Meeting came to order at 6:39pm

Attendance: Tom Murdoch, Scott Bugbee, Rebecca Hawthorne, Patty Barbour and Cord Blomquist

Others in attendance: none

Advisor Murdoch read **Right to Know Law Meeting Checklist**:  

As Chairman of the Advisory Budget Committee, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu’s Emergency Order #12 pursuant to Executive Order 2020-04, this Committee is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a) **Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;**

We are utilizing the Zoom platform for this electronic meeting. All members of the Committee have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone **# 1-646-558-8656** and entering **Meeting ID 829 3889 9208**  **Password 353840** by entering the same information through: zoom.us

b) **Providing public notice of the necessary information for accessing the meeting;**

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the Town of Lee’s website at: leenh.org

c) **Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;**

If anybody has a problem, please call 603-659-2766

d) **Adjourning the meeting if the public is unable to access the meeting.**

In the event the public is unable to access the meeting; we will adjourn the meeting and have it rescheduled to another time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.
Let’s start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Scott Bugbee – Present, no one else in the room, Rebecca Hawthorne – Present, no one else in the room, Pat Barbour – Present, no one else in the room, Cord Blomquist – Present, no one else in the room, Tom Murdoch – Present, no one else in the room.

1) Selectman Bugbee nominates Advisor Murdoch for chairman, Advisor Barbour seconds. Roll Call vote:

Scott Bugbee, yes, Rebecca Hawthorne, yes, Pat Barbour, yes, Cord Blomquist yes, Tom Murdoch, yes,

Motion Carries.

2) Advisor Hotaling’s resignation is read by Advisor Murdoch.

3) Chairman Murdoch reviews the schedule.

4) Advisors discuss a book verses emailed copies of budget documents. Chairman Murdoch would like a paper copy, all others would like emailed versions

5) Selectman Bugbee reviews current state of finances:

a) Most people paid the last tax bills.

b) Reviewed cost to move town hall to Daley building. Select board will be looking to use unassigned fund balance and apply for a covid grant to help pay for changes needed to the new town hall location. DOT is still evaluating egress at Daley building.

c) TCVC is to be reconvened under a new name with the goal of guiding renovations of the old town hall into meeting space.

d) Advisors discuss the current staffing of the police and previous years requests for additional police staffing.

e) The fire Department has hired a new person.

f) State retirement rates have increased which will affect the coming budget

g) The library is replacing their director within the next year and may need a larger salary approved.

h) Expected discussion from TCVC about changing the current septic and water systems for town hall and library

i) The Heritage Commission will not be asking for money.
j) The Conservation Commission is reviewing whether they wish to present to the ABC. They have not asked for any town funds for the last 2 years.

k) Select Board will be discussing directions for budgeting to department heads on 21 September 2020

l) Expected CIP requests are a new fire engine and police cruiser.

m) Due to changes in billing the expected expenditures for the Lamprey solid waste coop has been reduced. The cooperative is looking at possibly dissolving the funds for closure and operating resulting in refunds to the Town of Lee.

Chairman Murdoch motions to adjourn the meeting, Selectman Bugbee seconds,

Roll Call vote: Selectman Bugbee, yes, Rebecca Hawthorne, yes, Pat Barbour, yes, Cord Blomquist, yes, Tom Murdoch, yes, Motion Carries.

Meeting was adjourned at 7:32pm.