

**TOWN OF LEE, NEW HAMPSHIRE
ANNUAL TOWN REPORT
JUNE 30, 2021**



**YET ANOTHER YEAR OF COVID BEHIND US.
HERE'S TO EVERY YEAR
GETTING A LITTLE BIT BETTER
FOR EVERYONE!**

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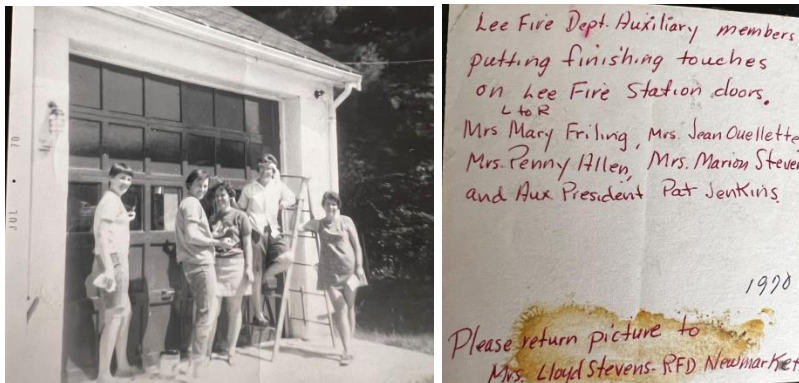
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PENELOPE A. STETSON
April 8, 1940 – February 28, 2021

Penelope, known as Penny, was born in Dover, NH and moved to Lee in the late 70's. In 1975 Penny was elected as Tax Collector and worked out of her house on Mast Road. During this time Ethel Hinds was Town Clerk and in 1977 the Town voted to combine the Town Clerk and Tax Collector position into one position. In 1978 Joseph Issa was elected as Town Clerk/Tax Collector and conducted business out of his mobile home. In 1980 Penny was elected as Town Clerk/Tax Collector where she remained until she retired on March 11, 2005. Due to complicated circumstances, Penny came out of retirement and served as Town Clerk/Tax Collector in 2005 and then as Deputy for Linda Reinhold from 2006 - 2007. A few of Penny's deputies throughout the years were Virginia Ward, Donna Eisenhard, Suzanne DeRocchi (and long-time friend), Joyce LaPierre, Judith Gaudet and Susan Mistretta. All of which can attest to what we all remember fondly as "the Penny look" 😊

Penny was also part of the Lee Fire Department "Ladies" Auxiliary back in the late 60's. This group of women was very active in the community. They played a huge part in raising money for Lee Volunteer Fire Department. On May 25, 1968 they put together a gala event called "Music and Madness" which was a local talent show held at the Cow Palace to raise \$600 to purchase a resuscitator for the fire department. Penny is a life time member of the Lee Firemen's Association.



With donated paint, the Lee Fire Department Auxiliary members painted the doors of the firehouse.



Pat Jenkins, Marian Kelsey, Penny Stetson, Annie Gasowski and Laura Gund
 Photo by Denise Duval at 2016 Volunteer Appreciation Dinner

RIP Penny. The Town of Lee appreciated you!

ELECTED OFFICIALS

SELECT BOARD

Cary Brown, Chair	2022
Scott Bugbee	2023
Katrin Kasper	2024

TOWN CLERK/TAX COLLECTOR

Linda L. Reinhold, Town Clerk/Tax Collector	2023
Elizabeth Stone, Deputy Town Clerk/Tax Collector	

TREASURER

Benjamin Genes	2022
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MODERATOR

Donald Quigley, Moderator	2022
Karen Long, Assistant Moderator	

ADVISORY BUDGET COMMITTEE

Thomas Murdoch, Chair	2022
Pat Barbour	2024
Cord Blomquist	2023
Scott Bugbee	2022
Bambi Miller	2023
Stacey Waitz	2024

CEMETERY TRUSTEES

Peter Hoyt, Chair	2022
Donna Eisenhard, Bookkeeper	2023
Jeff Liporto	2024

LIBRARY TRUSTEES

Annamarie Gasowski, Chair	2024
Deborah Schanda, Vice Chair	2023
Katrinka Pellecchia, Treasurer	2022
Tim Coakley	2023
Emily Woodall	2022
Margaret Dolan, Alternate	2023

SUPERVISORS of the CHECKLIST

Marian Kelsey, Chair	2024
Bambi Miller	2026
Gloria Quigley	2022

TRUSTEES of the TRUST FUNDS

John Tappan, Chair	2023
Rebecca Hawthorne	2022
Michelle Martinson	2024

TOWN DEPARTMENTS

ADMINISTRATION

Julie Glover, Town Administrator

Denise Duval, Town Secretary

Joanne Clancy, Finance Officer

William Stevens, Part-time Building Maintenance Supervisor

Kristin Cisneros, Part-time Building Maintenance Assistant

Liz Stone, Part-time Accounting Assistant

ASSESSOR

Municipal Resources Inc.

BUILDING INSPECTOR

Bill Booth

CODE ENFORCEMENT, PLANNING & ZONING ADMINISTRATOR, HEALTH OFFICER

Caren Rossi

EMERGENCY MANAGEMENT

Scott Nemet, Director

Caren Rossi, Deputy

FIRE & RESCUE DEPARTMENT OFFICERS

Scott Nemet, Chief

Jeff Liporto, Assistant Chief

James Brown, Deputy Chief

Emery Eaton, Lieutenant

Ritchie McCarville, Lieutenant

Max Brown, Lieutenant

Liam Cashin, FT FF/EMT

PART-TIME FIREFIGHTER / EMT

Alex Hawkes

Cody Heath

James Kent

Scott Moreau

Kyle Pettinelli

James Waller

ON-CALL FIREFIGHTER AND EMT

Benjamin Allen

Zachary Annis

Taylor Denio

Aiden Durocher

Peter Hoyt

Brett LeBlanc

Jesse Merrill

Reese Merry

Bruce Morse

Nathan Sanborn

Tyler Vaughan

FOREST WARDENS

Peter Hoyt, Warden

Benjamin Allen, Deputy

Emery Eaton, Deputy

Jeff Liporto, Deputy

Scott Moreau, Deputy

Scott Nemet, Deputy

TOWN DEPARTMENTS

HIGHWAY DEPARTMENT

Steve Bullek, Public Works Manager
Warren Hatch
Peter Hoyt
Rick Flemming, On-call
Cheryl Geddis, On-call
Jeremy Parent, On-call
Randy Stevens, On-call

INFORMATION TECHNOLOGY

Back Bay Networks of NH

LIBRARY

Ruth Eifert, Library Director
Michelle Stevens, Circulation Librarian/Assistant Librarian
Judy Belanger, Part-time Youth Services Librarian
Karyn Laird, Part-time Library Technician I

POLICE DEPARTMENT

Thomas Dronsfield, Chief
Donald J. Laliberte, Lieutenant
Annie E. Cole, Corporal
Justin Doty, Sr. Patrol
Bryan Libby, Sr. Patrol
Evan Carey, Patrol
Nick DiGaetano, Patrol
Noah Young, Patrol
Vanessa Simms, Part-time Patrol
Jess Miehle, Administrative Assistant

TRANSFER STATION

Chipman Belyea
Jeffrey Geddis
Joe Clarke, Part-time
Ben Lyons, Part-time
Larry Reola, Part-time
Frederick Wallace, Part-time

WELFARE DIRECTOR

Pamela J. Mattingly

TOWN BOARDS, COMMISSIONS AND COMMITTEES

PLANNING BOARD

Robert Smith, Chair	2022
Mark Beliveau	2023
David Cedarholm	2022
Lou Ann Griswold	2023
John LaCourse	2024
Wayne Lehman	2022
Howard Hoff, Alternate	2022
Cary Brown, Select Board Rep	

ZONING BOARD of ADJUSTMENT

James Banks, Chair	2022
John Hutton III	2023
Peter Hoyt	2022
Shawn Banker, Alternate	2023
Don Quigley, Alternate	2022
Craig Williams, Alternate	2022
Franciso Bardales, Alternate	2024

AGRICULTURAL COMMISSION

Erick Sawtelle, Chair	2022
Shelby Anderson	2022
Dwight Barney	2024
Kenneth Brisson	2024
Kristin Cisneros	2022
Charles Cox	2023
Amanda Gourgue	2023
Laura Gund	2022
Donna Lee Woods	2022
David Miner	2024
Tyler Murray	2022
Cary Brown, Select Board Rep	

CONSERVATION COMMISSION

Dawn Genes, Chair	2022
Catherine Fisher, Secretary	2024
Amanda Gourgue	2023
William Humm	2022
David Shay	2022
Anne Tappan	2023
Deborah Sugerman	2023
Richard Babcock, Alternate	2024
Mary Winder, Alternate	2023
Antoinette Hartgerink, Member Emeritus	
Scott Bugbee, Select Board Rep	

**TOWN BOARDS,
COMMISSIONS AND COMMITTEES**

HERITAGE COMMISSION

Patricia Jenkins, Chair	2023
Donna Eisenhard	2023
Laura Gund	2023
Denis Hambucken	2021
Anne Jennison	2024
Elisabeth McCaffrey	2022
Cord Blomquist, Alternate	2022
Scott Bugbee, Member and Select Board Rep	

RECREATION COMMISSION

Larry Kindberg, Chair	2022
Annette Brown, Treasurer	2022
Caren Rossi, Secretary	2023
Eva Lizer	2024
Katrin Kasper, Select Board Rep	

ENERGY COMMITTEE

Louis Grondin, Chair	2023
Barbara Wauchope	2022
Mary Woodward	2022
Cary Brown, Select Board Rep	

JOINT LOSS MANAGEMENT COMMITTEE

Warren Hatch, Chair
Steve Bullek
Julie Glover
Jeff Liporto
Caren Rossi
Michelle Stevens
William Stevens

LAMPREY RIVER ADVISORY COMMITTEE

Eileen Miller
Jason Settineri
David Shay

SUSTAINABILITY COMMITTEE

Paul Gasowski, Chair	2022
Charles Cox	2022
Jennifer Messeder	2024
Dean Rubine	2022

TOWN BOARDS, COMMISSIONS AND COMMITTEES

HISTORICAL SOCIETY

Phyllis White, President
Scott Bugbee, Vice President
Charlotte Mandell, Secretary
Catherine Gardner, Treasurer
Lorraine Cabral, Director
Janet Allen, Director
Laura Gund, Director
Laura Heckel, Director
Patricia Jenkins, Director

FRIENDS OF THE LEE LIBRARY

Cynthia D. Seaman, President
Mary Ellen McElroy, Vice President
Deborah Schanda, Treasurer
Emily Woodall, Secretary
Ruth Eifert, Library Director
Deb Sugerman, Director
Laura Wagenaar, Director
Carla Wilson, Director

TOWN OF LEE, NEW HAMPSHIRE
Minutes of the 2021 Informational Session #1
Optional Town Meeting/Virtual via Zoom
January 30, 2021

Moderator Quigley opened the optional town meeting at 9 am as a virtual meeting via zoom. He summarized the prior four elections held during the pandemic.

He explained that the State passed HB1129 regarding Town meetings and elections during Covid. It would allow Town Meetings and Deliberative Sessions to be held virtually. The Town administration, Select Board and election officials discussed in length whether to temporarily adopt HB1129 for the Deliberative Session. In the end, the consensus was the need to keep voters and poll workers. Many factors were considered and the final decision was to temporarily adopt HB1129 as the method to conduct the Deliberative Session and voting.

The Moderator introduced Town Administrator, Julie Glover, Town Secretary, Denise Duval, Town Clerk, Linda Reinhold, Deputy Town Clerk, Elizabeth Stone, Deputy Moderator, Karen Long, and the Select Board, Chairman John LaCourse, Selectman Scott Bugbee and Selectman Cary Brown.

The Moderator stated that the goal for Session 1 was basically informational.

Town Administrator Glover reviewed the procedures of HB1129 and the two meetings. As required, mailings regarding this process were sent to all registered voters. Questions will be allowed after each article by typing in the question and will be reviewed and read by deputy moderator.

She also noted that if the second article is not voted in (a requirement of HB1129), all other articles (3-16) are null and void.

Moderator stated after Article 3 questions will be allowed for clarification only.

The Moderator read Article 1:

ARTICLE 1

To choose all necessary Town Officers for the ensuing year:

Selectman (3 year position), Trustee of the Trust Funds (3 year position), Library Trustees (3 year position), Cemetery Trustees (3 year position), Advisory Budget Committee (two 3 year positions and a 2 year position).

The Moderator commented on Article 2 stating that if the Article does not pass all other articles will be null and void with the exception of Article 1. And for Article 3 (Budget), if Article 2 does not pass, a special meeting may be held to adopt the budget later in the year or have a default budget, decision to be made by the governing body.

ARTICLE 2

Do you approve the optional meeting procedures used only in 2021 due to the Covid-19 pandemic that solicited the public's input on the warrant through the use of virtual informational meetings rather than an in-person Deliberative Session? The Select Board recommends this article. Majority vote required.

The Moderator read Article 2.

ARTICLE 3

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,574,348 Should this article be defeated, the default budget shall be \$4,272,376 which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Select Board recommends this article. Majority vote required.

Selectman Bugbee read the Article and commented.

Slides were presented showing the differences in the current and proposed budget. The overall increase is 6.97% - \$297,888. Increases reflect bonuses, additional fireman, new police officer, and increases in NHRS contributions and health insurance premium rates.

Graphs were shown for the income and expenses year comparisons.

Moderator Quigley stated there were a couple of public questions.

Deputy Moderator read the questions.

Question: Erick Sawtelle, 93 North River Road, asked how will it be determined if an article moves forward if voters cannot raise voter card instead of a live meeting.

The Moderator answered: All voters can make comments and ask questions this upcoming week. Select Board will review and next week the governing body will take these up in the next session. After reviewing, the governing body will vote among themselves as to amend or not.

Question: Martin Castle, 135 Stepping Stones Road, asked if meeting is declared void then what is the next step. How do you approve something before the voting and not have adequate discussion?

Moderator answered: Discussion has to take place between voters and governing body this week.

Question: Mr. Castle also asked why all the departments have funds in the capital reserve funds except for the Library. Recommended to raise and appropriate \$20,000 for the Library Capital Reserve Fund.

The Moderator answered: That would be something to take up at next week's meeting. Make sure to send comment in to Select Board in the coming week.

Question: Annie Gasowski, 46 Lamprey Lane, wanted to confirm that in March, voting will be on all Warrant Articles but Article 2 will determine the outcome of Article 4 thru 16. If that is the case, it is unfortunate.

ARTICLE 4

To see if the Town will vote to raise and appropriate the sum of Six Hundred Fifty Thousand Dollars (\$650,000) for the purchase of purchasing an engine and related equipment meeting current NFPA 1901 Design Standards to replace the existing 2000 International Engine and to

authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition. The Select Board recommends this article. Majority vote required.

Selectman Brown presented Article 4. He also presented Article 5.

ARTICLE 5

To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy-Five Thousand dollars (\$175,000) to be deposited into the Fire Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

Selectman Brown commented that order to cover the price of the new truck, Article 4, part of the funds from Article 5 will be used.

Chief Nemet compared the features and capabilities of the new truck versus the current engine.

Public Comment: Jen Messeder, 147 Wadleigh Falls Road, pointed out a typo.

Question: Paul Gasowski stated for the record that the comment on Article 2 was from him, not Annie. If Article 2 fails is there any future meeting options for reconsideration of other Articles?

Moderator commented that at this time there is only a future meeting if the budget, Article 3, fails. No other articles may be considered.

ARTICLE 6

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

Selectman Brown presented Article 6. He explained the reason/needs for fire ponds and cisterns in the town.

Question: Chris Regan, 19 Earle Drive, what is the annual average cost for maintaining ponds and cisterns?

Chief Nemet stated that two years ago they dredged two fire ponds and cleared away overgrown brush costing over \$25,000. They do have a list and a capital improvements plan. They set a timeline and work on them as they go.

He indicated that there have been discussions to work with the Highway Department to maintain annually which would be included in current budget. Sharing with highway department would be approximately \$1,000 to 2,000 annually.

ARTICLE 7

To see if the Town will vote to raise and appropriate the sum not to exceed One Hundred Thousand dollars (\$100,000) to be used for the renovation and addition to the Lee Public Library building and to authorize the withdrawal of this amount from the Lee Library Building Capital Reserve Fund.

The project is to be accomplished in phases, beginning with the addition and basement renovations and culminating in the schoolhouse portion of the library being repurposed as the children's area. The total project is estimated to cost approximately \$800,000; currently there are combined public

and private funds available in the amount of \$600,000 and the remainder of the funds will come from fundraising and grants. The Select Board recommends this article. Majority vote required.

Chairman LaCourse presented Article. As of 12/31/20 this fund has a balance of \$130,469. He commented that for years now the Trustees and residents have had interested in putting an addition on.

Selectman Bugbee asked for clarification what Capital Reserve Fund is being referenced in the Article.

Public Comment: Katrinka Pellecchia, Library Trustee, stated that the funds are to come out of the Library Capital Reserve Fund.

Public Comment: John Tappan, Trustee of the Trust Fund, stated that the intent of this article was to come from Library Capital Reserve Fund.

Moderator recommended an amendment from the Library Trustees for next week's meeting.

Question: Christopher Barsi, 56 Campground Road. Is it possible to say more quantitatively how much use the library sees. About how many use each week?

Comment: Ruth Eifert, Library Director, informed that circulation in fiscal year 2020 had almost 33,000 items borrowed. They had 14,000 visitors before pandemic and almost 3000 since reopening in July (closed during pandemic). There are about 2500 library card holders that are active.

Question: Rich Messeder, 147 Wadleigh Falls Road, what does combined private and public funds available mean? Are they committed or must we still apply for them in which case are they guaranteed?

Comment: John Tappan stated there are two funds. Library Building Capital Reserve Fund that has \$388,000 in it and Library Capital Reserve Fund which has \$132,000 in it. Both funds were created for the library and strictly dedicated to the library.

Comment: Katrinka Pellecchia indicated they also have been getting donations. The foundation has been working over the years and currently has over \$100,000 raised. Will be more active in getting donations and grants going forward.

Comment: John Tappan noted that the \$520,000 needs to have already approved expenditures deducted from it.

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of Forty Thousand dollars (\$40,000) to be deposited into the Highway Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

Chairman John LaCourse presented. As of 12/30/20 this fund had a balance of \$312,719.

Steve Bullek, Highway Manager, stated this fund is used to buy plow trucks and also lawnmowers and leaf blowing turbines.

Article 9

To see if the Town will vote to raise and appropriate the sum of Sixty Thousand dollars (\$60,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

Chairman LaCourse presented. As of 12/30/20 this fund has a balance of \$543,533. Funds are used for replacement and/or repair of existing bridges.

Steve Bullek commented there are upcoming maintenances on bridges and culverts.

ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of Forty-Five Thousand dollars (\$45,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

Chairman LaCourse presented. As of 12/30/20 this fund had a balance of \$137,900. He stated these monies are available for Transfer Station for equipment replacement.

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000) to be deposited into the Town Buildings Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

Selectman Bugbee presented. As of 12/30/20 this fund had a balance of \$280,131.

He commented the Select Board is putting in a little more than last year in anticipation of future needs; renovations of Town Hall and possibly other buildings.

Comment: Katrinka Pellecchia wanted to clarify name of fund was correct. Library Capital Reserve Fund has \$132,086.14. The Lee Library Building Capital Reserve Fund \$387,858.59.

Selectman Bugbee stated that does not clarify prior discussion and the name is incorrect.

Question: Jen Messeder asked in regards to the Town Hall renovation, will it be used for meeting spaces or back to offices.

Selectman Bugbee stated there is a plan to turn it into meeting space. There is a Committee looking into the project.

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be deposited into the Internal Service Expendable Trust Fund for Accrued Benefits. The Select Board recommends this article. Majority vote required.

Selectman Brown presented. As of 12/30/20 this fund has a balance of \$81,615. This account is for accrued benefits to be paid out should an employee leave employ and have accrued time.

ARTICLE 13

To see if the Town will vote to establish a contingency fund for Fiscal Year 2022 for unanticipated expenses that may arise and further to raise and appropriate Twenty Thousand dollars (\$20,000)

to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. The Select Board recommends this article. Majority vote required

Selectman Bugbee presented.

Question: Jen Messeder asked if the General Fund is the same as Unassigned Fund.

Selectman Bugbee explained that the General Fund is where general operating expenses come out of. The Unassigned Fund is a combination of cash on hand, different assets, and unpaid taxes. Any monies left over in the General Fund at the end of the fiscal year get swept into the Unassigned Fund.

ARTICLE 14

"Shall we adopt the provisions of RSA 287-E relative to the conduct of games of bingo and the sale of lucky 7 tickets?" The Select Board recommends this article. Majority vote required.

Selectman Brown read.

Comment: Caren Rossi commented that the Lee Fair Committee strives to be better each year. There has been a lag time between after dinner and fireworks, so the thought was bingo would be good entertaining filler. To add bingo, the Town must vote in and be run by 501c3 nonprofit.

Question: Jen Messeder what is this RSA? What is the current state in Lee, and what would change? This would be gambling bingo?

Comment: Caren Rossi stated yes, whoever hosts can charge a fee for the card.

ARTICLE 15

To see if the town will vote to change the purpose of the existing Fire Pond and Cistern Capital Reserve Fund to allow for the installation of new fire ponds and cisterns and to allow for repair and replacement of existing fire ponds and cisterns and to name the Select Board as agents to expend. Currently, this fund allows for repair and replacement only of existing fire ponds and cisterns. The Select Board recommends this article. (2/3 vote required).

Selectman Brown presented. He stated this Article is to change the purpose to include repair and replacement.

ARTICLE 16

To see if the Town will vote to deposit the sum of \$4,500 into the Town Building Capital Reserve Fund, said funds to come from the Unassigned Fund Balance. These funds represent grant monies received from the NH Preservation Alliance for the Parish House assessment. The Select Board recommends this article. Majority vote required.

Selectman Bugbee presented. This is a Grant that was awarded to the Town but received after last year's warrant article so funds were placed in the general fund. This is requesting to move the funds from the general fund to appropriate fund.

Question: Jen Messeder asked is there a plan for the Parish House?

Selectman Bugbee stated not at this time, but working on.

Moderator Quigley opened the meeting to questions.

Paul Gasowski, 46 Lamprey Lane: Thanked for the work done. Asked for clarification of Article 2 special meeting options. If special meeting, is it limited to Article 3 or others can be included.

