



Lee Sustainability Advisory Committee Meeting
Minutes - June 14, 2022; 7 PM
1st floor Meeting Room, Lee Public Safety Complex
George Bennett Road, Lee, NH

Members Present: Dean Rubine (Chair), Paul Gasowski, Chuck Cox, Jennifer Messeder

Members Absent: N/A

Officials Present: Katrin Kasper

Public Present: N/A

I. Call to Order: 7:02 pm

Introductions, guests: N/A

II. Public Comments: N/A

III. Preliminary Actions

A. Approval of Agenda

No updates. Approved as is by consensus.

B. Approval of Minutes

May 18 - Edits marked in Google Drive were reviewed. Paul requested that the full text of the Mary Woodward email thread be added to the end of the May 18 minutes, as an Appendix.

Paul moved to approve as amended. Jen seconded. Approved 4-0-1 (Katrin abstaining).

C. Correspondence

- Steve Bullek - Transfer Station Lithium Battery Fire on May 31
- Cindy Seaman - Artisan List

D. Other: N/A

IV. Updates on Old Business

A. All – Current Membership Terms and New Members

Chuck was sworn in. Jen informed the three interested folks that we are meeting tonight. All members should continue to invite others to sit in and consider becoming members.

This topic is complete.

B. Paul – Artisan Directory pilot

Cindy Seaman requested Sandi Jenkins's list of artisans from the Fair, to support a Lee Library event later this year. We were uncertain if this was public information and shareable. We reviewed the information that Sandi officially shared with the LSC while planning for the Fair and the list of vendors was among that.

Dean moved that the list is public information and that we can share it. Chuck seconded. Approved 4-0-1 (Katrin abstaining).

ACTION: Paul to share the list with Cindy.

The application for the pilot is close to ready. Jen convinced herself that she can add keying fields to a PDF version of the form, but the form at hand still says it's a draft.

ACTIONS:

- Paul to revise the Word document to remove "draft" and send to Jen.
- Jen to create a fillable PDF form from the Word document.

Paul provided a draft design for a web site. Do we like the general look? Ideas for a final name?

The list of categories is long, so we will need to group the option and/or shorten the list.

DECIDED: The name will be ArtisticLEE.

ACTIONS:

- Paul to revise the draft design, building around the artists who will be in the pilot. He'll share it with the LSC for comment.
- All will work on the category list outside the meeting.

C. Dean – NHDES Composting Rules Revisions

Dean took another look at the NHDES's responses to the various comments on the proposed rules. There doesn't seem to be much difference. He needs to look some more to determine if there are many differences between the proposed and final rules.

ACTION: Dean to take another look for any meaningful differences.

D. All – RCWG Final Report; presentation of report to Select Board; posting and sharing the report; continued collaboration with Durham, ORCSD & UNH

Dean and Chuck presented to the Select Board on May 31. The final report is now posted on the LSC's site. Dean has shared it with Mike Nork, the SRPC and Shayna Sylvia, Jen Czysz.

Continued initiatives are covered separately in the agenda, so we can close out this task.

E. All – Lee Fair 2022

Chuck reported that the Fair will be on Saturday, September 17. This is a week later than usual. The Fair Committee is working on the events and timing. Fireworks can start earlier because it gets dark earlier.

Jen is not available that day. Paul might not be available due to family health issues.

When we collected composting last year, Mr Fox said that there was too much paper, so they didn't take it. We are also short on volunteers this year. Could the Scouts help?

Chuck said that it's uncertain how involved the Scouts will be this year.

How about the Swap Shop volunteers? We'll ask later, if it still seems like a good idea.

ACTION: Dean to follow up with Mr Fox on the best way to manage composting for the Fair Supper.

F. Paul/Jen – LSC event kit, paper file storage

Jen has the paperweight rocks, paint and spray “Mod Podge.”

Chuck has some bins that they picked up at the Swap Shop. We need one for “lumpy stuff” and one for hanging file folders.

Dean moved to authorize Jen to spend up to \$40 for bins, if such can’t be found at the Swap Shop. Paul seconded. Approved 5-0.

