEMETERY TRUSTEES 2022 ANNUAL REPORT

The Cemetery Trustees continue to oversee the maintenance of the trust-funded cemeteries, sell plots, purchase flags and flag holders, and work closely with the Department of Public Works (DPW) and the Trustees of the Trust Funds.

There were 30 graves sold for a total of \$12,000.00.

The DPW continues to perform the duties of Cemetery Superintendent. The Cemetery Trustees would like to thank the PWD crew for their assistance with various duties relating to the upkeep and maintenance of the town's cemeteries.

This year a diseased oak inside the fence was removed in the Davis Fund Private Trust Cemetery. The four dying Tamaracks along the front fence at the Lee Hill Cemetery were also removed. More trees inside the cemetery are scheduled to be removed next year. An extra trash receptacle was added at the fourth spigot.

In planning for the future, Chairman Hoyt started to look for land to use for a 2<sup>nd</sup> Town cemetery and found some on Clay Lane where the drainage and digging is excellent. The Town of Lee already owns the land and there is a private cemetery adjacent to it that the Town currently maintains. Only a portion of this land will be used for the cemetery.

We would like to thank VFW Post 10676 for placing and removing the memorial flags on veteran's graves at all the Lee cemeteries. The placement of flags honors veterans who fought for our freedom. This is hard work and greatly appreciated by the Cemetery Trustees.

We greatly appreciate that everyone continues to abide by Cemetery Rules and Regulations. These Rules and Regulations plus plot and burial charges can be found at [www.leenh.org](http://www.leenh.org) under Cemetery Trustees. We continue to urge visitors to clean up flowers and decorations at the end of seasons. Trash cans are available at all water spigots. Your help allows the maintenance crew to work efficiently and keep our cemeteries neat and appealing.

Respectfully Submitted,

Peter Hoyt, Chair

Donna Eisenhard, Bookkeeper

Jeff Liporto

## LIBRARY BOARD OF TRUSTEES 2022 ANNUAL REPORT

In FY 2021-2022 the Lee Public Library Board of Trustees:

- Continued to work with SMP Architects and Milestone Engineering and Construction to design plans and develop a budget for renovations and an addition to the library;
- Met with the Zoning Board in December to discuss the possibility of a variance for the proposed addition;
- Continued to apply for grants to help with library funding;
- Amended the Trustee Bylaws amendment to allow for remote participation in meetings when necessary;
- Received approval from the Select Board to use the old Town Hall for children's programming;
- Welcomed Hayley Van-Gils as the library's new director in January;
- Upgraded the library's internet connection with Comcast and other technology upgrades;
- Hosted a "Meet the Candidates" event on Zoom;
- Reviewed and revised the Employee Handbook, revised the library's Mission Statement and the following policies: Bulletin Board, Children's Safety, Collection Development, Customer Services, Equipment Borrowing, Fax Machine, Gift, Hours of Operation, Photocopier and Printer, and Privacy;
- In March, Emily Woodall and Katrinka Pellecchia were elected to three-year terms on the Trustees Board.

The Trustees wish to thank the library staff for their dedication, flexibility and hard work as they continue to serve the needs of the Lee community.

Respectfully submitted,

Lee Public Library Board of Trustees

Annamarie Gasowski

Emily Woodwall

Katrinka Pellecchia

Deborah Schanda

Tom Coakley

Margaret Dolan, Alternate



## FRIENDS OF THE LEE LIBRARY 2022 ANNUAL REPORT



The Friends Board had a wonderful 2021-2022. We hope all our Library “Friends” did as well! We were so pleased to come together with more programs, new members, and meetings in person this past year.

