Advisory Budget Committee
Minutes of the Meeting on December 12, 2019

Advisory Budget Committee (ABC) Members present: Thomas Murdoch, Brian Burke, Rebecca Hawthorne, Pat Barbour and Scott Bugbee

Other ABC Members in attendance: none

Meeting came to order at 1900

1) Selectman Bugbee reviews the updates he made to the Budget Worksheet, explaining the assumptions he made about taxes beyond the Town of Lee and the evaluation.

2) Advisors discussed asking that CIP be presented first so that department heads can answer the questions that arise in the CIP discussion

3) Advisors agree with the proposed budget for:
   a) Planning and Zoning/Code Enforcement
   b) Other General Government (Salary Increase Pool)

4) Advisors discuss new personnel in the police and fire department. Selectmen Bugbee expresses concern for the overall tax increase.

5) Advisors agree with the proposed budgets for:
   a) Fire Department
   b) Civil Defense (Emergency Management)
   c) Accrued Benefits
   d) Fire Department Cisterns
   e) Fire Equipment (Capital Reserve Fund)
   f) Highway-Bridge Trust Fund
   g) Highway Equipment (Capital Reserve Fund)

6) Advisors recommend that the Recreation (Capital Reserve Fund) contribution be $0

7) Advisors recommend that the Reevaluation Fund contribution be reduced to $5,000

8) Advisors recommend that the Town Building (CRF) contribution be reduced to $35,000

9) Advisors recommend the creation Town building and equipment Maintenance fund $15,000
10) Advisors agree with the Transfer Station Equipment proposed contribution

11) The Advisors agree to encourage the board to develop a 10-year plan; that can be modified based on population, call volume and future needs; to address the staffing needs of the fire and police departments

12) Advisors recommend that the budget include an additional firefighter in a 3-2 vote

13) Advisors recommend that $38,000 to the Town Center Project-Town Hall Capital Reserve Fund and that $112,000 from the Town Building CRF be earmarked for the Town Hall Renovation

14) Motion to approve a budget of $4,909,756.00 by Advisor Barbour and seconded by Advisor Murdoch. Approved in a 4-1 vote

Meeting was adjourned at 2129.

Minutes accepted by the Advisory Budget Committee.