1. Chairman LaCourse calls the meeting to order via Zoom at 6:00 pm.

“As Chairman of the Select Board, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu’s Emergency Order #12 pursuant to Executive Order 2020-04, this Board is meeting electronically utilizing the Zoom platform. We previously gave notice to the public of how to access this meeting using Zoom and instructions are provided on the Town of Lee’s website at: www.leenh.org

If anybody has a problem with access, please call 603-659-5414

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let’s start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Selectman Brown is present and is alone. Selectman Bugbee is present and is alone. John LaCourse is present and alone.

2. Larry Kindberg, Recreation Commission Chair, reports back to the Board regarding the tennis court at the town field. He reviews possible locations at Little River Park and keeping it at the Town Field. Steve Slovenski is a Lee resident who has been taking care of the tennis court net at the town field for some time now. He would like to see either that court reconstructed or another court built in town. He would be like to be involved in this project and in the future of tennis in Lee. Mr. Kindberg and Caren Rossi also discuss the creation of a disc golf course, possibly in the woods behind the Public Safety Complex. The Select Board asks the Recreation Commission to conduct a survey to determine the level of interest in tennis and disc golf.

3. Tom Murdoch, ABC Chair, presents the ABC FY22 Budget recommendations to the Select Board. The ABC recommends to reduce Police Equipment line by $46,200, which is for the cruiser in order to support the new police officer; increase Fire Department budget by $43,016 and increase the Personnel budget by $42,603 for new full-time firefighter; reduce the Recreation ORYA line by $16,242; reduce the Library budget by $33,374. Ruth Eifert, Library Director and Katrinka Pellecchia, Library Trustee speak in opposition to the proposed cuts.

4. a) Steve Bullek, Public Works Manager, requests permission to look into the cost of purchasing a new pick-up truck which is in the FY21 CIP. The current Ford F-350 is 10 years old now and is starting to show serious wear and tear. He would keep the old truck. The Board grants him permission to research this.

b) Mr. Bullek advises the Board that in August of this year, the guardrail on Old Mill Road was hit by a motor vehicle. Mr. Bullek would like CWS Fence & Guardrail to perform the work but they have been too busy until now to do so. Mr. Bullek is also hopeful that the driver’s insurance will cover $6070 of the cost. If this happens the remaining cost of $5770 will come
from the Highway operating budget. If the town does not get insurance money than the $6070 should come from the Highway Roads & Bridges Capital Reserve Fund. Chairman LaCourse moves to authorize the Public Works Manager to execute a contract with CWS Fence & Guardrail to replace the damaged guardrail on Old Mill Road and to authorize up to $6,070 be withdrawn from the Highway Road and Bridge Capital reserve Fund for this project. Selectman Bugbee, seconds. **Roll Call Vote. Selectman Bugbee, yes, Selectman Browne, yes and Chairman LaCourse, yes. Motion Carries.**

c) Mr. Bullek updates the Board on the Tuttle Road stream crossing. After reviewing the proposal from Streamworks PLLC Mr. Bullek asks for permission to move forward with rehabilitation of the Tuttle Road pipe. If the town receives an ARM grant, it will be used to pay the engineering costs. Otherwise, funds not to exceed $5500 for engineering for Tuttle Road would come from the Highway Roads and Bridges CRF if the Highway operating budget is not sufficient. The Select Board agrees to move forward with the engineering for the stream crossing at Tuttle Road.

d) Mr. Bullek asks permission to close the Transfer Station at 3pm on Christmas Eve. After some discussion the Board agrees to close the Transfer Station and Town Offices at noon on Christmas Eve and New Year’s Eve.

5. Scott Bugbee, THRC Member, lets the Board know that the Town Hall Renovation Committee is ready to give the Board a presentation on its work thus far and would like to do so at the next meeting on 12/28/20. The Board agrees on this date.

6.  a) TA Glover lets the Board know that the move is still scheduled for January 5, 2021. Comcast is scheduled to come on 12/17 to turn on the internet. The signs for the site have been ordered and the parking lot has been striped. Selectman Brown and Bugbee wish to schedule a walk through again. They will meet the TA at the building on Wednesday, December 16th at 2pm.

b) TA Glover explains to the Board that if they chose to do virtual informational sessions in place of an in-person deliberative session then the town must also do drive-up voting. The informational sessions will be in February, 7 days apart. Chairman LaCourse asks how the drive up voting would work. Don Quigley, Moderator, does not know the answer to this now but will work on learning more on this matter. Mr. Quigley suggests having it at the Transfer Station. Chairman LaCourse is not in favor of 60 people gathering in one room for the deliberative session but has concerns about the drive up voting. He does not understand why the information sessions must be followed by a drive up voting day. He asks that Mr. Quigley, Linda Reinhold and the TA work together on this. The Board wants to have all the pertinent information on this matter by the next meeting so that they can make an informed decision on the deliberative session.

c) TA Glover presents the results from the Reval RFP. CCAG came in as the lowest bid at $39,000. She has some concerns about this company and spoke with two other municipalities that have used CCAG recently. She is not confident with going with the lowest bid at this time. The Board asks the TA to continue her research and report back at the next meeting with her recommendation.
d) TA Glover presents the revised Covid Travel Policy for review and approval. It is essentially the revised CDC and State guidelines. The Board approves the Policy as presented. TA Glover lets the Board know that she will be traveling for the holiday and quarantining when she returns prior to testing.

e) TA Glover presented the Board with the 2021 Atlas Fireworks contract. They may recall that the Fair Committee asked to remove the $4,000 for Fireworks from the Recreation budget and to instead encumber the FY21 funds that were not used due to Covid. The Board approves moving forward with the Atlas contract.

f) The TA advises that the Highway Dept. removed the Pickleball nets in advance of the recent snowstorm and will not put them back until the spring. She was contacted by a resident who would like to use his own net. The Board is OK with this.

7. Chairman LaCourse moves to accept to Consent Agenda as presented. Selectman Bugbee, seconds. Roll Call Vote. Selectman Bugbee, yes, Selectman Browne, yes and Chairman LaCourse, yes. Motion Carries.

8. No Miscellaneous discussed.

9. Chairman LaCourse moves to enter into a non-public session RSA 91-A:3-II (a) at 7:13pm. Selectman Bugbee, seconds. Roll Call Vote. Selectman Bugbee, yes. Selectman Brown. Chairman LaCourse, yes. Motion Carries. The Select Board returned from non-public session at 8:12 pm.

Chairman LaCourse moves to seal the non-public minutes. Selectman Bugbee, seconds. Roll Call Vote. Selectman Bugbee, yes. Selectman Brown, yes. Chairman LaCourse, yes. Motion Carries.

The Board requests a non-public at the next meeting to discuss evaluations.
The Board asks the TA to prepare a letter to Mr. Stevens reminding him of the deadline to comply.
The Board asks for the Conservation Commission to report to the Board on 1/11/21 with regards to the Stevens Easement.
The Board grants one day to the employee who was out due to travel during Covid.

10. Chairman LaCourse moves to adjourn at 8:10pm. Selectman Bugbee, seconds. All in favor. Motion Carries.

TA reminds Selectman Bugbee and Brown that they are touring new building on Wednesday, 12/16 at 2pm.

Minutes transcribed by Denise Duval, Town Secretary.