



Lee Public Library Trustee Monthly Meeting Agenda
Wednesday, April 10, 2024, at 5:30 pm at the Lee Library

<u>Topic</u>	<u>Time</u>	<u>Discussion</u>
Record keeping- Katrinka, Annie	5 min	<ul style="list-style-type: none"> • Review and approve minutes - 3/13/24 • Review & approve minutes of 3/27/24
Financials - Deborah, Hayley	15 min	<ul style="list-style-type: none"> • Treasurer's report balances: • Invoices to pay: SMP: \$1,310 • Milestone:
Renovations - Hayley, Deborah, Mark	20 min	<ul style="list-style-type: none"> • Update on Milestone & progress • Phase 2 progress: • Plans for Phase 3 & SMP contract
Grants & Fundraising Annie, Katrinka, Hayley	5 min	Moose plate
Library Report - Hayley	15 min	Program numbers/ participation
Human Resources - Katrina & Hayley	20 min	Changes to Employee Handbook: FLMA benefit, accrual tables
Maintenance/ MOU - Deborah, Katrina, Katrinka	15 min	Maintenance of building MOU: DPW head: Steve Bullek
Special Projects -	5 min	Mark approved by Select Board to finish out trustee position; reorganization of Trustees board & committees
Other Business	5 min	Staff meeting day/ training held March 27
	20 min	MOU final draft

Move to enter into non-public session per NH RSA: 91-A:3 II (c). Roll Call Vote. (If needed)

Move to seal the Non-Public Session Minutes (if necessary). Roll Call Vote.

Prepared by Annie Gasowski

Next regular meeting: May 10, 2024

Posted on 4/8/24 at the library and on the town website