Moderator stated that if Article 2 does not pass, Article 1 will pass, and Article 3 can be revisited but all others null and void.

Irene Boisvert, 30 Demeritt Ave: Regarding Articles 4 & 5, the cost of new fire engine is 650K but could be less because of trade in. Correct?

Selectman Brown stated that is a correct statement.

Irene Boisvert: Article 15 is currently not asking for funds for new cisterns?

Chief Nemet stated that right now they have no fund, and that why adding to this fund.

Irene Boisvert stated very happy with today's meeting, considering the circumstances.

Chris Regan, 19 Earle Drive: Asked if all comments submitted thru this week will be considered by the Selectmen will consider at next meeting?

The Moderator stated that was correct.

Jim Banks: Stated that the Safety Building does not have sprinklers. Suggests to have sprinklers there before purchasing a new fire engine.

Town Administrator states cannot add a warrant article at this time. Either chief could possibly get quote and present to Select Board.

Chief Nemet commented about ten years ago, the last chief did get a quote and presented and it was voted down.

Erick Sawtelle: Suggested to appoint a study committee?

Town Administrator stated that the process would be whatever the Select Board chooses it to be.

Joseph St George, 60 Fox Garrison Road: Is there is a plan in place to get info out to all regarding Article 2?

Anne Tappan, 187 Stepping Stones Road: In the past, the Town has sent out a Voter's guide. She suggested to do again.

Jen Messeder: Asked how voting will affect the transfer station. Will the voting line go thru or around the building?

Moderator stated the transfer station closed for business that day. The voting line will drive thru the building.

Chairman LaCourse commented that this has been an interesting process and very useful. He is a proponent of this process for the safety of residents. Thanked everyone for participating.

Selectman Bugbee asked who has signed up for the open positions on the ballot.

The Town Clerk read the list:

Selectman 3 Years: John LaCourse, Katrin Kasper, Johnathan Moss
Trustee of the Trust Fund 3 Years: Michelle Martinson
Library Trustee 3 Years: Annamarie Gasowski
Cemetery Trustee: Jeffrey Liporto
Advisory Budget Committee 3 Years: Stacy Waitz, Patricia Barbour
Advisory Budget Committee 2 Years: Open

Deputy Moderator Karen Long, 22 Lee Hill Road: Stated that the voting process will be same (with the exception of remaining in the vehicle as opposed to walking into the building) to vote. Will still check in, have ID verified, and receive ballot. Also, according to HB1129, if the virtual sessions were chosen, drive thru voting was the only option.

Selectman Bugbee asked if someone could speak to signing up to vote and absentee ballots requests.

Bambi Miller, Supervisor of the Checklist, stated that people may register to vote at the swap shop the day of election. However, would encourage registering at the Town Clerk's office Monday, Wednesday and Friday. There will be one more Supervisors session to register also.

The Town Clerk informed that absentee ballots may be requested by submitting a written absentee ballot request form. Upon receipt, a ballot will be mailed out. The completed ballot may be mailed back, returned in person or by the appropriate delivery person.

Selectman Bugbee asked if coronavirus is a reason for receiving an absentee ballot?

Town Clerk stated yes.

Erik Sawtelle: Asked if absentee ballots may be dropped off day of voting.

The Moderator stated yes, until 5:00 pm.

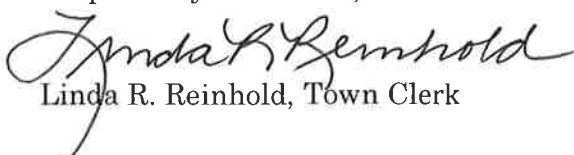
Jen Messeder: Asked if online tracking will be available?

The Town Clerk was unsure, but would research. Deputy Moderator stated that she saw that question asked to Secretary of State's office and the answer was they were awaiting clarification.

Selectman Bugbee stated as a reminder that the Town Offices have moved to 249 Calef Highway.

Moderator adjourned the meeting at 10:51 am to reconvene next Saturday at 9 am on Zoom.

Respectfully submitted,


Linda R. Reinhold, Town Clerk

TOWN OF LEE, NEW HAMPSHIRE
Minutes of the 2021 Informational Session #2
Optional Town Meeting/Virtual via Zoom
February 6, 2021

Moderator Quigley opened the virtual meeting via Zoom at 9:00 am.

He commented that there were about 42 participants at the last meeting. He introduced the Deputy Moderator, Karen Long, who will be reading questions and comments that came in during the week; Town Administrator, Julie Glover, who has put much of meeting together; Town Clerk, Linda Reinhold, who will be recording the minutes of the meeting.

Principles of the meeting are the Select Board. They will be deliberating on each of the Articles. Chairman LaCourse, Selectman Bugbee, and Selectman Brown all stated they were present and alone.

The Moderator asked Town Administrator, Julie Glover, to review the procedures for the optional Town Meeting as stated by HB1129. She informed that during this second virtual informational session the Select Board will review all comments submitted and deliberate any changes suggested by the comments received. The Select Board will then vote to move each article to the ballot. She noted that after the election of officers, the second article on the ballot will be to see if the voters approve of the optional town meeting procedures. If the question is not approved, no other article (other than Article 1, the election of Officers) will pass.

Voting will be held at the Transfer Station as drive thru.

Moderator Quigley stated that Article 1 is not to be amended but he reviewed it for information

ARTICLE 1

To choose all necessary Town Officers for the ensuing year:

Selectman for 3 years: John R LaCourse, Jonathan Moss, Katrin Kasper

Trustee of the Trust Funds for 3 years: Michelle Martinson

Library Trustee for 3 years: Annamarie Gasowski

Cemetery Trustee for 3 years: Jeffrey Liporto

Advisory Budget Committee 2 positions for 3 years: Patricia Barbour, Stacey Waitz

Advisory Budget Committee 1 position for 2 years: Open

Moderator Quigley read Article 1.

Deputy Moderator Long read a question submitted by Katherine Boisvert, 30 Demeritt Avenue: "RE: Katherine Kasper and Jonathan Moss – May we have a brief bio on the 2 new candidates for the selectman position. Why do they want the position, what is their vision for the town, agendas to pursue, etc."

The Town Administrator commented that the Town does not put bios on the website.

ARTICLE 2

Do you approve the optional meeting procedures used only in 2021 due to the Covid-19 pandemic that solicited the public's input on the warrant through the use of virtual informational meetings rather than an in-person Deliberative Session? The Select Board recommends this article. Majority vote required.

Moderator Quigley read Article 2.

Deputy Moderator Long read a comment submitted by Don Quigley, 75 Turtle Pond Road: “In reading carefully our existing wording of Article 2, I feel that more information should be added to this single sentence article for clarification. The proposed wording is more in line with the wording found in HB 1129-8:3: **Administrative change to Article 2 Add 2 sentences:** If this article is not approved, all following articles are deemed disapproved. However, the election of officers will stand and the 2021 operating budget may be adopted by convening a special town meeting or by default to the 2020 operating budget, by vote of the Governing Body.

Deputy Moderator Long read a comment submitted by Pat Barbour, 140 Wednesday Hill Road: “I support this article and want to underscore the importance of its passing. If this article does not pass, all other warrant articles, regardless of the actual vote, will be defeated. This would be catastrophic to our town. The use of the virtual information meetings in lieu of our cherished deliberative session was a disappointment to many of us, but it is for this year only and was the wisest course of action under the circumstances.”

Deputy Moderator Long read a comment submitted by Christopher Barsi, 56 Campground Road: “I propose the following: That Article 2 require 2/3 majority vote.”

The Moderator opened the discussion for the Select Board. Chairman LaCourse moved to accept the amendment as proposed by the Moderator in his submitted comment.

The Moderator stated that by statute there must be majority vote not a 2/3 majority vote.

Selectman Bugbee asked for clarification in the amendment that states *by default to the 2020* operating budget, and if that was the same as the default budget? Town Administrator stated that it would be the 2021 operating budget. Selectman Bugbee seconded the motion to amend with the change “or by default to the *2021* operating budget”.

The Town Clerk read the amended article:

Do you approve the optional meeting procedures used only in 2021 due to the Covid-19 pandemic that solicited the public’s input on the warrant through the use of virtual informational meetings rather than an in-person Deliberative Session? If this article is not approved, all following articles are deemed disapproved. However, the election of officers will stand and the 2021 operating budget may be adopted by convening a special town meeting or by default to the 2021 operating budget, by vote of the Governing Body.

The Select Board recommends this article. Majority vote required.

Town Administrator commented that the *2021* operating budget should read the *2022 fiscal year* operating budget.

The Town Clerk read the article as amended:

Do you approve the optional meeting procedures used only in 2021 due to the Covid-19 pandemic that solicited the public’s input on the warrant through the use of virtual informational meetings rather than an in-person Deliberative Session? If this article is not approved, all following articles are deemed disapproved. However, the election of officers will stand and the 2022 fiscal year operating budget may be adopted by convening a special town meeting or by default to the 2021 default operating budget, by vote of the Governing Body.

The Select Board recommends this article. Majority vote required.

The Moderator asked Chairman LaCourse if he supported the changes to the amendment as read. Chairman LaCourse approved. Selectman Bugbee, as second to the motion, also supported the changes.

The Moderator asked for a roll call vote. Vote to approve as amended was unanimous. Article 2 was moved to the ballot as amended.

ARTICLE 3

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,574,348 Should this article be defeated, the default budget shall be \$4,272,376 which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Select Board recommends this article. Majority vote required.

The Moderator read Article 3.

Deputy Moderator Long read a comment submitted by Christopher Barsi, 56 Campground Road: "I propose the following: that the operating budget be reduced from last year's budget by 5% (\$213,618.80) for a total of \$4,058,757.20. In this novel climate, especially where people's incomes are reduced and may have to have found other work, they are less able/likely to participate, and the difficulties of using Zoom put many people at a further disadvantage to participate in the process. (I believe approximately 40 participants of the 1/30/21 Zoom meeting does not constitute a quorum.) Some people may be out of work entirely, or if they are lucky enough to be working, not have had a COLA raise recently. With this small change, the town government would be recognizing the harshness of the pandemic. Thank you for your time and consideration."

Deputy Moderator Long read a comment submitted by Pat Barbour, 140 Wednesday Hill Road: "I am a member of Advisory Budget Committee but the comments I am offering are my own. I am strongly in support of the operating budget as presented in Warrant article #3. This budget has been developed through the cooperative efforts of the department heads, the Advisory Budget Committee and the Board of Selectmen. It has been presented to the community for their comment in a series of public hearings. The safety and protection of our community is the most important role of our town government. This budget provides for additional staffing in both the police and fire departments in an ongoing commitment to fulfill that role. Lee will be dealing with the budget impact of the new middle school for years to come. I commend our selectmen for making the hard choice to not starve our town resources in reaction to the ever-increasing school district budget."

Chairman LaCourse stated he has concerns with the budget increase of 6.7% and moved to amend the Article increasing the default budget by no more than 3%. The reduction would basically be the removal of the full time fire fighter and additional police officer, stating these are hard times and there needs to be some restraint.

There was no second to the amendment made.

There being no support for the amendment or further discussion, the Moderator asked the Town Clerk to move Article 3 to the ballot as presented.

ARTICLE 4

To see if the Town will vote to raise and appropriate the sum of Six Hundred Fifty Thousand Dollars (\$650,000) for the purchase of purchasing an engine and related equipment meeting current NFPA 1901 Design Standards to replace the existing 2000 International Engine and to authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition. The Select Board recommends this article. Majority vote required.

The Moderator read Article 4.

The Moderator stated there was a typographical error and he asked the Town Clerk to change the word “purchase” of purchasing an engine... to the word “purpose” because the intent was there, just a typographical error. The Select Board concurred.

Deputy Moderator Long read a comment submitted by the BOS: **“Change the word “purchase” to “purpose”:** To see if the Town will vote to raise and appropriate the sum of Six Hundred Fifty Thousand Dollars (\$650,000) for the purpose of purchasing an engine and related equipment meeting current NFPA 1901 Design Standards to replace the existing 2000 International Engine and to authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition. The Select Board recommends this article. Majority vote required.”

Selectman Bugbee commented that the information on the power point presentation should be included in the Article, in regards to both the “Note: this Warrant Article is null and void if Warrant Article 5 does not pass” and “As of 12/31/20 this fund had a balance of \$621,242”. He felt it is important information that should be included in the Article and all other Articles that have a fund balance. He made a motion to amend the Article to add the two sentences. Chairman LaCourse seconded. Selectman Cary agreed.

A vote was taken to amend the Article. Motion passed.

The Town Clerk read the article as amended:

To see if the Town will vote to raise and appropriate the sum of Six Hundred Fifty Thousand Dollars (\$650,000) for the *purpose* of purchasing an engine and related equipment meeting current NFPA 1901 Design Standards to replace the existing 2000 International Engine and to authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition. The Select Board recommends this article. Majority vote required. *Note: This Warrant Article is null and void if Warrant Article 5 does not pass. As of 12/31/20 this fund had a balance of \$621,242.*

The Moderator asked the Town Clerk to move the Article to the official ballot as amended.

Deputy Moderator Long read a comment submitted by Paul Gasowski, 46 Lamprey Lane: “I would like to take a moment to lend my support for warrant articles 4, 5, 6 and 15. Articles 4 and 5 would typically be part of the Capital Improvements Plan and, in that respect, are part of the long term effort to keep our fire equipment up to date. A fire engine that is 20+ years old is hardly up to current standards. And, articles 6 and 15 art part of a long term plan to address issues of coverage in a town that continues to build houses and grow. We’re very fortunate to have Scott Nemet’s leadership and a fire department that is very professional; one that works at achieving and maintaining high standards.”

ARTICLE 5

To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy-Five Thousand dollars (\$175,000) to be deposited into the Fire Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

The Moderator read Article 5.

Deputy Moderator Long stated the only comment was the one submitted by Paul Gasowski, 46 Lamprey Lane, which was read in Article 4.

Selectman Bugbee moved to amend by adding the statement “*As of 12/31/20 this fund had a balance of \$621,242*” Chairman LaCourse seconded and Selectman Brown agreed.

The Town Clerk read the Article 5 as amended:

To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy-Five Thousand dollars (\$175,000) to be deposited into the Fire Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required. *As of 12/31/20 this fund had a balance of \$621,242.*

The Moderator called a roll call vote on the amendment. The motion to amend passed unanimously.

There being no further discussion, the Moderator asked the Town Clerk to move the Article to the ballot as amended.

ARTICLE 6

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

The Moderator read Article 6.

Deputy Moderator Long stated the only comment was the one submitted by Paul Gasowski, 46 Lamprey Lane, which was read in Article 4.

Selectman Bugbee moved to amend by adding the statement “*As of 12/31/20 this fund had a balance of \$152,241*” Chairman LaCourse seconded and Selectman Brown agreed.

Article 6 as amended:

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. The Select Board recommends this article. Majority vote required. *As of 12/31/20 this fund had a balance of \$152,241.*

The Moderator called a roll call vote on the amendment. The motion to amend passed unanimously.

There being no further discussion, the Moderator asked the Town Clerk to move the Article to the ballot as amended.

ARTICLE 7

To see if the Town will vote to raise and appropriate the sum not to exceed One Hundred Thousand dollars (\$100,000) to be used for the renovation and addition to the Lee Public Library building and to authorize the withdrawal of this amount from the Lee Library Building Capital Reserve Fund.

The project is to be accomplished in phases, beginning with the addition and basement renovations and culminating in the schoolhouse portion of the library being repurposed as the children's area. The total project is estimated to cost approximately \$800,000; currently there are combined public and private funds available in the amount of \$600,000 and the remainder of the funds will come from fundraising and grants. The Select Board recommends this article. Majority vote required.

The Moderator read Article 7.

Deputy Moderator Long read a comment submitted by the Library Trustees: **“Correct the name of the Capital Reserve Fund:** To see if the Town will vote to raise and appropriate the sum not to exceed One Hundred Thousand dollars (\$100,000) to be used for the renovation and addition to the Lee Public Library building and to authorize the withdrawal of this amount from the Library Capital Reserve Fund. The project is to be accomplished in phases, beginning with the addition and basement renovations and culminating in the schoolhouse portion of the library being repurposed as the children's area. The total project is estimated to cost approximately \$800,000; currently there are combined public and private funds available in the amount of \$600,000 and the remainder of the funds will come from fundraising and grants. The Select Board recommends this article. Majority vote required.”

Deputy Moderator Long read a comment submitted by Paul Gasowski, 46 Lamprey Lane: “I would like to take this opportunity to lend my support to warrant articles 7 and 11, which I see as interrelated. It has been a very long haul for the various efforts to move a town center project forward and we are finally at a point where we can renovate and build. As reflected in our rich history of preservation and community, both the library and the town hall are central to our cultural identity, as we move forward. So, we plan and build toward a center for our town's citizens: an updated library, our historical society, a renovated meeting/gathering space, and, in the near future, a new municipal office building. Indeed, this is a very exciting moment for our town.”

The Moderator opened the floor for discussion.

Selectman Bugbee commented that the fund balance be included in the Article.

Selectman Bugbee stated he wanted to have a discussion with the other Selectmen about the second paragraph. The total cost of the project has not been discussed and it is unclear where all the money is coming from.

Chairman LaCourse agreed with the language change. He thinks the second paragraph leads to confusion and he amends to delete the whole second paragraph. Selectman Bugbee seconds the motion. Selectman Brown stated he does not have an issue with the second paragraph.

The Moderator summarized the amendments proposed; changing the **Lee Library Building Capital Reserve Fund** to *Library Capital Reserve Fund*, deleting the second paragraph with the exception of the last two sentences – The Select Board recommends this article. Majority vote required, and add the sentence *As of 12/31/20 this fund had a balance of \$130,469.*

The Town Clerk read the Article as amended:

To see if the Town will vote to raise and appropriate the sum not to exceed One Hundred Thousand dollars (\$100,000) to be used for the renovation and addition to the Lee Public Library building and to authorize the withdrawal of this amount from the *Library Capital Reserve Fund.* The Select

Board recommends this article. Majority vote required. *As of 12/31/20 this fund had a balance of \$130,469.*

The Moderator called for a roll call vote. The motion to amend passed unanimously.

There being no further discussion, the Moderator asked the Town Clerk to move the Article to the official ballot as amended.

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of Forty Thousand dollars (\$40,000) to be deposited into the Highway Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

The Moderator read Article 8.

Deputy Moderator Long read a comment submitted by Paul Gasowski, 46 Lamprey Lane: "I am writing to share a few comments on warrant articles 8, 9, and 10, which have a Public Works/Highway Department focus and are part of the long term capital improvements plan. Since Steve Bullek has come onboard, I have learned to respect his judgment, approach and energy...much in the same way that I paid attention to Randy Stevens. Steve has moved rather seamlessly into his various roles and, in particular, has done a fine job lending change and form to our transfer station. Therefore, I have no reservations about fully supporting warrant articles 8-10."

Selectman Bugbee made a motion to amend the Article to add the fund balance. Chairman LaCourse seconded.

Amended Article:

To see if the Town will vote to raise and appropriate the sum of Forty Thousand dollars (\$40,000) to be deposited into the Highway Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required. *As of 12/31/20 this fund had a balance of \$312,719.*

The Moderator called a roll call vote on the amendment. The motion to amend passed unanimously.

There being no further discussion, the Moderator instructed the Town Clerk to move the Article to the official ballot as amended.

ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of Sixty Thousand dollars (\$60,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

The Moderator read Article 9.

Deputy Moderator Long stated the only comment was submitted by Paul Gasowski, 46 Lamprey Lane, which was previously read in Article 8.

Selectman Bugbee made a motion to include the fund balance in the Article. Chairman LaCourse seconded.

Amended Article:

To see if the Town will vote to raise and appropriate the sum of Sixty Thousand dollars (\$60,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. The Select Board recommends this article. Majority vote required. *As of 12/31/20 this fund had a balance of \$543,533.*

The Moderator called a roll call vote on the amendment. The motion to amend passed unanimously.

There being no further discussion, the Moderator instructed the Town Clerk to move the Article to the official ballot as amended.

ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of Forty-Five Thousand dollars (\$45,000) to y be deposited into the Transfer Station Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

Deputy Moderator Long stated the only comment was submitted by Paul Gasowski, 46 Lamprey Lane, which was previously read in Article 8.

Selectman Bugbee made a motion to include the fund balance in the Article. Chairman LaCourse seconded.

Amended Article:

To see if the Town will vote to raise and appropriate the sum of Forty-Five Thousand dollars (\$45,000) to y be deposited into the Transfer Station Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required. *As of 12/31/20 this fund had a balance of \$137,900.*

The Moderator called a roll call vote on the amendment. The motion to amend passed unanimously.

There being no further discussion, the Moderator instructed the Town Clerk to move the Article to the official ballot as amended.

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000) to be deposited into the Town Buildings Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

Deputy Moderator Long stated the only comment was submitted by Paul Gasowski, 46 Lamprey Lane, which was previously read in Article 8.

Selectman Bugbee made a motion to include the fund balance in the Article. Chairman LaCourse seconded.

Amended Article:

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000) to be deposited into the Town Buildings Capital Reserve Fund. The Select Board recommends this article. Majority vote required. *As of 12/31/20 this fund had a balance of \$280,131.*

The Moderator called a roll call vote on the amendment. The motion to amend passed unanimously.

There being no further discussion, the Moderator instructed the Town Clerk to move the Article to the official ballot as amended.

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be deposited into the Internal Service Expendable Trust Fund for Accrued Benefits. The Select Board recommends this article. Majority vote required.

Deputy Moderator Long stated there were no public comments on this Article.

Selectman Bugbee made a motion to include the fund balance in the Article. Chairman LaCourse seconded.

Amended Article:

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be deposited into the Internal Service Expendable Trust Fund for Accrued Benefits. The Select Board recommends this article. Majority vote required. *As of 12/31/20 this fund had a balance of \$81,615.*

The Moderator called a roll call vote on the amendment. The motion to amend passed unanimously.

There being no further discussion, the Moderator instructed the Town Clerk to move the Article to the official ballot as amended.

ARTICLE 13

To see if the Town will vote to establish a contingency fund for Fiscal Year 2022 for unanticipated expenses that may arise and further to raise and appropriate Twenty Thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. The Select Board recommends this article. Majority vote required.

Deputy Moderator Long stated there were no public comments on this Article.

There being no discussion, the Moderator instructed the Town Clerk to move the Article to the official ballot as presented.

