



Lee Sustainability Advisory Committee Meeting
Minutes - July 12, 2022; 7 PM
1st floor Meeting Room, Lee Public Safety Complex
George Bennett Road, Lee, NH

Members Present: Dean Rubine (Chair), Paul Gasowski, Jennifer Messeder, Chuck Cox [arrived at 7:30]

Members Absent: N/A

Officials Present: Katrin Kasper

Public Present: N/A

I. Call to Order: 7:07 pm

Introductions, guests: N/A

II. Public Comments: N/A

III. Preliminary Actions

A. Approval of Agenda

We would like to add drought and water conservation again, given the recent dry spell.

We're adding the E-Crier to topic IV.J (other old business).

Dean moved to accept the agenda as amended. Paul seconded. Approved 4-0.

B. Approval of Minutes

6/14/22 - Edits marked in Google Drive were reviewed. Katrin provided the names of the SRPC members we sent the RCWG report to.

Paul moved to approve as amended. Dean seconded. Approved 4-0.

C. Correspondence

- Mike Nork thanked us for the final RCWG report.

D. Other: NA

IV. Updates on Old Business

A. Paul – ArtisticLEE – Artisan Directory pilot

Paul drafted a list of categories and made a first pass at grouping them. He also organized the photos that he's received. He will move this to the new Google Drive that Dean set up based on a gmail address for the LSC.

Jen worked a bit on the application, using a Word-based form. The text fields are expandable for long responses, but not everyone has Word. Converting to PDF makes it available to all, but the fields are not as flexible. Both of these options require some work on our part to copy data and paste it into the eventual web site.

Chuck Cox arrived

Is there a web option for the application? We don't know yet where the ArtisticLEE site will be. Can the town's new Microsoft space be used to host a web site and application?

ACTIONS:

- Dean to investigate options for the site and/or online form.
- Jen to do some more testing with PDF for the application.
- Paul to work on categories and template for home page.

B. Dean – NHDES Composting Rules Revisions

Dean took another look and didn't see that the finalized rules are much different from what was originally proposed.

This topic is complete.

C. All – Lee Fair 2022; Scouts or Swap Shop help?

Dean called Mr. Fox to ask why they didn't take the composting from last year's Fair, but got no answer. He also sent a web inquiry about this. No answer yet. He'll send around any information that he receives.

Jen and Katrin will not be available for the Fair. Paul's availability is uncertain. Chuck will be working the Farm Games. Only Dean will be available to hold down an LSC booth.

In the past, we've asked for our booth to be next to the Energy Committee's booth, considering the overlap in the topics we address.

No word yet on if the Boy Scouts are planning to be at the Fair.

Katrin will send a contact for the Girl Scouts. Maybe they can help with the composting, with or without the Boy Scouts.

DECIDED: We need to have resolution on the compost question by our August meeting so we can decide what we will do.

ACTIONS:

- Dean to forward any information that Mr. Fox sends us, THEN...
- ...Paul will reach out to the Swap Shop to see if any of their volunteers can help...
- ...and Chuck will see if the Scouts can help.
- Dean to request a booth next to the Energy Committee (if this isn't already done).

D. Paul/Jen – LSC event kit, paper file storage

Jen wasn't able to find suitable bins at the Swap Shop and has purchased a small, portable file box (yard sale), a large storage bin and various event kit items:

- Paper
- Pencils
- Pencil sharpener
- Tape (masking and Scotch)
- Scissors
- Tablecloth
- Hanging folders
- Manilla folders

The cost was \$34.58, which leaves us about \$65 in our event box allocation, if we need additional items.

Jen emailed her receipt and photos of the items to the LSC. Dean has started the reimbursement process.

Where will these be stored?

DECIDED: Jen will hold the file box. Dean will hold the larger event box, which will allow him to be prepared for the Fair.

ACTION: Jen to bring the event box to the August meeting to pass along to Dean.

E. Transfer Station Initiatives

Jen/Dean — One Bin book, new TS signs

Jen did not send the draft signs to Steve Bullock because there might be another change coming to paper and plastic. This is something that she became aware of when she asked a question (as a resident) about unprinted newsprint vs mixed paper.

Steve told her that unprinted newsprint should go in with the mixed paper (which means that the One Bin book is not correct), but that he might be changing the bins again to make room for plastics #3 and #7 (so we should wait until he lets us know that a change is imminent).

