Lee Library Trustees Meeting  August 12, 2020

**Attendees:** Katrinka Pellecchia, Deb Schanda, Tom Coakley, Peg Dolan, Annie Gasowski, Director Ruth Eifert.

**Minutes from last meeting:** Motion from AG, 2nd and roll call vote all yes, passed.

**Treasurers report:** Deb working on way to report Operations $3560.83 - balance $11,487.92; Nonlapsing $5,209.94; CD $6,945.84
All voted in favor of accepting report, motion passed

SMP invoice # 200758 $4,160.00 Motion AG, 2nd DS. All voted in favor, motion passed to pay invoice.

**Per NH RSA 202-A:4c** accept donations received $200. to Kathie Leitz fund (up to about $2900); $1000 from Eileen Dennis. Discussion about where to apply this - CD or Operations, or keep track of amount of donations given to apply to renovations.
Motion by AG, 2nd KP, all voted in favor, passed.

**Library Director's Report**
Statistics: New fiscal year - record month for Overdrive, lowest circulations in July due to pandemic; record month for crafts (600 picked up); will continue but on a weekly basis; report on Children's programs for fall; WiFi problem has been encountered; report on virtual program Humanities to Go with Historical Society about the history of town Fairs (Oct. 7); collaboration with Madbury and Durham through Atrium Com-Peer and staff will coordinate pick-up of books; discussion of traffic and keeping library hours as now through December; resignation of staff member will allow Ruth to interview and offer $11.22/hour, no replacement for Library Tech at this point; changes to curbside during bad weather have been made.

**Report on research of application** for grants/ historical designation: Tom reported on steps he has taken in the application process and appointments made with A. Jennison, S. Bugbee

**Discussion of schematic budget:** question about painting inside and outside (AG will check with Town Administrator and look at the CIP); all are in agreement that recent plans are good and our next meeting with SMP should be at library outdoors date TBD before our next meeting

**Contractor search:** from earlier years include Bauen, Milestone, Northbranch.
Motion to adjourn AG, 2nd TC and all in favor at 7:00 pm.
Next regular meeting September 9, 2020 via Zoom
Minutes transcribed from Zoom meeting by A. Gasowski