ARTICLE 14

"Shall we adopt the provisions of RSA 287-E relative to the conduct of games of bingo and the sale of lucky 7 tickets?" The Select Board recommends this article. Majority vote required.

Deputy Moderator Long read a comment submitted by Paul Gasowski, 46 Lamprey Lane:

1. "How many registered 'charitable organizations' are there in Lee?"
2. Beyond the licensing procedure with the State and their regulations, who will exercise oversight and enforce the regulations in Lee?"

I am aware and sensitive to the needs of the fair committee, but adopting this WA would open the opportunity up to all. I am not sure that we are ready for that."

Selectman Bugbee asked Caren Rossi to comment on the Mr. Gasowski's questions. She explained the licensing process. To host a bingo event, the first step is to get a license from the State of NH for that event. Then depending on the licensed entity there would be different permitting procedures. If an individual, who was a 501c3 wanted to host in their house, permissions would involve zoning approval and planning board approval versus a church which may already have approval. Handled case by case, zoning would regulate the use, and if issues arose during the event, police and fire would be involved as well as licensing through the State.

Selectman Bugbee asked if this would open up to all, and how would the Town regulate it.

Ms. Rossi stated all must follow the same rules; obtaining a permit from the State of NH, permission from zoning and fire department. It is not "just a blanket anybody can do it"; it is not that easy.

There being no discussion, the Moderator instructed the Town Clerk to move the Article to the official ballot as is.

ARTICLE 15

To see if the town will vote to change the purpose of the existing Fire Pond and Cistern Capital Reserve Fund to allow for the installation of new fire ponds and cisterns and to allow for repair and replacement of existing fire ponds and cisterns and to name the Select Board as agents to expend. Currently, this fund allows for repair and replacement only of existing fire ponds and cisterns. The Select Board recommends this article. (2/3 vote required).

The Moderator read Article 15.

Deputy Moderator Long stated the only comment was the one submitted by Paul Gasowski, 46 Lamprey Lane, which was read in Article 4.

The Moderator opened the discussion to the governing body.

Chairman LaCourse ask if the fund balance should be included in the Article like the other Articles. Selectman Bugbee stated that there is no money related to this article so therefore it would not be necessary. Selectman Brown felt it should be included. Therefore, Chairman LaCourse made a motion to include the fund balance as of 12/30/2021. Selectman Bugbee seconded the motion.

The Town Clerk read the amended Article:

To see if the town will vote to change the purpose of the existing Fire Pond and Cistern Capital Reserve Fund to allow for the installation of new fire ponds and cisterns and to allow for repair and replacement of existing fire ponds and cisterns and to name the Select Board as agents to expend. Currently, this fund allows for repair and replacement only of existing fire ponds and cisterns. The Select Board recommends this article. (2/3 vote required). *As of 12/31/20 this fund had a balance of \$152,241.*

The Moderator called a roll call vote on the amendment. The motion to amend passed unanimously.

There being no further discussion, the Moderator instructed the Town Clerk to move the Article to the official ballot as amended.

ARTICLE 16

To see if the Town will vote to deposit the sum of \$4,500 into the Town Building Capital Reserve Fund, said funds to come from the Unassigned Fund Balance. These funds represent grant monies received from the NH Preservation Alliance for the Parish House assessment. The Select Board recommends this article. Majority vote required.

The Moderator read Article 16.

Deputy Moderator Long stated there were no public comments on this Article.

There being no discussion, the Moderator instructed the Town Clerk to move the Article to the official ballot as presented.

Moderator thanked everyone who participated in the meeting. He then opened the floor for public comment.

Deputy Moderator stated she had comments that were submitted during the meeting. The Moderator asked her to read them.

Questions/Public Comments:

Erick Sawtelle asked: Procedurally, do we show hands or can someone make a motion during the session. Deputy Moderator responded back to him that only the Select Board would make motions.

He also stated he agreed with the second paragraph that allows the Library Trustees to raise \$600,000 not the Town Budget. He asked for clarification on the Deputy's response to his procedural question. He asked if the note was included in the Warrant Article not just as a note.

Johnathan Moss commented it would be important information for the fund balance to be included in the Articles.

Eric Sawtelle commented, regarding Article 7, that he is not clear as to whether the Select Board has approved the cost of project and if second paragraph deleted would relieve the Library Trustees from procuring remainder of funds from fund raising. Deputy Moderator had responded to him.

Rich Messeder asked if it could be made standard to include fund balances in the Articles each year.

A question during the chat session was asked if the last session was recorded and will it be available online? Deputy Moderator responded yes, both sessions will be available.

Karen Kilcup agreed with adding the fund balances to the Articles.

Bambi Miller asked the Town make available on the Town website a place for info on candidates.

She also asked in regards to bingo - what about the track?

Answers to the questions not answered during the session:


Regarding Ms. Miller's question regarding the track, Chief Dronsfield stated that the track is not a charitable organization or nonprofit.

Regarding the question about the Town making available a space on website for candidates, the Town Administrator commented that they can reach out to candidates and ask if want to submit anything and make a place on the website to post them. Chairman LaCourse concurred.

Selectman Bugbee agreed that going forward fund balances be included in the articles, Selectman Brown agreed.

There being no more public comments or discussion, the Moderator adjourned the meeting at 10:23 am.

Respectfully submitted, .



Linda R. Reinhold, Town Clerk

ABSENTEE BALLOT AND OFFICIAL BALLOT

Registered Voters 3734
 New Voters 6
 Ballots cast 758

ANNUAL TOWN ELECTION
LEE, NEW HAMPSHIRE
MARCH 9, 2021

Jynda R. Bemhold
 TOWN CLERK

20% Turnout

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this:
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

Article 1. To choose all necessary Town Officers for the ensuing year.

<p align="center">SELECTMAN</p> <p align="center">VOTE FOR NO For Three Years MORE THAN ONE</p> <p>JOHN R. LACOURSE 172 <input checked="" type="radio"/></p> <p>JONATHAN MOSS 129 <input checked="" type="radio"/></p> <p>KATRIN KASPER 404 <input checked="" type="radio"/></p> <p>_____ <input type="radio"/> (Write-in)</p>	<p align="center">LIBRARY TRUSTEE</p> <p align="center">VOTE FOR NO For Three Years MORE THAN ONE</p> <p>ANNAMARIE GASOWSKI 650 <input checked="" type="radio"/></p> <p>_____ <input type="radio"/> (Write-in)</p>	<p align="center">ADVISORY BUDGET COMMITTEE</p> <p align="center">VOTE FOR NO For Three Years MORE THAN TWO</p> <p>PATRICIA BARBOUR 561 <input checked="" type="radio"/></p> <p>STACEY WAITZ 515 <input checked="" type="radio"/></p> <p>_____ <input type="radio"/> (Write-in)</p> <p>_____ <input type="radio"/> (Write-in)</p>
<p align="center">TRUSTEE OF THE TRUST FUNDS</p> <p align="center">VOTE FOR NO For Three Years MORE THAN ONE</p> <p>MICHELLE MARTINSON 630 <input checked="" type="radio"/></p> <p>_____ <input type="radio"/> (Write-in)</p>	<p align="center">CEMETERY TRUSTEE</p> <p align="center">VOTE FOR NO For Three Years MORE THAN ONE</p> <p>JEFFREY LIPORTO 620 <input checked="" type="radio"/></p> <p>_____ <input type="radio"/> (Write-in)</p>	<p align="center">ADVISORY BUDGET COMMITTEE</p> <p align="center">VOTE FOR NO For Two Years MORE THAN ONE</p> <p>Bambi Miller 160 <input checked="" type="radio"/> (Write-in)</p>

I certify that this Official Ballot is true and correct. (3 pages)

Jynda R. Bemhold
 Town Clerk

page 1 *h*

**ABSENTEE BALLOT AND OFFICIAL BALLOT
ANNUAL TOWN ELECTION
LEE, NEW HAMPSHIRE
MARCH 9, 2021**

Lynda A. Gumbrell
TOWN CLERK

INSTRUCTIONS TO VOTERS

A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●

ARTICLES

ARTICLE 2

Do you approve the optional meeting procedures used only in 2021 due to the Covid-19 pandemic that solicited the public's input on the warrant through the use of virtual informational meetings rather than an in-person Deliberative Session? If this article is not approved, all following articles are deemed disapproved. However, the election of officers will stand and the 2022 fiscal year operating budget may be adopted by convening a special town meeting or by default to the 2021 default operating budget, by vote of the Governing Body. The Select Board recommends this article. Majority vote required.

YES 643
NO 101

ARTICLE 3

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,574,348 Should this article be defeated, the default budget shall be \$4,272,376 which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Select Board recommends this article. Majority vote required.

YES 470
NO 284

ARTICLE 4

To see if the Town will vote to raise and appropriate the sum of Six Hundred Fifty Thousand Dollars (\$650,000) for the purpose of purchasing an engine and related equipment meeting current NFPA 1901 Design Standards to replace the existing 2000 International Engine and to authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition. The Select Board recommends this article. Majority vote required. Note: This Warrant Article is null and void if Warrant Article 5 does not pass. As of 12/31/20 this fund had a balance of \$621,242.

YES 518
NO 222

ARTICLE 5

To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy-Five Thousand dollars (\$175,000) to be deposited into the Fire Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund had a balance of \$621,242.

YES 532
NO 212

ARTICLE 6

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund had a balance of \$152,241.

YES 567
NO 175

ARTICLE 7

To see if the Town will vote to raise and appropriate the sum not to exceed One Hundred Thousand dollars (\$100,000) to be used for the renovation and addition to the Lee Public Library building and to authorize the withdrawal of this amount from the Library Capital Reserve Fund. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund had a balance of \$130,469.

YES 530
NO 211

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of Forty Thousand dollars (\$40,000) to be deposited into the Highway Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund had a balance of \$312,719.

YES 566
NO 179

ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of Sixty Thousand dollars (\$60,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund has a balance of \$543,533.

YES 568
NO 174

VOTE BOTH SIDES OF BALLOT

page 2 of 2

ARTICLES CONTINUED

ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of Forty-Five Thousand dollars (\$45,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund had a balance of \$137,900.

YES 551
NO 184

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000) to be deposited into the Town Buildings Capital Reserve Fund. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund had a balance of \$280,131.

YES 446
NO 282

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be deposited into the Internal Service Expendable Trust Fund for Accrued Benefits. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund had a balance of \$81,615.

YES 469
NO 249

ARTICLE 13

To see if the Town will vote to establish a contingency fund for Fiscal Year 2022 for unanticipated expenses that may arise and further to raise and appropriate Twenty Thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. The Select Board recommends this article. Majority vote required.

YES 522
NO 204

ARTICLE 14

Shall we adopt the provisions of RSA 287-E relative to the conduct of games of bingo and the sale of lucky 7 tickets? The Select Board recommends this article. Majority vote required.

YES 532
NO 180

ARTICLE 15

To see if the town will vote to change the purpose of the existing Fire Pond and Cistern Capital Reserve Fund to allow for the installation of new fire ponds and cisterns and to allow for repair and replacement of existing fire ponds and cisterns. Currently, this fund allows for repair and replacement only of existing fire ponds and cisterns. The Select Board recommends this article. (2/3 vote required). As of 12/31/20 this fund had a balance of \$152,241.

YES 593
NO 136

ARTICLE 16

To see if the Town will vote to deposit the sum of \$4,500 into the Town Building Capital Reserve Fund, said funds to come from the Unassigned Fund Balance. These funds represent grant monies received from the NH Preservation Alliance for the Parish House assessment. The Select Board recommends this article. Majority vote required.

YES 576
NO 156

VOTE BOTH SIDES OF BALLOT

page 3 

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Operating Budget FY22 (current year) vs Proposed FY23

Account	FY22 Adopted	FY23 Proposed	+/-
Select Board Office - 41301	147,994	161,095	13,101
Elections & Registrations - 41401	8,632	13,510	4,878
Town Clerk/Tax Collector - 41411	98,907	109,649	10,742
Financial Administration - 41501	106,645	115,373	8,728
IT Expense - 41502	71,663	72,180	517
Assessing - 41521	33,900	33,300	(600)
Legal Fees - 41531	18,000	15,000	(3,000)
Personnel Administration - 41551	1,005,823	1,110,869	105,046
Planning & Zoning - 41911	105,514	101,278	(4,236)
Government Buildings - 41941	141,793	241,845	100,052
Cemetery - 41951	7,000	7,800	800
Insurance - Property Liability-41961	50,609	50,609	0
Police Department - 42101	762,387	739,484	(22,903)
Dispatch - Police & Fire - 42111	16,870	16,870	0
Ambulance - 42151	26,190	27,133	943
Fire Department - 42201	609,386	657,402	48,016
Code Enforcement - 42401	56,743	62,400	5,657
Emergency Management - 42901	5,600	3,600	(2,000)
Highway Department - 43111	545,050	638,340	93,290
Transfer Station - 43211	183,670	178,385	(5,285)
Solid Waste Disposal - 43241	149,893	123,898	(25,995)
Animal Control - 44141	100	100	0
Health Service Agencies - 44151	20,305	17,343	(2,962)
Direct Welfare Assistance - 44421	23,304	17,600	(5,704)
Parks & Recreation - 45201	25,200	10,700	(14,500)
Library - 45501	250,000	253,930	3,930
Patriotic Purposes - 45831	250	250	0
Culture & Rec. - Agricultural Commission - 45891	0	0	0
Conservation - 46191	7000	10,850	3,850
Bond Principal - 47111	90,000	90,000	0
Bond Interest- 47211	5,921	2,120	(3,801)
TOTAL OPERATING BUDGET	4,574,349	4,882,913	308,564 6.30%



Proposed Budget
Lee

For the period beginning July 1, 2022 and ending June 30, 2023

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: January 28, 2022

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Cathy Brown	Selectman	
Katrin Krapp	Selectperson	
Scott Bugbee	SELECTPERSON	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations for period ending 6/30/2022	Proposed Appropriations for period ending 6/30/2023	
					(Recommended)	(Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$145,913	\$147,993	\$161,095	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$118,090	\$107,539	\$123,159	\$0
4150-4151	Financial Administration	03	\$165,514	\$178,308	\$187,553	\$0
4152	Revaluation of Property	03	\$39,731	\$33,900	\$33,300	\$0
4153	Legal Expense	03	\$18,466	\$18,000	\$15,000	\$0
4155-4159	Personnel Administration	03	\$767,315	\$1,005,823	\$1,110,869	\$0
4191-4193	Planning and Zoning	03	\$94,989	\$105,514	\$101,278	\$0
4194	General Government Buildings	03	\$90,718	\$141,793	\$241,845	\$0
4195	Cemeteries	03	\$8,597	\$7,000	\$7,800	\$0
4196	Insurance	03	\$45,498	\$50,609	\$50,609	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$114,354	\$20,000	\$0	\$0
General Government Subtotal			\$1,609,185	\$1,816,479	\$2,032,508	\$0
Public Safety						
4210-4214	Police	03	\$760,196	\$762,387	\$739,484	\$0
4215-4219	Ambulance	03	\$21,827	\$26,190	\$27,133	\$0
4220-4229	Fire	03	\$514,380	\$609,386	\$657,402	\$0
4240-4249	Building Inspection	03	\$56,568	\$56,743	\$62,400	\$0
4290-4298	Emergency Management	03	\$46,423	\$5,600	\$3,600	\$0
4299	Other (Including Communications)	03	\$0	\$16,870	\$16,870	\$0
Public Safety Subtotal			\$1,399,394	\$1,477,176	\$1,506,889	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration	03	\$520,425	\$545,050	\$638,340	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$520,425	\$545,050	\$638,340	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations for period ending 6/30/2022	Proposed Appropriations for period ending 6/30/2023	
					(Recommended)	(Not Recommended)
Sanitation						
4321	Administration	03	\$159,416	\$183,670	\$178,385	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$152,653	\$149,893	\$123,898	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$312,069	\$333,563	\$302,283	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	03	\$0	\$100	\$100	\$0
4415-4419	Health Agencies, Hospitals, and Other	03	\$22,758	\$20,305	\$17,343	\$0
Health Subtotal			\$22,758	\$20,405	\$17,443	\$0
Welfare						
4441-4442	Administration and Direct Assistance	03	\$11,660	\$23,304	\$17,600	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
Welfare Subtotal			\$11,660	\$23,304	\$17,600	\$0
Culture and Recreation						
4520-4529	Parks and Recreation	03	\$15,868	\$25,200	\$10,700	\$0
4550-4559	Library	03	\$263,519	\$250,000	\$253,930	\$0
4583	Patriotic Purposes	03	\$121	\$250	\$250	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$279,508	\$275,450	\$264,880	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations for period ending 6/30/2022	Proposed Appropriations for period ending 6/30/2023	
					(Recommended)	(Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	03	\$0	\$7,000	\$10,850	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$0	\$7,000	\$10,850	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal	03	\$90,000	\$90,000	\$90,000	\$0
4721	Long Term Bonds and Notes - Interest	03	\$10,004	\$5,921	\$2,120	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$100,004	\$95,921	\$92,120	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$25,767	\$650,000	\$0	\$0
4903	Buildings		\$0	\$100,000	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$25,767	\$750,000	\$0	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$4,882,913	\$0



Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 6/30/2023	
			(Recommended)	(Not Recommended)
49140	To Proprietary Fund - Other	11 <i>Purpose: Contingency Fund</i>	\$20,000	\$0
4915	To Capital Reserve Fund	04 <i>Purpose: Fire Equipment Capital Reserve Fund</i>	\$175,000	\$0
4915	To Capital Reserve Fund	05 <i>Purpose: Town Buildings CRF</i>	\$100,000	\$0
4915	To Capital Reserve Fund	06 <i>Purpose: Transfer Station Equipment Capital Reserve Fund</i>	\$78,000	\$0
4915	To Capital Reserve Fund	07 <i>Purpose: Highway Department Road and Bridge CRF</i>	\$90,000	\$0
4915	To Capital Reserve Fund	08 <i>Purpose: Highway Equipment Capital Reserve Fund</i>	\$55,000	\$0
4915	To Capital Reserve Fund	09 <i>Purpose: Lee Library Building CRF</i>	\$30,000	\$0
4915	To Capital Reserve Fund	10 <i>Purpose: Fire Ponds and Cisterns CRF</i>	\$20,000	\$0
Total Proposed Special Articles			\$568,000	\$0

Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 6/30/2023	
			(Recommended)	(Not Recommended)
Total Proposed Individual Articles			\$0	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 6/30/2021	Estimated Revenues for period ending 6/30/2022	Estimated Revenues for period ending 6/30/2023
Taxes					
3120	Land Use Change Tax - General Fund	03, 06	\$15,500	\$0	\$38,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03, 06	\$3,594	\$3,857	\$7,412
3186	Payment in Lieu of Taxes	03, 06	\$6,257	\$6,257	\$12,514
3187	Excavation Tax	03, 06	\$1,544	\$216	\$214
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03, 06	\$59,847	\$50,215	\$109,552
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$86,742	\$60,545	\$167,692
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	03	\$5,922	\$7,238	\$5,922
3220	Motor Vehicle Permit Fees	03	\$937,418	\$864,564	\$937,418
3230	Building Permits	03	\$63,535	\$81,079	\$61,815
3290	Other Licenses, Permits, and Fees	03	\$25,025	\$25,562	\$26,746
3311-3319	From Federal Government	03	\$0	\$0	\$239,164
Licenses, Permits, and Fees Subtotal			\$1,031,900	\$978,443	\$1,271,065
State Sources					
3351	Municipal Aid/Shared Revenues		\$46,596	\$46,596	\$0
3352	Meals and Rooms Tax Distribution	03	\$226,852	\$226,852	\$330,631
3353	Highway Block Grant	03	\$103,018	\$110,635	\$103,018
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	03	\$37,407	\$59,335	\$22,863
3379	From Other Governments		\$97,614	\$2,000	\$0
State Sources Subtotal			\$511,487	\$445,418	\$456,512
Charges for Services					
3401-3406	Income from Departments	03	\$93,969	\$80,252	\$93,968
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$93,969	\$80,252	\$93,968
Miscellaneous Revenues					
3501	Sale of Municipal Property	03	\$3,000	\$0	\$3,000
3502	Interest on Investments	03	\$13,897	\$61,912	\$15,579
3503-3509	Other	03	\$83,349	\$53,076	\$83,228
Miscellaneous Revenues Subtotal			\$100,246	\$114,988	\$101,807



Revenues

Account	Source	Article	Actual Revenues for period ending 6/30/2021	Estimated Revenues for period ending 6/30/2022	Estimated Revenues for period ending 6/30/2023
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$58,894	\$12,200	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$58,894	\$12,200	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	03	\$0	\$0	\$20,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$0	\$20,000
Total Estimated Revenues and Credits			\$1,883,238	\$1,691,846	\$2,111,044

Budget Summary

Item	Period ending 6/30/2023
Operating Budget Appropriations	\$4,882,913
Special Warrant Articles	\$568,000
Individual Warrant Articles	\$0
Total Appropriations	\$5,450,913
Less Amount of Estimated Revenues & Credits	\$2,111,044
Estimated Amount of Taxes to be Raised	\$3,339,869



New Hampshire
Department of
Revenue Administration

**2022
MS-DTB**

Default Budget of the Municipality

Lee

For the period beginning July 1, 2022 and ending June 30, 2023

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 28, 2022

GOVERNING BODY OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
<u>Cary Brown</u>	<u>Selectman</u>	<u>Cary Brown</u>
<u>Katrin Kasper</u>	<u>Select Person</u>	<u>[Signature]</u>
<u>[Signature]</u>	<u>Select Person</u>	<u>[Signature]</u>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$147,993	\$0	\$0	\$147,993
4140-4149	Election, Registration, and Vital Statistics	\$107,539	\$0	\$0	\$107,539
4150-4151	Financial Administration	\$178,308	\$0	\$0	\$178,308
4152	Revaluation of Property	\$33,900	\$0	\$0	\$33,900
4153	Legal Expense	\$18,000	\$0	\$0	\$18,000
4155-4159	Personnel Administration	\$1,005,823	\$0	\$0	\$1,005,823
4191-4193	Planning and Zoning	\$105,514	\$0	\$0	\$105,514
4194	General Government Buildings	\$141,793	\$0	\$0	\$141,793
4195	Cemeteries	\$7,000	\$0	\$0	\$7,000
4196	Insurance	\$50,609	\$0	\$0	\$50,609
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$0	\$0	\$0	\$0
	General Government Subtotal	\$1,796,479	\$0	\$0	\$1,796,479
Public Safety					
4210-4214	Police	\$762,387	\$0	\$0	\$762,387
4215-4219	Ambulance	\$26,190	\$0	\$0	\$26,190
4220-4229	Fire	\$609,386	\$0	\$0	\$609,386
4240-4249	Building Inspection	\$56,743	\$0	\$0	\$56,743
4290-4298	Emergency Management	\$5,600	\$0	\$0	\$5,600
4299	Other (Including Communications)	\$16,870	\$0	\$0	\$16,870
	Public Safety Subtotal	\$1,477,176	\$0	\$0	\$1,477,176
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal	\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$545,050	\$0	\$0	\$545,050
4312	Highways and Streets	\$0	\$0	\$0	\$0
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal	\$545,050	\$0	\$0	\$545,050



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Sanitation					
4321	Administration	\$183,670	\$0	\$0	\$183,670
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$149,893	\$0	\$0	\$149,893
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
	Sanitation Subtotal	\$333,563	\$0	\$0	\$333,563
Water Distribution and Treatment					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal	\$0	\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
	Electric Subtotal	\$0	\$0	\$0	\$0
Health					
4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$100	\$0	\$0	\$100
4415-4419	Health Agencies, Hospitals, and Other	\$20,305	\$0	\$0	\$20,305
	Health Subtotal	\$20,405	\$0	\$0	\$20,405
Welfare					
4441-4442	Administration and Direct Assistance	\$23,304	\$0	\$0	\$23,304
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
	Welfare Subtotal	\$23,304	\$0	\$0	\$23,304
Culture and Recreation					
4520-4529	Parks and Recreation	\$25,200	\$0	\$0	\$25,200
4550-4559	Library	\$250,000	\$0	\$0	\$250,000
4583	Patriotic Purposes	\$250	\$0	\$0	\$250
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal	\$275,450	\$0	\$0	\$275,450



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$7,000	\$0	\$0	\$7,000
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
Conservation and Development Subtotal		\$7,000	\$0	\$0	\$7,000
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$90,000	\$0	\$0	\$90,000
4721	Long Term Bonds and Notes - Interest	\$5,921	\$0	\$0	\$5,921
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$95,921	\$0	\$0	\$95,921
Capital Outlay					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$0	\$0	\$0	\$0
Operating Transfers Out					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0
Total Operating Budget Appropriations		\$4,574,348	\$0	\$0	\$4,574,348



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$7,000	\$0	\$0	\$7,000
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal	\$7,000	\$0	\$0	\$7,000
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$90,000	\$0	\$0	\$90,000
4721	Long Term Bonds and Notes - Interest	\$5,921	\$0	\$0	\$5,921
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
	Debt Service Subtotal	\$95,921	\$0	\$0	\$95,921
Capital Outlay					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal	\$0	\$0	\$0	\$0
Operating Transfers Out					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal	\$0	\$0	\$0	\$0
	Total Operating Budget Appropriations	\$4,574,348	\$0	\$0	\$4,574,348

Reasons for Reductions/Increases & One-Time Appropriations

Account **Explanation**

No reasons entered for reductions/increases or one-time appropriations.