- Our yearly membership campaign, which started in July 2021, resulted in \$5105.00 in memberships and donations through June 2022. \$175.00 over the previous year! Thank you everyone who joined us and donated!
- We had 35 family, 14 individual, 26 senior family, and 24 senior individual memberships joining us. We hope to increase those membership numbers for the 2022-2023 year. We are so grateful for all your support!
- Children’s programming had an amazing participation rate of over 5800 for the year! Adult programs had over 600 participants.
- The Friends sponsored \$850 to help cover programs for children.
- The Friends sponsored gift cards to Golick’s for the HS/MS summer readers in 2021 and gift cards for the 2022 summer reading program, as well as 2 new pop-up tents for Library program use.
- We covered Children’s snacks for programs at \$294 for the year.
- Adult programs and snacks covered were \$1653 for the year.
- The Friends sponsored baked items and volunteered to help at the Library’s 130<sup>th</sup> Celebration. It was such a wonderful time for everyone, children, and adults!
- The Friends hosted a Fall and Spring Flower Bar with Tina Sawtelle providing wonderful flowers for over 100 bouquets each time, as well as Tina donating her time to make this event great! We also held a book sale in the fall. We received almost \$900 in total donations over the cost of the flowers for these popular events. We plan to continue with one in the spring and one in the fall each year. All the fundraising events we hold are to provide support to the Library for their events and programing needs.
- The Friends Artisan Auction was a wonderful event raising over \$1300. We are so fortunate for the Artist donations that make this such a success!
- The “Friends” fund completely, or in partnership with Durham and Madbury, the purchase of museum passes and/or discount vouchers for public use. We added two new passes this year, the NH Parks and Recreation pass and the NH Telephone Museum pass which the Historical Society donated.

Thank you everyone for all your support this year and every year for *our* Library!

Respectfully submitted,  
Cynthia D. Seaman  
President, Friends of the Lee Library

## HISTORICAL SOCIETY 2022 ANNUAL REPORT

Sales began in August of 2021 for Phyllis Shenefiel White's book, *"Students Should Not Miss a Day" The Proud History of Education in Lee, NH*. By the end of the year, Phyllis made an agreement with the society. She donated the publishing costs and granted ownership of the unsold books to the Lee Historical Society.

Our volunteers are always available for private museum tours. Twelve members of D.A.R. visited in late summer. In the fall during a private tour, Marsha Chase donated a 1960-1961 Mast Way Yearbook. In the spring of 2022, a home school history club learned about Lee in the Civil War from Jan Allen in another private tour.

We sold books, caps and answered history questions at the Lee Fair in September. The Society co-sponsored "Lee's Trees" with the Sustainability Committee.

Our postponed 2021 April Annual Meeting took place on November 3<sup>rd</sup> via Zoom prior to a NH Humanities Council presentation. These co-sponsored humanities programs with the Lee Library were provided in the winter and spring of 2022.

On April 29<sup>th</sup> the Annual Meeting was held at the Grange. Cindy Seaman became a new director and Lee Library liaison. Phyllis White gave a PowerPoint presentation, which showed the highlights of her research journey. She shared quotes from some of the 1800's diaries and the stories of former students who attended schools in the 1900's.

The museum workers were busy in May! Jan Allen created a new family exhibit, which featured the Dudley/Bartlett families of Lee Hook Road. She also had some cabinets moved to create and extend more exhibits to tell Lee's story.

In June, the Joint Loss Management Committee limited our use of the 2<sup>nd</sup> floor to "staff only." We were thankful that the Lee Select Board gave us temporary use of the Annex for our one-room schoolroom exhibit. Jan Allen trained youth docents, Avery Martinson, Henry Strawbridge, Olaf Woodall, and Claire Ling Xiao, who enjoyed working in this space.

Our museum was open two Saturdays in June in partnership with Lee Library's 130th Celebration. Phyllis White provided images for the library's history trail display. She also gave an author's talk in the Town Hall about the Town Hall School and the Center School.

Respectively submitted,

Phyllis White, President

*The Lee Historical Society is an independent, 501(c)(3) corporation.*

*11 Mast Road, Lee, NH*

[www.leenhistoricalsoc.org](http://www.leenhistoricalsoc.org)

## LAMPREY RIVERS ADVISORY COMMITTEE 2022 ANNUAL REPORT



10.1.2021 - 9.30.2022

As required by RSA 483 and the NH Rivers Management & Protection Program, representatives from eight towns in the Lamprey River watershed continued to implement the *2013 Lamprey Rivers Management Plan* with help from multiple partners\*. The final plan, approved on Sept. 26, 2013, is available at town offices and on [www.lampreyriver.org](http://www.lampreyriver.org).

