



Lee Public Library Trustee Monthly Meeting Agenda  
 Wednesday, November 8, 2023, at 5:30 pm at the Lee Library

<u>Topic</u>	<u>Time</u>	<u>Discussion</u>
Record keeping- Katrinka, Annie	5 min	<ul style="list-style-type: none"> <li>• Review and approve minutes - 10/11/23</li> </ul>
Financials - Deborah, Hayley	20 min	<ul style="list-style-type: none"> <li>• Treasurer's report</li> <li>• Invoices to pay: SMP, Hurlburt</li> </ul>
Renovations - Deborah, Emily, (Mark)	20 min	<ul style="list-style-type: none"> <li>• Electrical work</li> <li>• Update on Milestone &amp; progress</li> <li>• Schedule for renovation</li> </ul>
Grants & Fundraising Annie, Katrinka (Peg)	10 min	<ul style="list-style-type: none"> <li>• Other grant possibilities</li> <li>• LTC grant submission— Hayley</li> </ul>
Library Report - Hayley	15 min	<ul style="list-style-type: none"> <li>• Hackworth Security update</li> <li>• LTC Community Conversation results</li> <li>• Year end report</li> </ul>
Human Resources - Hayley, Katrina	10 min	<ul style="list-style-type: none"> <li>• Patron survey report</li> </ul>
Maintenance/CIP - Emily, Deborah, (Mark)	10 min	Sign progress Maintenance of outside of building
Special Projects - Katrina	5 min	
Other Business	5 min	December staff meeting

Move to enter into non-public session per NH RSA: 92-A:3 II (c). Roll Call Vote.  
 Move to seal the Non-Public Session Minutes (if necessary). Roll Call Vote.

Prepared by Annie Gasowski  
 Next regular meeting December 13 at 5:30 PM; others TBD