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2022 BALLOT QUESTIONS
Annual Town Election March 8, 2022
For the TOWN OF LEE, NEW HAMPSHIRE

FIRST SESSION: To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the Mast Way School located on Mast Road, Lee at 9:00 a.m. on Saturday, February 5, 2022. This session shall consist of explanation, discussion and deliberation of the Warrant Articles numbered 1 through 14. Warrant Articles may be amended subject to the following limitations: (a) Warrant Articles whose wording is prescribed by law shall not be amended, and (b) Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

SECOND SESSION: To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the Public Safety Complex, 20 George Bennett Road, Lee on Tuesday, March 8, 2022. The Polls will be open from 7:00 a.m. to 7:00 p.m.

ARTICLE 1

To choose all necessary Town Officers for the ensuing year:

Select Board	(1) 3-year position	Cary Brown Rebecca Hawthorne
Moderator	(1) 2-year position	Donald Quigley
Treasurer	(1) 3-year position	Benjamin Genes
Supervisor of the Checklist	(1) 6-year position	Gloria Quigley
Trustee of the Trust Funds	(1) 3-year position	Jeffrey Liporto
Library Trustee	(2) 3-year positions	Katrinka Pellecchia Emily Woodall
Cemetery Trustee	(1) 3-year position	Peter Hoyt
Advisory Budget Committee	(2) 3-year positions	Scott Bugbee Thomas Murdoch

ARTICLE 2

Relative to Article XVII, section II-B:5ii of the 2019 Zoning Regulations (temporary signs), are you in favor of the adoption of Amendment No. 1-2021 as Proposed by the Select Board to remove the following language:

~~ii. One temporary sign per lot may be located on the owner's property for a period of (30) days prior to an election involving candidates for federal, state or local office or an issue on the ballot.~~ Majority vote required.

NOTE: Deleted language is stricken

ARTICLE 3

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$4,882,913**. Should this article be defeated, the default budget shall be **\$4,574,348** which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the

governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Select Board recommends this article. Majority vote required.

ARTICLE 4

To see if the Town will vote to raise and appropriate the sum of One-hundred Seventy Five Thousand dollars (\$175,000) to be deposited into the Fire Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

ARTICLE 5

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000) to be deposited into the Town Buildings Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. The Select Board recommends this article. Majority vote required.

ARTICLE 6

To see if the Town will vote to raise and appropriate the sum of Seventy Eight Thousand dollars (\$78,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

ARTICLE 7

To see if the Town will vote to raise and appropriate the sum of Ninety Thousand dollars (\$90,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of Fifty Five Thousand dollars (\$55,000) to be deposited into the Highway Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand dollars (\$30,000) to be deposited into the Lee Library Building Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

ARTICLE 11

To see if the Town will vote to establish a contingency fund for Fiscal Year 2023 for unanticipated expenses that may arise and further to raise and appropriate Twenty Thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. The Select Board recommends this article. Majority vote required.

ARTICLE 12

To see if the town will vote to change the purpose of the existing Fire Pond and Cistern Capital Reserve Fund to allow for the installation of new fire ponds and cisterns and to allow for repair and replacement of existing fire ponds and cisterns and to name the select board as agents to expend. The Select Board recommends this article. 2/3 vote required.

Article 13

Shall the town modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Lee, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years, ~~\$217,500~~; for a person 75 years of age up to 79 years, ~~\$262,500~~; for a person 80 years of age or older, ~~\$337,500~~. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$46,500 or, if married, a combined net income of less than \$59,400 and own net assets not in excess of \$222,500 excluding the value of the person's residence. The Select Board recommends this article. Majority vote required.

Article 14

To see if the town will vote to authorize the Select Board, as provided by RSA 674:5, 1) to remove the Planning Board's responsibility for the town capital improvement program and 2) to establish, appoint and implement a Capital Improvement Program Committee whose purpose shall be to prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least 6 years to assist the Select Board and the Advisory Budget Committee in completion of the annual budget. Membership of such committee shall include at least one member of the Planning Board and may include but not be limited to other members of the Planning Board, the Advisory Budget Committee, the Select Board, Town employees, and residents of the Town of Lee. The Select Board recommends this article. Majority vote required.

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PLODZIK & SANDERSON

Professional Association/Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Lee
Lee, New Hampshire

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Lee as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and adverse audit opinions.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 12-B to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position, and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

Town of Lee
Independent Auditor's Report

Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Lee, as of June 30, 2021, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Lee as of June 30, 2021, and the respective changes in financial position and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lee's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Plodzik & Sanderson
Professional Association

February 16, 2022

EXHIBIT C-1
TOWN OF LEE, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
June 30, 2021

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 2,255,766	\$ 209,867	\$ 2,465,633
Investments	3,746,205	190,249	3,936,454
Taxes receivable	1,539,823	-	1,539,823
Accounts receivable	-	40,666	40,666
Interfund receivable	160,029	5,258	165,287
Total assets	<u>\$ 7,701,823</u>	<u>\$ 446,040</u>	<u>\$ 8,147,863</u>
LIABILITIES			
Accounts payable	\$ 67,756	\$ -	\$ 67,756
Accrued salaries and benefits	64,139	1,210	65,349
Intergovernmental payable	33,317	-	33,317
Interfund payable	-	165,287	165,287
Total liabilities	<u>165,212</u>	<u>166,497</u>	<u>331,709</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - Property taxes	<u>1,602,930</u>	<u>-</u>	<u>1,602,930</u>
FUND BALANCES			
Nonspendable	-	124,010	124,010
Restricted	19,791	66,239	86,030
Committed	3,385,696	80,002	3,465,698
Assigned	118,496	9,292	127,788
Unassigned	<u>2,409,698</u>	<u>-</u>	<u>2,409,698</u>
Total fund balances	<u>5,933,681</u>	<u>279,543</u>	<u>6,213,224</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 7,701,823</u>	<u>\$ 446,040</u>	<u>\$ 8,147,863</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

EXHIBIT C-3
TOWN OF LEE, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended June 30, 2021

	General	Other Governmental Funds	Total Governmental Funds
REVENUES			
Taxes	\$ 3,139,189	\$ -	\$ 3,139,189
Licenses and permits	1,031,900	-	1,031,900
Intergovernmental	512,887	-	512,887
Charges for services	96,659	164,318	260,977
Miscellaneous	157,913	6,404	164,317
Total revenues	<u>4,938,548</u>	<u>170,722</u>	<u>5,109,270</u>
EXPENDITURES			
Current:			
General government	1,609,185	-	1,609,185
Public safety	1,399,394	125,567	1,524,961
Highways and streets	520,425	-	520,425
Sanitation	312,069	-	312,069
Health	22,758	-	22,758
Welfare	11,660	-	11,660
Culture and recreation	280,834	285	281,119
Conservation	10,059	-	10,059
Debt service:			
Principal	90,000	-	90,000
Interest	10,004	-	10,004
Capital outlay	25,767	19,860	45,627
Total expenditures	<u>4,292,155</u>	<u>145,712</u>	<u>4,437,867</u>
Net change in fund balances	646,393	25,010	671,403
Fund balances, beginning	5,287,288	254,533	5,541,821
Fund balances, ending	<u>\$ 5,933,681</u>	<u>\$ 279,543</u>	<u>\$ 6,213,224</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

SCHEDULE 1
TOWN OF LEE, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2021

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 2,971,814	\$ 2,965,580	\$ (6,234)
Land use change	-	15,500	15,500
Yield	3,857	3,594	(263)
Excavation	216	1,544	1,328
Payment in lieu of taxes	6,257	6,257	-
Interest and penalties on taxes	50,215	59,847	9,632
Total from taxes	<u>3,032,359</u>	<u>3,052,322</u>	<u>19,963</u>
Licenses, permits, and fees:			
Business licenses, permits, and fees	7,238	5,922	(1,316)
Motor vehicle permit fees	864,564	937,418	72,854
Building permits	81,079	63,535	(17,544)
Other	25,562	25,025	(537)
Total from licenses, permits, and fees	<u>978,443</u>	<u>1,031,900</u>	<u>53,457</u>
Intergovernmental:			
State:			
Shared revenues	46,596	46,596	-
Meals and rooms distribution	226,852	226,852	-
Highway block grant	110,635	103,018	(7,617)
Other	59,335	37,407	(21,928)
Federal:			
Other	92,017	97,614	5,597
Total from intergovernmental	<u>535,435</u>	<u>511,487</u>	<u>(23,948)</u>
Charges for services:			
Income from departments	<u>80,252</u>	<u>93,969</u>	<u>13,717</u>
Miscellaneous:			
Sale of municipal property	-	3,000	3,000
Interest on investments	61,912	13,897	(48,015)
Other	53,076	83,349	30,273
Total from miscellaneous	<u>114,988</u>	<u>100,246</u>	<u>(14,742)</u>
Other financing sources:			
Transfers in	<u>12,200</u>	<u>58,894</u>	<u>46,694</u>
Total revenues and other financing sources	4,753,677	<u>\$ 4,848,818</u>	<u>\$ 95,141</u>
Amounts voted from fund balance	107,854		
Total revenues, other financing sources, and use of fund balance	<u>\$ 4,861,531</u>		

See Independent Auditor's Report.

SCHEDULE 2
TOWN OF LEE, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2021

	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:				
General government:				
Executive	\$ 147,994	\$ 145,913	\$ -	\$ 2,081
Election and registration	118,532	118,090	-	442
Financial administration	175,391	165,514	-	9,877
Revaluation of property	33,836	39,731	-	(5,895)
Legal	18,000	18,466	-	(466)
Personnel administration	801,259	767,315	-	33,944
Planning and zoning	107,894	94,989	-	12,905
General government buildings	97,418	90,718	-	6,700
Cemeteries	7,000	8,597	-	(1,597)
Insurance, not otherwise allocated	47,298	45,498	-	1,800
Other	20,000	114,354	-	(94,354)
Total general government	1,574,622	1,609,185	-	(34,563)
Public safety:				
Police	858,945	760,196	-	98,749
Ambulance	21,827	21,827	-	-
Fire	563,141	514,380	-	48,761
Building inspection	56,743	56,568	-	175
Emergency management	5,600	46,423	-	(40,823)
Total public safety	1,506,256	1,399,394	-	106,862
Highways and streets:				
Administration	545,050	520,425	73,311	(48,686)
Sanitation:				
Administration	185,062	159,416	-	25,646
Solid waste disposal	144,999	143,617	-	1,382
Other	-	9,036	-	(9,036)
Total sanitation	330,061	312,069	-	17,992
Health:				
Pest control	500	-	-	500
Health agencies	22,758	22,758	-	-
Total health	23,258	22,758	-	500
Welfare:				
Administration and direct assistance	25,204	11,660	-	13,544
Culture and recreation:				
Parks and recreation	34,000	15,868	9,200	8,932
Library	247,522	263,519	-	(15,997)
Patriotic purposes	500	121	-	379
Total culture and recreation	282,022	279,508	9,200	(6,686)
Debt service:				
Principal of long-term debt	90,000	90,000	-	-
Interest on long-term debt	10,004	10,004	-	-
Total debt service	100,004	100,004	-	-
Capital outlay	100,054	25,767	-	74,287
Other financing uses:				
Transfers out	375,000	375,000	-	-
Total appropriations, expenditures, other financing uses, and encumbrances	\$ 4,861,531	\$ 4,655,770	\$ 82,511	\$ 123,250

See Independent Auditor's Report.

Town of Lee
Fiscal Year 2021
Appropriations vs. Expenditures

		Appropriations	Expenditures	Balance
01.41301.111.00	BOS - Town Administrator Salary	\$80,356	\$80,356	\$0
01.41301.112.00	BOS - Town Secretary Wages	\$50,568	\$52,819	(\$2,251)
01.41301.122.00	BOS - Temporary Employee Wages	\$2,000	\$0	\$2,000
01.41301.130.00	BOS - Overtime	\$3,570	\$1,942	\$1,628
01.41301.142.00	BOS - Selectboard Salary	\$7,500	\$7,500	\$0
01.41301.142.01	BOS - Trustees of Trust Salary	\$300	\$400	(\$100)
01.41301.550.00	BOS - Town Report	\$2,500	\$2,776	(\$276)
01.41301.582.00	BOS - Conference	\$200	\$80	\$120
01.41301.611.00	BOS - Supplies	\$1,000	\$40	\$960
Selectmens Office - 41301		\$147,994	\$145,913	\$2,081
01.41401.142.00	Elections & Regis. - Moderator Salary	\$800	\$1,000	(\$200)
01.41401.142.01	Elections & Regis. - Assistant Moderator	\$500	\$650	(\$150)
01.41401.143.00	Elections & Regis. - Supervisors of the Checklist	\$3,700	\$7,048	(\$3,348)
01.41401.143.01	Elections & Regis. - Ballot Clerks	\$2,100	\$2,360	(\$260)
01.41401.441.00	Elections & Regis. - Town Meeting Expense	\$300	\$2,918	(\$2,618)
01.41401.540.00	Elections & Regis. - Legal Notices	\$400	\$909	(\$509)
01.41401.550.00	Elections & Regtis. - Printing (Ballots)	\$4,600	\$3,839	\$761
01.41401.561.00	Elections & Registrations - Training	\$0	\$110	(\$110)
01.41401.581.00	Elections & Regis. - Mileage	\$40	\$0	\$40
01.41401.605.00	Elections & Regis. - Postage	\$50	\$390	(\$340)
01.41401.630.00	Elections & Regis. - Meals	\$600	\$1,298	(\$698)
Elections & Registrations - 41401		\$13,090	\$20,522	(\$7,432)
01.41411.114.00	TC/TC - Deputy Wages PT	\$23,742	\$23,922	(\$180)
01.41411.130.00	TC/TC - Overtime	\$0	\$1,913	(\$1,913)
01.41411.141.00	TC/TC - Salary	\$51,617	\$51,617	\$0
01.41411.311.00	TC/TC - Lien Searches	\$1,000	\$611	\$389
01.41411.331.00	TC/TC - Software	\$9,000	\$8,864	\$136
01.41411.540.00	TC/TC - Legal Notices/Advertising	\$400	\$0	\$400
01.41411.560.00	TC/TC - Dues & Subscriptions	\$80	\$120	(\$40)
01.41411.561.00	TC/TC - Training	\$400	\$0	\$400
01.41411.581.00	TC/TC - Mileage	\$1,000	\$644	\$356
01.41411.582.00	TC/TC - Conference/Travel	\$150	\$0	\$150
01.41411.583.00	TC/TC - Registry Redemptions	\$700	\$337	\$363
01.41411.605.00	TC/TC - Postage	\$6,000	\$7,070	(\$1,070)
01.41411.610.00	TC/TC - Dog Tags	\$300	\$195	\$105
01.41411.611.00	TC/TC - Office Supplies	\$2,800	\$2,275	\$525
Town Clerk/Tax Collector - 41411		\$97,189	\$97,568	(\$379)
01.41501.111.00	Fin. Admin. - Finance Officer Salary	\$55,905	\$55,905	(\$0)
01.41501.115.00	Fin. Admin. - Accounting Assistant Wages	\$15,586	\$16,395	(\$809)
01.41501.130.00	Fin. Admin. - OT	\$0	\$308	(\$308)
01.41501.142.00	Fin. Admin. - Treasurer Salary PT	\$3,500	\$3,500	\$0
01.41501.142.02	Fin. Admin. - ABC Salary	\$600	\$500	\$100
01.41501.321.00	Fin. Admin - Professional Audit	\$12,000	\$11,225	\$775
01.41501.540.00	Fin. Admin. - Legal Notices/Advertising	\$2,700	\$517	\$2,183
01.41501.550.00	Fin. Admin. - Printing	\$2,500	\$1,941	\$559
01.41501.560.00	Fin. Admin. - Dues & Subscriptions	\$4,500	\$4,297	\$203
01.41501.561.00	Fin. Admin. - Training	\$1,000	\$269	\$732
01.41501.581.00	Fin. Admin. - Mileage	\$600	\$341	\$259
01.41501.582.00	Fin. Admin. - Conference/Travel	\$1,200	\$0	\$1,200

Town of Lee
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Appropriations vs. Expenditures

		Appropriations	Expenditures	Balance
01.41501.605.00	Fin. Admin. - Postage/IT	\$2,500	\$2,763	(\$263)
01.41501.611.00	Fin. Admin. - Office Supplies	\$3,000	\$2,962	\$38
01.41501.612.00	Fin. Admin. - Kitchen Supplies	\$100	\$0	\$100
01.41501.750.00	Fin. Admin. - New Equipment	\$300	\$150	\$150
Financial Administration - 41501		\$105,991	\$101,072	\$4,919
01.41502.330.01	Fin. Admin. - Telephone - Landlines	\$1,600	\$1,257	\$343
01.41502.330.03	Fin. Admin. - Telephone - Cell	\$0	\$360	(\$360)
01.41502.331.00	Fin. Admin. - Computer Software	\$300	\$149	\$151
01.41502.332.00	Fin. Admin. - Computer Services	\$35,000	\$34,781	\$219
01.41502.334.00	Fin. Admin. - Software Support Services	\$20,000	\$19,484	\$516
01.41502.341.00	Fin. Admin. - Printer/Copier/Fax Lease Agreements	\$2,500	\$2,043	\$457
01.41502.342.00	Fin. Admin. - Alarms	\$2,500	\$2,124	\$376
01.41502.430.00	Fin. Admin. - M & R	\$1,000	\$95	\$905
01.41502.561.00	Fin. Admin. - Training	\$500	\$0	\$500
01.41502.750.00	Fin. Admin. - Computer Hardware (New Equipment)	\$6,000	\$4,148	\$1,852
IT Expenses - 41502		\$69,400	\$64,442	\$4,958
01.41521.320.00	Assessing - Assessing Firms	\$32,136	\$26,858	\$5,278
01.41521.550.00	Assessing - Tax Maps	\$1,200	\$930	\$270
01.41521.581.00	Assessing - Mileage	\$500	\$243	\$257
Assessing - 41521		\$33,836	\$28,031	\$5,805
01.41531.000.00	Legal Expense - General	\$15,000	\$17,351	(\$2,351)
01.41531.000.02	Legal Expense - Fairpoint	\$3,000	\$1,115	\$1,885
Legal Fees - 41531		\$18,000	\$18,466	(\$466)
01.41551.190.00	Personnel - Bonus	\$3,700	\$3,700	\$0
01.41551.191.00	Personnel - Pay in Lieu of Vacation	\$10,000	\$10,359	(\$359)
01.41551.211.00	Personnel - Health Insurance	\$303,438	\$314,024	(\$10,586)
01.41551.211.01	Personnel - FSA - through Health Trust	\$198	\$281	(\$83)
01.41551.215.00	Personnel - Health Insurance Buy Out	\$21,455	\$14,507	\$6,948
01.41551.216.00	Personnel - Dental Insurance	\$18,155	\$17,045	\$1,110
01.41551.220.00	Personnel - SS	\$72,850	\$70,244	\$2,606
01.41551.225.00	Personnel - MC	\$27,000	\$25,881	\$1,119
01.41551.225.01	Personnel - MC - St. Gr. PD OT (to be Reimbursed)	\$0	\$99	(\$99)
01.41551.230.01	Personnel Admin. - Retirement - Group I	\$79,489	\$82,746	(\$3,257)
01.41551.230.02	Personnel Admin. - Retirement - Group II Police	\$141,140	\$126,712	\$14,428
01.41551.230.03	Personnel Admin. - Retirement - Group II Fire	\$67,115	\$57,928	\$9,187
01.41551.230.04	Per. - Retire. - St. Gr PD OT (to be Reimbursed)	\$0	\$1,983	(\$1,983)
01.41551.250.00	Personnel Admin. - Unemployment	\$2,184	\$0	\$2,184
01.41551.260.00	Personnel Admin. - Worker's Compensation	\$44,226	\$35,286	\$8,940
01.41551.299.00	Personnel Admin. - Fire Accident & Health Ins.	\$5,609	\$5,609	\$0
01.41551.415.00	Personnel Admin. - Background Check	\$1,000	\$342	\$658
01.41551.615.00	Personnel. Admin. - Special Awards/Flowers	\$2,200	\$0	\$2,200
01.41551.630.00	Personnel. Admin. - Food/Meetings	\$1,500	\$569	\$931
Personnel Administration - 41551		\$801,259	\$767,316	\$33,943
01.41911.112.00	P & Z - Administrator Wages	\$58,969	\$59,251	(\$282)
01.41911.130.00	P & Z - Overtime	\$1,275	\$1,127	\$148
01.41911.330.01	P & Z - Telephone - Landline	\$880	\$515	\$365