**LAND PROTECTION:** The LRAC committed \$185,505.00 to the Southeast Land Trust (SELT) towards permanent land protection projects along the Lamprey River in Deerfield, Durham, and Epping.

**OUTREACH:** As COVID 19 began to wane, in-person outreach efforts began to return. Work on upgrading the committee's website, [www.LampreyRiver.org](http://www.LampreyRiver.org), was completed and the new site was made available to the public in early 2022. River-related articles were shared with towns for e-newsletters.

**PROJECT REVIEW:** The committee reviewed 15 development or redevelopment projects in 6 towns that require NHDES permits for wetlands, shoreland, and alteration of terrain. Comments were sent to the NHDES, applicants, and town conservation commissions and planning boards. Per RSA 483, the LRAC cannot grant or deny permits, but its comments must be considered by the NHDES.

**RECREATION:** Many local residents made good use of *Explore the Lamprey River* and the public paddling access maps that were updated and released in 2020. The guides cover the towns of Epping, Lee, Durham, and Newmarket.

Trail and signage improvements at the Little River Park nature trail in Lee were completed using a Community Grant from the LRAC.

Trail and signage improvements were completed at Heron Point Conservation Area in Newmarket using a Community Grant from the LRAC.

Safety improvements at the Lee Public Canoe Access were planned and permits were secured. Work will begin in late fall 2022 or late summer 2023.

**WATER QUALITY:** The LRAC continued to support volunteer water quality testing throughout the Lamprey River watershed.

For a second year, the LRAC funded analysis of bacterial contamination at several recreational areas to determine the source of the bacteria: human or otherwise. Results will be made public in late 2022.

The LRAC also funded the purchase of two new stream gages for the North Branch River in Candia and the Pawtuckaway River in Nottingham, as well as data-sharing software, which will help NHDES to update the Instream Flow Management Plan.

\*Funds to support LRAC's work were provided by the National Park Service under CFDA 15.962 – National Wild and Scenic Rivers System.

## STRAFFORD REGIONAL PLANNING COMMISSION 2022 ANNUAL REPORT



Strafford Regional Planning Commission works with municipalities, statewide organizations and other partners to provide technical assistance with planning documents, outreach, projects and regulations. SRPC creates a space for stakeholders to connect, share information, and engage with important planning initiatives.

### **2022 Accomplishments:**

(Value of each service provided at no additional cost to the town is in parentheses)

- Updated the Town's official zoning map. (\$260)
- Completed a community assessment related to strengths and opportunities for age-friendly considerations in the eight AARP livability domains as part of SRPC's Communities for Healthy Aging Transitions (CHAT) project. (\$600)
- Digitized municipal records such as Planning Board minutes, Zoning Board minutes, and site plans through the Records Digitization Program. (A total of 83.50 hours with a value of \$3,907.50)
- Supported small businesses in the areas of website development, marketing, advertising, graphic design, audio-visual support, IT services, and cybersecurity through the Consultant Technical Assistance Program. Three businesses were assisted by private consultants, for a total of 6 hours and a value of \$727.50.
- Provided direct technical assistance for Covid-19-related funding and other economic development resources to 3 small business owners. (\$200)
- Conducted four NHDOT traffic counts to support local and statewide planning efforts. (\$600)
- Ordered *New Hampshire Planning and Land Use Regulation* books for local land use boards.

### **2022 Regional Accomplishments:**

- Completed the annual update to the Comprehensive Economic Development Strategy.
- Convened bi-weekly calls of the Seacoast Economic Development Stakeholders. Applied for and began administration of a Collaborative Economic Development Regions grant from NH BEA to support continued facilitation of the group and implementation of workforce development programming.
- Expanded and updated the Regional Data Snapshot, an annual document that contains many data metrics and maps referenced in our core planning documents and support local planning efforts.
- Completed Brownfields assessment and cleanup planning activities the 2019 EPA Area-Wide Assessment grant. Applied for a new Area-Wide Assessment Grant to begin in October 2023.