ACTION: Jen to print out one of the draft signs and take it to Steve B to see if he'd like more.

All – “Show Us Your Bins”

All members should participate as they can. This can be removed from the agenda.

All –Reduce consumption, increase recycling

Nothing at this time.

Dean – No lithium batteries in MSW!

Nothing at this time.

All – Work with the Scouts on video explaining how to recycle?

There is also a video production group at the Oyster River High School that might be able to use this as a school project.

ACTION: Dean to ask Cathi Stetson if any of the students would like to do this as a school project in the fall.

F. Dean/Paul – Tech/MS Teams/SharePoint

The IT Committee hasn't gotten off the ground. Dean is the only official member.

Our first attempt to share documents via the Town's Teams/SharePoint space did not work. LSC members weren't able to scroll or edit. Dean doesn't have Admin access to resolve the issue.

Dean created a gmail account for the LSC (leenhsust@gmail.com) and we are using that Google space. This will likely be a temporary situation as we wait for the Microsoft solution to be worked out.

Dean intends to pass along the password and reset power for this gmail account to the Town.

Paul moved to allow Dean to pass the Google account info to Andy Robertson and to have the Town assume ownership of the account. Dean seconded.

Discussion: We would still have the same level of access that we have now. Dean would work with Andy as needed regarding the account.

Approved 4-0-1 (Katrin abstained).

ACTION: Dean to pass along the password and reset authority for the gmail account to the Town and work with Andy as needed.

G. Paul – Sustainability within the ORCSD

Nothing at this time, except that the dedication of the new Oyster River Middle School will be held on 8/23 from 11-1.

H. Chuck – Backyard Farming Initiative 2022 (fourth Wednesdays)

The June event was actually on the fifth Wed, but that wasn't a major problem. There are two more events planned.

After the main series is complete, the BFI team will consider whether to do indoor events, COVID permitting.

I. Dean/Chuck – *Table to Farm* Compost Initiative

Dean drafted a letter to be sent to farmers who might be interested in participating in Table to Farm. He'll mail it to all LSC members.

One of the concerns that farmers might have is whether the food scraps will contain long-lasting chemicals. An option besides redirecting from the Transfer Station might be to pair residents with farmers.

We will be consulting with farmers about concerns and opportunities. Some of the conversation will begin with Matt Rowell's BFI session and Paul's interview with Matt.

ACTIONS:

- Dean to send the draft letter to LSC members.
- LSC members to comment on the draft letter.
- Dean to share the final draft of the letter with Andy Robertson and Steve Bullek as an FYI (both are on vacation at the moment).
- Chuck to give the Agricultural Commission a heads up that we're working on this.
- Chuck to compile email addresses of farmers who might be interested.
- Paul to set-up interview with Matt Rowell.

J. Other: E-Crier (FYI only, no action needed)

Paul reported that he's asked Andy Robertson, Denise Duval and the Select Board (as a resident) if there's a guide around what the E-Crier's goals and/or mission are. He has concerns about lengthy (multi-page) articles and religious content being included in the E-Crier.

He'd like the lengthy articles shortened and linked to external sites as needed and applicable, to give other articles more visibility.

He wanted to make the LSC aware that he'll be following up on this as a resident.

V. New Business

A. Drought and water conservation

We are back in a dry spell. We have a past article about water conservation that we could standardize and republish, with the new drought map. In the past, we've coordinated with Denise on this article.

On a side note, the town has decided to run the sprinklers at Little River Park when it gets over 90 degrees, for kids to play and cool off. We will not address this directly in our article, though one tip is to not water lawns.

ACTION: Dean to draft a new article and send it to the LSC for review.

B. Other: N/A

VI. Public Comments: N/A

VII. Closing Actions

A. Future Meeting Dates: August 9, September 13

ACTION: Dean to check the schedule for the remainder of the year. Note that November 8 is Election Day, so we can't meet then.

B. Agenda Planning for Next Meeting (including COVID status)

As above

VIII. Adjournment:

Chuck moved to adjourn. Paul seconded. Approved 5-0.

Meeting adjourned at 8:44 pm

Respectfully submitted, Jen Messeder

Please email sustain@leenh.org if you have suggestions, comments or questions.