Town of Lee
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		Appropriations	Expenditures	Balance
01.41911.330.03	P & Z - Telephone - Cell Phone Reimbursement	\$720	\$720	\$0
01.41911.331.00	P & Z - Software	\$1,500	\$1,387	\$113
01.41911.332.00	P & Z - Outside Consulting	\$1,050	\$778	\$273
01.41911.350.00	P & Z - Legal Expense	\$25,000	\$15,584	\$9,416
01.41911.430.00	P & Z - Vehicle M & R	\$850	\$212	\$638
01.41911.444.00	P & Z - Equipment Lease	\$3,200	\$1,950	\$1,250
01.41911.502.00	P & Z - Recording Fees	\$50	\$0	\$50
01.41911.540.00	P & Z - Legal Notices & Advertising	\$7,000	\$5,238	\$1,762
01.41911.560.00	P & Z - Dues & Subscriptions	\$400	\$185	\$215
01.41911.561.00	P & Z - Training	\$1,000	\$215	\$785
01.41911.581.00	P & Z - Mileage	\$100	\$0	\$100
01.41911.605.00	P & Z - Postage	\$2,000	\$1,487	\$513
01.41911.611.00	P & Z - Office Supplies	\$1,100	\$4,044	(\$2,944)
01.41911.622.00	P & Z - Electricity	\$1,500	\$805	\$695
01.41911.626.00	P & Z - Gas/Oil Vehicle	\$750	\$378	\$372
01.41911.640.00	P & Z - Resource Materials	\$250	\$263	(\$13)
01.41911.750.00	P & Z - New Equipment	\$300	\$850	(\$550)
Planning & Zoning - 41911		\$107,894	\$94,988	\$12,906
01.41941.115.00	Govt. Buildings - Maintenance Wages PT	\$59,923	\$57,549	\$2,374
01.41941.330.03	Govt. Buildings - Telephone - Cell Phone Reimburse	\$720	\$600	\$120
01.41941.424.00	Govt. Buildings - Landscape	\$250	\$200	\$50
01.41941.430.00	Govt. Buildings - M & R	\$19,000	\$19,613	(\$613)
01.41941.441.00	Govt. Buildings - Uniforms	\$400	\$0	\$400
01.41941.581.00	Govt. Buildings - Mileage	\$500	\$261	\$239
01.41941.610.01	Govt. Buildings - Supplies	\$4,000	\$3,589	\$411
01.41941.610.02	Govt. Buildings - Supplies - Energy Committee	\$500	\$0	\$500
01.41941.610.03	Govt. Buildings - Supplies - Sustainability Commit	\$1,000	\$64	\$936
01.41941.613.01	Govt. Buildings - Water - Safety Complex	\$25	\$17	\$8
01.41941.613.02	Govt. Buildings - Bottled Water - Town Hall	\$100	\$35	\$65
01.41941.622.01	Govt. Buildings - Electricity - Caution Lights	\$720	\$370	\$350
01.41941.622.04	Govt. Buildings - Electricity - Safety Complex	\$3,850	\$3,049	\$801
01.41941.622.05	Govt. Buildings - Electricity - Tennis Court	\$150	\$74	\$76
01.41941.622.06	Govt. Buildings - Electricity - Old Town Hall	\$330	\$245	\$85
01.41941.623.00	Govt. Buildings - Heat - Town Hall Complex	\$5,200	\$4,647	\$553
01.41941.623.01	Govt. Buildings - Heat - Safety Complex	\$500	\$405	\$95
01.41941.760.00	Govt. Buildings - JLSC	\$250	\$0	\$250
Government Buildings - 41941		\$97,418	\$90,720	\$6,698
01.41951.114.00	Cemetery - Superintendent Salary	\$1,500	\$0	\$1,500
01.41951.142.01	Cemetery - Trustees Salary	\$300	\$0	\$300
01.41951.430.00	Cemetery - M & R	\$1,000	\$5,375	(\$4,375)
01.41951.610.00	Cemetery - Flags	\$500	\$723	(\$223)
01.41951.611.00	Cemetery - Office Supplies	\$1,000	\$535	\$465
01.41951.626.00	Cemetery - Gas/Oil/Fuel	\$1,500	\$1,850	(\$350)
01.41951.740.00	Cemetery - Improvements	\$200	\$114	\$86
01.41951.750.00	Cemetery - New Equipment	\$1,000	\$0	\$1,000
01.41951.753.00	Cemetery - Memorial Replacement	\$0	\$0	\$0
Cemetery - 41951		\$7,000	\$8,597	(\$1,597)
01.41961.000.00	Insurance - Property Liability - 41961	\$47,298	\$45,498	\$1,800

Town of Lee
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Appropriations vs. Expenditures

		Appropriations	Expenditures	Balance
01.42101.111.00	Police - Chief Salary	\$85,754	\$85,754	(\$0)
01.42101.112.02	Police - Senior Patrol Wages	\$102,544	\$105,902	(\$3,358)
01.42101.112.03	Police - Patrol Wages	\$145,506	\$95,305	\$50,201
01.42101.112.04	Police - Secretary Wages	\$50,460	\$45,913	\$4,547
01.42101.112.05	Police - Officer Holiday Pay	\$15,796	\$13,082	\$2,714
01.42101.112.07	Police - Corporal	\$54,631	\$51,431	\$3,200
01.42101.112.09	Police - Lieutenant	\$60,587	\$59,828	\$759
01.42101.115.01	Police - PT Patrol Officer	\$36,357	\$53,217	(\$16,860)
01.42101.120.00	Police - Clerical Replacement	\$7,040	\$11,923	(\$4,883)
01.42101.130.01	Police - Officer Overtime	\$40,804	\$33,711	\$7,093
01.42101.130.03	Police - St. Gr. OT (to be Reimbursed)	\$0	\$7,033	(\$7,033)
01.42101.330.01	Police - Telephone - Landlines	\$2,122	\$2,026	\$96
01.42101.330.02	Police - Telephone - Cell Phones	\$5,700	\$3,505	\$2,195
01.42101.330.03	Police - Telephone - Cell Phone Reimbursement	\$720	\$0	\$720
01.42101.335.00	Police - Evidence	\$800	\$767	\$33
01.42101.431.00	Police - Vehicle Repair	\$13,500	\$20,710	(\$7,210)
01.42101.432.00	Police - Radio Repair	\$1,950	\$590	\$1,360
01.42101.441.00	Police - Uniforms	\$5,000	\$21,591	(\$16,591)
01.42101.444.00	Police - Lease Agreements/Contracts	\$21,912	\$30,434	(\$8,522)
01.42101.555.00	Police - Printing	\$1,000	\$520	\$480
01.42101.560.00	Police - Dues	\$500	\$336	\$164
01.42101.561.00	Police - Training	\$7,500	\$7,749	(\$249)
01.42101.611.00	Police - Supplies	\$3,500	\$7,168	(\$3,668)
01.42101.621.00	Police - Heat	\$8,000	\$5,499	\$2,501
01.42101.622.00	Police - Electricity	\$10,250	\$7,409	\$2,841
01.42101.626.00	Police - Gas/Oil/ Vehicles	\$33,034	\$25,540	\$7,494
01.42101.750.00	Police - New Equipment	\$46,200	\$46,753	(\$553)
Police Department - 42101		\$761,167	\$743,695	\$17,472
01.42111.531.02	Dispatch - Police - Strafford County	\$7,400	\$7,400	\$0
01.42111.532.00	Dispatch - Fire - UNH	\$8,614	\$9,100	(\$486)
Dispatch - Police & Fire - 42111		\$16,014	\$16,500	(\$486)
01.42151.500.00	Ambulance - 42151	\$21,827	\$21,827	\$0
01.42201.111.00	Fire - Chief Salary	\$75,750	\$75,750	\$0
01.42201.112.05	Fire - FT Lieutenant Wages	\$52,146	\$26,365	\$25,781
01.42201.112.06	Fire - FT Firefighter Wages	\$82,013	\$82,212	(\$199)
01.42201.112.07	Fire - FT FF Holiday Wages	\$4,480	\$4,033	\$447
01.42201.115.05	Fire - PT FF Wages	\$139,045	\$122,162	\$16,883
01.42201.116.06	Fire - On Call Firefighter Wages	\$49,387	\$44,572	\$4,815
01.42201.119.00	Fire - Night Shift Incentive	\$23,000	\$23,129	(\$129)
01.42201.130.00	Fire - Overtime	\$8,000	\$4,782	\$3,218
01.42201.330.01	Fire - Telephone - Landlines	\$2,100	\$1,727	\$373
01.42201.330.02	Fire - Telephone - Cell Phones	\$1,920	\$1,920	(\$0)
01.42201.342.00	Fire - Alarms	\$0	\$940	(\$940)
01.42201.431.01	Fire - Equipment M & R	\$6,000	\$2,081	\$3,919
01.42201.431.02	Fire - Vehicle Equipment M & R	\$15,000	\$17,615	(\$2,615)
01.42201.432.00	Fire - Radio Repair	\$2,000	\$1,328	\$672
01.42201.441.00	Fire - Uniforms	\$6,000	\$13,180	(\$7,180)
01.42201.444.00	Fire - Lease Agreements/Contracts	\$10,000	\$11,500	(\$1,500)
01.42201.555.01	Fire - Printing	\$50	\$0	\$50

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		Appropriations	Expenditures	Balance
01.42201.555.02	Fire - Fire Prevention Safety	\$250	\$0	\$250
01.42201.560.00	Fire - Dues/Subscriptions	\$7,500	\$9,124	(\$1,624)
01.42201.561.00	Fire - Training	\$10,000	\$3,363	\$6,637
01.42201.582.00	Fire - Conference/Travel	\$500	\$0	\$500
01.42201.605.00	Fire - Postage	\$50	\$11	\$39
01.42201.611.01	Fire - Office Supplies	\$1,500	\$2,135	(\$635)
01.42201.611.02	Fire - Supplies	\$1,000	\$2,047	(\$1,047)
01.42201.611.03	Fire - Medical Supplies	\$6,000	\$4,477	\$1,523
01.42201.613.00	Fire - Bottled Water	\$600	\$343	\$257
01.42201.621.00	Fire - Heat	\$8,000	\$5,499	\$2,501
01.42201.622.00	Fire - Electricity	\$10,250	\$7,409	\$2,841
01.42201.626.00	Fire - Gas/Oil/Fuel	\$1,600	\$758	\$842
01.42201.627.00	Fire - Diesel Fuel	\$8,500	\$7,209	\$1,291
01.42201.631.00	Fire - Special Events	\$500	\$1,772	(\$1,272)
01.42201.632.00	Fire - Personal Protective Equipment	\$20,000	\$14,334	\$5,666
01.42201.750.00	Fire - New Equipment	\$10,000	\$21,808	(\$11,808)
Fire Department - 42201		\$563,141	\$513,584	\$49,557
01.42401.112.00	Code Enforce. - FT Building Inspector	\$56,243	\$56,568	(\$325)
01.42401.130.00	Code Enforce. - Overtime	\$500	\$0	\$500
Code Enforcement - 42401		\$56,743	\$56,568	\$175
01.42901.113.00	EOC - Director Wages	\$1,000	\$1,000	\$0
01.42901.116.00	EOC - Assist. Wages	\$600	\$600	\$0
01.42901.116.01	EOC - Hazard Pay/Covid (reimbursed)	\$0	\$42,145	(\$42,145)
01.42901.611.00	EOC - Supplies	\$4,000	\$2,678	\$1,322
Emergency Management - 42901		\$5,600	\$46,423	(\$40,823)
01.43111.111.00	Highway - Road Agent Salary	\$69,360	\$69,397	(\$37)
01.43111.112.01	Highway - Road Agent Asst. Wages	\$51,896	\$52,295	(\$399)
01.43111.112.02	Highway - FT Wages	\$49,754	\$50,124	(\$370)
01.43111.112.03	Highway - Holiday Wages	\$1,280	\$0	\$1,280
01.43111.116.00	Highway - PT On Call Wages	\$22,000	\$8,633	\$13,367
01.43111.130.00	Highway - Overtime	\$11,000	\$9,013	\$1,987
01.43111.306.00	Highway - Miscellaneous/Engineering	\$5,500	\$7,369	(\$1,869)
01.43111.320.01	Highway - Police Details	\$1,000	\$0	\$1,000
01.43111.330.01	Highway - Telephone - Landlines	\$780	\$784	(\$4)
01.43111.330.02	Highway - Telephone - Cell Phone Reimbursement	\$1,080	\$540	\$540
01.43111.414.00	Highway - Medical Drug Testing	\$400	\$108	\$292
01.43111.424.00	Highway - Parks & Grounds Maintenance	\$5,000	\$5,160	(\$160)
01.43111.430.00	Highway - Subcontracted Repairs	\$5,000	\$3,828	\$1,173
01.43111.431.01	Highway - Parts/In House Repairs	\$13,500	\$12,465	\$1,035
01.43111.431.02	Highway - Wear Edges (Plows & Equipment)	\$4,000	\$309	\$3,692
01.43111.431.03	Highway - Building M & R	\$2,500	\$759	\$1,741
01.43111.441.00	Highway - Uniforms	\$2,500	\$2,228	\$272
01.43111.442.00	Highway - Rented and Hired Equipment	\$15,000	\$5,220	\$9,780
01.43111.450.00	Highway - Signs & Warning Devices	\$1,500	\$1,898	(\$398)
01.43111.451.00	Highway - Tires	\$2,500	\$1,504	\$996
01.43111.611.01	Highway - Office Supplies	\$250	\$406	(\$156)
01.43111.611.02	Highway - Supplies - Other	\$4,000	\$2,497	\$1,503
01.43111.621.00	Highway - Heat	\$5,000	\$4,620	\$380
01.43111.622.01	Highway - Electricity - Annex 0436214010	\$1,000	\$1,007	(\$7)

Town of Lee
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		Appropriations	Expenditures	Balance
01.43111.622.02	Highway - Electricity - Salt Shed 0436214510	\$1,000	\$1,056	(\$56)
01.43111.626.00	Highway - Gas	\$6,500	\$4,863	\$1,637
01.43111.627.00	Highway - Diesel	\$13,750	\$3,165	\$10,585
01.43111.650.00	Highway - Paving & Asphalt Products	\$200,000	\$184,730	\$15,270
01.43111.651.00	Highway - Stone/Sand/Gravel	\$10,000	\$4,712	\$5,289
01.43111.652.00	Highway - Culverts/Guard Rails +	\$5,000	\$0	\$5,000
01.43111.653.00	Highway - Salt/Sand/Magnesium	\$32,000	\$28,003	\$3,997
01.43111.750.00	Highway - New Equipment/Tools	\$1,000	\$8,855	(\$7,855)
Highway Department - 43111		\$545,050	\$475,547	\$69,503
01.43211.111.00	Transfer Station - Manager	\$12,240	\$12,240	(\$0)
01.43211.112.00	Transfer Station - FT Wages	\$76,736	\$74,679	\$2,057
01.43211.115.00	Transfer Station - PT Wages	\$44,908	\$36,094	\$8,814
01.43211.130.00	Transfer Station - Overtime	\$1,500	\$142	\$1,358
01.43211.330.01	Transfer Station - Telephone - Landlines	\$400	\$317	\$83
01.43211.332.00	Transfer Station - Internet Provider	\$1,700	\$1,730	(\$30)
01.43211.421.01	Transfer Station - Recycling Expense	\$2,900	\$0	\$2,900
01.43211.421.02	Transfer Station - CFC Removal	\$200	\$0	\$200
01.43211.425.00	Transfer Station - Grounds Maintenance	\$2,500	\$3,792	(\$1,292)
01.43211.431.00	Transfer Station - Equipment M & R	\$11,600	\$10,063	\$1,537
01.43211.441.00	Transfer Station - Uniforms	\$2,500	\$2,352	\$148
01.43211.445.00	Transfer Station - Porta Potty	\$650	\$1,081	(\$431)
01.43211.555.00	Transfer Station - Printing	\$1,500	\$1,047	\$453
01.43211.560.00	Transfer Station - Dues & Subscriptions	\$1,728	\$1,573	\$155
01.43211.561.00	Transfer Station - Training	\$1,000	\$125	\$875
01.43211.581.00	Transfer Station - Mileage	\$400	\$0	\$400
01.43211.582.00	Transfer Station - Conference & Travel	\$500	\$0	\$500
01.43211.605.00	Transfer Station - Postage	\$50	\$29	\$21
01.43211.611.00	Transfer Station - Office Supplies	\$1,000	\$320	\$680
01.43211.611.02	Transfer Station - Other	\$500	\$146	\$354
01.43211.612.00	Transfer Station - Kitchen Expense	\$500	\$190	\$310
01.43211.614.00	Transfer Station - Compost Bins & Pails	\$300	\$286	\$14
01.43211.615.00	Transfer Station - Volunteer Thanks	\$150	\$0	\$150
01.43211.621.00	Transfer Station - Heat	\$1,400	\$990	\$410
01.43211.622.01	TS - Electricity - Main 661478	\$8,000	\$5,319	\$2,681
01.43211.626.00	Transfer Station - Fuel	\$3,200	\$2,464	\$736
01.43211.750.01	Transfer Station - New Equipment	\$4,500	\$2,894	\$1,607
01.43211.750.02	Transfer Station - Safety Equipment	\$2,500	\$1,543	\$957
Transfer Station - 43211		\$185,062	\$159,413	\$25,649
01.43241.421.01	Solid Waste Disposal - MSW & Bulky Waste	\$74,000	\$94,745	(\$20,745)
01.43241.421.02	Solid Waste Disposal - Tires	\$800	\$530	\$270
01.43241.421.03	Solid Waste Disposal - Hazardous Waste	\$3,200	\$2,774	\$426
01.43241.421.04	Solid Waste Disposal - Electronics	\$8,000	\$3,720	\$4,280
01.43241.421.05	Solid Waste Disposal - Waste Oil	\$500	\$365	\$135
01.43241.421.06	Solid Waste Disposal - Solid Waste Other	\$5,000	\$3,176	\$1,824
01.43241.421.07	Solid Waste Disposal - Construction & Demolition D	\$11,000	\$0	\$11,000
01.43241.421.08	Solid Waste Disposal - Glass	\$4,000	\$3,345	\$655
01.43241.421.09	Solid Waste Disposal - Fluorocarbons CFC	\$2,500	\$626	\$1,874
01.43241.421.10	Solid Waste Disposal - Antifreeze	\$250	\$186	\$64
01.43241.421.11	Solid Waste Disposal - Brush Grinding	\$6,000	\$4,000	\$2,000
01.43241.421.12	Solid Waste Disposal - Lamprey Closure Costs	\$1,349	\$1,043	\$306

Town of Lee
Fiscal Year 2021
Appropriations vs. Expenditures

		Appropriations	Expenditures	Balance
01.43241.421.13	Solid Waste Disposal - Propane	\$400	\$0	\$400
01.43241.425.00	Solid Waste Disposal - Hauling Costs	\$28,000	\$29,107	(\$1,107)
Solid Waste Disposal - 43241		\$144,999	\$143,617	\$1,382
Animal Control - 44141		\$500	\$0	\$500
01.44151.000.02	Health - AIDS Seacoast Response	\$700	\$700	\$0
01.44151.000.03	Health - American Red Cross	\$500	\$500	\$0
01.44151.000.04	Health - CASA	\$1,000	\$1,000	\$0
01.44151.000.05	Health - Waypoint (Child/Family Care Ser.)	\$1,000	\$1,000	\$0
01.44151.000.06	Health - Community Action Partnership	\$2,000	\$2,000	\$0
01.44151.000.07	Health - Goodwin Community Health	\$3,383	\$3,383	\$0
01.44151.000.08	Health - Homemakers Health Services/Easterseals	\$1,700	\$1,700	\$0
01.44151.000.09	Health - Lamprey Health Care	\$3,200	\$3,200	\$0
01.44151.000.10	Health - Ready Rides	\$1,500	\$1,500	\$0
01.44151.000.11	Health - Haven	\$3,775	\$3,775	\$0
01.44151.000.14	Health - Homeless Shelter Strafford County	\$1,000	\$1,000	\$0
01.44151.000.15	Health - St. Cty. Nutrition & Meals on Wheels	\$1,500	\$1,500	\$0
01.44151.000.17	Health - Cornerstone VNA	\$1,500	\$1,500	\$0
Health Service Agencies - 44151		\$22,758	\$22,758	\$0
01.44411.115.00	General Assistance - Welfare Officer Wages	\$5,054	\$5,113	(\$59)
01.44411.330.02	General Assistance - Telephone - Cell	\$600	\$582	\$18
01.44421.801.01	General Assistance - Rent Assistance	\$15,000	\$5,965	\$9,035
01.44421.801.02	General Assistance - Electricity Assistance	\$2,000	\$0	\$2,000
01.44421.801.03	General Assistance - Heating Fuel Assistance	\$1,000	\$0	\$1,000
01.44421.801.04	General Assistance - Medical Supplies Assistance	\$250	\$0	\$250
01.44421.801.05	General Assistance - Food Assistance	\$500	\$0	\$500
01.44421.801.06	General Assistance - Funeral Assistance	\$750	\$0	\$750
Direct Welfare Assistance - 44421		\$25,154	\$11,660	\$13,494
01.45201.000.01	Parks & Recreation - Oyster River Youth Associatio	\$15,000	\$15,000	\$0
01.45201.000.02	Parks & Recreation - Recreation Events	\$9,300	\$1,700	\$7,600
01.45201.000.03	Parks & Recreation - Town Fair	\$7,500	\$0	\$7,500
01.45201.611.00	Parks & Recreation - Supplies (Porta Potty)	\$700	\$97	\$603
01.45201.622.00	Parks & Recreation - Electricity - D94316222 - LRP	\$1,500	\$771	\$729
Parks & Recreation - 45201		\$34,000	\$17,568	\$16,432
01.45501.111.00	Library - Director Salary	\$61,325	\$61,325	(\$0)
01.45501.112.02	Library - Library Assistant FT	\$43,596	\$43,599	(\$3)
01.45501.115.02	Library - Youth Services Librarian PT	\$21,640	\$30,917	(\$9,277)
01.45501.115.05	Library - Substitute	\$2,159	\$0	\$2,159
01.45501.115.06	Library Technician I	\$4,466	\$3,557	\$909
01.45501.115.07	Library Technician II	\$16,387	\$0	\$16,387
01.45501.200.00	Library - Ancillary PR Expenses	\$42,614	\$47,894	(\$5,280)
01.45501.520.00	Library - Property Liability	\$1,800	\$1,800	\$0
01.45501.621.00	Library - Heat	\$2,670	\$2,670	\$0
01.45501.900.02	Library - Misc. to be Offset by Revenue	\$6,065	\$10,887	(\$4,822)
01.45501.999.00	Library - Trustees	\$44,800	\$44,800	\$0
Library - 45501		\$247,522	\$247,449	\$73