- Expended SRPC's CARES Act Economic Recovery and Resiliency grant through programming activities including promotion of funding opportunities, and technical assistance for local businesses through the Community Technical Assistance program and the record digitization initiative.
- Solicited, ranked and submitted new transportation projects for inclusion in the SRPC Metropolitan Transportation plan and Statewide Ten-Year Plan.
- Created an interactive arts and culture inventory map for regional attractions on SRPC's ArcOnline platform.
- Partnered with Rockingham Planning Commission to develop a Resilient Land Use Guide that provides a set of model land use regulations to assist municipalities taking steps to adapt to climate change and coastal hazards
- Partnered with the NH Coastal Adaptation Workgroup (CAW) and CAW partners to conduct a needs and opportunities assessment with upper watershed communities related to extreme weather and the long-term impacts of climate change.

**Goals for 2023:**

- Create three trail maps for town owned conservation properties at the Lee Town Forest, Little River Park, and Maud Jones Memorial Forest.
- Finalize the Regional Housing Needs Assessment.
- Complete SRPC's first Active Transportation Plan, which will address bicycle and pedestrian access, infrastructure, connections and safety.
- Complete SRPC's first Congestion Mitigation plan, which will take traffic/land use data and present corridor-focused information that will assist with potential congestion mitigation projects.

**Commissioners:** Katrin Kasper

**VISIT THE TOWN'S WEBSITE**  
**leenh.org**

**Subscribe to E-Alerts**

(Emergency News, News/Announcements, E-Crier, Select Board Agendas/Minutes)

**View the Meetings Calendar**

(Meetings, Elections, Special Events)

**Download Forms and Documents**

(Abatement & Exemption Applications, Building Permits, General Assistance Application)

**View Meetings via the Media Site**

(Select Board Meetings and Deliberative Sessions)

**MEETINGS**

Select Board	Every Other Monday
Agricultural Commission	Last Tuesday of the Month
Conservation Commission	Last Tuesday of the Month
Heritage Commission	3 <sup>rd</sup> Thursday of the Month
Recreation Commission	1 <sup>st</sup> Tuesday of the Month
Cemetery Trustees	3-4 Times per Year
Library Trustees	2 <sup>nd</sup> Wednesday of the Month

**DUE DATES**

Tax Abatement Application	due by MARCH 1 <sup>st</sup>
Elderly/Disabled Tax Deferral Application	due by MARCH 1 <sup>st</sup>
Current Use Application	due by APRIL 15 <sup>th</sup>
Tax Credit/Exemption Application	due by APRIL 15 <sup>th</sup>
Dog License	due by APRIL 30 <sup>th</sup>
Report of Wood/Timber	due by MAY 15 <sup>th</sup>
Town/School Elections	2 <sup>nd</sup> Tuesday in MARCH

**TOWN OFFICES CLOSED ON HOLIDAYS**

New Year's Day	Independence Day
Martin Luther King Jr Day	Veteran's Day
Presidents' Day	Thanksgiving Day
Memorial Day	Thanksgiving Friday
Labor Day	Christmas Day
Juneteenth	



**TOWN OF LEE**  
249 Calef Highway  
Lee, NH 03861

## **TOWN DIRECTORY**

**EMERGENCY** **911**  
**LEE POLICE DEPARTMENT** **659-5866**

**LEE FIRE AND RESCUE** **659-5411**  
**MCGREGOR MEMORIAL AMBULANCE** **862-3674**

**SELECT BOARD OFFICE/TOWN OFFICES** 659-5414  
**TOWN CLERK/TAX COLLECTOR OFFICE** 659-2964

**PLANNING/ZONING OFFICE** 659-6783  
**PUBLIC LIBRARY** 659-2626

**PUBLIC WORKS** 659-6515  
659-3027

**TRANSFER STATION** 659-2239

### **OYSTER RIVER SCHOOL DISTRICT**

SAU Office 868-5100  
Mast Way School 659-3001  
Moharimet School 742-2900  
Oyster River Middle School 868-2820  
Oyster River High School 868-2375  
Transportation Office 868-1610

### **WEBSITES**

Town of Lee [www.leenh.org](http://www.leenh.org)  
Public Library [www.leelibrarynh.org](http://www.leelibrarynh.org)  
School District [www.orcsd.org](http://www.orcsd.org)