

Town of Lee – Town Center Vision Committee Charge

The Select Board has authorized the Town Center Vision Committee (TCVC) to continue its work of addressing facility renovation and modernization of the town center buildings (but not the Library) over a multi-year period.

The TCVC will consist of at least 5 members including one member of the Select Board but no more than ten members. Members are appointed by the Select Board. All terms will expire at the end of the Deliberative Session for the FY 2021 budget, but no later than June 30, 2020.

The TCVC is currently focusing on three options for a new municipal building:

1. A 5,300 SF new construction single story building
2. A 5,300 SF new construction two story building with a basement and elevator

The TCVC will present more information and details on each of these three options to the Select Board no later than August 31, 2019. The Select Board will choose which of the options will be presented to the voters in a new warrant article.

These plans are being pursued with the understanding that a new municipal office building will allow for the current town hall to be vacated, renovated, and returned to its original function as public meeting space. Plans for the renovation of town hall as meeting space should continue. A plan for the building should be developed and condition assessment with cost estimate obtained for the required work.

In preparation for the FY 2021 Deliberative Session, the TCVC will develop a plan to publicize the vision of the Select Board by engaging the Town of Lee community via print, public meetings, and/or any other appropriate method. The strategy will strive to educate citizens of Lee on the current physical conditions of these aging buildings and their need to be renovated, modernized and/or reconstructed.

The plan will still include the following:

1. The current state of the town center buildings including Code and specifically, ADA issues.
2. Details of the strategy including the site of a newly constructed municipal building.
 - a. Location of all town center buildings
 - b. Issues the plan addresses and those that it doesn't
 - c. Desired outcomes of the plan and consequences of not addressing the identified issues in a timely fashion.
 - d. Financial details of the plan and possible funding sources
 - e. Proposed schedule of plan:
 - i. November 2019 to February 2020 – Educate the public
 - ii. February 1, 2020 - Deliberative Session presentation to voters about the vision and a warrant article to request funds to prepare preliminary drawings and create a RFP to contractors to develop a total cost for the multi-year strategy.
 - iii. February 1, 2020 to March 10, 2020 - Continue to provide information to public
 - iv. March 10, 2020(Voting Day) – Lee decides the future of the plan