Town of Lee
Fiscal Year 2021
Appropriations vs. Expenditures

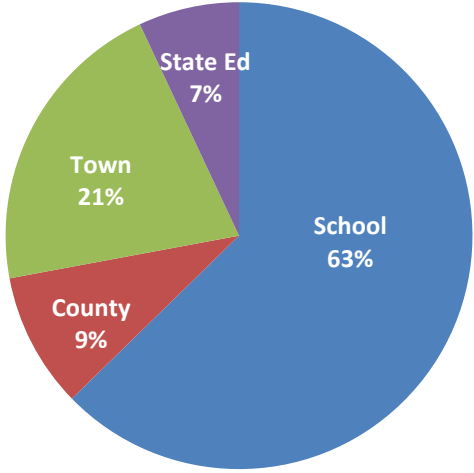
		Appropriations	Expenditures	Balance
01.45831.000.00	Patriotic Purposes - 45831	\$500	\$121	\$379
01.45891.001.01	Culture & Rec. - Agricultural Commission - 45891	\$0	\$0	\$0
01.46191.000.00	Conservation - 46191	\$0	\$0	\$0
01.47111.000.01	Bond Principal - Safety Complex	\$60,000	\$60,000	\$0
01.47111.000.02	Bond Principal - Transfer Station	\$30,000	\$30,000	\$0
	Long Term Debt - 47111	\$90,000	\$90,000	\$0
01.47211.000.01	Bond Interest - Safety Complex	\$6,495	\$6,495	\$0
01.47211.000.02	Bond Interest - Transfer Station	\$3,509	\$3,509	\$1
	Interest on Long Term Debt - 47211	\$10,004	\$10,004	\$1
		\$4,276,410	\$4,059,866	\$216,544

TOWN OF LEE
2021 Property Tax Calculation

Total Appropriation	\$5,803,848	
Less Revenue	(\$2,498,730)	
Less Fund Balance for Warrant Articles	(\$24,500)	
Less Fund Balance To Reduce Taxes	(\$250,000)	
Add for Overlay	\$198,380	
Add War Service Credits	\$98,600	
Net Municipal Tax Effort		<u>\$3,327,598</u>
Municipal Tax rate		\$4.56
Strafford County Apportionment	\$1,490,463	
Net County Tax Effort		<u>\$1,490,463</u>
County Tax Rate		\$2.04
Oyster River Coop School Apportionment	\$13,736,569	
Less Education State Education Grant	(\$2,688,618)	
Less State Education Taxes	(\$1,084,091)	
Net Local Education Tax Effort		<u>\$9,963,860</u>
Local Education Tax Rate		\$13.65
State Education Tax	\$1,084,091	
Net State Education Tax Effort		<u>\$1,084,091</u>
State Education Tax Rate		\$1.52
Total Municip[al] Tax Effort		<u>\$15,866,012</u>
Combined Total Tax Rate		\$21.77
Total Assessed valuation with Utilities		\$729,919,551
Total Assessed valuation without Utilities		\$713,908,251

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2021 Tax Rate



	Tax Year	School	County	Town	State Ed	Total
Revaluation	2021	13.65	2.04	4.56	1.52	21.77
	2020	19.80	3.12	6.62	2.32	31.86
	2019	20.19	2.99	5.92	2.39	31.49
	2018	19.16	3.05	6.07	2.29	30.57
	2017	19.02	2.86	5.67	2.39	29.94
Revaluation	2016	18.51	2.93	5.44	2.37	29.25
	2015	18.42	2.95	5.43	2.45	29.25
	2014	19.12	2.88	5.19	2.51	29.70
	2013	18.03	2.87	5.53	2.32	28.75
	2012	18.22	2.64	6.67	2.41	29.94
Revaluation	2011	17.91	2.67	7.03	2.51	30.12
	2010	15.39	2.25	5.67	2.11	25.42
	2009	16.58	2.24	4.39	2.07	25.28
	2008	16.00	2.18	5.21	2.18	25.57
	2007	15.24	2.04	5.23	2.18	24.69
Revaluation	2006	14.48	1.87	4.80	2.19	23.34
	2005	16.05	2.26	3.34	2.78	24.43
	2004	16.47	1.89	5.09	2.95	26.40
	2003	12.60	2.04	4.34	4.00	22.98
	2002	17.62	2.74	5.26	6.69	32.31
Revaluation	2001	16.06	2.74	4.69	6.76	30.25
	2000	16.12	2.22	4.44	5.89	28.67
	1999	12.63	2.12	4.44	6.10	25.29



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name

Street No. Street Name Phone Number

Email (optional)



Debits								
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)					
			Year:	2020	Year:	2019	Year:	2018
Property Taxes	3110		Year:	\$1,569,212.45	Year:	\$204,474.64	Year:	\$19,514.44
Resident Taxes	3180		Year:		Year:		Year:	
Land Use Change Taxes	3120		Year:		Year:		Year:	
Yield Taxes	3185		Year:		Year:		Year:	
Excavation Tax	3187		Year:		Year:		Year:	
Other Taxes	3189		Year:		Year:		Year:	
Property Tax Credit Balance		(\$66,923.84)	Year:		Year:		Year:	
Other Tax or Charges Credit Balance			Year:		Year:		Year:	

Taxes Committed This Year	Account	Levy for Year of this Report	2020	Prior Levies	
Property Taxes	3110	\$7,474,275.00	\$7,477,441.00		
Resident Taxes	3180				
Land Use Change Taxes	3120	\$15,500.00			
Yield Taxes	3185	\$3,593.85			
Excavation Tax	3187	\$1,544.16			
Other Taxes	3189				

Overpayment Refunds	Account	Levy for Year of this Report	2020	2019	2018
Property Taxes	3110	\$94,818.99			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$121.90	\$22,216.15	\$16,615.01	\$1,740.91
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$7,522,930.06	\$9,068,869.60	\$221,089.65	\$21,255.35



Credits				
Remitted to Treasurer	Levy for Year of this Report	2020	Prior Levies	
			2019	2018
Property Taxes	\$6,284,239.66	\$8,871,380.37	\$61,643.80	\$3,834.93
Resident Taxes				
Land Use Change Taxes	\$13,500.00			
Yield Taxes	\$1,639.16			
Interest (Include Lien Conversion)	\$47.40	\$19,741.65	\$14,892.51	\$1,586.16
Penalties	\$74.50	\$2,474.50	\$1,722.50	\$154.75
Excavation Tax	\$1,213.36			
Other Taxes				
Conversion to Lien (Principal Only)		\$161,155.88	\$135,753.15	
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2020	Prior Levies	
			2019	2018
Property Taxes		\$3,145.00	\$1,284.00	\$2,908.00
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$1,226,398.26	\$10,972.20	\$5,793.69	\$12,771.51
Resident Taxes				
Land Use Change Taxes	\$2,000.00			
Yield Taxes	\$1,954.69			
Excavation Tax	\$330.80			
Other Taxes				
Property Tax Credit Balance	(\$8,467.77)			
Other Tax or Charges Credit Balance				
Total Credits	\$7,522,930.06	\$9,068,869.60	\$221,089.65	\$21,255.35

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$1,251,753.38
Total Unredeemed Liens (Account #1110 - All Years)	\$279,601.75



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2020	Year: 2019	Year: 2018
Unredeemed Liens Balance - Beginning of Year				\$105,323.91
Liens Executed During Fiscal Year		\$169,860.99	\$147,316.79	
Interest & Costs Collected (After Lien Execution)		\$141.48	\$4,521.43	\$34,936.27
Total Debits	\$0.00	\$170,002.47	\$151,838.22	\$140,260.18

Summary of Credits

	Last Year's Levy	Prior Levies		
		2020	2019	2018
Redemptions		\$16,337.23	\$46,971.17	\$78,918.26
Interest & Costs Collected (After Lien Execution) #3190		\$141.48	\$4,521.43	\$34,936.27
Abatements of Unredeemed Liens			\$376.99	\$296.29
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$153,523.76	\$99,968.63	\$26,109.36
Total Credits	\$0.00	\$170,002.47	\$151,838.22	\$140,260.18

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$1,251,753.38
Total Unredeemed Liens (Account #1110 -All Years)	\$279,601.75



LEE (255)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

LINDA R

Preparer's Last Name

REINHOLD

Date

JULY 1, 2021

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Linda R Reinhold
Preparer's Signature and Title

TOWN CLERK/TAX COLLECTOR'S REPORT
Summary July 2020 through June 2021

	# MV			MAIL		VITALS		UCC				DEP.	
Month	Reg.	MV	TITLE	FEE	DECALS	MARR.	ABSTRACT	TERM	DOGS	NOTARY	MISC.	AMOUNT	DOGS
JULY	623	91,265.30	204.00	314.00	1,497.50	200.00	195.00	375.00	365.50	5.00	150.00	94,571.30	44
AUGUST	526	75,224.00	182.00	236.00	1,267.50	200.00	130.00		155.50	7.00		77,402.00	52
SEPTEMBER	552	75,913.50	184.00	222.00	1,265.00	150.00	250.00		104.50		15.75	78,104.75	15
OCTOBER	562	71,434.70	110.00	189.00	937.50	50.00	130.00		21.50	4.00	116.70	72,993.40	8
NOVEMBER	467	71,176.00	158.00	205.00	1,140.00		165.00	375.00	32.50			73,251.50	6
DECEMBER	367	59,001.65	166.00	162.00	892.50		235.00		45.00	6.00		60,508.15	6
JANUARY	570	83,570.00	136.00	200.00	1,385.00		45.00		118.00	11.00	1.00	85,466.00	22
FEBRUARY	433	65,265.00	130.00	181.00	1,050.00	50.00	160.00		106.00	3.00	25.50	66,970.50	17
MARCH	625	85,861.38	190.00	274.50	1,520.00	100.00	40.00	210.00	338.00	8.00	366.40	88,908.28	55
APRIL	691	95,573.28	178.00	299.00	1,690.00	50.00	215.00		826.00	4.00	25.02	98,860.30	147
MAY	492	60,856.40	168.00	133.50	1,187.50		150.00		386.50	14.00	25.00	62,920.90	80
JUNE	614	96,627.66	206.00	240.50	1,507.50	150.00	175.00		253.50	6.00	0.50	99,166.66	41
TOTALS	6522	931,768.87	2,012.00	2,656.50	15,340.00	950.00	1,890.00	960.00	2,752.50	68.00	725.87	959,123.74	493.00

RESIDENT DEATH REPORT
01/01/2021 – 12/31/2021

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
KAY SR, ROBERT T	01/14/2021	DOVER	KAY, ROLAND	UNKNOWN, MYRTLE
HORTON, JANET MAE	01/16/2021	LEE	PIERCE, ROY	BOUCHER, DOROTHY
WHITE, SHIRLEY SHAPLEIGH	02/12/2021	LEE	SHAPLEIGH, JAMES	SNOWDEN, ELEANOR
STETSON, PENELOPE ANNETTE	02/28/2021	LEE	MAIN, DELWYN	PAQUETTE, PAULINE
SANZA, ANNA	04/02/2021	LEE	LANZETTA, COSIMO	PASTORE, ANNA
POOR SR, PAUL HAROLD	04/03/2021	LEE	POOR, ROLAND	HOMAN, PAULINE
SIMPSON, ROBERT EDMUND	04/06/2021	PORTSMOUTH	SIMPSON, EDMUND	HARPER, STELLA
METEVIER, BETTY FRANCES	05/01/2021	NEWMARKET	KING, SEREANO	ROGERS, OLIVE
DOWHAN, JAMES P	06/01/2021	EPPING	DOWHAN, RICHARD	PAGE, LESLIE
MARQUIS, OWEN	07/04/2021	ROCHESTER	MARQUIS, PAUL	TUMULTY, EILEEN
DOUCETTE, BARBARA A	07/05/2021	DOVER	BENNETT, CHARLES	FOGG, ANNA
GRUNOR, JANICE ELAINE	07/11/2021	DOVER	GRUNOR, JERRY	GACHMAN, JOAN
PARENT SR, CHARLES ROBERT	08/07/2021	LEE	PARENT, EDWARD	ROCK, BERTHA
GILDAY, ROBERT F	08/10/2021	LEE	GILDAY, WILLIAM	BENZ, IRENE
HACKETT, CYNTHIA LEE	08/11/2021	DOVER	HACKETT JR, ROBERT	EVANS, DOROTHY
LANEY, MARK CHARLES	08/11/2021	LEE	LANEY, GEORGE	GORTON, GERALDINE
QUINT SR, DAVID	09/07/2021	PORTSMOUTH	QUINT, THEORORE	PERKINS, BARBARA
NIGRA, CATHERINE M	09/15/2021	DOVER	LEWIS, ANTHONY	SWEENEY, CAROLYN
GUNN, ALDA	09/19/2021	LEE	VAN HAARTSKAMP, ALBERT	PROPER, JOHANNA
GUND, JOHN B	09/21/2021	ROCHESTER	GUND, HENRY	BURTON, MARY
ENGLISH, ANGELINA MARIE	10/09/2021	LEE	LANZILLO, FRED	PRITZIO, MARY
BECKMAN, JERE R	10/11/2021	DOVER	BECKMAN, HARRY	WISENSALE, HILDA
BOWSHER, ANNETTE	10/24/2021	LEE	HUDON, AMEDEE	PEPIN, LAURETTE
FARRELL, MARGUERITE M	11/06/2021	LEE	WALSH, JOSEPH	BUCHANAN, MARGARET
NEWTON, DOUGLAS JUDD	11/15/2021	LEE	NEWTON, HERBERT	BRAGDON, PAULINE
WIRTH, ADE	11/25/2021	MADBURY	WIRTH, JACOB	MENY, DORIS
VASMANIS, MARTIN	12/05/2021	LEE	VASMANIS, MARTIN	BROKS, ELZA
ALLEN, KRAIG DAVID	12/13/2021	LEE	ALLEN, DON	LOBDELL, KAE
BRYCE, DIANE M	12/21/2021	LEE	COMEAU, AURELE	SAVOY, MURIEL
CLARK, PAUL LAWRENCE	12/24/2021	LEE	CLARK, EDWARD	RIX, VERNA

Total number of records 30

**RESIDENT MARRIAGE REPORT
01/01/2021- 12/31/2021**

Person A's Name	Person A's Residence	Person B's Name	Person B's Residence	Town of Issuance	Place of Marriage	Date of Marriage
FARRELL, JOHN C	LEE	BUSCH, KATHRYN A	LEE	LEE	LEE	03/20/2021
BROWN, TAYLOR R	ROCHESTER	BATAL, CHRISTINA M	LEE	ROCHESTER	ROCHESTER	04/10/2021
PINCINCE, MATTHEW A	SOMERSWORTH	GIBSON, EMILY C	LEE	DURHAM	DURHAM	06/12/2021
SIMONDS, COURTNEY	LEE	HASSELL, NICHOLAS	N ATTLEBORO, MA	LEE	EATON	06/26/2021
RUPP, ADRIENNE	LEE	SILVA, PETER G	LEE	LEE	LEE	08/21/2021
ASHLEY, BRANDON	LEE	MESSENGER, JOY	LEE	LEE	LEE	09/25/2021
CORBEIL, ALEXANDER S	HILLSBOROUGH	NGUYEN, ASHLEY	LEE	LEE	DURHAM	09/25/2021

Total number of records 7

Town of Lee
Treasurer's Report


July 1, 2020 through June 30, 2021

	General Fund				Total
	Checking	Money Market	CD	NH PDIP	
Beginning Balance:	5,362,618.44	1,063,026.81	722,649.94	204,604.33	7,352,899.52
Deposits:					
Finance Officer	783,905.52	1,681.47	6,681.78	144.21	792,412.98
Town Clerk	1,309,482.40	0.00	0.00	0.00	1,309,482.40
MV Payments to State	-323,921.57	0.00	0.00	0.00	-323,921.57
Town Clerk Net	985,560.83	0.00	0.00	0.00	985,560.83
Tax Collector	15,622,786.37	0.00	0.00	0.00	15,622,786.37
Total Deposits	17,392,252.72	1,681.47	6,681.78	144.21	16,608,347.20
Transfers:					
Finance Officer	-50,000.00	-50,000.00	100,000.00	0.00	0.00
Disbursements:					
Oyster River School D	10,302,734.00	0.00	0.00	0.00	10,302,734.00
Strafford County	1,455,299.00	0.00	0.00	0.00	1,455,299.00
* Expenses	2,027,155.80	0.00	0.00	0.00	2,027,155.80
Payroll + Ancillary	2,805,568.88	0.00	0.00	0.00	2,805,568.88
Total Disbursements	16,590,757.68	0.00	0.00	0.00	16,590,757.68
Ending Balance:	6,114,113.48	1,014,708.28	829,331.72	204,748.54	8,162,902.02

*Includes:

- Trust Fund, Warrant Article & BOS Approved Expenditures
- Payments for Special Revenue & Escrow Accounts
- Bond Payments and Insurances
- All Other Operating Expenses Town Wide

Respectfully Submitted, _____


Benjamin R. Genes
Treasurer, Town of Lee

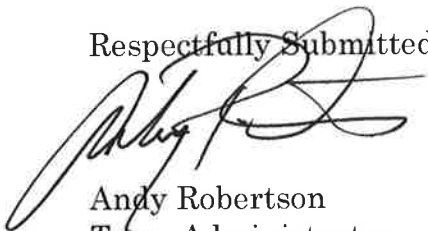
CONTINGENCY FUND 2021 ANNUAL REPORT

NH RSA 31:98-a – Every town annually by an article separate from the budget and all other articles in the warrant may establish a contingency fund to meet the cost of unanticipated expenses that may arise during the year. Such fund shall not exceed one per cent of the amount appropriated by the town for town purposes during the preceding year excluding capital expenditures and the amortization of debt. A detailed report of all expenditures from the contingency fund shall be made annually by the selectmen and published with their report.

The Town of Lee voted to establish a Contingency Fund for Fiscal Year 2021 in the amount of \$20,000. This sum came from the unassigned fund balance and no amount was raised from taxation. A total of \$7,186.98 was utilized in FY21 as follows:

- On 10/19/2020, the Select Board authorized the Town Administrator to purchase and install two solar-powered light/speed signs in front of Mast Way School on Route 155. The total cost was \$4998.
- On 2/22/2021, the Select Board approved the use of up to \$1000 to meet the costs of unanticipated expenses associated with the March 9th Town Elections, to be held at the Lee Transfer Station and authorized the Town Administrator to carry out said purchases which consisted of pop-up canopies totaling \$199.98 and renting an extra Emis' Porta Potty for the day, total cost \$100.00.
- On 6/1/2021, the Select Board authorized the Town Administrator to purchase panic buttons from Eastern Alarm & Communications, Inc. for the new Town Offices. The total cost was \$1889.

Respectfully Submitted,



Andy Robertson
Town Administrator

TRUSTEES OF TRUST FUNDS
Report of Trust and Reserve Funds for the Year Ended 30 June 2021
2021 Annual Report

Date Created	Fund Name*	Purpose of Fund*	Principal				Income				Grand Total	
			Start	New Funds	With-drawn	End	Start	Income	Ex-pended	End		
1910	Cemetery	perpetual care	140,258.00	2,400.00	-	142,658.00	102,906.36	5,167.65	-	108,074.01	250,732.01	
1958	Fire Equipment	equipment for the Fire Dept.	384,104.50	175,000.00	8,467.00	550,637.50	59,859.83	8,880.90	-	68,740.73	619,378.23	
1977	Highway Equip.	"capital reserve for highway equipment"	225,407.75	55,000.00	-	280,407.75	30,995.37	4,814.32	-	35,809.69	316,217.44	
1985	Land Acquisition	"financing all or part of the cost of the acquisition of land"	159,232.79	-	-	159,232.79	83,770.10	4,206.78	-	87,976.88	247,209.67	
1988	Town Buildings	"Town Buildings Capital Reserve Fund"	173,860.87	50,000.00	2,400.00	221,460.87	55,095.16	4,305.09	-	59,400.25	280,861.12	
1989	Land Use Change	"land acquisition or conservation easements"	237,934.68	-	-	237,934.68	79,882.70	5,501.99	-	85,384.69	323,319.37	
1992	Internal Service Fund for Accrued Benefits	paying benefits owed to an employee at resignation, lay-off, severance or termination	63,808.97	15,000.00	9,015.52	69,793.45	6,146.55	1,313.46	-	7,460.01	77,253.46	
1993	Recreation	land purchase, construction, and upgrade of new recreation facilities	11,172.18	-	-	11,172.18	22,869.03	589.33	-	23,458.36	34,630.54	
1994	Revaluation Fund	"future update or revaluation of the town"	46,720.00	15,000.00	7,150.00	54,570.00	17,136.73	1,207.90	-	18,344.63	72,914.63	
1998	Library Capital Reserve Fund	"capital improvements to the library"	111,748.08	-	-	111,748.08	19,049.68	2,264.35	-	21,314.03	133,062.11	
2002	Highway Dept. Road Bridge Improvement	repairing, maintaining, and replacement of bridges and roads	478,491.08	25,000.00	5,960.00	497,531.08	50,184.32	9,323.08	-	59,507.40	557,038.48	
2005	Fire Ponds & Cisterns	"repair and replacement of fire ponds and cisterns"	120,042.15	20,000.00	795.00	139,247.15	12,314.79	2,427.91	-	14,742.70	153,989.85	
2006	Transfer Station Equipment	"purchase new transfer station equipment"	114,485.67	20,000.00	9,036.00	125,449.67	11,802.31	2,322.87	-	14,125.18	139,574.85	
2011	Conservation Land Stewardship	"enhancing the stewardship of town-owned conservation lands or interests in lands"	3,409.99	-	-	3,409.99	139.78	61.48	-	201.26	3,611.25	
2011	Lee Library Building CRF	"capital expenditures for the town's library building"	345,293.69	-	16,070.00	329,223.69	38,781.69	6,649.07	-	45,430.76	374,654.45	
2015	Lee Fair Fund	operational, capital, and equipment needs of the fair	9,188.01	-	-	9,188.01	100.90	3.18	-	104.08	9,292.09	
2019	Renovating Town Hall	renovating town hall	50,000.00	-	-	50,000.00	1,097.02	884.58	-	1,981.60	51,981.60	
* Some fund names and purpose descriptions are abbreviated.			TOTALS	2,675,158.41	377,400.00	58,893.52	2,993,664.89	592,132.32	59,923.94	-	652,056.26	3,645,721.15

**ASSESSING DEPARTMENT
2021 ANNUAL REPORT**

The firm of Municipal Resources, Inc. continues to handle the assessing functions for the Town of Lee. The primary members of the staff working in Town are, Scott Marsh and Shawn Main. Additional staff members may be assisting. It is requested that if any of the appraisers come to your property, you support the Town's efforts to keep assessments equitable and proper by answering their questions and allowing them to inspect and verify the data of your property.

