



Lee Public Library Trustee Monthly Meeting Agenda  
 Wednesday, May 10, 2023, at 5:00 pm at the Lee Library

<u>Topic</u>	<u>Time</u>	<u>Discussion</u>
#1 - Record keeping Katrinka	5 min	<ul style="list-style-type: none"> <li>Review and approve minutes - 4/12/23</li> </ul>
# 2 – Financials Deborah, Hayley	5 min	<ul style="list-style-type: none"> <li>Treasurer’s report</li> <li>Renovation invoice for attorney time: \$266.50</li> <li>Grant disbursement accounts</li> </ul>
# 3 – Grants Annie, Emily, Katrinka	10 min	<ul style="list-style-type: none"> <li>LTC Grant (\$20k) award accepted; public hearing on 5/31/23 in a special meeting</li> <li>Moose plate progress</li> </ul>
# 4 – Fundraising Katrinka, Peg	5 min	<ul style="list-style-type: none"> <li>Fabulous Find funds</li> <li>Response from pledged donations</li> <li>Other</li> </ul>
# 5 – Renovations Deborah, Emily	15 min	<ul style="list-style-type: none"> <li>Update on SMP/Milestone &amp; contracts</li> <li>Estimates for possible ARPA funds</li> </ul>
# 6 - Library Report Hayley	10 min	<ul style="list-style-type: none"> <li>Programs and staffing</li> <li>Investigation, consortium</li> </ul>
# 7 - Human Resources Emily, Hayley <i>Katrina</i>	10 min	Policies review <ul style="list-style-type: none"> <li>Staff handbook review</li> </ul>
# 8 – Special Projects	10 min	Artisan Fair May 13 at Mast Way School Director evaluation schedule
# 9 – Other Business	5 min	<ul style="list-style-type: none"> <li>NHLTA Regional Meeting report</li> <li><b>NHLTA Conference May 9 in Concord</b></li> </ul>
#10 - Maintenance / CIP	5 min	Establish schedule

Prepared by Annie Gasowski

Next regular meeting June 14