

Town of Lee, NH  
Town Center Vision Committee  
Minutes of the Meeting on November 13, 2019

Town Center Vision Committee (TCVC) Members present: Pat Jenkins, Bambi Miller, Ben Genes, John Tappan, Cord Blomquist, and Scott Bugbee

Members Absent: none

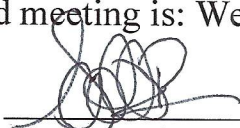
Others Present: Anne Tappan, Cary Brown

1. Chairman Bugbee called the meeting to order at 4:31pm.
2. Mr. Bugbee moved to approve the minutes from the November 6, 2019 meeting. Pat Jenkins seconded the motion. Motion passed.
3. The Committee reviewed the requirements and questions for each of the assessment projects – Parish House and Town Hall. Mr. Bugbee will forward the documents to Tim Nichols from AECm.
4. Mr. Bugbee shared the information received from Andrew Cushing from New Hampshire Preservation Alliance (NHPA). The Town needs to fill out a grant application for each of the Parish House and the Town Hall before the December 10, 2019 application deadline. Mr. Cushing also will be conducting a tour of the Town Hall on 12/5/19 at 2:00pm as part of the grant application requirements. If NHPA does grant an award, payment will be to the Town after the final report is completed by AECm. The Select Board will have to figure out how to return those grant funds to the capital reserve fund supplying the funding.
5. Mr. Bugbee will request permission at the next Select Board meeting to expend up to \$2,000 for TCVC expenses to get information about the projects to the public through various mechanisms.
6. Mr. Tappan, Mr. Blomquist, and Mr. Bugbee met last Friday to review the cost estimates from the two cost consultants. The group developed a list of questions for both consultants to answer. The Committee requested that both consultants meet with the Committee on 11/25/2019 or 11/26/ 2019 to finalize their cost estimates.

7. Meeting adjourned at 6:11pm

8. Our next scheduled meeting is: Wednesday, November 13, 2019 @ 4:30pm.

Minutes written by:

  
\_\_\_\_\_

Scott Bugbee, Chair

Minutes accepted by:

  
\_\_\_\_\_

Scott Bugbee, Chair

  
\_\_\_\_\_

Ben Genes

  
\_\_\_\_\_

Pat Jenkins

\_\_\_\_\_

Bambi Miller

  
\_\_\_\_\_

John Tappan

  
\_\_\_\_\_

Cord Blomquist