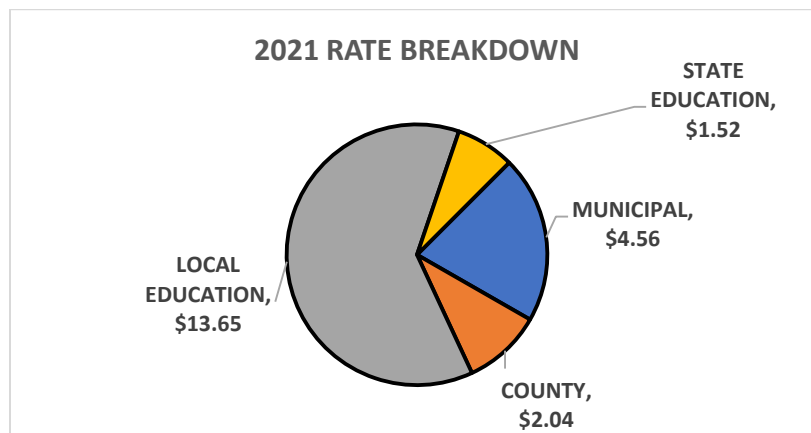
Municipal Resources personnel are available to meet with taxpayers and if an appointment is desired with them, Denise Duval in the administrative office can schedule one for you. She is a great resource should any information be desired.

The assessing office staff viewed over 260 properties due to taxpayer inquires, issued building permits, incomplete status of prior year review and/or site changes. The 2021 tax year also saw the completion of the Town's five year statutory revaluation. As a result of property changes from reviews and updating assessments per the revaluation, the Town's total taxable assessment increased roughly \$263,387,000.

A preliminary analysis completed on the DRA sale and assessment comparison information indicates that the Town's assessment ratio for the 2021-tax year is expected to be around 98%.

PROPERTY TAX RATES - TAX YEARS 2016 - 2021

YR	Town	County	Local Educat	State Educat	Total
2016	\$5.44	\$2.93	\$18.51	\$2.37	\$29.25
2017	\$5.67	\$2.86	\$19.02	\$2.39	\$29.94
2018	\$6.07	\$3.05	\$19.16	\$2.29	\$30.57
2019	\$5.92	\$2.99	\$20.19	\$2.39	\$31.49
2020	\$6.62	\$3.12	\$19.80	\$2.32	\$31.86
2021	\$4.56	\$2.04	\$13.65	\$1.52	\$21.77



Individual property information may be obtained by visiting the assessing office at www.leenh.org.

Below is a list of Tax Exemptions and Credits currently available. Additional information and applications are available at the assessing office.

ELDERLY EXEMPTION

\$ OFF ASSESSED VALUATION

AMOUNT	REQUIRED AGE	INCOME LIMITATIONS	ASSET LIMITATION
\$174,000	65 TO 74	Not in excess of	Not in excess of \$222,500
\$210,000	75 TO 79	\$46,500 if single,	excluding the value of
\$270,000	80 AND UP	\$59,400 if married	the residence & up to two acres.

BLIND EXEMPTION

\$ OFF ASSESSED VALUATION

\$15,000	Every inhabitant owning residential real estate and who is legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the education department.		
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VETERAN

Standard & All Veteran Tax Credit \$500

Every resident who served 90 days of active service in the armed forces and was honorably discharged or served in any of the qualifying wars or armed conflicts as listed in RSA 72:28 and was honorably discharged; or the spouse/surviving spouse of such resident. Only one of the two types is allowed.

Surviving Spouse Tax Credit \$1,400

The surviving un-remarried spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28

Service connected Disability Tax Credit \$1,400

Any person who has been honorably discharged and received a form DD-214 who has a total and permanent service connected disability or is a double amputee or paraplegic because of the service-connected injury, or the surviving spouse of such person if such surviving spouse has not remarried.

**CODE OFFICIAL
2021 ANNUAL REPORT**

Fiscal Year 2021, ended in a far more “normal” fashion than it began. The Daniels Drive development in the old Cheney Pit was completed and the Town accepted the two roadways within the development as Town roads. Although construction of new homes has temporarily slowed, residential work on existing homes continues to increase (assume people are still not traveling as much and are focusing more on their home and yard improvements).

A total of four hundred sixty-five (465) building permits were issued for the fiscal year 2020- 2021, with an estimated total project valuation of \$7,055,506. Permit types breakdown as follows:

<u>Category</u>	<u>Permits</u>
Single Family Dwellings	4
Additions	11
Outbuildings	47
Garages	5
Remodeling/all others	400

May of 2021 saw the end of virtual meetings and a return to in-person assemblies. While we did find the attendance at Zoom meetings was greater than in-person, it was nice to get back to some form of normalcy. Hopefully the increase in attendance continues. The planning board held monthly meetings throughout the state of emergency. In total, the board acted upon sixteen (16) applications consisting of four (4) lot line adjustments; nine (9) site review applications; one (1) amendment of a site plan approval; one (1) revocation of a previous approved subdivision and one (1) design review consultation.

The Zoning Board of Adjustment held only a few meetings via Zoom. Once in-person meetings resumed, they worked diligently to get the case load caught up. However, during this current fiscal year, they acted upon only nine (9) applications. The breakdown of these applications is: three (3) special exception requests and nine (9) variance requests as well as one (1) administrative appeal application and one (1) motion for rehearing.

All applications are on file at the Office of Planning & Zoning and are available for review by the public upon request.

This year more than ever, I would like to thank the members of both the planning board and the zoning board for their countless hours and dedication to the Town, as well as adapting to the technology changes associated with the pandemic. Their willingness to work together helps tremendously in these difficult and trying times.

Respectfully submitted,
Caren Rossi, Planning/Zoning and Health Administrator

EMERGENCY MANAGEMENT 2021 ANNUAL REPORT

The Emergency Management Department (EMD) through continued cooperation and communication with all Town Departments, prepares, mitigates, responds and recovers from all hazards to the Town of Lee. It is vital to our mission for continued support between all departments, more so now than ever.

In March of 2020, the State of New Hampshire declared a State of Emergency due to the Coronavirus outbreak. Throughout the coming months, the EMD, Fire Department, Police Department, Health Department, Public Works Department and Town Offices worked collectively with State of New Hampshire Officials. Departments participated in weekly informational meetings and conference calls with the State of New Hampshire Homeland Security and Emergency Management (NH HSEM).

As the routine of our daily lives changed, the EMD continued to find ways to prepare and protect our first responders who were at the forefront of the pandemic. Working in conjunction with NH HSEM, the EMD was able to acquire personal protection equipment and sanitization equipment to safely outfit our first responders for any emergencies that they might face during this difficult time. The EMD also worked with NH HSEM to provide the Town with the necessary protective and sanitization equipment for voting to make it as safe as we could. We continue to look at grant opportunities to help fund any equipment and supplies we might need.

The Emergency Management Team works with and supports the Town Departments to handle natural disasters and other emergencies that may arise. We feel confident in our team, our planning, and our preparedness to effectively mitigate these emergencies.

The Emergency Management Department continues to apply for grant funding to update and train on our Emergency Operations Plan and the Hazard Mitigation Plan. We continue to look at ways to better our Emergency Operations Center to be better prepared for any emergencies that might arise.

The Emergency Management Team would like to thank all of the residents for their continued support and cooperation in the fight against COVID-19.

Respectfully Submitted,

Scott Nemet
Fire Chief/EMD

Caren Rossi
Assistant EMD

**FIRE AND RESCUE DEPARTMENT
2021 ANNUAL REPORT**

Incident Response	
Building Fire	6
Cooking Fire, confined to container	1
Fuel burner/ boiler malfunction, fire confined	1
Fire in mobile home used as fixed residence	1
Passenger vehicle fire	2
Forest, woods or wildland fire	1
Brush or brush-and-grass mixture fire	12
Grass fire	2
Outside rubbish, trash or waste fire	2
Construction or demolition landfull fire	1
Dumpster or other outside trash receptacle fire	1
Special outside fire, other	7
Outside equipment fire	1
EMS Incident	314
Motor vehicle accident with injuries	38
Motor vehicle /pedestrian accident	2
Motor vehicle accident with no injuries	35
Gasoline or other flammable liquid spill	1
Gas leak (natural gas or LPG)	5
Oil or other combustible liquid spill	1
Carbon monoxide incident	7
Electrical wiring/equipment problem, other	1
Power line down	27
Service call, other	6
Lock-out	1
Water evacuation	1
Water or steam leak	3
Smoke or odor removal	3
Animal rescue	1
Assist police or other governmental agency	7
Police matter	1
Public Service	6
Assist invalid	2
Unauthorized burning	12
Mutual Aid	47
Good intent call, other	1
Dispatched & cancelled en route	40
No incident found on arrival at dispatch address	8
Authorized controlled burning	2
Smoke scare, odor of smoke	9
HazMat release investigation w/no HazMat	1
Sprinkler activation due to malfunction	3
Extinguishing system activation due to malfunction	1
Alarm system sounded due to malfunction	34
CO detector activation due to malfunction	3
Unintentional transmission of alarm, other	2
Sprinkler activation, no fire-unintentional	2
Alarm system activation, no fire-unintentional	35
Carbon monoxide detector activation, no CO	1
Windstorm assessment	1
TOTAL CALLS	
July 1, 2020 - June 30, 2021	702

For the FY 2021, the Fire Department responded to 702 emergencies. Of these emergencies, approximately 388 were Fire and 314 were EMS. The department saw a 9% increase in call volume from last year. With these incidents we continue to see the need for improved staffing numbers. The emergency incidents are manpower intensive and require appropriate resources to safely and effectively mitigate the emergency. The fire service has seen a decline in participation due to the decrease in volunteerism. This is no different for our department. We continue to see members move out of town or move on to new employment. This has affected our night time coverage which has been difficult to fill. In FY 2021, we were approved to hire our fourth full-time Firefighter/EMT. Our staffing goal is to have one full-time and one part-time Firefighter/EMT on a rotating 24-hour shift, at a minimum. This will provide the community with two certified members on 24/7/365 days. In addition, having a full-time Chief and a part-time Assistant Chief at the station during the week will provide the community with much needed personnel. This will help with having continuous coverage and decrease the response times (initial tone to on scene time) which is more important now than ever with critical medical emergencies and homes burning faster due to the type of materials used in building them. Thank you to all of the members who continue to dedicate countless hours towards education, training, certifications, emergency responses, and assist the Town of Lee in the most courteous and professional manner.

Respectfully submitted,
Scott Nemet, Fire Chief

HIGHWAY DEPARTMENT 2021 ANNUAL REPORT

The Lee Highway Department is responsible for maintaining 70 roads (39.5 miles) that include 111 intersections, 29 turnarounds, town parking lots, and numerous dry hydrants/pull-off areas. In addition, the Highway Department takes care of the mowing for 19 cemeteries, parks, and around town buildings. The Highway Department also performed 10 burials during the reporting period: 2 full body and 7 cremations at Lee Hill Cemetery and 1 cremation at Old Parrish Cemetery.

The winter of 20-21 started early with the first call out on November 4th for 1 inch of snow. The first big snow of the year was in the second week of December when 12” of snow fell in Lee. The Highway Department had 20 calls outs for winter weather and recorded 40.5 inches of snow fall at the shop.

The Highway Department prepped and supervised paving on Riverside Farm Drive, Belle Road, Hobbs Road, Sawyer Road, Love Lane, Tuttle Road, Recycling Center Road and the Highway Department yard.

The Town of Lee accepted Daniels Drive and Armstrong Way as town-owned streets and ROW's at a Public Hearing on February 8, 2021. The Highway Department would like to welcome the residents of this new development to the Town of Lee.

While keeping up with their own duties and responsibilities, the Highway Department crew helped the Transfer Station with its daily operations, equipment and building maintenance.

I would like to thank my crew Warren Hatch, Peter Hoyt, Cheryl Geddis, Randy Stevens, Rick Stevens and Jeremy Parent; without you the roads wouldn't get plowed!

The Highway Department would like to thank the Townspeople, the Advisory Budget Committee and the Select Board for their continued support.

Respectfully submitted,

Steven Bullek
Public Works Director

LIBRARY 2021 ANNUAL REPORT

The annual report this year encompasses one complete year of being under COVID-19 restrictions. During the year we held virtual programming for the youth, virtual meetings of the Friends of the Library and the Library Trustees and 5 months of monthly Zoom talks from the New Hampshire Humanities to Go programs which were much appreciated and attended to by our community. The library had 6576 in-library visits and curbside visits whose total circulation was 27,962. Due to the pandemic this represents 16% reduction over last year. We added 106 new patrons to the library. Lee residents downloaded 8,666 eBooks, eAudios and digital magazines, an increase of 8.5%.

The library's collection is 27,809 volumes with 2,408 additions and 2,192 withdrawals from the collection, a net gain of 216. Through our Inter-Library loan program we loaned 1,500 to other New Hampshire libraries and borrowed 903 items. Inter-Library loan was slowly re-introduced with 3-day quarantine imposed on every item coming in and going out state-wide.

The wireless access continues to be popular logging over 2,873 connections this year which represents a 20% increase in usage. Our online databases and continuing education programs Universal Class, Ancestry Library Edition and Heritage Quest saw a marked increase in usage throughout the year of just over 4,308 searches. Our online magazine articles database, Ebsco Host, had over 600 searches. Ebscohost database is provided by the New Hampshire State Library to public libraries in New Hampshire.

Despite the COVID-19 restrictions, the Lee Library offered 23 virtual programs for Adults with 353 attendees. Our 184 youth programs had 6,769 participants which included 4,166 crafts. All our story times were offered on Facebook LIVE and adult programs were offered via the ZOOM platform.

The Library was open 300 days representing 2,044 hours. We delivered to 265 shut-ins, in part due to the shutdown and no in-person meetings this year.

Due to COVID restrictions, most of the museums were closed during the year, only to just start limited visits near the end of the fiscal year. The Friends of the Lee Public Library continued to support this program and 47 patrons utilized this program. We anticipate an increase in usage of this program as the summer progresses.

Respectfully submitted,

Ruth Eifert, Library Director

Lee Public Library Financial Report FY2020-2021

Operations Account

Balance Forward \$3,689

INCOME

Book sale	\$	93
Gifts	\$	2,175
Non-Resident Fee	\$	390
Other	\$	739
Interest Earned	\$	2
Town Quarterly Payment	\$	44,800
Total Income	\$	48,199

EXPENSES

Copier	\$	2,693
Electricity	\$	3,029
Furniture & Equipment	\$	1,184
Maintenance	\$	0
Miscellaneous	\$	85
Nonprint	\$	6,745
Postage	\$	327
Print	\$	22,296
Professional Dev / Dues	\$	209
Programs	\$	985
Supplies	\$	3,207
Technology	\$	3,337
Telephone	\$	1,480
Water	\$	35
Total Expenses	\$	45,612
Ending Balance	\$	6,276

Non-Lapsing Account

Balance Forward \$5,210

INCOME

Copier	\$	339
Fax	\$	97
Fines	\$	44
Lost Titles	\$	255
Interest Earned	\$	2
Total Income	\$	737
Ending Balance	\$	5,947

Certificate of Deposit

Balance Forward \$6,934

INCOME

Interest Earned	\$	141
Ending Balance	\$	7,075

**POLICE DEPARTMENT
2021 ANNUAL REPORT**

During fiscal year 2020-2021, the Lee Police Department had eight full-time officers and one part-time officer employed for most of the year. There was one officer on deployment for the entire fiscal year.

As you will see in the chart below, the Lee Police Department saw an increase in arrests again this year. The items that are listed however, do not show the whole story. The decreases in calls for service and motor vehicle stops can be tied to COVID-19 as well as being shorthanded due to an officer being on deployment with the National Guard. During the latter part of 2020, there were fewer cars on the road due to the reduced number of people working or heading out of their homes due to the Coronavirus. With all of that said, based on the calls for service number, divided by the number of days per year, the officers are still handling approximately 30 calls for service a day.

STATISTICAL DATA FOR THE YEAR 2019/2020 AND 2020/2021

	07/01/19 – 06/30/20 (2019-2020)	07/01/20 - 06/30/21 (2020-2021)	Percentage of Increase/Decrease
Arrests	253	260	2.8% Increase
Motor Vehicle Stops	3725	3354	10% Decrease
Motor Vehicle Accidents	228	272	19.5% Increase
Calls for Service	11,070	10,715	3.2 % Decrease

We are still seeing an increase in felony drug related crimes, domestic violence fraud (scams) and assaults (mostly domestic related). The more serious the crime, the more time it takes for the officers to investigate the case fully, thus taking them off the street. This also increases prosecution and court time.

We were able to add an 8th full-time officer on July 1, 2021. The new officer will be attending the Police Academy on January 3, 2022 for 16 weeks.

As always, the members of the Lee Police wish to thank the residents and businesses in the town for their continued support. The Lee Police Department is working hard to serve and protect you!

Sincerely submitted,

Chief Thomas Dronsfield, Jr.

TRANSFER STATION 2021 ANNUAL REPORT

During the reporting period, the Lee Transfer Station had 3,589,108 pounds of material come through the doors and left either for the landfill or to be recycled. We shipped the following to Waste Management in Rochester:

2,500,478 lbs. of MSW
300,560 lbs. of Construction Debris
28,026 lbs. aluminum cans
32,760 lbs. tin cans
7,270 lbs. of newspaper
2,469 lbs. of lead acid batteries
245,598 lbs. of cardboard
216,380 lbs. of glass
31,480 lbs. of plastic
12,996 lbs. of non-ferrous metals
201,508 lbs. of light iron
4,067 lbs. misc. scrap metal
5,575 lbs. of tires



The composting program continues to grow and is very successful. Through Mr. Fox the Town sent 175 bins of compostable food waste for a total of 61,250 lbs.

The Town purchased a custom built closed top dumpster for the dual ram compactor from Rudco Products in New Jersey with funds from the Transfer Station Capital Reserve Fund. We are anticipating a long service life.

Lee's recycling participation rate has dropped to 35%. Recycling in the Town of Lee is mandatory; therefore, the Town needs to do better next year. Unlike other communities that have single-stream recycling, Lee continues to bring in recycling revenue, which has a direct, positive impact on the tax rate.

The recycling markets have been wild. They started out moderate and then continued to go up throughout the reporting year. After metal hauling and baling wire and glass disposal we grossed 50,022 in recycling revenue. Through the NRRRA we recycled 788,130 pounds of recyclables.

I would like to thank my dedicated crew Chip Belyea, Jeff Geddis, Joe Clarke, Ben Lyons, Larry Reola, and Fred Wallace for their hard work and a big thank you to the Swap Shop Volunteers.

Respectfully submitted,

Steven Bullek, Public Works Director

WELFARE DEPARTMENT 2021 ANNUAL REPORT

The Welfare Department provides temporary assistance to individuals and families who lack adequate resources to meet their basic needs, as required by New Hampshire State Law RSA 165. The Town determines eligibility for assistance for basic living needs based on RSA 165 and the Town of Welfare Guidelines. All business is conducted in a professional, respectful, and fiscally responsible manner.

Assistance is provided through vouchers given directly to vendors for basic emergency needs such as food, fuel for heat, utilities, shelter expenses and other necessities. Whenever possible, referrals to other resources, such as State and Federal programs, local food pantries, area charities, etc. are made before local tax dollars are utilized. The Welfare Department encourages self-sufficiency and provides advocacy for individuals and families in need of assistance.

The year 2021 continued to be challenging due to the Covid-19 pandemic. This department has seen the effects of a stagnant housing market which has created a rental crisis throughout the state. The lack of affordable housing and the high demand for shelter space has increased.

In 2022, we will continue to utilize and explore new avenues to maximize services and benefits available to the Town of Lee residents. With the collaborative effort and support of local agencies we will address the needs of Lee residents. We will continue to monitor changing federal/state laws and regulations.

If you have any questions or feel you might be in need of assistance, please contact me at 603-534-9119 or at pmattingly@leenh.org.

Thank you for allowing me to continue to serve the residents of Lee.

Respectfully submitted,

Pamela J. Mattingly, Welfare Officer

**AGRICULTURAL COMMISSION
2021 ANNUAL REPORT**

Lee Fair: Due to Covid-19, the Lee Fair was cancelled.

Backyard Farming Initiative: Due to Covid-19, the popular Backyard Farming Initiative Programs were not held.

Lee Farmer's Market: Due to Covid-19, the Lee Farmer's Market did not take place on Route 155 next to the Highway Garage.

Annual Pancake Breakfast: The Annual Breakfast which usually takes place in March also did not happen due to Covid-19.

CONSERVATION COMMISSION 2021 ANNUAL REPORT

Major Activities of Lee Conservation Commission: Due to the health concerns associated with COVID-19, Conservation Commission members continued to hold meetings remotely, and managed monitoring and outside workshops safely. In November Mimi Winder became an alternate member.

