



Lee Public Library Trustee Monthly Meeting Agenda  
 Wednesday, June 14, 2023, at 5:30 pm at the Lee Library

<u>Topic</u>	<u>Time</u>	<u>Discussion</u>
Record keeping- Katrinka, Annie	5 min	<ul style="list-style-type: none"> <li>Review and approve minutes - 5/10/23</li> </ul>
Financials - Deborah, Hayley	5 min	<ul style="list-style-type: none"> <li>Treasurer's report</li> <li>Invoice for NHLTA dues - \$180.00</li> </ul>
<b>Public meeting RSA 202-A:4-c to accept \$100 donation</b>	5 min	Vote to accept donation from KSW law firm
Renovations - Deborah, Emily, (Mark)	20 min	<ul style="list-style-type: none"> <li><b>Energy Comm. Lou Grondin</b></li> <li>Update on SMP/Milestone &amp; contracts</li> </ul>
Grants & Fundraising Annie, Katrinka (Peg)	10 min	<ul style="list-style-type: none"> <li>LTC Grant (\$20k) award accepted</li> <li>Moose plate progress</li> <li>T-Mobile Grant (revision)</li> </ul>
Library Report - Hayley	10 min	<ul style="list-style-type: none"> <li>Programs and staffing; vacation Haley</li> <li>SRP</li> </ul>
Human Resources - Emily, Hayley, Katrina	10 min	Staff handbook review Staff & director evaluations Break out team revisions
Maintenance/CIP - Emily, Deborah, (Mark)	5 min	Establish schedule
Special Projects	10 min	Farmers Market
Other Business	5 min	Trustees orientation July 17

Move to enter into Non-Public Session NH RSA 91-A:3 II (a). Roll Call Vote.

- Return to public session
- Move to seal the Non-Public Session Minutes (if necessary). Roll Call Vote

Prepared by Annie Gasowski

Next regular meeting July 12, 2023 Time?