ACTION: Jen to post on the FB group to have them keep an eye open for bins of this sort. If she can’t get them from the Swap Shop, she can buy them.

G. Jen/Dean – Transfer Station Initiative – One Bin book, new TS signs

The eBook is on the LSC site and we’ve announced it in the E-Crier.

Jen returned Steve’s thumb drive to him with the final version. He had expressed that he wants to print out paper copies, but that will be his decision.

Dean emailed draft Transfer Station signs, and they look good. Jen asked Steve if he’s interested in having the LSC help with new signs. No response as of this meeting.

ACTION: If Jen hasn’t received a response by the weekend, send the drafts to Steve.

H. All – Transfer Station Initiatives – “Show Us Your Bins”

Nothing new to report.

I. All – Transfer Station Initiatives – Reduce consumption, increase recycling

Steve provided feedback on the Recycle More article. The prices do include hauling for recycling. We haul our own MSW to Turnkey.

DECIDED: When we write about the Transfer Station, we need to give Steve the opportunity to weigh in on the drafts.

E-Crier Article – no lithium batteries in MSW!

On May 31, there was a fire in the MSW bin due to lithium batteries. It was caught early, so there was minimal damage and no one was hurt.

NRRA made an educational movie about it (<https://www.nrrarecycles.org/news/lithium-battery-fire-lee-nh>) and Steve Bullek posted it on the Lee NH Public Works Facebook page.

There has not been an E-Crier article on this yet.

DECIDED: We want to do an article about what happened and how to prevent it from happening again.

ACTION: Dean will draft an article to include:

- What happened?
- Photos and inactive link to movie (<https://www.nrrarecycles.org/news/lithium-battery-fire-lee-nh>).
- What's a lithium battery (how do I tell)?
- Why do they burn?
- Where should I put them? When in doubt, DON'T throw it out (in MSW).

More ideas?

Work with the Scouts (Girl and Boy) to create a video explaining how to recycle.

J. Dean/Paul – Moving LSC docs off Paul's Google Drive; Town-based email accounts for all LSC members?

Dean reported that we are set up to use the town's new Microsoft space (MS Teams and SharePoint, apparently). He's been moving content off Paul's Google Drive to the new area, logging in using the LSC's official email address.

Paul is having trouble accessing the Sharepoint space using his email. There is also difficulty sharing files with others.

Dean is trying to work with Steve Gagnon (Backbay Network) and Andy Robertson to have all of our members added so that we can use this method of sharing LSC content.

ACTIONS:

- Dean to send all LSC members' usual email addresses to Steve G and Andy.
- LSC members to stop using Paul's Google Drive. Files are to be emailed in the short run, and uploaded to Microsoft when we have access.

Katrin departed

K. Paul/Katrin/Dean – Dedicated Hard Drive, New IT Committee

This is covered by topic J and can be removed from the agenda.

L. Paul – Sustainability within the ORCSD

Nothing to report at this time.

M. Dean – LSC Facebook Group (final update?)

Dean will continue to move old content over time. We can call this topic complete.

N. Chuck – Backyard Farming Initiative 2022 (fourth Wednesdays)

The next one is on 6/22 with George Estes. Matt Rowell's session, which will include information about composting, will be on 7/27. Ruth Sample will host the BFI session on 8/24.

The BFI planning group might do a series on compost after these sessions.

O. Other: N/A

V. New Business

A. *Table to Farm* Compost Initiative

The idea is to find Lee farms interested in taking the compost that we're currently collecting for Mr Fox.

We will think about when and how to move this forward, given the other initiatives we have going already.

A first step might be to interview Matt Rowell at his Backyard Farming session and write an E-Crier article.

ACTION: Paul will interview and photograph Matt for an article.

B. Other: N/A

VI. Public Comments: N/A

VII. Closing Actions

A. Future Meeting Dates: July 12, August 9, September 13

B. Agenda Planning for Next Meeting (including COVID status)

As above

VIII. Adjournment:

Chuck moved to adjourn. Paul seconded. Approved 4-0.

Meeting adjourned at 8:53 pm.

Respectfully submitted, Jen Messeder

Please email sustain@leenh.org if you have suggestions, comments or questions.