Educational and Outreach Activities: Amanda Gourgue maintains the Conservation Commission's (CC) Facebook page, providing information about the commission's activities and conservation issues. Catherine Fisher wrote 24 nature articles that were published in the CC's Facebook page, the E-Crier and shared with Oyster River School District families. In March the CC co-sponsored with UNH Coop. Ext., a field workshop on emerald ash borer (EAB), a destructive invasive insect. The CC did not sponsor a 4H Campership, as the program was cancelled due to COVID-19-related staffing shortages. In October, with UNH Coop. Ext., the CC hosted a trail maintenance workshop. In November C. Fisher, Dawn Genes, and Deb Sugerman attended workshops at the annual NH Association of Conservation Commissions.

Oversight of the Town's Conservation Easements: The CC is charged with annual oversight and maintaining the boundary markers of most of Lee's conservation easements. A. Gourgue worked with landowners to schedule 35 monitoring visits by the Conservation Commission members, and William Humm and Dave Shay reported the findings to the appropriate agencies.

Management of Town-Owned Lands: The CC is responsible for managing Town-owned conserved lands. In response to increased use of Lee's trail system, in August the CC created and posted "Guidelines for Use of Trails in Lee" on its website. In November D. Sugerman oversaw the formation of a new sub-committee, the Trails Committee, created by the CC to provide assistance in trail maintenance. D. Sugerman, C. Fisher, and D. Shay continued to work on the River Trail project at Little River Park (LRP): D. Sugerman continued to head the project; C. Fisher worked on the kiosk panel and trail marker information; D. Shay worked to obtain the permit for the bridge; the kiosk was built in August. The CC approved an EAB research project conducted by UNH in the Town Forest. The CC continues to manage conserved areas to maintain early successional habitats and control non-native invasive plant species. Headed by Anne Tappan and Mimi Winder, in May the CC hosted a Garlic Mustard Challenge at LRP/Mills Reserve in which volunteers collected and removed 23 trash bags of this invasive plant.

Advice to Planning Board and Zoning Board of Adjustment: In accordance with its statutory responsibilities, the CC serves as advisor to the Planning Board and Zoning Board of Adjustment. A. Tappan serves as the CC liaison and investigated and responded to 3 requests by the ZBA.

Respectfully submitted, Catherine Fisher

HERITAGE COMMISSION 2021 ANNUAL REPORT

Due to the Covid 19 Pandemic, some meetings were cancelled this year and many were held on ZOOM, a new experience for many of us.

Archives: Our archives were moved this year. Some, mostly current materials, went to our Heritage Commission office in the new Town Offices at the Daly Building. Others were moved to the archive room in the Public Safety Complex. They are more readily available now and hopefully within the coming year we will have located someone who is interested in organizing and cataloging our materials.

Calendar: Our 2021 calendars featured pictures submitted by local photographers of many Lee activities and town folk. Calendar sales were strong.

Easement Monitoring: Annually we are required by LCHIP (Land and Community Heritage Investment Program) to monitor two properties in Lee which are the Randall Farm and Flag Hill Winery. Both were reviewed and were fine.

Town Banners: Several faded banners that line the town center roads on telephone poles needed to be replaced this year.

Plaques: Plaques recognizing properties listed on the NH State Registry of Historic Places were presented to the Fischer's Glidden House-Towle-Edgerly House and the Barth's Haley House. Three more are being made for the Browne's Glidden House, the Town-owned Parish House and Lee Library. All plaques are presented to the owners of the buildings and attached to the buildings where they are visible for the public to see.

Semiquincentennial Boards: The Boards sawn from the harvested Semiquincentennial Mast Tree (remember the ox-drawn bumper wheels in the parade?) have cured and a wait being used for a good purpose commemorating Lee's age. A member of the Heritage Commission has graciously agreed to build a bench. Other uses and craftsmen recommendations are welcome.

Membership: By Town vote the number of both full and alternate members of the Lee Heritage Commission has been increased. We welcome new board members and are always seeking a wider range of ideas, interests, and abilities as we move forward on community contacts, annual projects, research, publishing and archival work endeavoring to clearly represent Lee's heritage as it is left for future generations.

Members of the Heritage Commission: Patricia Jenkins, Chair, Scott Bugbee, Denis Hambucken, Liz McCaffery, Cord Blomquist, Laura Gund and Anne Jennison.

**RECREATION COMMISSION
2021 ANNUAL REPORT**

Programming for the 2021 season worked out a little better than 2020. Unfortunately, we were not able to hold the Easter Egg Hunt and the Fishing Derby. However, we are looking forward to having these events in the spring of 2022. Model Rocket Day was once again a success and big hit with the kids.

The Music in the Park program had some great performers but attendance was not encouraging. The Commission is working on replacing this program with a new program called Community Family Night which will include music, games and food. The details will be worked out over the winter and spring meetings.

The Archery Program is still on the drawing board; however the Commission has had difficulty in securing an instructor. Community interest is still very high for this program.

We are planning to hold the Halloween Bash in 2022. This event had a good draw in the past.

The Pickleball courts are very popular and continue to garner much interest.

Respectfully submitted,

Larry A Kindberg, Chairman
Annette Brown, Treasurer
Caren Rossi, Secretary
Eva Lizer, Member
Katrin Kasper, Member and Select Board Rep

ENERGY COMMITTEE 2021 ANNUAL REPORT

The Lee Energy Committee's (LEC) mission is to promote/facilitate energy conservation and resilience, energy efficient practices, and use of renewable, sustainable energy by the Town.

GOAL 1: Reduce energy used, total emissions, and tax dollars spent in Lee on energy annually.

GOAL 2: Increase public awareness of energy options for municipal, residential and business energy needs.

GOAL 3: Analyze energy efficient measures for municipal buildings.

Due to Covid 19, the Energy Committee did not meet during the period July 1, 2020 through June 30, 2021.

Meetings were resumed in August of 2021.

Activities currently planned for the coming year include:

Educational events concerning new developments in energy technology.

Finding contractors who will present proposals for energy improvements for town buildings.

Finding contractors who will present proposals for a possible solar array on town property.

Exploring sites for a possible EV charging station.

FRIENDS OF THE LEE LIBRARY 2021 ANNUAL REPORT



The 2020-2021 year was certainly a challenge. We continued with our programs and meetings and made the most of the virtual format this year.

- The successful yearly membership campaign in July and August 2020 resulted in \$4,930.00 in memberships and donations through June 2021. We had 62 family memberships, 16 individual memberships and 34 senior memberships. We are so grateful for all your support.
- Children’s programming during summer, fall, and school vacations this year was held virtually with a great turnout of 370! The following were held:
 - a. Squam Lake Natural Science Center program.
 - b. Cactus Head Puppets and Marek Bennett Comics Workshop for fall.
 - c. McAuliffe-Shepard Discovery Ctr. and Music with Mr. Aaron for winter.
 - d. Museum of Aviation Foundation STEM Academy and Steve Blunt for the Spring of 2021.
- Adult programming this year:
 - a. We held a Spring Flower Bar with Pinewood Yankee Farm, Tina Sawtelle provided a beautiful array of flowers for us. It was very successful with 110 participants and \$415.00 in donations!
 - b. We did not have our Holiday Community Concert in 2020 but hope to have that return in December of 2021.
 - c. The “Friends” fund completely, or in partnership with Durham and Madbury, the purchase of museum passes and/or discount vouchers for public use. We continued with museum passes this year to NE Aquarium, Woodman Museum, Museum of Science, Peabody Essex Museum, Children’s Museum of NH, Strawberry Banke Museum, and the Currier Museum of Art. We had 45 passes to various museums used this year through June.

Events: We held the Lee Artisan Auction in June of 2021. We presented pictures online for viewing of all the wonderful pieces, as well as sending the link for viewing to our membership email addresses. We had all pieces in the library for those who chose to see the pieces in person. We also started the “Friends of Lee Library” Facebook page for viewing. It was a huge success that brought in \$1,328.00.

Thank you everyone for all your support this year and every year for *our* Library!

Respectfully submitted,
Cynthia D. Seaman
President, Friends of the Lee Library

HISTORICAL SOCIETY 2021 ANNUAL REPORT

During this reporting period, our board meetings and public programs with the library were impacted by the Covid-19 Pandemic. Like many others we used Zoom to fulfill our needs. We are collecting any pictures or items for our Lee Pandemic Collection.

What did we miss due to the pandemic? We missed being at the Lee Fair, our annual meeting at the grange, and Mast Way class tours. Our Society's Board of Directors continued to meet monthly. We were saddened to have Donna Eisenhard retire from the board in September 2020; and Katrin Kasper resign after the Town Election in March 2021. We welcome new board members to join us, as well as museum volunteers.

We were very busy with museum plans during the winter and spring of 2021. We received permission from the Town to use the Annex building for temporary off-site storage. After a thorough cleaning of the museum, we were able to expand old exhibits and create new ones. We showed off our new look on May 29th with our 50th anniversary celebration. The society was incorporated on February 4, 1971.

We extend a thank you for participating in our caps or flowers fundraisers, for your donations of artifacts and money, and for the purchase of books. By the end of this reporting period of June 2021, Phyllis's book, *"Students Should Not Miss a Day" The Proud History of Education in Lee, New Hampshire* was at the printers.

Phyllis White (President), Scott Bugbee (Vice-president), Charlotte Mandell (Secretary), Catherine Gardener (Treasurer). Board members: Janet Allen, Lorraine Cabral, Laura Gund, Laura Heckel, Patricia Jenkins, and Katrin Kasper.

Respectfully submitted,

Phyllis White, President

The Lee Historical Society is an independent, 501(c)(3) corporation.
www.leenhhistoricalsoc.org
11 Mast Road, Lee, NH 03861

LAMPREY RIVERS ADVISORY COMMITTEE
2021 ANNUAL REPORT



10.1.2020 - 9.30.2021

As required by RSA 483 and the NH Rivers Management & Protection Program, representatives from eight towns in the Lamprey River watershed continued to implement the *2013 Lamprey Rivers Management Plan* with help from multiple partners*. The final plan, approved on Sept. 26, 2013, is available at town offices and on www.lampreyriver.org.

OUTREACH: COVID19 continued to make gatherings risky, so outreach efforts turned largely to small groups of mostly older adults. Work on upgrading the committee's website, www.LampreyRiver.org, commenced and the new site should be available to the public in early 2022 or sooner. River-related articles were shared with towns for e-newsletters.

PROJECT REVIEW: The committee reviewed 22 projects in 9 towns that require NHDES permits for wetlands, shoreland, and alteration of terrain. Comments were sent to the NHDES, applicants, and town conservation commissions and planning boards. Per RSA 483, the LRAC cannot grant or deny permits, but its comments must be considered by the NHDES.

RECREATION: Local people continued to stay closer to home and spent significantly more time outside exploring the river and visiting local parks and conservation areas. Many made good use of Explore the Lamprey River and the public paddling access maps that were updated and released in 2020. The guides cover the towns of Epping, Lee, Durham, and Newmarket.

Improvements at the Little River Park nature trail were undertaken using a Community Grant from the LRAC. The Lee Conservation Commission built a kiosk and installed an informative panel to describe the trail and various sub-habitats. Future improvements to the trail will include wooden bridges over mucky areas and a bench at the trail's end for viewing the Little River.

WATER QUALITY: The LRAC funded two UNH research projects this summer. One grant enabled the purchase of new and upgraded continuous monitoring equipment that tracks key water quality indicators at Wiswall Falls in Durham and will enable public access to the data. The other grant funded analysis of bacterial contamination at several recreational areas and determined the source of the bacteria, human or otherwise. Results will be made public in late 2021.

WILDLIFE AND ECOLOGY: The LRAC awarded a grant to a UNH graduate student who mapped the locations of invasive Japanese knotweed along the river and will study whether this weed has an effect on riverbank erosion compared to naturally vegetated areas. This work will inform mathematical models that could be used on other rivers.

*Funds to support LRAC's work were provided by the National Park Service under CFDA 15.962 – National Wild and Scenic Rivers System.

SUSTAINABILITY COMMITTEE 2021 ANNUAL REPORT

Authorized by the voters and the Select Board in 2016, the Lee Sustainability Committee (LSC) continues to foster an ethic of sustainability and resilience among the citizens of Lee, through education, outreach, advocacy and action. This year the committee focused on expanding composting, reducing the waste stream, promoting groundwater awareness, and highlighting Lee's artisans and craftspeople. With the ongoing presence of the pandemic, the committee met remotely each month via Zoom for the majority of the year; however, we cancelled July's meeting. The pandemic also led to the cancellation of the Backyard Farming Initiative, a program by the Lee Agricultural Commission and the Lee Public Library that we jointly co-sponsored.

Since 2019, the LSC continued its work with the Lee Transfer Station and Public Works Director Steve Bullek, expanding the educational outreach campaign through the *One Bin at a Time* articles in the E-Crier. The *One Bin* series, authored by Jen Messeder, has helped residents to sort recyclables and solid waste, to begin composting and to chart transfer station volumes and economics. An archive of the articles is now available on the Town's web page under the LSC link and on both the LSC's Facebook page and our blogspot. In March of 2021, the LSC was invited to participate in the Regional Compost Working Group (RCWG), a consortium of representatives from the Town of Durham, the Oyster River Cooperative School District and the UNH Sustainability Institute. The purpose of this group was to research current municipal composting practices within the working group and to explore alternative methods and opportunities to collaborate on change and educational outreach. The RCWG is preparing a final draft of a report on their findings that will be available for town and public review. Chuck Cox and Dean Rubine were appointed to serve as Lee's representatives to the working group.

Other LSC projects included renewed outreach efforts to raise awareness of the need to conserve water during the drought conditions that we experienced over the last year. The LSC also continued its work on creating an online directory of artisans and craftspeople in Lee, listing residents of all ability levels who have skills and interests in a variety of arts, crafts and cottage industries. Our goal is to provide a platform to help build community and strengthen the local economy. In the spring and summer of 2021, LSC worked on the second installment of 'Lee's Trees,' a contest that will focus on a retrospective of past and present: 'Lee's Trees: Then and Now.' Co-sponsors of the contest include the Lee Historical Society, the Lee Public Library and the Lee Conservation Commission.

Committee members include Paul Gasowski (Chair), Chuck Cox, Jennifer Messeder and Dean Rubine; Katrin Kasper is our Select Board Representative. We invite anyone interested in joining the committee or in sustainability in Lee to attend a meeting on the second Tuesday of each month at 7:00pm, typically at the public safety complex; or contact us at sustain@leenh.org.

CEMETERY TRUSTEES 2021 ANNUAL REPORT

The Cemetery Trustees continue to oversee the maintenance of the trust-funded cemeteries, sell plots, purchase flags and flag holders, and work closely with the Highway Department and the Trustees of the Trust Funds.

There were 12 graves sold for a total of \$4800.00.

The Highway Department continues the duties of Cemetery Superintendent. New Rules & Regulations were adopted by the Cemetery Trustees. Added were all artificial flowers and other decorations are to be removed before the cemetery closes for the winter. Also, the cemetery will be closed December 1st rather than January 1st. One gate for foot traffic remains open all winter. Stone washing at Lee Hill Cemetery was so impressive last year; Old Parish Cemetery off Mast Road was done this year. The Cemetery Trustees office was relocated in a room at the Highway garage when the Town Hall was closed. The Cemetery Trustees budget from now on will have several new categories in order to meet legal requirements. Tree removal at Davis Fund Private Cemetery and Lee Hill Cemetery was done and because of cost, half was done this Fiscal Year and half in next Fiscal Year. Accumulated interest from Davis Fund was used on that cemetery and Lee Hill Cemetery from its accumulated interest. After being contacted by two individuals regarding “Green Burials”, the Cemetery Trustees voted to follow our current Rules & Regulations stating “All burials must be in a vault or non-biodegradable container.”

We would like to thank the Highway Department crew for their various duties assisting the Cemetery Trustees.

We would like to thank VFW Post 10676 for placing and removing the memorial flags on veteran’s graves at all the Lee cemeteries. The placement of flags honors veterans who fought for our freedom. This is hard work and greatly appreciated by the Cemetery Trustees.

We greatly appreciate that everyone continues to abide by Cemetery Rules and Regulations. These Rules and Regulations plus plot and burial charges can be found on the Town website under Cemetery Trustees. We continue to urge visitors to clean up flowers and decorations at the end of seasons. Trash cans are available at all water spigots. Your help allows the maintenance crew to work efficiently and keep our cemeteries neat and appealing.

Respectfully Submitted,

Peter Hoyt, Chair

Donna Eisenhard, Bookkeeper

Jeff Liporto

LIBRARY BOARD OF TRUSTEES 2021 ANNUAL REPORT

In FY 2020-2021 the Lee Public Library Board of Trustees:

- Continued to meet virtually using the Zoom platform;
- Trustees continued to monitor the guidelines and protocols of the Governor's Office and the New Hampshire State Library and made adjustments including best practices for returned materials and social distancing;
- Sponsored a Meet the Candidates via Zoom before the March elections;
- Made the Hoopla streaming application for books, music and films available to library patrons;
- Worked with SMP Architects to design plans for renovations and an addition to the library; Milestone Engineering and Construction was chosen as construction managers for the project. Borings at the site were done in May;
- Upgraded the library's internet connection with Comcast
- Met with the Conservation Commission to discuss the proposed addition to the library
- Submitted an application for the Schoolhouse portion of the library to be placed on the New Hampshire Register of Historic Places; the Schoolhouse was added to the list in January;
- Obtained an ARPA grant to purchase trail packs and a laminating machine to use in setting up story trails;
- Made a recommendation to the Select Board that Emily Woodall be appointed to the Trustee Board in order to fill the remaining term of a resigned trustee.

We sincerely appreciate the library staff for their dedication, flexibility and hard work as they continue to serve the needs of the Lee community during the pandemic.

Respectfully submitted,

Lee Public Library Board of Trustees

Annamarie Gasowski

Katrinka Pellecchia

Deborah Schanda

Tom Coakley

Emily Woodall

Margaret Dolan, Alternate

STRAFFORD REGIONAL PLANNING COMMISSION 2021 ANNUAL REPORT



Strafford Regional Planning Commission works with municipalities, statewide organizations and other partners to provide technical assistance with planning documents, outreach, projects and regulations. SRPC creates a space for stakeholders to connect, share information, and engage with important planning initiatives.

2021 Accomplishments:

(Value of each service provided at no additional cost to the town is in parentheses)

- Conducted twelve NHDOT traffic counts to support local and statewide planning efforts. (\$1,800)
- Ordered *New Hampshire Planning and Land Use Regulation* books for local land use boards.
- Facilitated outreach with Lee residents for SRPC's Communities for Healthy Aging Transitions (CHAT) project. A community assessment will be complete in early 2022.

2021 Regional Accomplishments:

- Updated the regional Long-Range Transportation Plan and Comprehensive Economic Development Strategy, valuable resources for local planning.
- Developed a new Regional Data Snapshot, an annual document that contains many data metrics and maps referenced in our core planning documents.
- Launched and marketed the online map viewer for the Promoting Outdoor Play! (POP!) project that catalogued 340+ recreation sites in the region.
- Continued Brownfields assessment and cleanup planning activities.
- Launched the new SRPC website with an emphasis on accessibility. The new site includes community profiles, highlighting the work we do for each town.
- Created an online map viewer showing 2020 Census demographics data.
- Operated a CARES Act Economic Recovery and Resiliency grant. Activities included promotion of funding opportunities and technical assistance for local businesses.
- Solicited, ranked and submitted new transportation projects for inclusion in the Statewide Ten-Year Plan.
- Developed a drinking water quality buffer model ordinance in partnership with Rockingham Planning Commission.

Goals for 2022:

- Update the regional Housing Needs Assessment.
- Expand the Regional Data Snapshot with additional metrics, interactive web maps and more focused information on local data within each community.
- Continue SRPC's CARES Act programming through Sept. 2022, including rollout of SRPC's record digitization initiative in winter 2021-2022.

Commissioners: Katrin Kasper

VISIT THE TOWN'S WEBSITE
leenh.org

Subscribe to E-Alerts

(Emergency News, News/Announcements, E-Crier, Select Board Agendas/Minutes)

View the Meetings Calendar

(Meetings, Elections, Special Events)

Download Forms and Documents

(Abatement & Exemption Applications, Building Permits, Welfare Application, etc.)

View Meetings via the Media Site

(Select Board Meetings and Deliberative Sessions)

MEETINGS

Select Board Meetings	Every Other Monday
Agricultural Commission	Last Tuesday of the Month
Conservation Commission	Last Tuesday of the Month
Heritage Commission	3 rd Thursday of the Month
Recreation Commission	1 st Tuesday of the Month
Cemetery Trustees	3-4 Times per Year
Library Trustees	2 nd Wednesday of the Month

DUE DATES

Tax Abatement Application	due by MARCH 1 st
Elderly/Disabled Tax Deferral Application	due by MARCH 1 st
Current Use Application	due by APRIL 15 th
Tax Credit/Exemption Application	due by APRIL 15 th
Dog License	due by APRIL 30 th
Report of Wood/Timber	due by MAY 15 th
Town/School Elections	2 nd Tuesday in MARCH

TOWN OFFICES CLOSED ON HOLIDAYS

New Year's Day	Independence Day
Martin Luther King Jr Day	Veteran's Day
Presidents' Day	Thanksgiving Day
Memorial Day	Thanksgiving Friday
Labor Day	Christmas Day



TOWN OF LEE
249 Calef Highway
Lee, NH 03861

TOWN DIRECTORY

EMERGENCY **911**
LEE POLICE DEPARTMENT **659-5866**

LEE FIRE AND RESCUE **659-5411**
MCGREGOR MEMORIAL AMBULANCE **862-3674**

SELECT BOARD'S OFFICE/TOWN OFFICE'S 659-5414
TOWN CLERK/TAX COLLECTOR OFFICE 659-2964

PLANNING/ZONING OFFICE 659-6783
PUBLIC LIBRARY 659-2626

HIGHWAY DEPARTMENT 659-6515
659-3027

TRANSFER STATION 659-2239

OYSTER RIVER SCHOOL DISTRICT

SAU Office 868-5100
Mast Way School 659-3001
Moharimet School 742-2900
Oyster River Middle School 868-2820
Oyster River High School 868-2375
Transportation Office 868-1610

WEBSITES

Town of Lee www.leenh.org
Public Library www.leelibrarynh.org
School District www.orcsd.org